

**SADDLEBACK COLLEGE
PLANNING & BUDGET COUNCIL
MINUTES
October 2, 2007**

College Mission: To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and to support a dynamic and diverse environment of innovation and collegiality.

PBC Membership: Neda Duggan, Melissa Cornelius, Daune Main, John Ozurovich, Tony Lipold, Lise Telson, Rajen Vurdien, Ken Patton, Carol Hilton, Mary Williams, Carmen Dominguez, Alannah Rosenberg, Jo Ann Alford, Sophie Miller, Rich McCullough

President's Report

- A facilities update was given on the: BGS Building, SM Building, Stadium Update, Sciences Building, Library Building, Veterans Memorial, FA Restroom Building, TAS Building. The gym floor should be completed by the end of November.
- ATEP Q & A SC Meeting Wednesday, October 3rd from 2:00-3:00pm in SSC 212.
- The ATEP schedule will be included in the Saddleback College Spring 2008 schedule.
- A report on the Safety and Security Cameras as a portion of the SC Emergency Response Plan was given.
- Process for additional new faculty hires for academic year 2008-2009 (not replacement positions). Prioritizing Committee Meeting will be held Monday October 1st.
- Emergency Preparedness and Planning for Saddleback College.
- Chancellor's Request for Mid-Term Accreditation Report meeting

Program Review Update: Wendy Gordon / none scheduled

A list of dates for Program Review presentations will be submitted to the President by October 12th to begin scheduling presentations for the fall.

PBC Minutes – September 25, 2007

ACTION: APPROVED BY PBC

SC Equipment Committee Questions from PBC Mtg: September 25, 2007

The following questions were presented to PBC by the Equipment Committee:

- What is the status of funding for Non-Instructional Equipment in 2006-2007 and 2007-2008?
- What decision making group is overseeing a budget for Non-Instructional Equipment requests and prioritization and what is the process for these requests to be addressed?

It was recommended that a report be brought back to the next PBC meeting to look at funding sources to fund Non-Instructional Equipment along with a list of needs and funding recommendations to PBC.

Mid-Term Accreditation Report – Ana Maria Cobos & Mary Williams

- Accepted for Information at September 24, 2007 Board of Trustees Meeting.
- District/Board of Trustees Responses to be included in body of Report.

- Focused Mid-Term Report is due to WASC by October 15, 2007.

Saddleback College Strategic Plan: 2007 – 2010

- Prioritized lists from the planning groups will be presented at the October 9, 2007 PBC meeting.
- Reports, minutes, and general information for all four Strategic Planning Groups are posted on the PBC website <http://www.saddleback.edu/gov/pbc/>. Please visit these websites for continuous updated information.

Replacement Faculty Positions for 2008-2009

CCC 50% Law Survey - The Faculty Hiring Prioritizing Committee met October 1st to establish a prioritized list of new faculty positions which will be submitted at the November 13, 2007, Board of Trustee Meeting along with the replacement Faculty Positions for 2008-09. If the college has to hire 11 new positions, the highest rank from each unit would be considered for hire. If there are more or fewer the committee will reconvene to determine prioritization.