

**SADDLEBACK COLLEGE**  
**Consultation Council (CC)**  
**June 7, 2011**

**Minutes**

**Attendance**

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| <ul style="list-style-type: none"><li>• <b>Tod Burnett, President</b></li><li>• <b>Don Busche, Vice President of Instruction</b></li><li>• <b>Juan Avalos, Vice President of Student Services</b></li><li>• <b>Donna Rane-Szostak, Dean - Absent</b></li><li>• <b>Terrence Nelson, Assistant Dean</b></li><li>• <b>Dan Walsh, Academic Senate President</b></li><li>• <b>Bob Cosgrove, Academic Senate Representative- Absent</b></li><li>• <b>Bruce Gillman, Academic Senate Representative</b></li><li>• <b>Kim Stankovich, Academic Senate Representative</b></li><li>• <b>Carmen Dominguez, Academic Senate Representative - Absent</b></li></ul> | <ul style="list-style-type: none"><li>• <b>Carol Hilton, Fiscal Director</b></li><li>• <b>Jennie McCue, External Affairs Representative- Absent</b></li><li>• <b>Gretchen Bender, Dir. Of Planning, Research, &amp; Grants</b></li><li>• <b>Joseph Hassine, ASG President</b></li><li>• <b>Don Mineo, Classified Senate Representative</b></li><li>• <b>Russ Hamilton, Classified Senate President - Absent</b></li><li>• <b>Catherine Ayad, CSEA Representative</b></li><li>• <b>Jane Rosenkrans, Classified Management</b></li><li>• <b>Santo Garcia, POA Representative - Absent</b></li></ul> |
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**1. Marlene Garcia, Vice Chancellor for Government Relations**

Dr. Garcia handed out copies of the “California Community Colleges State Legislative Update” and “CCC Chancellor’s Office Legislative Tracking Matrix 2011 Legislative Session: 6/3/11” and gave an overview as to what’s going on in Sacramento in regards to the state budget and legislation including some strong student success in legislation to develop a plan to improve student success. She noted that this is a very unusual year since it is the 2<sup>nd</sup> budget that they are working with this year. Good news is with the May revise the Governor did not purpose further budget cuts to Community Colleges and reviewed what the governor has proposed. Also, discussed Distance Education and how electronic-transcripts can save thousands of dollars for Community Colleges. Presented the question - What are the top priorities to fund in education? Discussion ensued and Consultation Council found Marlene’s presentation very informative.

**2. Approval of Minutes – May 24, 2011**

**ACTION: APPROVED BY CONSULTATION COUNCIL**

**3. President’s Update**

- Approve CC Recommendations:
  - COPS Program Grant application
- Welcome Joseph Hassine, ASG President
- Annual State of the College Material (due to Jennie by June 14<sup>th</sup>)
- “College, Too Easy for Its Own Good” and “It’s Not about You” hand out.
- District Strategic Planning Retreat, June 13<sup>th</sup>
- Vacation, June 27<sup>th</sup>-July 15<sup>th</sup> (Don Busche, Acting President)
- 2011 Board Presentations:
  - September—Educational Quality
  - October—Program Review and SLOs
  - November—Student Success and Degree/Certificate Completions

**4. Governance Group Updates**

- ASG (Joseph Hassine)  
ASG is in the forming stages and half of the ASG Leadership Council has begun assembling. There are approximately 10 members so far. ASG has been focusing on the budget and budget presentations.

- Academic Senate (Dan Walsh)  
The Academic Senate will be having their first senate meeting next week and will begin gearing up for the fall. Dan Walsh, Bruce, and Kim are attending the state wide Academic Senate Leadership Conference.
- Classified Senate (Russell Hamilton)  
Don reported that Classified Senate had their elections and were finalized; Don Mineo, President; Mike Sauter President-Elect; Russ Hamilton, Past President; Catherine Ayad, CSEA Representative

**5. ASG Budget Proposal (Joseph Hassine)**

The ASG Budget Proposal power point presentation was handed out and reviewed. Discussion ensued and input and recommendations were given prior to the June 27, 2011 Board presentation.

**6. Planning, Research and Grants (Gretchen Bender)**

- Education and Facilities Master Plan  
Passed out the copy of the 5 year Educational and Facilities Master Plan and noted that it is finished at the college level and the District has combined both campuses and ATEP. The plan will be presented at the next Board meeting. Discussion ensued.

**7. Board of Trustees Self Evaluation (Don Busche)**

Distributed and reviewed information from the Board of Trustees evaluation workshop meeting held May 14, 2011. Reviewed, Highlights of Strengths/Area for Improvement from Board Self-Evaluation Survey; Discussion Notes; SOCCCD Board of Trustees Self Evaluation; and Comparison of Responses on Surveys. President Burnett attended the workshop and reviewed the notes distributed. It was requested that the governance groups take the information back to their constituent groups for review and input.

**8. Accreditation (Bob Cosgrove/Don Busche)**

The Accreditation Steering Committee is still collecting information and has not started to write the report yet but is moving forward. There is a function map being developed. A Strategic Planning Retreat on the Monday, June 13<sup>th</sup>. Have discussed how committees operate and guidelines and deadlines that need to be considered.

**9. Fiscal Update (Carol Hilton)**

- Budget; DRAC; PBSC; 20-Year Facility, Renovation and Scheduled Maintenance Plan  
Passed out the summary for the tentative budget and reviewed.

**10. College Code of Ethics, Behaviors and Protocols (Dan Walsh/Tod Burnett)**

A year ago every group did their own code of ethics and the Board is doing their Code of Ethics. It was recommended to bring all groups code of ethics together and have a College Code of Ethics, Behaviors and Protocols. Protocols relate more to when someone on campus has an issue guidelines are established so that when you are not getting your questions answered you will know where to go. It was suggested to put together a task force to come up with one draft to be presented to Consultation Council and then reviewed by the governance groups.

***Our Vision: "Saddleback College will be the first choice of students who seek a dynamic, innovative, and student-centered postsecondary education."***