

**SADDLEBACK COLLEGE  
PLANNING & BUDGET COUNCIL  
MINUTES  
June 19, 2007**

**College Mission:** To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and character development; and to support a dynamic and diverse environment of innovation and collegiality.

**PBC Membership:** Neda Duggan, Andrew Love, Melissa Cornelius, Matt Suarez, John Ozurovich, Tony Lipold, Kris Leppien-Christensen, Lise Telson, Rajen Vurdien, Ken Patton, Carol Hilton, Mary Williams, Bob Cosgrove, Carmen Dominguez, Jo Ann Alford, Alannah Rosenberg, Rich McCullough

**President's Report**

- Facilities Update was given on the BGS, S/M, Stadium, Sciences Building, and Library.
- A Veterans Memorial update was given. The plan is on schedule with a completion date sometime during the Spring 2008 semester. An architect has been secured and consultants have been hired for water flow, electrical and site plan preparation.
- The SC Mission Statement will be brought back to the Board of Trustees meeting on June 25<sup>th</sup> for review and acceptance. The Board was provided a report on how the College interprets "Character Development" as a portion of the Mission Statement. The Board had requested examples of how the College instructs "Character Development".
- A PBC on campus Strategic Plan Workshop is being planned for Thursday, July 19<sup>th</sup> in the PE & Athletics area. Time to be determined.
- A Board of Trustees Workshop will be held at Saddleback College on September 24, 2007, from 3:30-4:30 pm in SSC 212 (Prior to Board of Trustees Meeting).
- Safety and Security Camera System Meeting will be held on Thursday, June 28<sup>th</sup> 1:30-2:30p in the AGB Conference Room.
- A 9/11 Ceremony will be held on September 11, 2007, in front of the site of the future Veterans Memorial.

**Program Review Update: Wendy Gordon / None scheduled**

**PBC Minutes – June 12, 2007**

**ACTION: APPROVED BY PBC**

**Draft of Mid -Term Accreditation Report – Randy Anderson & Mary Williams**

Draft 2 of the Mid-Term Accreditation Report will be brought to the June 26<sup>th</sup> PBC meeting. The draft will be sent via email prior to the PBC meeting for review and study.

The results of the Saddleback College Employee Survey 2007 conducted in May will be brought to a future PBC along with the comparison to the same survey conducted in 2003. Also, the Student Survey conducted will be brought to PBC and reviewed.

**Safety and Security Cameras on Campus**

Discussion ensued regarding video security cameras on campus to enhance security and safety by attempting to deter crime on campus through integrating the best practices of "virtual policing" with state-of-the-art- technology. During discussion many concerns were expressed regarding the liability, cost, and ongoing expenses if security cameras

were placed on campus. It was also expressed that dollars would be better spent on counseling, campus lighting, additional officers, and staff to deter potential crimes. Any plans for safety and security cameras on campus should be part of the Strategic Plan. More information will be forthcoming following the June 28<sup>th</sup> meeting.

### **Strategic Planning Process: 2007 – 2010**

- Completed Strategic Plans from all four Planning Groups are due to PBC during the month of June.
  - Completed Plan: Campus Environment – June 5, 2007 (accepted)
  - Completed Plan: Enrollment Management – June 12, 2007 (accepted)
  - Completed Plan: Institutional Effectiveness – June 19, 2007 (accepted)
  - Completed Plan: Student Success – June 26, 2007
- Enrollment Management, Campus Environment, Student Success, and Institutional Effectiveness Planning Group Chairs gave updates. Reports, minutes, and general information for all four Strategic Planning Groups are posted on the PBC website <http://www.saddleback.edu/gov/pbc/>. Please visit these websites for continuous updated information.

All Planning Groups have been requested to update the “accepted” Plan on the PBC Web site.

### **Summary of Student Services Classified Workshop – Friday, June 8, 2007 at Rancho Capistrano**

Vice President Telson reviewed the Student Services Classified Workshop held Friday, June 8, 2007 at Rancho Capistrano. Other PBC members who were present (Mary Williams, Matt Suarez, Kris Leppien-Christensen) also provided an update. The general feeling was the Workshop was a success and special reference was made to the presentation by Lise Telson and Dan Lincoln about security issues on campus. Also, Kris Leppien-Christensen’s presentation on surveys was noted as excellent.

### **PBC Accomplishments for 2005 – 2007**

The specific Actions items list recommended by PBC to the college president from March 2005 (1<sup>st</sup> PBC meeting) to the June 12, 2007 PBC meeting was distributed and reviewed. The same list is present on the PBC web site.

It was discussed that the Interim Strategic Plan 2006-2007 needs to be finished and acknowledged as complete prior to the acceptance of the new Strategic Plan 2007-2010. This will be done during July. In conjunction with the PBC accomplishments for the academic year 2006-2007, Carol Hilton will summarize the budget recommendations from PBC as suggested by the Interim Strategic Plan 2006-2007 to indicate the success of the Plan in both inception and performance. A summary of the report will be presented to both faculty and classified during the Fall In-Service Breakfasts as a means to show how the Interim Strategic Plan 2006-2007 was a general success.