

**SADDLEBACK COLLEGE**  
**Consultation Council**  
**Minutes**  
**November 24, 2009**

**Attendance: Miki Mikolajczak, Jennie McCue, Lise Telson, Bob Cosgrove, Rajen Vurdien, Carol Hilton, Russell Hamilton, Norm Weston, Mike Engels, Jane Rosenkrans, Tammy Rice, Carmen Dominguez, Claire Cesareo Silva, Sophie Miller**

1. President's Update

Rajen handed out and reviewed a current lawsuit regarding prayer at College events.

2. Governance Group Updates

ASG (Delainey Taylor) - Annual EOPS and ASG Turkey Drive:

The Associated Student Government accepted canned food items, grocery gift cards, and cash donations through 11/19. Non-perishable Thanksgiving foods were donated to Saddleback College community members in need. 25 EOPS families were supported through this valuable collaborative program

Adopt-A-Family Program - November 16th-December 10<sup>th</sup>. If you're interested in adopting a family, please pick up the family info card of your choice in SSC 211. Families in need are benefiting they are in need of help and support and we are making their holiday better by giving back.

ASG Movie Night - ASG screened "Star Trek" on Thursday, December 3<sup>rd</sup> at 6:00pm in "The Bowl" by the bus stop. ASG provided pop corn, coffee, and sodas. Students brought blankets and dressed appropriately for a movie night under the stars!

Academic Senate (Norm Weston)

Working on BSI and Matriculation to ensure funding. Saddleback College Efficiencies are completed and will be forwarded.

Classified Senate (Russell Hamilton)

Russ forwarded Saddleback College Efficiencies to Vice President Vurdien with request for information.

3. Approval of Minutes – November 10, 2009

**ACTION: APPROVED BY CONSULTATION COUNCIL**

The Program Review for the Advanced Technology & Applied Science was made by Don Taylor, reviewing both the department's strengths and weaknesses. Some of the department's greatest strengths emphasized are its outstanding staff and faculty and increase in student enrollment. Rapid Digital Manufacturing and Aquarium and Aquaculture programs have been added and approved by the State.

Some of the challenges facing the department are faculty and staff are in 10 different buildings and 4 off site locations. The Division includes 9 diverse departments and department chairs and some chairs have multiple departments as their responsibility, some not related to their discipline. The need for staff to work on marketing and outreach, as well as, to help with retention needs. Don also reviewed Administrative Outcomes, Organizational Structure, Programs and Services, Facilities, Technical Infrastructure, and Resources.

4. Accreditation Update (Rajen Vurdien/Bob Cosgrove)  
Have read through the Four Standard Drafts and have been meeting with members to make suggestions and obtain clarification.
5. PBSC (Carol Hilton)  
No recommendations were forwarded to Consultation Council. PBSC committee is meeting every other Thursday and making sure that everyone is on the same page.