

MEDICAL ASSISTANT PROGRAM CERTIFICATES

***CORE COURSES** All certificates require a current CPR card for Healthcare Personnel.

Administrative Medical Assistant Certificate

*HSC 201	Medical Terminology	3
*MA 206	Introduction to Healthcare Systems & Delivery	3
*MA 222	Legal & Ethical Aspects of Health Information	3
*INSR 260	Computer Applications/EHR in Healthcare	3
INSR 224A	Reimbursement Methodologies	3
INSR 226A	CPT/Ambulatory Care Coding	3
INSR 228A	Fundamentals of ICD Coding	3
MA 211A	Medical Reception Techniques	2.5
MA 212A	Medical Office Financial Procedures	2.5
MA 213A	Medical Records Management	2.5
MA 217A	Medical Assisting Clinical Experience-Administrative	3
		31.5 units

Clinical Medical Assistant Certificate

*HSC 201	Medical Terminology	3
*MA 206	Introduction to Healthcare Systems & Delivery	3
*MA 222	Legal & Ethical Aspects of Health Information	3
*INSR 260	Computer Applications/EHR in Healthcare	3
MA 211B	Physical Examination Procedures	3
MA 212B	Medical Office Laboratory Procedures	3
MA 213B	Medical Asepsis and Surgical Procedures	3
MA 214B	Medication Administration for Medical Assistants	3
MA 217B	Medical Assisting Clinical Experience-Clinical	3
MA 218B	Electrocardiography for the Medical Assistant	2
		29 units

Comprehensive Medical Assistant Certificate

*HSC 201	Medical Terminology	3
*MA 206	Introduction to Healthcare Systems & Delivery	3
*MA 222	Legal & Ethical Aspects of Health Information	3
*INSR 260	Computer Applications/EHR in Healthcare	3
INSR 224A	Reimbursement Methodologies	3
INSR 226A	CPT/Ambulatory Care Coding	3
INSR 228A	Fundamentals of ICD Coding	3
MA 211A	Medical Reception Techniques	2.5
MA 212A	Medical Office Financial Procedures	2.5
MA 213A	Medical Records Management	2.5
MA 211B	Physical Examination Procedures	3
MA 212B	Medical Office Laboratory Procedures	3
MA 213B	Medical Asepsis and Surgical Procedures	3
MA 214B	Medication Administration for Medical Assistants	3
MA 218B	Electrocardiography for the Medical Assistant	2
MA 217C	MA Clinical Experience-Comprehensive	3
		45.5

INSURANCE/CODING OCCUPATIONAL SKILLS AWARD

HSC 201	Medical Terminology	3
INSR 224A	Reimbursement Methodologies	3
INSR 226A	CPT/Ambulatory Care Coding	3
INSR 228A	Fundamentals of ICD Coding	3
INSR 260	Computer Applications/EHR in Healthcare	<u>3</u>
		15 units

Professor Kay Stevens – Department Chair;

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