

**SADDLEBACK COLLEGE
PLANNING & BUDGET COUNCIL
MINUTES
July 10, 2007**

College Mission: To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and character development; and to support a dynamic and diverse environment of innovation and collegiality.

PBC Membership: Neda Duggan, Andrew Love, Melissa Cornelius, Matt Suarez, John Ozurovich, Tony Lipold, Kris Leppien-Christensen, Lise Telson, Rajen Vurdien, Ken Patton, Carol Hilton, Mary Williams, Bob Cosgrove, Carmen Dominguez, Jo Ann Alford, Alannah Rosenberg, Rich McCullough

President's Report

- Facilities Update was given on the BGS, SM, Stadium Update, Sciences Building, Library, Veterans Memorial and FA Restroom Building
- A PBC Strategic Plan Workshop will be held on Thursday, July 19th in the PE & Athletics area from 9:00am – 4:00pm in the PE Complex.
- A Board Forum will be held at Saddleback College on September 24, 2007, from 3:30 -4:30 pm in SSC 212 prior to the Board Meeting.
- September 11, 2007 (Tuesday) - Preparation for Ceremony
- Two ATEP Q & A meetings will be held at Saddleback College
 - 1) Tuesday, September 18th from 8:30 to 9:30am
 - 2) Wednesday, September 19th from 3:00 to 4:00pm
- SC Mission Statement – “Character Development” has been under review and the SC Mission Statement Board agenda item will be re-submitted for Board approval on the July 23, 2007 (prior Board agenda submission of Mission Statements-May and June 2007).
- SC On-Line Orientation is now available to students. There is a three minute online orientation instructional video available to students before they start the orientation. Also included on the On-Line Orientation web page is information for student Assessment Testing and Group Advisement.
- Discussion ensued regarding numerous registration problems presently occurring for the Fall semester. Suggestions were made to assist students with registration and to respond to issues occurring.
- There will be no PBC meeting on Tuesday, July 17th due to the Thursday, July 19th PBC Workshop Retreat.

Program Review Update: Wendy Gordon / none scheduled

PBC Minutes – June 26, 2007

ACTION: APPROVED BY PBC

Mid-Term Accreditation Report – Randy Anderson & Mary Williams

An update was given by Mary Williams. Everyone was encouraged to review the Accreditation Reports and forward comments and recommendations to Randy Anderson or Mary Williams.

Strategic Planning Process: 2007 – 2010

- Completed Strategic Plans from all four Planning Groups are due to PBC during the month of June.

Completed Plan: Campus Environment – June 5, 2007 (accepted)
Completed Plan: Enrollment Management – June 12, 2007 (accepted)
Completed Plan: Institutional Effectiveness – June 19, 2007 (accepted)
Completed Plan: Student Success – June 26, 2007 (accepted)

- Enrollment Management, Campus Environment, Student Success, and Institutional Effectiveness Planning Group Chairs gave updates. Reports, minutes, and general information for all four Strategic Planning Groups are posted on the PBC website <http://www.saddleback.edu/gov/pbc/>. Please visit these websites for continuous updated information.

All Planning Groups have updated the “accepted” Plan on the PBC Web site.

A lengthy discussion took place regarding PBC Workshop Retreat expectations, agenda, and who should attend the PBC Workshop Retreat scheduled for Thursday, July 19th. Also, discussion ensued regarding Status of Interim Strategic Plan 2006-07; acceptance and action plan for Strategic Plan 2007-10; how to tie in the four Planning Group Strategic Plans and budget implications and decisions; and how are recommendations going to tie in with Program Review.