

SADDLEBACK COLLEGE
Planning and Budget Council (PBC)
Minutes
November 18, 2008

Attendance: Tod Burnett, Lise Telson, Jennie McCue, Tammy Rice, Carmen Dominguez, Miki Mikolajczak, Bob Cosgrove, Sophie Miller, JoAnn Alford, Mary Williams, Jennie McCue, Mark Schiffelbien, Leslie Humphrey

1. President's Discussion

- Faculty Hiring List presented at the 11/4/08 PBC meeting was approved by President Burnett.
- ASG Student Budget was presented at the 11/17/08 Board Meeting and it was requested for ASG to return for presentation and acceptance. ASG will present at the January 2009 Board Meeting. President Burnett noted that Chancellor Mathur will hold a meeting with the Vice President's of Student Services and Directors of Student Development to discuss the ASG Budget process.
- Reassigned Time/Stipend agenda item 6.8 was pulled from the 11/17/08 Board Meeting.

2. Approval of Minutes – November 4, 2008

ACTION: APPROVED BY PBC

3. Home Page (Website Task Force)

The Saddleback College Website Task Force gave a presentation and revealed the new Saddleback College Home Page to be launched the week of December 5th once it is presented to the governance groups.

4. College Committees (Lise Telson)

A College committees list was handed out for review and update. What committees are functioning, what is their purpose, and how do they flow into Strategic Planning? This item will be brought back to PBC for further review and discussion at a later date.

5. Potential Fee Increase (Miki Mikolajczak)

CSU system may cut future enrollments by 10,000 students due to the state budget. Transfer students will be impacted by the enrollment restrictions that will affect them and it was stressed that our students need to get their applications submitted in a timely manner. Students will be looking at potential fee increases at Community Colleges from \$20 to \$26 a unit compared to the UC system that will potentially have a 10% increase in tuition. It is expected that most students out of High School will not be signing up for Distance Education classes, but would be coming onto College campuses to have the collegiate experience so we also need to look at how we will be able to best assist these students.

6. **Smoke Free Campus (Bob Cosgrove)**

A motion was made by the Academic Senate as follows:

The Academic Senate recommend to ASG, District and College administration, Classified Senate, and FACC that these groups review the possibility of making Saddleback College a Smoke-Free Campus.

7. **Faculty Orientation (Bob Cosgrove)**

Bob reported that a series of new faculty orientation meetings were given (3 hour sessions) as well as videotaped so that the videos can be used next year and future presentations. A questionnaire is being designed to get more information from new faculty to best assist them.

8. **Board Policy 2101 (Bob Cosgrove)**

Delegation of Authority to the College President revised Board Policy 2101 was reviewed and discussion ensued. This policy will be on the December 5, 2008, Board agenda for approval.

Mission

“To provide access to learning opportunities that promotes student success; to foster intellectual growth, individual expression; and to support a dynamic and diverse environment of innovation and collegiality.”