

## Planning and Budget Council

### Minutes

5/17/05

## SADDLEBACK COLLEGE PLANNING & BUDGET COUNCIL (PBC)

### Minutes – May 17, 2005

**President's Report-** Bainbridge Consultant firm met with BGS staff and faculty. A number of personnel represented the BGS building. Bainbridge will do the work in 3 phases. Study goes as far back as the construction of the building. Bainbridge will be having additional meeting during the summer with BGS personnel. .

-TAS building –no update.

-Library project is moving ahead anticipating that we will be receiving State funds.

-Village - Demolishing and site preparation for the Village is going to the Board for action.

-A minimum facilities standard should be set. Organize a Task Group

-Board meeting on Monday night—going back for the golf driving range netting

-Administrators Salary is on the Board agenda.

### Enrollment Management Strategies

Examples of enrollment strategies for student recruitment and retention was reviewed and discussed:

**Compressed Calendar-** Senate does not support “compressed calendar” and are not willing to drive it. It was not recommended at this time by the Deans to implement compressed calendar. Need data provided by the District to make a decision.

**Scheduling Software** was discussed and it was determined that purchasing and implementing this software would allow for a more efficiently run campus and enhance student enrollment management.

### Other Suggestions and Discussion:

- Should develop an enrollment management committee.
- Develop 1) Timeline that training should be completed 2) Establish committee (identify members)
- Who would be the best training consultants?
- Put committee together next week (note – will be on 5/24/05 PBC Agenda).
- When are the next Noel Levitz or Goldman training seminars to occur?
- Deans should be on the committee as the core and then bring in others.
- Deans need to discuss and give input.
- Who will chair this committee?
- Will bring topic back for the 5/24/05 PBC meeting

**Action:** Request District IT to purchase and implement Schedule 25 Software for Spring 2006.

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