

SADDLEBACK COLLEGE
Consultation Council
Minutes
September 28, 2010

Attendance

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| • Tod Burnett, President (Absent) | • Carol Hilton, Fiscal Director |
| • Don Busche, Vice President of Instruction | • Jennie McCue, External Affairs Rep. |
| • Juan Avalos, Vice President of Student Services | • Grentchen Bender, Dir. Of Planning, Research, & Grants |
| • Sophie Miller, Classified Management Rep. (Absent, Trish Fain sub.) | • Melissa Fenerci, ASG President |
| • Carmen Dominguez, Academic Senate President | • ASG Representative (Absent) |
| • Bob Cosgrove, Academic Senate Rep. | • Don Mineo, Classified Rep. |
| • Miki Mikolajczak, Academic Senate Rep. | • Russ Hamilton, Classified Senate President |
| • JoAnn Alford, Academic Senate Rep. | • Mike Engels, CSEA Rep. |
| • Dan Walsh, Academic Senate Rep. | • Jane Rosenkrans, Classified Management (Absent, Sandy Marzilli sub.) |
| • Don Taylor, Dean | • Jerilyn Chuman, Dean |
| • Eugene J. Evancoe, Guest | • Bart McHenery, Guest |
| • Mike Reed, Guest | • Leslie Humphry, Guest |
| • Kris Kay, Guest | • Terence Nelson, Guest |
| • Brandye D'Lena, Guest | • Binh Do, Guest |
| • Carol Ziehm, Guest | • |

1. President's Update (Given by Juan Avalos)
 - Welcome Grants Analysts Cathy Arreguin and Beth Rubins!
 - 2010/2011 Governance Manual
 - Board of Trustees Meeting
 - Master Plan Focus Groups, 9/29-10/5
 - K-12 Partnership Breakfast, 9/30
 - Annual State of the College Breakfast, 10/7
 - Facilities and Technology Committee requests due 10/15
 - Homecoming, 10/16
 - Accreditation Visiting Team, 10/18-10/21

2. Approval of Minutes – September 14, 2010
ACTION: APPROVED BY CONSULTATION COUNCIL

3. Governance Group Updates
 - **ASG (Melissa Fenerci)**
ASG is participating in a 5K run for Breast Cancer on 10/10/10. Announced they had a very successful 2 day blood drive and collected blood from 157 people.
 - **Academic Senate (Carmen Dominguez)**
Carmen reported that Academic Senate is still appointing faculty to committees. Curriculum Committee has begun the Tech Review process. Britnee Holmes (Senate Administrative Assistant) has resigned from her position; Friday, October 1st is her last day. Barbara Anzlovar will be working as a substitute in this position until it is filled permanently starting Monday, October 11, 2010.
 - **Classified Senate (Russell Hamilton)**
Classified Senate is working with ASG on Thanksgiving baskets. It was noted that a correction needed to be made regarding the Sun Ray Club. It is not called the Sunshine

Club as previously mentioned and that Cathy Beres in Fine Arts and Laura Toscano in Matriculation are heading up this club.

4. Planning (Gretchen Bender)

- **Education and Facilities Master Plan**

There was a presentation from Kris Kay and Bihn Do from gkkworks. Brandye D'Lena from the SOCCCD was also on hand to answer any questions regarding the presentation or processes. Gkkworks advised College/District Feedback was very important and discussion ensued.

- **Strategic Planning**

Gretchen advised they are finishing up on initiative and tactical development. They will be submitted next week and will be present to Consultation Council.

5. Program Reviews

- **Journalism**

Mike Reed provided an overview of the Journalism Program. An informational handout was passed and discussion ensued.

- **Computer Maintenance Technology Program**

Eugene Evancoe provided an overview of the Computer Maintenance Technology Program. An informational handout was passed and discussion ensued.

- **Electronic Technology Program Review**

Eugene Evancoe provided an overview of the Electronic Technology Program. An informational handout was passed and discussion ensued.

6. 2020 Vision for Student Success

Juan Avalos, Bart McHenry, Leslie Humphrey, and Gretchen Bender discussed various topics that were reviewed at the 2020 Vision for Student Success conference they attended with President Burnett. A hand out was passed out and discussion ensued.

7. Accreditation (Don Busche)

Accreditation Site Visit will take place 10/18/10 – 10/21/10. Don thanked Claire Cesareo-Silva for her hard work and for completing the Function Map as quickly as she did. Bob Cosgrove is Co-Chairing the steering committee. Don advised they are still working on Substantive Change.

8. Management Positions (Don Busche)

There are 2 new positions being put forward for consideration:

- Dean for On-Line Learning & Resources
- Assistant Director for Economic Work Force Development

9. 2011 Summer Session (Don Busche)

Proposed 8 week sessions with a 6 week imbedded session. Discussion ensued.

Mission

“Saddleback College enriches its students and the south Orange County community by providing a comprehensive array of high-quality courses and programs that foster student learning and success in the attainment of academic degrees and career technical certificates, transfer to four-year institutions, improvement of basic skills, and lifelong learning.”