

**SADDLEBACK COLLEGE
PLANNING & BUDGET COUNCIL (PBC)
MINUTES**

November 7, 2006

College Mission: To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and character development; and to support a dynamic and diverse environment of innovation and collegiality.

PBC Membership: Rebecca Cunningham, Andrew Love, Matt Suarez, John Ozurovich, Jerilyn Chuman, Kris Leppien-Christensen, Lise Telson, Rajen Vurdien, Ken Patton, Carol Hilton, Mary Williams, Bob Cosgrove, Margot Lovett, Jo Ann Alford, Rich McCullough

President's Report

- BGS/Campus Update (SC Home Page / Administration / Office of Instruction / BGS/Village Link)
- There will be a Kiosk for postings at the Village.
- Three "Gaucho" murals will be painted inside Village cafe.
- The computer lab will be moved down to the Village on Thursday.
- All of the affected Deans are getting their moving instructions and packaging labels today.
- Bids for the BGS Building renovation will be in on 11/9/06.
- We will go forward with the top 3 Faculty positions for 2007-08 (Accounting, Counselor, & English).
- There will be a Chancellor's Q & A Meeting - November 27th & 28th 3:00-5:00 p.m. in the H.S. Auditorium.
- The Accreditation Team Visit will be on Thursday November 30th. Dr. Raul Rodriguez and Mr. Tony Cantu will be the visiting team.
- We need a Mid-Term WASC Report Faculty Chairperson for October 2007.

ACTION

PBC Minutes – October 31, 2006

APPROVED BY PBC

Strategic Planning Process 2007-2010- Four Planning Groups Chairs

Enrollment Management, Campus Environment, Student Success, and Institutional Effectiveness Planning Groups gave reports. Information for all Four Planning Groups is now posted on the PBC website. A Signage Plan Draft was distributed and reviewed.

College/District Planning Process Calendar

A timeline from October 2006 to July 2008 District Planning Process Calendar was distributed and requested that PBC review the approved District Planning Process Calendar and bring back for discussion at the 11/14/06 PBC meeting.

Discretionary Supply Funds Appropriation Formula

Senior Staff came up with a formula for distribution of Discretionary Supply Funds per the direction of the Deans' Cabinet. The Deans' Cabinet was originally given the task at the Summer 2006 PBC retreat but deferred the task to the Senior Staff. The College Administrators and Deans will be contacted and the Discretionary Supply Funds will be distributed and deposited into the appropriate account. The Deans' Cabinet will continue to develop a process for the distribution of the Discretionary Supply funds for 2007-2008.

Target FTES Growth for SC 2007-2008

A target of 667 additional FTES was given to SC from Chancellor Mathur. Discussion occurred concerning what is the base FTES that the additional FTES will be added? Will it include the growth for this year or is it based on the academic year (Summer, Fall Spring), or is it based on the 320 Report? This is yet to be determined.

Also, a report is due to the Chancellor by November 30, 2006 detailing a plan and enrollment targets to achieve the goal of 667 additional FTES. The Senior Staff will coordinate the development of the plan based on input from Student Success, Enrollment Management, and Institutional Effectiveness Planning Groups.