

SADDLEBACK COLLEGE
Consultation Council (CC)
June 21, 2011

Minutes

Attendance

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| <ul style="list-style-type: none">• Tod Burnett, President• Don Busche, Vice President of Instruction• Juan Avalos, Vice President of Student Services• Donna Rane-Szostak, Dean - Absent• Terrence Nelson, Assistant Dean• Dan Walsh, Academic Senate President• Bob Cosgrove, Academic Senate Representative• Bruce Gillman, Academic Senate Representative• Kim Stankovich, Academic Senate Representative• Carmen Dominguez, Academic Senate Representative - Absent | <ul style="list-style-type: none">• Carol Hilton, Fiscal Director• Jennie McCue, External Affairs Representative- Absent• Gretchen Bender, Dir. Of Planning, Research, & Grants• Joseph Hassine, ASG President - Absent• Don Mineo, Classified Senate Representative• Russ Hamilton, Classified Senate President - Absent• Catherine Ayad, CSEA Representative• Jane Rosenkrans, Classified Management - Absent• Santo Garcia, POA Representative – Absent• Kathy Young, ASG Representative |
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1. Approval of Minutes – June 7, 2011

ACTION: APPROVED BY CONSULTATION COUNCIL

2. President's Update

- Annual State of the College Material
- *“Reverse Transfer Programs Reward Students and Colleges Alike”*
- HR Task Force on Hiring for 2011/2012 (Don Busche/Dan Walsh)
- Student Success Plan
- Task Force on Ethics, Conduct and Protocols (Rocky Cifone; Jan Masterangelo; Joseph Hassine; and Bruce Gilman)
- Vacation, June 27th-July 15th (Don Busche, Acting President)
- 2011 Board Presentations:
 - September—Educational Quality
 - October—Program Review and SLOs
 - November—Student Success and Degree/Certificate Completions

3. Governance Group Updates

- ASG (Kathy Young) – ASG is in the process of planning the ASG Retreat for August.
- Academic Senate (Dan Walsh) – Working on Flex activity forms and the SB 1440 compliant degrees are in place.
- Classified Senate (Don Mineo) – The Classified Senate staff development budget has been closed out and reported that the staff development committee did a good job budgeting the available funds for the past year.

4. Fiscal Update (Carol Hilton)

- Budget; DRAC; PBSC; 20-Year Facility, Renovation and Scheduled Maintenance Plan
Carol gave an update on the State Budget and why it was vetoed. She handed out and reviewed the 2011-2012 Tentative Budget Summary – General Fund Unrestricted Only (DRAC Model) reporting that the college income covers our expenditures at a very basic level and noted that health and welfare benefits have significantly increased. Due to expenditures increasing and the budget has not we are beginning to feel a squeeze.
- PBSC recommended to Consultation Council for consideration the ability to hire one new 29 hour Community Education position which had been requested through the College hiring process but the process had been stopped pending review. This would be a permanent part-

time position fully funded through Community Education and have no impact to the general fund. Discussion ensued and it was recommended to support the hiring of a 29 hour Community Education position.

ACTION: APPROVED BY CONSULTATION COUNCIL AND RECOMMENDED TO THE PRESIDENT FOR CONSIDERATION

5. District Strategic Planning (Gretchen Bender)

- Retreat (June 13th)

- District and ATEP Vision and Mission Statements

President Burnett reported on the SOCCCD Planning Retreat which was preceded by a series of interviews of both Saddleback and IVC. It was clarified at the retreat that the colleges are the “District” and what some people view as the “District” is technically District Services which serves the colleges. President Burnett also reviewed the District and ATEP Vision and Mission Statements, as well as, he clarified what Vision and Mission Statements mean. Also reviewed proposed SOCCCD Vision and Mission with input and recommendations from Consultation Council.

6. Planning, Research and Grants (Gretchen Bender)

Several drafts of the Grants Manual have been distributed for review and the manual has now been finalized and is housed on the grants website. The manual will continue to be refined at the District Services level. As changes are made the Grants Manual will be brought forward. Information will be distributed and faculty are encouraged to contact the Grants Office for information and assistance. Workshops will be offered during In-service to assist faculty and staff.

7. Accreditation (Bob Cosgrove/Don Busche)

Accreditation report writers Carmen Dominguez and Claire Cesareo-Silva will have a Accreditation Report Draft done by the end of July. President Burnett reviewed BP 3110 Basic Aid Funds Allocation Process and discussion took place.

8. Suggested Future Topics

Our Vision

“Saddleback College will be the first choice of students who seek a dynamic, innovative, and student-centered postsecondary education.”