

**SADDLEBACK COLLEGE**  
**Consultation Council (CC)**  
**December 7, 2010**

**Minutes**

**Attendance**

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| <ul style="list-style-type: none"><li>• <b>Tod Burnett, President</b></li><li>• <b>Don Busche, Vice President of Instruction</b></li><li>• <b>Juan Avalos, Vice President of Student Services</b></li><li>• <b>Sophie Miller, Classified Management Rep.</b></li><li>• <b>Carmen Dominguez, Academic Senate President</b></li><li>• <b>Bob Cosgrove, Academic Senate Rep.</b></li><li>• <b>Miki Mikolajczak, Academic Senate Rep.</b></li><li>• <b>Jo Ann Alford, Academic Senate Rep.</b></li><li>• <b>Dan Walsh, Academic Senate Rep.</b></li><li>• <b>Tony Lipold, Dean</b></li><li>• <b>Don Taylor, Dean</b></li></ul> | <ul style="list-style-type: none"><li>• <b>Carol Hilton, Fiscal Director - Absent</b></li><li>• <b>Jennie McCue, External Affairs Rep.</b></li><li>• <b>Gretchen Bender, Dir. Of Planning, Research, &amp; Grants</b></li><li>• <b>Melissa Fenerci, ASG President</b></li><li>• <b>Norm Weston, Academic Senate Rep.</b></li><li>• <b>Tammy Rice, Assistant Dean - Absent</b></li><li>• <b>Russ Hamilton, Classified Senate President</b></li><li>• <b>Mike Engels, CSEA Rep.</b></li><li>• <b>Jane Rosenkrans, Classified Management</b></li><li>• <b>Don Mineo, Classified Senate Representative</b></li></ul> |
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**1. Education and Facilities Master Plan (gkkworks)**

GkkWorks presented a power point presentation and received input and discussion ensued.

**2. Approval of Minutes – November 9, 2010**

**ACTION: APPROVED BY CONSULTATION COUNCIL**

**3. President's Update**

- BOT Meeting Recap
- Holiday Party, December 9<sup>th</sup>, 4:00pm, SSC212
- Spring Flex Week:
  - Tuesday, January 4<sup>th</sup>, Welcome Back Breakfast and Social, 8:30am, SSC212
  - Thursday, January 6<sup>th</sup>:
    - President's Faculty Breakfast, 8:30am, SSC212
    - President's Classified Staff Luncheon, 12:30pm, SSC 212
    - President's Adjunct Faculty Dinner, 4:30pm, SSC212
- Next Consultation Council Meeting, January 18<sup>th</sup>

**4. Governance Group Updates**

• **ASG (Melissa Fenerci)**

Adopt a Family Program is an event designed to give children of the EOPS program the opportunity to open gifts during the holidays and we have 28 kids. All gifts are due no later than December 12<sup>th</sup>. Everyone invited to attend ASG Movie Night on December 1st at 6:00 pm in the bowl. Bring an unwrapped toy or cash donation for the ASG/EOPS Adopt-A-Family program and receive free popcorn and a choice of beverage. In the planning stages of our Social Action Summit which will take place on January 26th. Our Budget Committee finalized our ASG Scholarships for 2010-2011. We are allocating \$56,500 for ASG scholarships and \$25,500 for Osher Scholarships. This has also been ratified by Senate. December 6th is when Senate's Survey/ Finals Week events start. This is when 2 Senators per day will be in the Quad, survey students on student issues and pass out scantrons, greenbooks, pencils, and food. We have our gift exchange/holiday party on December 2nd from 2 to 3 pm. ASG Retreat on January 6th.

- Statement from ASG Senate regarding scholarships: “ASG Budget Committee finalized ASG Scholarships for 2010-2011. Regarding the vote on granting the funds for the scholarship program, the majority of the Senate agreed that there were major changes that needed to be made for the granting of such scholarships to Saddleback students, such as considering number of units, intensity of classes, time in which the units were completed, and whether the student was transferring. Senate agrees that scholarships should reward the best students and the best candidates for each category; therefore, there should be no stipulations on whether the scholarship should go to transfer students or continuing students, but be open to ALL students. Although we think scholarships should go to continuing and transferring students, our action plans for Saddleback are looking toward higher transfer rates so our scholarships should follow accordingly. Given the time restraints for granting the scholarships this year, there was not enough time to ideally change the desired requirements to include these changes that Senate, as well as the student body, wish to see, so therefore we voted to ratify this year’s scholarships in hopes that major changes will be made in the future to benefit all Saddleback students.”
  - **Academic Senate (Carmen Dominguez)**  
A flex-calendar meeting will be held Wed., 12/8 at 2pm in lieu of the senate meeting. Will be bringing HR in to do a seminar on the hiring process for faculty. Faculty hiring prioritization did a great job, reviewed librarian position honor and validate replacing faculty each year. Work on maintaining process.
  - **Classified Senate (Russell Hamilton)**  
In January the Classified Senate luncheon will be held on Thursday, January 6<sup>th</sup> hosted by the President.
5. **Program Reviews (Emeritus Institute)**  
The Program Review for the Emeritus Institute was made by Sandy Marzilli, Pam Turner, and Leslie Lowe a detailed power point presentation reviewing both the department’s strengths and weaknesses. Some of the department’s greatest strengths emphasized are how unique it is that Saddleback College is surrounded by elderly communities and how remarkable it is that the Emeritus Program has over 160 classes with more than 30 different disciplines which are very broad. Classes cover a wide range of interests from accounting, art, crafts, history, astronomy, biology, clothing and textiles, communication arts, computer information, English writing and literature, gerontology, health, history, music, photography, physical fitness, aquatic fitness, Spanish, special services, and theatre. The growth of the Emeritus Institute and collaboration with the College bringing students on campus is outstanding. Classes are held in more than 25 off-campus sites from San Clemente in the south to Lake Forest and Laguna Woods to the north. Students also come back to Emeritus seeking something for the job market and retraining. The main factor is lifelong learning needs to stay healthy. It was emphasized how important this program is teaching being and keeping healthy. One of the challenges they’re facing is to find a site for a weight bearing classes at Saddleback College.
6. **Accreditation (Don Busche)**  
Accreditation letter was passed out and reviewed.
7. **Planning (Gretchen Bender)**  
CC discussed the Year 1 implementation plan. Gretchen will take the plan to each of the participatory governance meetings to update and solicit additional feedback.

**Our Vision:** *“Saddleback College will be the first choice of students who seek a dynamic, innovative, and student-centered postsecondary education.”*