

**SADDLEBACK COLLEGE  
PLANNING & BUDGET COUNCIL (PBC)  
MINUTES  
JULY 8, 2008**

**College Mission: To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and to support a dynamic and diverse environment of innovation and collegiality.**

**PBC Membership: Kalin Kelly, Connor Ames, Connie McClain, John Ozurovich, Tony Lipold/Tammy Rice, Lise Telson, Rajen Vurdien, Carol Hilton, Mary Williams, Bob Cosgrove, Miki Mikolajczak, Jo Ann Alford, Morgan Barrows**

- 1. President's Report** (Co-chair VP Telson and VP Vurdien comments by Dr. Mathur)
  - Chancellor Mathur announced that new President Tod Burnett's first day on campus will be August 5<sup>th</sup>. Chancellor Mathur will provide assistance as needed to the Presidents Office until then.
  - Facilities update: As was reported at the June 24<sup>th</sup> PBC meeting all projects are on schedule. The BGS building will be ready for the fall semester and the Veterans Memorial has been graded, the cement has been poured and the infrastructure started.
  - Vice President Telson announced that she has been working with District Services and that various offices for DSPS will be temporarily moved to the 3<sup>rd</sup> floor of the library with no cost to the college once the BGS Building move is complete.
  
- 2. PBC Minutes – June 24, 2008**  
**Approved by PBC**
  
- 3. Academic Senate Proposal:**
  - The Academic Senate asked that discussion of this proposal be postponed to a later date in order to compile the data from the Part-Time Faculty Survey, the Student Survey and the Institutional Effectiveness report. The Senate will request this item return to the agenda at the appropriate time.
  
- 4. Future PBC: Discussion Postponed to a later date:**
  - PBC will identify 4-5 top issues for President Burnett at the July 22 meeting
  - District Services
  - Welcome for new President
  - Discussion on whether the PBC should be subject to the Brown Act
  - Development of a "report card"
  
- 5. BSI:**
  - The Basic Skills Initiative will now be called the Student Success Initiative per state.
  - Discussion of this item was postponed until the July 22 PBC meeting at which time Janet Bagwell and Cheryl Altman will give a presentation regarding Student Success.
  
- 6. Strategic Plan Discussion of 08/09: It was agreed that the Strategic Planning groups be given direction to:**
  - Identify those projects that were completed from the 2007/2008 plan year.
  - Identify those projects that were not completed in 2007/2008 and are still viable.
  - Review 2008-2009 planning agenda.

- Develop a 2008-2009 prioritized plan to include unfunded items from 2007-2008.
- At a future meeting PBC will discuss whether to continue with the current planning process of prioritizing classified staffing requests outside of the priorities submitted by the planning groups.
- PBC agreed there is a need to develop overriding themes to establish context for 2008-2009 Strategic Planning.

**7. WASC Accreditation Report:**

- PBC members discussed who should write Recommendation #3 of the report. Vice President Telson will resolve that issue.
- It was agreed that the original Task Force for Recommendations 5&6 should be re-convened to further review.

**8. Saddleback College Strategic Plan: 2007-2010:**

- The meeting was adjourned before this item was discussed.