

SADDLEBACK COLLEGE
Planning and Budget Council (PBC)
Minutes
May 5, 2009

Attendance: Tod Burnett, Tony Lipold, Lise Telson, Jennie McCue, Rajen Vurdien, Carol Hilton, Miki Mikolajczak, Russ Hamilton, Mary Williams, Sophie Miller, JoAnn Alford, Bob Cosgrove, Carmen Dominguez, Claire Cesareo-Silva

1. President's Discussion

- Faculty Contract Approved
- Student Election
- Pam Cox Otto Presentation
- Summer Youth Employment
- Upcoming Events:
 - a. Veterans Memorial Preview and Fundraiser – May 6th, 5:00pm
 - b. ASG Banquet – May 7th, 4:00pm, SSC 212
 - c. IVC/Saddleback Softball Game and BBQ – May 8th, 5:00pm, Saddleback Softball Field
 - d. Scholarship Awards Ceremony – May, 14th, 5:00pm, Gym
 - e. President's Club Event – May 17th, 3:00pm, McKinney Theatre
 - f. Transfer Celebration BBQ – May 21st, 5:00pm, Gym
 - g. Commencement – May 22nd, 10:00am, Gym

2. Approval of Minutes – April 21, 2009

ACTION: APPROVED BY PBC

3. Administrative Unit Review Handbook for Student Support and Administrative Services (Claire Cesareo-Silva)

The Administrative Unit Review Handbook for Student Support and Administrative Services draft was handed out, reviewed and action was taken.

ACTION: RECOMMENDED BY PBC AND APPROVED BY PRESIDENT BURNETT

4. ARRA/Stimulus Funding Update (Mary Williams)

Mary gave an update and reviewed upcoming Requests for Proposals (RFPs) and Request for Applications (RFAs) and the tight deadlines. President Burnett also reviewed and gave an update on proposed sustainability grant and potential for Saddleback College to become a leader in green sustainability, as well as, Workforce Investment Board (WIB) proposals.

5. Planning and Budget Steering Committee (Claire Cesareo-Silva)

- The Strategic Planning Process Draft was handed out and reviewed including terminology, flow, layout, timeline, composition, and planning bodies. Discussion took place with input, recommendations and changes.
- Vision, Mission, Values
- Classified Staff and Manager Hiring Process
This item will be brought back for further discussion and action.

Mission

“To provide access to learning opportunities that promotes student success; to foster intellectual growth, individual expression; and to support a dynamic and diverse environment of innovation and collegiality.”