

SADDLEBACK COLLEGE
Planning and Budget Council (PBC)
MINUTES

September 23, 2008
1:30pm to 3:30pm
AGB Conference Room

**PBC Membership: Tod Burnett, Connie McClain, John Ozurovich, Tony Lipold, Tammy Rice,
Lise Telson, Rajen Vurdien, Carol Hilton, Mary Williams, Bob Cosgrove,
Miki Mikolajczak, Jo Ann Alford, Morgan Barrows, Sophie Miller, Travis Fuller**

1. President's Discussion

EOP Plan was reviewed

Hurricane relief - Students are collaborating with IVC and will be donating profits from proceeds to the Red Cross Hurricane Relief Fund

2. Approval of Minutes – September 9, 2008

ACTION: APPROVED BY PBC

3. Emeritus Institute (Rajen Vurdien)

The Vice President of Instruction presented a recommendation to move the Emeritus Institute program towards being a stand alone program. For the interim the Vice President proposes to have the Emeritus Institute report to the Vice President of Instruction and no longer to the Dean of Health Sciences and Human Services. Many changes have occurred over the years such as considerable growth in both the Emeritus Institute and the Nursing Program which are both currently reporting to the Dean of Health Sciences and Human Services. This recommendation has been brought to the Emeritus Institute faculty and staff, as well as, the Academic Senate and all are in full support.

The recommendation/consideration is to have the Emeritus Institute report to the Vice President of Instruction while moving the Emeritus Institute towards becoming a stand alone program.

ACTION: RECOMMENDED BY PBC TO PRESIDENT BURNETT

4. Dean of Health Sciences and Human Services/Director of Nursing (Rajen Vurdien)

A recommendation/consideration was made to include in the job description for the Dean of Health Sciences and Human Services “meet desirable qualifications of BRN requirement for Director of Nursing”.

ACTION: RECOMMENDED BY PBC TO PRESIDENT BURNETT

5. Institutional Effectiveness Annual Report (Morgan Barrows)

Currently Morgan is still awaiting feed back to the Institutional Effectiveness Annual Report.

6. **Director of Strategic Planning and Institutional Effectiveness (Morgan Barrows)**
A Director of Strategic Planning and Institutional Effectiveness is being requested in the Institutional Effectiveness Annual Report. The Institutional Effectiveness committee will take the lead to facilitate discussion with the academic senate regarding a “Strategic Planning /Institutional Effectiveness Academic Director” position at the Deans level and then forward the recommendation to PBC.
7. **WASC Accreditation Report (Bob Cosgrove, Rajen Vurdien)**
The committee is working hard to finalize the WASC Accreditation Report Draft and is meeting the required deadlines for submission to the Board of Trustees for review.
8. **Track Resurfacing (Tony Lipold)**
The Track Resurfacing agenda item submitted to the Board of Trustees was pulled. Concerns were voiced and it was noted that the Track Resurfacing agenda item went through all the committees and appropriate processes. Due to the item being pulled the Track can no longer be resurfaced on the expected timeline and there is concern that the Track will not be safe for use.
9. **Student Textbook Funding (Lise Telson)**
This item will be brought back to the next PBC meeting.
10. **SOCCCD Organizational Chart (Bob Cosgrove)**
Bob brought forward the District organizational chart and noted that it does not accurately reflect Saddleback College administration.

HAPPY 40th ANNIVERSARY!



Mission

“To provide access to learning opportunities that promotes student success; to foster intellectual growth, individual expression; and to support a dynamic and diverse environment of innovation and collegiality.”