

**SADDLEBACK COLLEGE  
PLANNING & BUDGET COUNCIL (PBC)  
& LEADERSHIP FORUM  
MINUTES  
October 30, 2007**

**College Mission: To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and to support a dynamic and diverse environment of innovation and collegiality.**

**Leadership Forum**

- Facilities Update: BGS, SM Building, Stadium, Sciences Building, Library Move & Renovation, TAS Building, Veterans Memorial, FA Restroom Building and Gym floor (completion by the first week of December).
- College Entrances Makeover – Plans and Obstacles were reviewed, as well as, Avery Property Easement.
- Faculty hires for 2008-2009: Total for SC is 26-30 positions (List to PBC on Nov 6<sup>th</sup>). 22 replacement and new positions requests were submitted to the Board of Trustees for the November 13, 2007, Board Meeting.
- 50% Law Recommendations for 2007-2008 was handed out and reviewed.
- WASC Visit to SC scheduled for Thursday, November 29<sup>th</sup>. Dr Raul Rodriguez and Dr. Fredrick Tripp will be the visiting team members.
- ARCC 2008 College Level Indicators was handed out and reviewed.
- SC Foundation Grants: Grant Awards distribution list totaling \$71,228.50 was handed out and reviewed.
- Status of Safety & Security Cameras as a portion of the overall SC Emergency Preparedness Plan was reviewed.

**After the College Leadership Forum the regular PBC meeting immediately followed.**

**PBC Membership:** C.J. Park, Melissa Cornelius, Daune Main, John Ozurovich, Tony Lipold, Lise Telson, Rajen Vurdien, Ken Patton, Carol Hilton, Mary Williams, Carmen Dominguez, Alannah Rosenberg, Jo Ann Alford, Morgan Barrows, Sophie Miller, Richard McCullough

**Program Review Update: Automotive Technology – Cliff Myers**

The Program Review for the Automotive Technology was made by Cliff Myers reviewing both the programs strengths and challenges. Emphasis was made on securing funding to obtain department NATEF certification and the importance to secure this certification to enable the students to be NATEF certified which would increase their potential for hiring and increase their potential for increased earnings.

All completed Program Reviews are posted on the Institutional Effectiveness website under “Completed Program Reviews” at the following link:

<http://www.saddleback.edu/gov/senate/ie/>

**PBC Minutes – October 23, 2007**

**ACTION: APPROVED BY PBC**

### **Veteran's Priority Enrollment Plan (see Oct 23<sup>rd</sup> PBC Minutes)**

This item will be brought back for consideration at the November 6, 2007, PBC meeting.

### **SC Strategic Plan: 2007 – 2010**

- PBC began the process of discussion and action regarding the SC Strategic Plan – 2007-2010 Prioritized Requests from Enrollment Management (EM) (submitted to PBC on Oct 8<sup>th</sup>) the first 3 items requiring No Cost were reviewed and considered:
  - ❖ List, collect, evaluate reports to establish enrollment targets (EM Page1).
  - ❖ Evaluation strategy for new program implementation (EM Page 6).
  - ❖ Identify potential areas for program growth (EM Page 6).

### **ACTION: RECOMMENDED BY PBC AND APPROVED BY THE COLLEGE PRESIDENT**

- PBC will continue the process and action for all 4 Planning Groups Enrollment Management (submitted to PBC on Oct 8<sup>th</sup>), Campus Environment (submitted to PBC on Oct 16, 2007), Student Success (submitted to PBC on Oct 23<sup>rd</sup>) and Institutional Effectiveness which will be submitted to PBC at a later date.
- Reports, minutes, and general information for all four Strategic Planning Groups are posted on the PBC website <http://www.saddleback.edu/gov/pbc/>. Please visit these websites for continuous updated information.