

SADDLEBACK COLLEGE
Planning and Budget Council (PBC)
and Leadership Forum

Minutes

October 28, 2008

Attendance: Tod Burnett, Tony Lipold, John Ozurovich, Lise Telson, Kalin Kelly, Erik Garant, Rocky Cifone, Mark Schiffelbein, Jane Rosenkrans, Joyce Semanik, Don Busche, Rajen Vurdien, Jennie McCue, Russ Hamilton, Estella Garrison, Carol Hilton, Don Taylor, Jim Wright, Tammy Rice, Carmen Dominguez, Glenn Roquemore, Tracy Daly, Bob Cosgrove, Miki Mikolajczak, Connie McClain, Audra DiPadova, Terry Weddell, Sandy Marzilli, Cathie Peterson

1. President's Discussion

- President Burnett approved the Saddleback College Technology Expenditure Plan recommended by PBC at the October 14, 2008, PBC Meeting.
- The New Faculty Positions agenda item was pulled at the October 27, 2008, Board of Trustees meeting and will be resubmitted for on the November Board agenda for approval.
- The Saddleback College Foundation Gala is scheduled for Saturday, November 1, 2008 and President Burnett encouraged everyone to attend.

2. Approval of Minutes – October 14, 2008

ACTION: APPROVED BY PBC

3. ATEP Update (Glenn Roquemore/Tracy Daly)

An overall presentation was given from history to milestones and the proposed long range plan for ATEP. President Roquemore encouraged Saddleback College to present potential proposals to be considered and also stressed that ATEP is available to both colleges to develop or grow programs. He also noted that there is no other opportunity like this and it is a very safe way to try out new programs and direct impacted programs with space issues at ATEP.

4. California Shake Out (Harry Parmer)

Harry reviewed the November 13-18, 2008, Southern California ShakeOut when millions of Southern Californians will take part in the largest earthquake preparedness activity in U.S. history. Saddleback College has a plan in place scheduled for November 13th at 9:45am and will be broadcasting direction College-wide through the Burbee System, as well as, sending out information prior to the exercise. The proposed concept of action will provide valuable information to a broad range of campus community members on what to do when an earthquake occurs. It is a quick and unobtrusive and will cause limited disruption to the academic and work day. It also meets the standard of participation the drill is intended to provide.

5. **ARCCC (Rajen Vurdien)**

Rajen gave an update and overview of the Accountability Recording for California Community Colleges (ARCCC).

6. **Categorical Site Visit (Lise Telson)**

The California Community College Chancellor's office started a new system that requires all categorical programs; DSPS, Matriculation, EOPS, CARE, and CalWorks to write a review one year prior to the formal Accreditation Site Visit for Spring 2009. This report is requested from each college so that the colleges are aware of their strong and weak points of each of the categorical programs. Also, Saddleback College will be looking for best practices and how we would want to improve these programs, roles and their support levels.

Mission

“To provide access to learning opportunities that promotes student success; to foster intellectual growth, individual expression; and to support a dynamic and diverse environment of innovation and collegiality.”