

**SADDLEBACK COLLEGE  
PLANNING & BUDGET COUNCIL (PBC)  
& LEADERSHIP FORUM  
MINUTES  
November 27, 2007**

**College Mission: To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and to support a dynamic and diverse environment of innovation and collegiality.**

**Leadership Forum Report**

- Facilities Update: BGS, SM Building, Stadium, Sciences Building, Library Move & Renovation, TAS Building, Veterans Memorial, and Gym floor. FA Restroom Building construction will begin May 23, 2008 and last approximately 1 year.
- Reviewed the progress of Veterans Memorial. The next meeting will be held Wednesday, November 28<sup>th</sup> at 9:00am.
- The following Cities have contributed \$5,000 to Veterans Memorial: Mission Viejo; Laguna Hills; Laguna Niguel; Dana Point and Lake Forest
- College Entrances and Quad Makeover: The college entrances and Quad Makeover is under discussion with the Campus environment Committee.
- Faculty hires for 2008-2009: Total for Saddleback College is 22-30 positions.
- 50% Law Recommendations for 2007-2008 are under review.
- WASC Accreditation Visit is scheduled for Thursday, November 29, 2007. A tentative schedule was distributed and reviewed. A final schedule will be sent out as soon as it is approved.
- The "Saddleback College Holiday Party" is scheduled for December 6<sup>th</sup> in SSC 212 from 4:00-6:00p. Everyone is encouraged to attend this annual event.
- A Special Board of Trustees Meeting will be held tonight concerning ATEP at 6:00pm. The District and Camelot are finishing the second portion of the three part negotiation on the use of the property.

**The regular PBC meeting followed immediately after the College Leadership Forum.**

**PBC Membership: Melissa Cornelius, C.J. Park, Daune Main, John Ozurovich, Tony Lipold, Lise Telson, Rajen Vurdien, Ken Patton, Carol Hilton, Mary Williams, Carmen Dominguez, Alannah Rosenberg, Jo Ann Alford, Morgan Barrows, Rich McCullough, Sophie Miller**

**Program Review Update: Wendy Gordon / none scheduled**

**PBC Minutes – November 20, 2007**

**ACTION: APPROVED BY PBC**

**Prioritized List of Classified Positions Due Friday, December 7<sup>th</sup>**

New Classified Positions Requests were sent to the four Planning Groups for prioritizing on Friday, November 9<sup>th</sup>. Requests for the prioritized lists are due December 7<sup>th</sup> and on December 11<sup>th</sup> prioritized lists will be presented to PBC to determine which positions will be considered for recommendation to the College President by January 22, 2008.

### **SC Strategic Plan: 2007 – 2010**

PBC has completed the task of reviewing and recommending to the College President all of the “No Cost” Planning Group’s Strategies in the Strategic Plan: 2007-2010.

Discussion took place regarding:

- ❖ Solidifying the process PBC will use to review and recommend to the College President the “Cost or Estimated Budget” Planning Group’s Strategies in the SC Strategic Plan: 2007-2010. It was suggested to link the strategies from all four groups so that there is coordination between all four groups. Alannah volunteered to create a spreadsheet showing the Cost or Estimated Budget for all four Planning Groups.
- ❖ Beginning the task of setting a timeline and reviewing the “Cost or Estimated Budget” Strategies in each of the Planning Group’s portion of the SC Strategic Plan: 2007-2010.
- ❖ How PBC will incorporate faculty positions into the Strategic Plan and what would the process be.

PBC will continue the process of discussion and action regarding the SC Strategic Plan – 2007-2010 Prioritized Requests from Enrollment Management (submitted to PBC on Oct 8<sup>th</sup>), Campus Environment (submitted to PBC on Oct 16<sup>th</sup>), Student Success (submitted to PBC on Oct 23<sup>rd</sup>) and Institutional Effectiveness (submitted to PBC on Nov. 6<sup>th</sup>).

- Reports, minutes, and general information for all four Strategic Planning Groups are posted on the PBC website <http://www.saddleback.edu/gov/pbc/>. Please visit these websites for continuous updated information.