

**SADDLEBACK COLLEGE  
PLANNING & BUDGET COUNCIL  
MINUTES  
April 15, 2008**

**College Mission: To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and to support a dynamic and diverse environment of innovation and collegiality.**

**PBC Membership: Andrew Olson, Connie McClain, John Ozurovich, Tony Lipold, Lise Telson, Rajen Vurdien, Ken Patton/Tammy Rice, Carol Hilton, Mary Williams, Carmen Dominguez/Miki Mikolajczak, Alannah Rosenberg, Jo Ann Alford, Morgan Barrows, Sophie Miller, Rich McCullough**

**1. President's Report**

- Facilities update was presented: BGS, SM Building, Stadium, Sciences Building, Library Move & Renovation, Veterans Memorial, FA Restroom Building, TAS, SA Building, Upper Quad and Loop Road
- SC Tenure Track Hiring update was given. The Women's Softball/Kinesiology position has been postponed due to the "Work to Contract" decision by faculty on the Screening Committee.
- Hewlett Recognition of Promise site visit is scheduled for April 22<sup>nd</sup> to highlight 6 successful basic skills programs on campus.
- Leadership Forum/PBC Retreat will be Thursday, June 5<sup>th</sup> at the Mission Viejo Country Club from 8:00am to 4:30pm.
- Special follow up PBC meeting will be on Friday June 13<sup>th</sup> in AGB from 9:00am to 3:00pm.
- A consultant for Decision-making Process Review is being considered to assist with the review of roles for the various decision making governance groups in the district/college. This will be discussed at a future Chancellor's Cabinet Meeting.

**2. Program Review Update: none scheduled**

**3. PBC Minutes – April 8, 2008**

**ACTION: APPROVED BY PBC**

**4. SOCCCD IT Projects 2007-2008 & 2008-2009 - handout**

- The SOCCCD IT Projects 2007-08 & 2008-09 was handed out and reviewed. The document contains two sections. Section I lists projects that various individuals or groups from the colleges identified that they would like District IT to work on in 2008-09. These projects need to be reviewed at each college through the processes and by the groups that you would like to involve, approved and ranked in order of priority (1 = highest priority). Once the list of approved and ranked projects from each college is received, it will come back to IT for scope definition and cost estimation. Then it goes for CEC for review as well. I (Andrea Serban) would very much appreciate it if you could have this review and ranking done no later than Monday, May 5.

- Section II is for informational purposes only. The colleges do not need to rank or approve these projects. These projects were either completed this year, are currently under way, or planned for next year.
- Discussion took place and it was requested that each governance group will invite Andrea Serban or someone from IT to the next PBC meeting to review Saddleback College projects and a summary of section 2.

**5. WASC Accreditation “Focused” Progress Report – Due October 15, 2008**

- Time Line for Report: Board of Trustees Presentation for August & September, 2008
- Recommendation # 3 Task Force = IE Planning Group and Dean Flanigan with Dr. Morgan Barrows as Chair; (Meetings are currently underway)  
Morgan presented to the Deans the timeline for the implementation for the SLO.
- Recommendations #5 & #6 Task Force = Alannah Rosenberg, Miki Mikolajczak, Mary Williams, John Ozurovich/Carol Hilton, Dean Jim Wright, Rajen Vurdien, Lise Telson, Andreea Serban and Trustee Dave Lang with Richard McCullough as Chair (Meeting set for April 21<sup>st</sup>)

**6. Saddleback College Strategic Plan: 2007 – 2010**

- Reports for all four Planning Groups can be found at:  
<http://www.saddleback.edu/gov/pbc>.