

SADDLEBACK COLLEGE
Planning and Budget Council (PBC)
MINUTES

September 30, 2008
AGB Conference Room

**Attendance: Tod Burnett, Connie McClain, John Ozurovich, Tony Lipold, Don Taylor,
Rajen Vurdien, Carol Hilton, Mary Williams, Bob Cosgrove,
Jo Ann Alford, Morgan Barrows, Sophie Miller, Travis Fuller**

1. President's Discussion

- President Burnett approved the following September 23, 2008 PBC recommendations:
 1. The recommendation/consideration is to have the Emeritus Institute report to the Vice President of Instruction while moving the Emeritus Institute towards becoming a stand alone program.
 2. A recommendation/consideration was made to include in the job description for the Dean of Health Sciences and Human Services "meet desirable qualifications of BRN requirement for Director of Nursing".
- 40th Anniversary Festivities – Homecoming 10/4
- Sr. Staff Retreat is scheduled for Friday, October 3rd.
- Student Hurricane Relief – The Associated Student Government of Saddleback College raised \$4,087 for hurricane relief efforts from tickets sales at the Saturday, September 27th football game against Mt. San Antonio College. The funds, which were matched by Irvine Valley College's Associated Student Government, will be donated to the American Red Cross and Operation USA. The total \$8,247.25 donation includes additional voluntary contributions given to Saddleback College's Associated Student Government during the football game.
- PBC Retreat – when, what, where? Received input and consideration of future PBC Retreats and will be discussed further.
- Alternative Revenue Study/Article – passed out for information.

2. Approval of Minutes – September 23, 2008

ACTION: APPROVED BY PBC

3. **WASC Accreditation Report (Bob Cosgrove, Rajen Vurdien)**

The final Saddleback College 2008 Accreditation Report was presented and signed by the participating governance representatives for submission to the Accrediting Commission for Community Colleges by October 15, 2008.

4. **Emergency Book Program (Audra DiPodova, Christina Andrews)**

Numerous student services staff, as well as instructors and faculty members report encountering an unusual increase in students who can't afford to purchase textbooks due to recent financial troubles. Many seem to be victims of the well publicized housing crisis. It's been asserted that students who were headed for four-year institutions have been pushed out of their homes and unable to afford the four-year institution of their choice and are pursuing a more affordable education at Saddleback College. These students do not yet qualify for federal student financial aid or a Board of Governors

Waiver and in addition, these students don't yet qualify to be a part of EOPS.

The bookstore Committee assessed the information and recommended the following:

- A) The total sum in funding secured from both the Saddleback College ASG and the Foundation should be used to either
 - 1) buy additional books for the Library
 - a. Recommendations for the "wish list" would be requested of Deans and Department Chairs.
 - b. Requirements would have to be placed on what books could be requested for the program (e.g., books must be used for three consecutive semesters, etc.).
- B) A Book Rental Program would be instituted by the Saddleback College Bookstore (terms and conditions to be determined).
- C) Professors/Instructors would be asked to contact their publishers for an extra desk/instructor copy of each textbook to place in the Library.
- D) A letter will be sent to all Professors/Instructors reminding them of the benefits of the timely adoption of books and how such planning benefits students for used book availability.

The Bookstore Committee does not recommend the disbursement of any sort of cash, or equivalent, to students who cannot officially demonstrate financial need. The committee agrees that if the above recommended strategies are implemented, most students in need will have access to textbooks.

5. Facilities Update (John Ozurovich)

Currently meeting with the architects to put together a master plan move schedule for 30 projects. The Village is going to be renovated and is being cleared out today. The quad campus design is being presented to the Campus Beautification Committee in October. The installation of 5 to 6 new modulars in the Village for classrooms and Student Services functions is in the process of being designed. The design for the pool deck replacement is in the process. The Gaucho Strength Training Center and Communication Arts relocation is still in design-completion date is still projected for July 2009.

6. New Faculty Hiring Update (Bob Cosgrove)

Academic Senate is waiting to hear from Alannah Rosenberg for an update and current timeline status. There was some concern voiced of meeting the October 14th docket deadline for the October 23rd Board Meeting

7. Shared vs. Participatory Governance (Rajen Vurdien)

Information regarding the use of the term "shared governance" versus "participatory governance" was handed out and discussed. Communication from Community College League of California (CCLC) Policy and Procedure Service noted that the term "participatory governance" is more a factor of the culture of specific colleges/districts. Also, it was indicated whether using the term "shared governance" or "participatory governance", the college should be consistent.

Mission

"To provide access to learning opportunities that promotes student success; to foster intellectual growth, individual expression; and to support a dynamic and diverse environment of innovation and collegiality."