

**SADDLEBACK COLLEGE
PLANNING & BUDGET COUNCIL
MINUTES
June 26, 2007**

College Mission: To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and character development; and to support a dynamic and diverse environment of innovation and collegiality.

PBC Membership: Neda Duggan, Andrew Love, Melissa Cornelius, Matt Suarez, John Ozurovich, Tony Lipold, Kris Leppien-Christensen, Lise Telson, Rajen Vurdien, Ken Patton, Carol Hilton, Mary Williams, Bob Cosgrove, Carmen Dominguez, Jo Ann Alford, Alannah Rosenberg, Rich McCullough

A College information Leadership Forum will begin at 1:30p followed immediately by the regular PBC meeting.

General Information for Leadership Forum

- A Facilities Update was given on the BGS, SM, Stadium, Sciences Building, Library, and Veterans Memorial.
- A report of the 6/25/07 Board of Trustees meeting was given. Saddleback College Mission Statement was pulled at the Board meeting due to questions regarding the words "Character Development" in the Mission Statement. The Board approved Basic Aid Project Priority List was handed out and reviewed. Student Health Fee increase agenda item was passed. Reviewed the 2005-07 total grant funding obtained.
- A PBC Strategic Plan Workshop is planned for Thursday, July 19th in the PE & Athletics area from 9:00am to 4:00pm
- Board Workshop at SC will be held September 24, 2007 from 3:30 -4:30 pm in SSC 212 (prior to the Board Meeting).
- Safety and Security System Meeting will be held Thursday, June 28th from 1:30-2:30pm in AGB Conference Room.
- September 11, 2007 (Tuesday) - Preparation for Ceremony
- PBC Meeting July 3rd - cancelled.
- Summer enrollment was reviewed; our increase in FTES over last summer will bring just over \$1M additional dollars to Saddleback.

The regular PBC meeting followed immediately after the Leadership Forum.

Program Review Update: Wendy Gordon / none scheduled

PBC Minutes – June 19, 2007

ACTION: APPROVED BY PBC (the June 9th minutes will add that the Deans' Cabinet will make a recommendation concerning evening coverage.

Draft of 2007 Mid-Term Accreditation Report – Randy Anderson & Mary Williams

A Draft of the Mid-Term Accreditation Report was distributed prior to the PBC meeting and reviewed. It was noted that it is critical that evidence be provided to substantiate responses to WASC recommendations. The Draft is very preliminary and everyone was encouraged to send comments to Randy Anderson.

Priority Registration for Veterans

Consideration to offer Veterans priority registration at Saddleback College, which is also being considered at the State level, was brought to PBC. Discussion ensued and it was recommended to put a committee together to explore the consideration. Carol Hilton volunteered to put a committee together and bring information back to PBC.

Strategic Planning Process: 2007 – 2010

- Reports for all four Planning Groups can be found at:
<http://www.saddleback.edu/gov/pbc>.
- Completed Strategic Plans from all four Planning Groups are due to PBC during the month of June.
 - Completed Plan: Campus Environment – June 5, 2007 (accepted)
 - Completed Plan: Enrollment Management – June 12, 2007 (accepted)
 - Completed Plan: Institutional Effectiveness – June 19, 2007 (accepted)
 - Completed Plan: Student Success – June 26, 2007 (accepted)

All Planning Groups need to update the “accepted” Plan on the PBC Web site.

The four Planning Group documents are now complete and ready to package as a single Strategic Plan 2007 -2010 document. How this will be done will be discussed at the July 19th Retreat. Also, at the July 19th Retreat the PBC will review the Interim Strategic Plan 2006 -2007.