

SADDLEBACK COLLEGE
Consultation Council
Minutes
October 12, 2010

Attendance

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| • Tod Burnett, President | • Carol Hilton, Fiscal Director |
| • Don Busche, Vice President of Instruction | • Jennie McCue, External Affairs Rep. |
| • Juan Avalos, Vice President of Student Services | • Gretchen Bender, Dir. Of Planning, Research, & Grants |
| • Sophie Miller, Classified Management Rep. (Absent, Trish Fain sub.) | • Melissa Fenerci, ASG President |
| • Carmen Dominguez, Academic Senate President | • ASG Representative (Absent) |
| • Bob Cosgrove, Academic Senate Rep. | • Don Mineo, Classified Rep. |
| • Miki Mikolajczak, Academic Senate Rep. | • Russ Hamilton, Classified Senate President |
| • JoAnn Alford, Academic Senate Rep. | • Mike Engels, CSEA Rep. |
| • Dan Walsh, Academic Senate Rep. | • Jane Rosenkrans, Classified Management (Absent, Sandy Marzilli sub.) |
| • Don Taylor, Dean | • Tammy Rice, Assistant Dean |
| • Claire Cesareo-Silva | • Norm Weston, Academic Senate Rep. |
| • Jim Wright, Guest Speaker | • Donna Rane-Szostak, Guest Speaker |

1. President's Update

- Facilities Committee request due 10/15
- Technology Committee requests due 10/15
- Homecoming, 10/16

2. Approval of Minutes – September 28, 2010

ACTION: APPROVED BY CONSULTATION COUNCIL

3. Governance Group Updates

- **ASG (Melissa Fenerci)**
ASG is holding Club Rush on 10/6 and 10/20 is participating in Homecoming on 10/16
- **Academic Senate (Carmen Dominguez)**
Currently discussing the Academic Calendar and will be meeting with IVC to review. Faculty Hiring Prioritization will be going forward. Requests for Faculty Funding is \$1000 for Full-Time & \$600 for Part-Time. They are holding a special “Accreditation Meeting” next week.
- **Classified Senate (Russell Hamilton)**
Will be holding a special “Accreditation Meeting” next week from 3:00pm – 4:00pm in SSC 212. They are raising funds for student scholarships and putting through requisitions to fund outside job training classes for classified staff.

4. Programs Reviews (Claire Cesareo-Silva)

- **Health Sciences and Human Services (Donna Rane-Szostak)**
Donna gave a PowerPoint/verbal presentation and reviewed various aspects of the Health Science and Human Services Division. Brief discussion ensued.
- **Math, Science and Engineering (Jim Wright)**
Jim provided a verbal overview of the Math, Science and Engineering Division. An informational document was passed out stating several facts and needs pertaining to the Division. Brief discussion ensued.

5. Student Information Center (Leslie Humphrey)

- Leslie provided a PowerPoint/verbal presentation on the Student Information Center. Brief discussion ensued.

6. Planning (Gretchen Bender)

- **Education and Facilities Master Plan**

Gkkworks will be releasing a student and staff survey sometime over the next 3 weeks. They plan to review completed surveys and come back to report their findings. Gkkworks will also be back holding presentations during Flex Week. Gretchen is available if anyone has questions.

- **Strategic Planning**

Advised the chairs are outstanding and have great ideas. They are finishing up resource requests. The due date for new classified positions is 11/19/10.

7. Accreditation (Don Busche)

- **Accreditation Site Visit**

Will take place 10/18/10 – 10/21/10. Reviewed and passed out Planning Agenda for the visit and team schedule.

8. Planning and Budget Steering Committee (Carol Hilton)

- **State Budget Update**

Gave a brief updated on the state budget and advised that there were no “huge” surprises. Advised that the budget was fairly good news for Community College as there was no negative cola.

- **District Resources Allocation Committee (DRAC)**

Updated everyone on various items discussed at the last DRAC meeting. David Bugay is chairing the Committee and the district will be posting minutes and agenda’s on-line. A schedule for future meetings has been set through September 2011.

9. Enrollment Growth (Don Busche)

Was projected to be up 2% and was only up 1% for fall 2010. Spring schedule will be printed shortly. Will be discussing at the next Dean Cabinet what classes can be added to ensure a 2% growth. It is hard to build growth with limited space for classrooms and will be looking to see what classes can be offered on-line, in the afternoons and possibly Saturday classes.

10. Academic Calendar (Don Busche)

Will not be offering an 8 week session this summer but will revisit the idea for summer 2012. Discussion ensued regarding 2012/13 Proposed Calendars.

11. Board Policy Regulation Advisory Council (BPARC) (Don Busche)

Reviewed board policies that the BPARC reviewed at their last meeting. Discussion ensued.

Mission

“Saddleback College enriches its students and the south Orange County community by providing a comprehensive array of high-quality courses and programs that foster student learning and success in the attainment of academic degrees and career technical certificates, transfer to four-year institutions, improvement of basic skills, and lifelong learning.”