

**SADDLEBACK COLLEGE**  
**PLANNING & BUDGET COUNCIL (PBC)**  
**Minutes - May 3, 2005**

**PBC Membership:** Rania Karfar & Chantel Ghafari – ASG  
Dr. Carmen Dominguez & Claire Cesareo-Silva – Academic Senate  
Dr. Jim Wright & Jerilyn Chuman – Deans' Cabinet  
Mary Williams & Leslie Humphrey – Classified  
Jane Rosenkrans – Classified Management  
Carol Hilton – Budget Manager  
Dr. Rajen Vurdien & Lise Telson – Vice Presidents  
Dr. Rich McCullough - President

**1. President's Report**

- To date 11 new faculty members have been hired.
- Bainbridge Consultants are now looking at existing studies, air quality reports, etc. and have started work on the assessment of the BGS building.
- Looking at building a new science building (\$30 million) instead of SM Annex (approximately \$25.2 million). Tennis courts, Lot 7 and Lot 5 are possible locations.

**2. Report from the Technology Committee and the Equipment Committee**

- Don Taylor and Eric Garant reviewed history of the Technology Plan and Equipment Plan. Handouts were distributed and an overview of the past Technology Basic Aid allocation process was reviewed.
- Plan to request from the Board Basic Aid for 2005/06 Technology Plan.
- Technology Equipment requests must be submitted every year to the Committee.
- Reviewed Competitive Equipment Request for 2005-06 and Non Instruction Equipment.
- Equipment requests totaled \$2,103,538 and what we have is \$500,000. Equipment committee is meeting and will have to decide how the five-hundred-thousand will be spent. If equipment is under \$200 it is considered supplies.
- Some classroom chairs and desks will come out of another funding source (lottery funds) providing they are under \$200 or less.
- It is important that we work through a process to assess how many chairs we need and have this be an ongoing replacement program. Need to assess needs and have a replacement timeline.

**3. Proposal for the Establishment of a Student Learning Outcomes Team and Implementation Process**

Dean Kathleen Winston and Assistant Dean Tammy Rice gave a presentation on Student Learning Outcomes that was implemented for the Nursing program; including an overview of Course Outline, Nursing Program Evaluation Results, Nursing Master Program Evaluation and Timeline. What do we want the Saddleback College student to do? Emphasized how important the Mission and Philosophy are tied in with the SLOs.

- PBC discussion ensued regarding proposal for the establishment of a Student Learning Outcomes Team and Implementation Process.
- **Action-** Recommendation to fund and move forward with Proposal for the Establishment of Student Learning Outcomes Team and Implementation Process. Summer OSH will be allocated to support the Proposal