# AGENDA

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

# Tuesday, February 13, 2024

### The meeting starts promptly at 3PM in AGB 106

- 1. Approval of Minutes January 23, 2024, p. 3-6
- 2. Approval of Agenda
- Public Comments Anyone may address the Curriculum Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes.
- 4. Chair's Report
- 5. Curriculum Committee Training Information Item
- 6. Proposed New Taxonomic Pathway (CHW TOP Code 1261.00) for Health Sciences for Academic Year 2024-25 (Spring) Information Only Item, p. 7
- 7. Proposed New Credit Courses (PH 102, PH 103, PH 204, PH 205) for Academic Year 2024-25 (Spring) Information Item, p. 8-9
  - A. New prerequisite:
    - a. PH 205 will have a prerequisite of <u>PH 102</u>
  - B. Approval of new credit courses
- 8. Proposed New Credit Program (Community Health Worker Certificate of Achievement) for Academic Year 2024-25 (Spring) Information Item, p. 10-11
- 9. Proposed New Noncredit Courses (COS) for Academic Year 2024-25 (Spring) Information Item, p. 12-13
  - A. New limitation on enrollment:
    - a. COS 424NC will have a limitation of <u>Students must have a current California</u> <u>Cosmetology license to enroll in the Barber Crossover class. Students must be a</u> <u>minimum of 17 years of age to enroll in this course. California State Board of</u> <u>Barbering and Cosmetology Business and Professions Code Section</u> <u>7321.5 provides that the minimum qualifications for an applicant to sit for the</u> <u>licensure examination are that the applicant: (a) is not less than 17 years of</u> <u>age, (b) Has completed the 10th grade in the public schools of this state or its</u> <u>equivalent.</u>
  - B. New prerequisite:
    - a. COS 425NC will have a prereq of <u>COS 424NC</u>
  - C. Approval of new noncredit courses

# 10. Proposed New Noncredit Program (Barber Crossover Certificate of Completion) for Academic Year 2024-25 (Spring) – Information Item, p. 14-15

- 11. Proposed New Credit Course Justifications for Academic Year 2025-26 (Fall) Information Item, p. 16-21
  - A. CIM 180WE Co-Op-Ed Computer Information Management
  - B. CIMA 630 (230) Introduction to Artificial Intelligence
- 12. Proposed New Credit Courses (Honors COMM, CTVR, ENV, HORT) for Academic Year 2025-26 Information Item, p. 22-23
- 13. Proposed Course Revision (MATH 11) for Academic Year 2024-25 Action Item, p. 24
  - A. Prerequisite change:
    - a. MATH 11 prereq from Placement by the current assessment process or MATH 8with a "C" or better to <u>Clearance from the current placement process or</u>

# **AGENDA** (Continued)

completion of Intermediate Algebra or equivalent course with a "C" grade or better.

- B. Remaining course revisions
- 14. Proposed New Noncredit Course Justification (MATH 300NC) for Academic Year 2024-25 (Spring) Action Item, p. 25-28
- 15. Proposed New Noncredit Courses (EFRN, EITA, EHST) for Academic Year 2024-25 (Spring) Action Item, p. 29-30
  - A. New recommended preparation:
    - a. EFRN 501 will have a recommended preparation of EFRN 500
    - b. EFRN 502 will have a recommended preparation of EFRN 500 and EFRN 501
    - c. EITA 501 will have a recommended preparation of EITA 500
    - d. EITA 502 will have a recommended preparation of EITA 500 and EITA 501
  - B. Approval of new noncredit courses
- 16. Proposed New Credit Courses (Honors MATH and ES) for Academic Year 2025-26 Action Item, p. 31-32
  - A. New prerequisite:
    - a. MATH 610H (10H) will have a prerequisite of <u>Clearance from the current</u> placement process or completion of Intermediate Algebra or equivalent course with a "C" grade or better.
  - B. Approval of new credit courses

# 17. Proposed New Credit Program Justification (Industrial Automation Fundamentals A.S. Degree for Academic Year 2025-26 – Action Item, p. 33

- 18. Proposed Program Deletions for Academic Year 2025-26 Consent Item, p. 34-35
  - A. Foods Certificate of Achievement
  - B. Foods A.S. Degree
- **19.** Representational Area Reports (if time allows)

#### 20. Announcements

- A. The next Curriculum Committee meeting is on Tuesday, February 27<sup>th</sup> at 3pm in AGB 106.
- B. The next GE Committee meeting is on Tuesday, February 27th at 4pm in AGB 106.

#### 21. Public Interest Announcements (if time allows)

22. Adjourn

#### **COMPLIANCE WITH BROWN ACT**

The Curriculum Committee is a subcommittee of the Academic Senate and therefore must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that "*No action or discussion shall be undertaken on any item not appearing on the posted agenda*, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....

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# Attendance

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

#### Tuesday, January 23, 2023

#### **Curriculum Team and Leadership in Attendance**

- 1. Michelle Duffy
- 2. Stephanie Di Alto
- 3. Aimee Tran

Curriculum Chair Curriculum Specialist Articulation Officer

#### **Curriculum Team and Leadership in Absence**

1. Tram Vo-Kumamoto VPI

#### Voting Members in Attendance

- 1. Linda Call
- 2. Deborah Chau
- 3. Tom DeDonno
- 4. Fleur Fong
- 5. Farida Gabdrakhmanova
- 6. Annie Gilbert
- 7. Ari Grayson
- 8. Carmenmara Hernandez-Bravo
- 9. Susan Miller
- 10. June Millovich
- 11. Jennifer Rohles
- 12. Carolyn Seaman
- 13. Lisa Silveira (alternate)
- 14. Michelle Weckerly
- 15. Karla Westphal

#### **Voting Members Absent**

- 1. Mike Bennett
- 2. Hollis Casey
- 3. Larry Perez (represented by alt.)

#### Administrators in Attendance

1. Jessica Kaven

#### Guests

None

Health and Wellness Counseling and Special Programs Business and Industry Extended Learning Arts, Media, Performance, and Design Extended Learning Arts, Media, Performance, and Design Humanities and Social Sciences Health and Wellness Humanities and Social Sciences Kinesiology & Athletics Instructional Support and Teaching Innovations Science, Technology, Engineering, and Math Business and Industry Science, Technology, Engineering, and Math

Kinesiology & Athletics Counseling and Special Programs Science, Technology, Engineering, and Math

Humanities and Social Sciences

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# SADDLEBACK COLLEGE CURRICULUM COMMITTEE

# MINUTES

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

# <u>Tuesday, January 23, 2024</u>

The meeting starts promptly at **<u>3PM in AGB 106</u>** 

#### 1. Approval of Minutes – November 21, 2023, p. 3-6

- First: Linda Call
- Second: Ari Grayson
- Motion passed

#### 2. Approval of Agenda

- First: Karla Westphal
- Second: Lisa Silveira
- Motion passed
- Public Comments Anyone may address the Curriculum Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes.
  - There were no public comments.

#### 4. Chair's Report

- ASCCC upcoming meetings:
  - o CTE Regional Consortium Inland Empire February 9th in Riverside
  - Spring Curriculum Regional Meeting February 24<sup>th</sup> in Santa Ana
- Michelle Duffy reviewed the Cal-GETC sample one page
  - Aimee Tran shared that the advisement sheet for Saddleback College is currently under development.

#### 5. Curriculum Committee Training – Information Item

- The deadline for new course and program initiations for academic year 2025-26 is this Friday, January 26<sup>th</sup>.
- The scheduled review list for the upcoming curriculum cycle will be posted by March 1<sup>st</sup>.
- Upcoming training sessions for META will be posted soon on both the SharePoint Curriculum Committee site and the Curriculum website.

#### 6. Proposed Course Revision (MATH 11) for Academic Year 2024-25 – Information Item, p. 7

- A. Prerequisite change:
  - a. MATH 11 prereq from Placement by the current assessment process or MATH Swith a "C" or better to <u>Clearance from the current placement process or</u> <u>completion of Intermediate Algebra or equivalent course with a "C" grade or</u> <u>better.</u>
  - b. Remaining course revisions
  - The prerequisite for MATH 11 necessitates revision due to AB 1705.
- Aimee sought clarification regarding whether this change would be effective Fall 2024 to which Michelle replied affirmatively.
- 7. Proposed New Taxonomic Pathways for Adult Education and Mathematics for Academic Year 2024-25 (Spring) – Information Only Item, p. 8
  - A. Addition of Adult Education Pre-Vocational Skills (PREVOC) pathway (TOP Code 4930.12)
  - B. Addition of Adult Education Employability Skills (EMPSKL) pathway (TOP Code 4930.12)
  - C. Addition of Adult Education Workplace Skills (WKPSKL) pathway (TOP Code 4930.12)
  - D. Addition of Mathematics Noncredit Skills Lab (MATHSL) pathway (TOP Code 1702.00)
  - Adult Education is creating several new programs that necessitate pathways in the local taxonomy; the Math department is creating a new noncredit calculus support lab that necessitates a pathway in the local taxonomy.

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# **AGENDA** (Continued)

- 8. Proposed New Noncredit Course Justification (MATH 300NC) for Academic Year 2024-25 (Spring) Information Item, p. 9-12
  - Karla Westphal explained that this new noncredit calculus instructional support lab course is necessitated by changes brought about by AB 1705. The lab will be staffed by faculty and the course will teach some prerequisite skills that were formerly taught by prerequisite courses. This course is not intended to compete with the LRC and TU 300.

# 9. Proposed New Noncredit Courses (EFRN, EITA, EHST) for Academic Year 2024-25 (Spring) – Information Item, p. 13-14

- A. New recommended preparation:
  - a. EFRN 501 will have a recommended preparation of EFRN 500
  - b. EFRN 502 will have a recommended preparation of EFRN 500 and EFRN 501
  - c. EITA 501 will have a recommended preparation of EITA 500
  - d. EITA 502 will have a recommended preparation of EITA 500 and EITA 501
- B. Approval of new noncredit courses
- The Emeritus Institute is proposing new French, Italian, and History courses for Spring 2025.
- **10.** Proposed New Credit Courses (Honors MATH and ES) for Academic Year 2025-26 Information Item, p. 15-16
  - A. New prerequisite:
    - a. MATH 610H (10H) will have a prerequisite of <u>Clearance from the current</u> placement process or completion of Intermediate Algebra or equivalent course with a "C" grade or better.
  - B. Approval of new credit courses
  - Honors versions of existing Ethnic Studies (ES 1) and Math (MATH 10) courses are proposed for academic year 2025-26.
- 11. Proposed New Credit Program Justification (Industrial Automation Fundamentals A.S. Degree) for Academic Year 2025-26 Information Item, p. 17
  - The college currently offers a certificate of achievement in Industrial Automation Fundamentals; the ET department is proposing adding an A.S. degree.
- 12. Proposed New Credit Program (The Business of Horticulture and Landscape Design Certificate of Achievement) for Academic Year 2024-25 (Spring 2025) Action Item, p. 18
  - First: Susan Miller
  - Second: Carmenmara Hernandez-Bravo
  - Motion passed
- 13. Revision of New Associate in Arts in Law, Public Policy, and Society for Transfer Degree for Academic Year 2024-25 Consent Item, p. 19-21
  - First: June Millovich
  - Second: Carmenmara Hernandez-Bravo
  - Motion passed
- 14. Proposed Course Revisions for Academic Year 2024-25 Consent Item, p. 22
  - First: Michelle Weckerly
  - Second: Carmenmara Hernandez-Bravo
  - Motion passed
- **15.** Representational Area Reports (if time allows)
  - There were no representational area reports.
- 16. Announcements
  - A. The GE Committee meets today, Tuesday, January 23<sup>rd</sup> at 4pm in AGB 106.
  - B. The next Curriculum Committee meeting is on Tuesday, February 13<sup>th</sup> at 3pm in AGB 106.

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# SADDLEBACK COLLEGE CURRICULUM COMMITTEE

# **MINUTES**

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

- C. The deadline to submit new course and program intents for academic year 2025-26 is January 26<sup>th</sup>.
- 17. Public Interest Announcements (if time allows)
  - Members shared upcoming campus events.

#### 18. Adjourn

• The meeting adjourned at 3:28 pm

#### **COMPLIANCE WITH BROWN ACT**

The Curriculum Committee is a subcommittee of the Academic Senate and therefore must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that "*No action or discussion shall be undertaken on any item not appearing on the posted agenda*, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....

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# Proposed Taxonomic Revision for Health Sciences for Academic Year 2024-25 (Spring)

SCH/ DIV	School/ Division	DEPT CODE	Department	PROG CODE	Program	SUBJECT CODE	Subject	TOP CODE	CERTIF UNIQUE ID	DEGREE UNIQUE ID
нw	Health and Wellness	HSCHS	Health Sciences	<u>CHW</u>	<u>Community</u> <u>Health Worker</u>	<u>CHW</u>	<u>Community</u> <u>Health Worker</u>	<u>1261.00</u>	<u>pending</u> approval	
				HLTHSC	Health Sciences	HEALTS	Health Sciences	1201.00		17990
				HLTHSP	Health Sciences (Special Populations)	HLTHSP	Health Sciences (Special Populations)	1228.00		
				PBHLTH	Public Health Science	PBHLTH	Public Health Science	1201.00		
				PHIT	Public Health Informatics and Technology	PHIT	Public Health Informatics and Technology	1223.00	43274	

# SADDLEBACK COLLEGE NEW CREDIT COURSES ACADEMIC YEAR 2024-2025

School/				
Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other
				noncredit enhanced funding, L=not eligible for
				enhanced funding, Y=credit course) cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				Irng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship,
				B=advanced occupational, C=clearly occupational,
				D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
				nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr,
			HEALTH EDUCATION AND	gr opt GR - Letter Grade or Pass/No Pass,
нw	PH 102	992992.00	PROMOTION	DE, non-repeatable
				nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr,
				gr opt GR - Letter Grade or Pass/No Pass,
нw	PH 103	992993.00	HEALTH AND SOCIAL JUSTICE	DE, non-repeatable

# SADDLEBACK COLLEGE NEW CREDIT COURSES ACADEMIC YEAR 2024-2025

			INTERPROFESSIONAL	nc, 1 unit/1 hr lec/0 hr lab/0 hr lrng cntr, gr
			COMMUNICATION IN	opt GR - Letter Grade or Pass/No Pass, DE,
нw	PH 204	992994.00	HEALTHCARE	non-repeatable
			DIRECTED PRACTICE FOR	nc, 3 units/2 hrs lec/3 hrs lab/0 hr Irng cntr,
			COMMUNITY HEALTH CARE	prereq PH 102, gr opt Letter GR - Grade or
нw	PH 205	992995.00	WORKER	Pass/No Pass, DE, non-repeatable

#### SADDLEBACK COLLEGE NEW PROGRAM ACADEMIC YEAR 2024-2025

#### New <u>Community Health Worker</u> <u>Certificate of Achievement</u>

The Community Health Worker (CHW) Certificate of Achievement provides students with the skills needed to work in public health, healthcare, and social services. CHWs provide services including health education, navigation through healthcare systems and services, health outreach, community health data collection, and health promotion. Graduates will be able to help improve quality of life for clients by identifying the social determinants of health (SDOH) and disparities in communities, increasing access to health care services, promoting health screening, and providing public health education on available health services and recommendations. The certificate is for both entry-level individuals and for providing additional competencies to those employed in various fields. Graduates can work in various settings including healthcare clinics, mental health facilities, substance abuse programs, nursing homes, assisted living, and neighborhood and faith-based organizations.

#### **Occupations:**

- <u>Community Health Worker</u>
- Health Advocates
- <u>Contract Tracers</u>
- Community Liaisons
- Health Navigators
- <u>Community Navigators</u>
- <u>Community Health Advisors</u>
- Outreach Educators
- <u>Community Health Representatives</u>
- Peer Health Promoters

**Competencies:** 

- <u>Communication skills related to healthcare</u>
- <u>Relationship building between patient and</u>
   <u>provider</u>
- <u>Healthcare services navigation and</u> <u>coordination</u>
- Health advocacy, education, and outreach
- Health data assessment
- <u>Knowledge of public health principles</u>
- <u>Knowledge of social determinants of health</u>

Program Student Learning Outcomes

Students who complete this program will be able to:

- <u>Describe how education, socioeconomic</u> <u>status, racism, and gender shape health</u> <u>epidemics and policy development in the</u> <u>healthcare system.</u>
- <u>Facilitate access to resources and increase the</u> <u>clients' ability to navigate the health care</u> <u>system.</u>
- Describe the concept of public health as it relates to community health workers.

#### SADDLEBACK COLLEGE NEW PROGRAM ACADEMIC YEAR 2024-2025

• <u>Provide health education plans to promote</u> <u>healthy behaviors, address health risks and</u> <u>reduce harm.</u>

Required Co HSC 104	<u>ore</u> Medical Terminology	0
<u>1130 104</u> PH 1	Introduction to Public Health	_3
		3
HLTH 1	Contemporary Health Issues	_3
<u>PH 102</u>	Health Education and Promotion	3
<u>PH 103</u>	Health and Social Justice	3
<u>PH 204</u>	Interprofessional Communication	
	in Healthcare	1
<u>PH 205*</u>	<b>Directed Practice for Community</b>	
	Health Care Worker	3
Restricted El	<u>ectives: Complete two courses (6 u</u>	nits)
MATH 10*	Introduction to Statistics	3
<u>or</u>		-
<b>PSYC 44*</b>	Statistics for the Behavioral	
	Sciences	3
or		
<b>BUS 10*</b>	<b>Business Statistics</b>	3
and		
PSYC 30*	Social Psychology	3
or		_
<u>SOC 30*</u>	Social Psychology	3

Total Units for the Certificate 25

<u>\*Course has a prerequisite, corequisite, limitation, or</u> recommended preparation; see course description.

# SADDLEBACK COLLEGE NEW NONCREDIT COURSES ACADEMIC YEAR 2024-2025

School/				
Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				Irng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation

# SADDLEBACK COLLEGE NEW NONCREDIT COURSES ACADEMIC YEAR 2024-2025

				nc, 0 unit/3 hrs lec/9.05 hrs lab/0 hr Irng cntr,
				lim Students must have a current California
				Cosmetology license to enroll in the Barber
				Crossover class. Students must be a
				minimum of 17 years of age to enroll in this
				course. California State Board of Barbering
				and Cosmetology Business and Professions
				Code Section 7321.5 provides that the
				minimum qualifications for an applicant to
				sit for the licensure examination are that the
				applicant: (a) is not less than 17 years of age,
				(b) Has completed the 10th grade in the
				public schools of this state or its equivalent.,
				oe/oe, gr opt SP - Noncredit Graded
			BARBER CROSSOVER	Pass/SP/No Pass, DE, repeatable up to 3 times
ED	COS 424NC	992990.00	BEGINNER-LEVEL 1	until qualification of 200 hours
				ng 0 unit/2 hrs log/0 05 hrs loh/0 hr Irng
				nc, 0 unit/3 hrs lec/9.05 hrs lab/0 hr Irng
				cntr, <b>prereq COS 424NC</b> , oe/oe, gr opt SP -
				Noncredit Graded Pass/SP/No Pass, DE,
			BARBER CROSSOVER	repeatable up to 3 times until qualification
ED	COS 425NC	992991.00	ADVANCED-LEVEL 2	of 200 hours

#### SADDLEBACK COLLEGE NEW PROGRAM ACADEMIC YEAR 2024-2025

# New

#### Barber Crossover Certificate of Completion

The Barber Crossover Program is a series of two 200hour courses designed specifically for a Licensed Cosmetologist who would like to obtain a Barbering License. The program is designed to meet the minimum California State Board of Barbering and Cosmetology Standards. Courses include technical instruction and practical operations covering those Barber practices that are not a part of the required training or practice of a Cosmetologist. Topics include health and safety, sanitation and disinfection, hair cutting, shaving, and trimming of the beard and mustache. At completion of 400 hours and passing the California State Board of Barbering Examination, students will be prepared as entry-level barbers. Licensed graduates may be employed as hair stylists, beard, and mustache groomers, shaving specialists, and retail buyers. With continuing education and experience, licensed Barbers may find employment as salon managers or owners, manufacturers' field representatives, demonstrators and lecturers, instructors, and laboratory technicians.

This program is offered on an open-entry/open-exit basis with a required minimum number of combined lecture/lab hours per week and a waiting list may be maintained for those students who desire to enroll. Students may attend on a part-time or full-time basis. Transfer students will be accepted on a spaceavailable basis providing they have not previously achieved more than 200 certified hours of training.

Students must be a minimum of 17 years of age to enroll in the Barber Crossover coursework. In accordance with the California State Board of Barbering and Cosmetology Business and Professions Code, the minimum qualifications for an applicant to sit for the licensure examination are that the applicant: (a) is not less than 17 years of age, and (b) has completed the 10th grade in the public schools of this state or its equivalent.

The program has a minimum requirement of 400 class/clock hours and a minimum number of theory and practical applications required by The California State Board of Barbering and Cosmetology.

#### **Program Student Learning Outcomes**

Students who complete this program will be able to:

- <u>Project a positive attitude and a sense of</u> personal integrity and self-confidence.
- Deliver a worthy service for value received in an employer-employee relationship.
- <u>Practice effective communication skills, visual</u> <u>poise, and proper grooming.</u>

#### SADDLEBACK COLLEGE NEW PROGRAM ACADEMIC YEAR 2024-2025

- <u>Perform basic manipulation skills in the areas</u> of barbering, facial/neck straight razor shaving, mustache/beard styling, hairstyling, hair shaping.
- <u>Perform basic/advanced analytical skills to</u> <u>determine proper hairstyle, facial hair</u> grooming, for the client's overall image.
- Apply learned theory, technical information, and related matter including infectious and non-infectious skin diseases and disorders, to assure sound judgment, decisions, and procedures in accordance with the California State Board of Barbering and Cosmetology Act and Regulations.
- <u>Perform proper sanitation and disinfection</u> <u>skills during all Barbering procedures.</u>

#### <u>Required Core</u>

COS 424NC\* Barber Crossover Beginner-

Level 1200.03COS 425NC\* Barber Crossover Advanced-<br/>Level 2200.03

Total Hours for the Certificate 400.06

<u>\*Course has a prerequisite, corequisite, limitation,</u> <u>or recommended preparation; see course</u> <u>description.</u>

#### SADDLEBACK COLLEGE CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL								
Date: Aug	ust 21, 2023	Prepared & Submitted by:	Alan Foote					
Department: Com	puter Information	Course Prefix & Number 600:	WE or CWE 180 CIM 180WE					
Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to								
	submittin	g to the Curriculum Office.						
8/21/2023	Alan Foote Print Name	Signature, Fac	ulty Requestor					
9/19/2023	Tom DeDonno Print Name		partment Chair					
Click to enter date	Click here to ente Print Name	Signature	discipline Chair (if relevant)					

Click to enter date	e Click here to enter to	ext.	V II	$\gamma$	
	Print Name		Signature, Dean		
symbols: ? < >			Title: CO-OP-EI	D CIM	
CO-OP-ED Com	puter Information Management				
Units:2	Lec hrs: (	Click here to enter text.	Lab hrs: Le	earning Center 6	
Credit Status:	🛛 Credit – Degree Applicable	Credit – Non-degree	Applicable	🗆 Non-Credit	
TOP Code: 070	2.00 Non-Credit Category	: Click here to enter text.	Occupatio	nal Code (SAM): C	

- 1. Anticipated first term of offering: ⊠ Fall □ Spring Year 2025
- 2. Catalog Description:

Hands-on experience in related Computer Information Management aka Information Technology – Information Science (CIM/ITIS). Provides basic to intermediate level opportunities for students to extend and apply their CIM/ITIS learning in a workplace environment. A maximum of 14 semester credit hours may be earned during one enrollment period in work experience education.

- Is this course being aligned to a C-ID descriptor?
   □ Yes
   No
   N/A
   C-ID Code: Click here to enter text.
   If yes, see the Articulation Officer for assistance with C-ID descriptors.
- 4. Will course be cross-listed? □ Yes ⊠ No If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Working in the field is an important part of a Computer Information Management (CIM) student's education. This course will help CIM students gain that experience. We have been finding a strong desire for Cybersecurity and Data Analytics internships.

- 6. Course Requisites: List all requisites?: Prerequisite: Click here to enter text.
  Co-requisite: Click here to enter text.
  Limitation on enrollment: Click here to enter text.
  Recommended Prep: Click here to enter text.
  \*Please attach justification for the recommended requisites. Refer to the <u>Chancellor's Guidelines for Title 5 §55003</u>
- 7. Will this be a standalone course?
  - □ Yes Course will **NOT** be included in a degree or certificate program.
  - No Course **WILL** be included in a degree and/or certificate program.
  - Which ones: Data Analytics Certificate of Achievement; Later on Cybersecurity

\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed

- 8. Proposed Grading System:
  - □ Letter Grade Only
     □ Pass/No Pass only
     □ Poss/No Pass only
     □ Poss/Satisfactory Progress/No Pass (P/SP/NP)
     □ Non-credit
- 9. Will course be Repeatable? 🗆 No 🛛 🖾 Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

- If yes, how many times?  $\Box$  1  $\Box$  2  $\boxtimes$  3  $\Box$  Unlimited (Non-credit only)
- Reason for Repeating:\*
- Intercollegiate Athletics
- □ Intercollegiate Competition
- ☑ Occupational Work Experience/General Work Experience
- □ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.
- \*Provide documentation
- 10. Will this course be part of an approved family?
  - □ Yes If yes, identify family: Click here to enter text.

🛛 No

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- 11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities. Click here to enter text.
- 12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. N/A
  - 12A. Transfer: Would you recommend that this course transfer to:
    - CSU⊠ Yes□ NoUC□ Yes⊠ NoPrivate□ Yes⊠ No

Will the course satisfy a major requirement at CSU or UC? Please attach documentation. If so, complete the following:

Click	Click	at	Click	Click	- Required for	Click
Course Title	Course No.	αι	CSU Campus	UC Campus		Program or Major
Click	Click	at	Click	Click	- Required for	Click
Course Title	Course No.	αι	CSU Campus	UC Campus		Program or Major
Click	Click	-	Click	Click	Do aution of four	Click
Course Title	Course No.	at	CSU Campus	UC Campus	<ul> <li>Required for</li> </ul>	Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi- cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree								
CSU G.E.								
UC Transfer/GE								
IGETC								

#### SADDLEBACK COLLEGE CURRICULUM DEVELOPMENT

	NEV	V COURSE PROP	OSAL
Date: 10/9/2	2023	Prepared & Sub	omitted by: Alan Foote
Department: CIM		Course Prefix &	Number 600: CIMA 630 (230)
Obtain original (bl			nt Chair and Division Dean prior to
	submitting to	o the Curriculum	Office.
6/8/2023	Alan Foote		<u>×,</u>
	Print Name		
			Signature, Faculty Requestor
9/19/2023	Tom DeDonno		SomDono
	Print Name		
Click to enter date	Click here to enter to	ovt	Signature, Department Chair
Chek to enter date	Print Name	ext	A
			Signature, Other related discipline Chair (if relevant)
			Julanta
Click to enter date	Click here to enter to	ext	Signature, Dean
	Print Name		Signature, Dean
Course Title (60 Charact	er max and do not use a	any of Short Ti	tle: Intro to Al
these symbols: ? < > " $\setminus$			
Introduction to Artificia			
Units: 3	Lec hrs: 2	2	Lab hrs: 3
Credit Status: 🛛 Cred	lit – Degree Applicable	Credit – Non-	degree Applicable 🛛 Non-Credit
TOP Code: 0702.10	Non-Credit Category	: Click here to ent	er text. Occupational Code (SAM): D Possible Occupational
. Anticipated first term	of offering	√ Fall □ Spring	Year 2025

2. Catalog Description:

Artificial intelligence (AI) has become extremely popular in recent years. This course introduces the field of artificial intelligence (AI). Topics covered include the history and future of AI, different AI models, prompt engineering, Machine Learning, Neural Networks, and Chatbots. Students will incorporate AI with existing applications using ChatGPT, Dall-e, Google Bard, and Microsoft 365 Copilot. More specifically, students will use the latest version of Microsoft Office 365 with both ChatGPT and Copilot.

			2-13-24
□ Yes	🖾 No	□ N/A	Agenda Item 11 Page 20
	□ Yes	🗆 Yes 🛛 No	□ Yes

If yes, see the Articulation Officer for assistance with C-ID descriptors.

Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Artificial Intelligence is changing many aspects of our daily lives and students will be part of this environment. This course is needed to help students learn more about Artificial Intelligence and how it will impact their lives. This will be the first Al course at Saddleback and students have been requesting more Al in the classroom. Advisory committees have recommended we include more Al in the classroom.

6. Course Requisites:
List all requisites\*:
Prerequisite: Click here to enter text.
Co-requisite: Click here to enter text.
Limitation on enrollment: Click here to enter text.
Recommended Prep: Click here to enter text.
\*Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003

#### 7. Will this be a standalone course?

□ Yes Course will **NOT** be included in a degree or certificate program.

 $\boxtimes$  No Course **WILL** be included in a degree and/or certificate program.

#### Which ones: Data Analytics AS

\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed

- 8. Proposed Grading System:
  - □ Letter Grade Only
     □ Pass/No Pass only
     □ Pass/No Pass only
     □ Pass/Satisfactory Progress/No Pass (P/SP/NP)
     □ Non-credit
- 9. Will course be Repeatable? 🛛 No 🛛 Yes

Additional skills that will be acquired by repeating this course must be included in the course outline. If yes, how many times?  $\Box 1 \Box 2 \Box 3 \Box$  Unlimited (Non-credit only)

Reason for Repeating:\*

- □ Intercollegiate Athletics
- □ Intercollegiate Competition
- □ Occupational Work Experience/General Work Experience

Agenda Item 11 Page 21 Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree. \*Provide documentation

- 10. Will this course be part of an approved family?
  - $\Box$  Yes If yes, identify family: Click here to enter text.  $\boxtimes$  No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

Currently have all facilities and staff in place.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.

 12A. Transfer: Would you recommend that this course transfer to:

 CSU
 □ Yes
 ⊠ No
 UC
 □ Yes
 ⊠ No

 Private
 □ Yes
 ⊠ No
 □ Yes
 ⊠ No

Will the course satisfy a major requirement at CSU or UC?Image: YesImage: NoPlease attach documentation. If so, complete the following:Image: Image: Im

Click	Click	at	Click	Click	- Required for <u>Click</u>
Course Title	Course No.	αι	CSU Campus	UC Campus	Program or Major
Click	Click	at	Click	Click	- Required for Click
Course Title	Course No.	αι	CSU Campus	UC Campus	Program or Major
Click	Click	-+	Click	Click	- Required for Click
Course Title	Course No.	at	CSU Campus	UC Campus	Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi- cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree								
CSU G.E.								
UC Transfer/GE								
IGETC								

2-13-24

# SADDLEBACK COLLEGE NEW CREDIT COURSES ACADEMIC YEAR 2025-2026

School/				
-	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				Irng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
				nc, 3 units/3 hrs lec/0 hr lab/0 hr Irng cntr,
			HONORS RHETORIC OF	gr opt GR - Letter Grade or Pass/No Pass,
AD	COMM 110H	992960.05	POPULAR CULTURE	DE, non-repeatable
			HONORS HISTORY AND	nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr,
	CTVR 603H		APPRECIATION OF AMERICAN	gr opt GR - Letter Grade or Pass/No Pass,
AD	(3H)	180200.05	CINEMA	DE, non-repeatable

# SADDLEBACK COLLEGE NEW CREDIT COURSES ACADEMIC YEAR 2025-2026

				nc, 3 units/3 hrs lec/0 hr lab/0 hr Irng cntr,
	ENV 601H		HONORS INTRODUCTION TO	gr opt GR - Letter Grade or Pass/No Pass,
SM	(1H)	326010.10	ENVIRONMENTAL STUDIES	DE, non-repeatable
				nc, 4 units/3 hrs lec/3 hrs lab/0 hr lrng cntr,
	HORT 620H		HONORS INTRODUCTION TO	gr opt GR - Letter Grade or Pass/No Pass,
SM	(20H)	18060.20	HORTICULTURAL SCIENCE	non-repeatable

# SADDLEBACK COLLEGE REVISED COURSE ACADEMIC YEAR 2024-2025

School/				
-	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				Irng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship,
				B=advanced occupational, C=clearly occupational,
				D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
				prereq from Placement by the current
				assessment process or MATH 8with a "C"
				or better to Clearance from the current
				placement process or completion of
				Intermediate Algebra or equivalent course
SM	MATH 11	518110.00	BRIEF COURSE/CALCULUS	with a "C" grade or better., val

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### SADDLEBACK COLLEGE CURRICULUM DEVELOPMENT

	ſ	NEW COURSE	PROPOSAL	
Date: 9/7/2	.023	Prepared	& Submitted by:	Frank Gonzalez
Department: Mathe	ematics	Course Pr	efix & Number 600:	MATH 600 (MATH 300NC)
Obtain original (I			partment Chair and I iculum Office.	Division Dean prior to
9/18/2023	Frank Gonzalez Print Name		Signature Fac	ulty Requestor
9/18/2023	Sumaya McCleave			and nequestor
	Print Name		Signature, De	partment Chair
Click to enter date	Click here to en	ter text		
	Print Name		Signature, Other related	discipline Chair (if relevant)
9/18/2023	Art Nitta Print Name	· · · ·	Signature, De	an
Credit Status: Cre				
TOP Code: 1702.00	Non-Credit Cate	egory: C	Oc	cupational Code (SAM): E
TOP Code: 1702.00 Anticipated first term Catalog Description: Designed to provide are taught by trained	m of offering: instruction for all stu d instructors through	Fall X Spring Idents who req Just-In-Time re	g Year 2025 Juire additional suppor	t in their Calculus courses. Stu ed Learning Activities that are
TOP Code: 1702.00 Anticipated first term Catalog Description: Designed to provide are taught by trained designed to meet the Is this course being a C-ID Code: Click here	n of offering:	Fall X Spring idents who req Just-In-Time re t needs. This co	g Year 2025 Juire additional suppor emediation and Direct ourse is open-entry/op	t in their Calculus courses. Stu ed Learning Activities that are
TOP Code: 1702.00 Anticipated first term Catalog Description: Designed to provide are taught by trained designed to meet the Is this course being a C-ID Code: Click here If yes, see the Articul	n of offering:	Fall X Spring Idents who req Just-In-Time re t needs. This co criptor? stance with C-I	g Year 2025 Juire additional suppor emediation and Direct ourse is open-entry/op	rt in their Calculus courses. Stu ed Learning Activities that are pen-exit.
TOP Code: 1702.00 Anticipated first term Catalog Description: Designed to provide are taught by trained designed to meet the Is this course being a C-ID Code: Click here If yes, see the Articul Will course be cross-	n of offering:	Fall X Spring Idents who req Just-In-Time re t needs. This co priptor? stance with C-I ⊠ No	g Year 2025 Juire additional suppor emediation and Direct ourse is open-entry/op	t in their Calculus courses. Stued Learning Activities that are ben-exit.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

In a memo sent by CCCCO on May 1<sup>st</sup>, 2023, guidance was provided on how California Community College Equitable Placement, Support and Completion allocated funding can be used by individual institutions. One of the qualified uses of funds was for "creation, implementation, and evaluation of concurrent supports or support services to increase throughput rates for transfer-level mathematics/quantitative reasoning and English courses." Specifically, the memo states that colleges may use funds to "develop or expand support labs, tutoring centers, and embedded tutoring and incentivize student participation in these support services."

Saddleback already provides tutoring services and embedded tutoring, but has intentionally differentiated these services from "Supplemental Instruction." Based on the validation process required by AB 1705, it is highly likely that Saddleback will soon need to make calculus the baseline placement for all Business and STEM students, regardless of their high school coursework. Students who have struggled in prior math courses or who have not passed precalculus in high school will need targeted instruction to bridge knowledge in order to succeed at the calculus level. In addition to offering a 2-unit corequisite support option, the math department would like to provide an alternative option that supports flexible scheduling needs for Saddleback's diverse student population.

Other California Community Colleges have already implemented math support labs successfully, so this is an opportunity for Saddleback to develop its own version that is designed with intentionality and builds upon best-practices. Additionally, the Saddleback Math Skills Lab can be implemented as an open-entry/open-exit course for the purposes of collecting apportionment (Ed Code Section 58164).

- 6. Course Requisites:
  List all requisites\*:
  Prerequisite: None
  Co-requisite: Click here to enter text.
  Limitation on enrollment: Click here to enter text.
  Recommended Prep: Click here to enter text.
  \*Please attach justification for the recommended requisites. Refer to the <u>Chancellor's Guidelines for Title 5 §55003</u>
- 7. Will this be a standalone course?

X Yes Course will NOT be included in a degree or certificate program.

□ No Course WILL be included in a degree and/or certificate pregram.

Which ones: Click here to enter text.

\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed

8.	Proposed Grading System:	
	Letter Grade Only	Option of a standard letter grade or Pass/No Pass
	🗇 Pass/No Pass only	Pass/Satisfactory Progress/No Pass (P/SP/NP)
	🖾 Non-credit	

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9. Will course be Repeatable? 

No 

Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times?  $\Box 1 \Box 2 \Box 3 \boxtimes$  Unlimited (Non-credit only)

Reason for Repeating:\*

□ Intercollegiate Athletics

□ Intercollegiate Competition

Occupational Work Experience/General Work Experience

□ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

\*Provide documentation

- 10. Will this course be part of an approved family?
  - □ Yes If yes, identify family: Click here to enter text.

X No

- 11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.
  - Location for Lab
  - Faculty to staff the lab
  - Lab Coordinator
  - Computers
  - A/V Equipment
  - Whiteboards

\*Please see additional document "Math Skills Lab Proposal 21 June 2023" for additional details. Already approved for funding via AB 1705 implementation funds (Penny Skaff) as described in document.

- 12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.  $\square$  N/A
  - 12A. Transfer: Would you recommend that this course transfer to:
    CSU Yes No
    Private Yes No
    Will the course satisfy a major requirement at CSU or UC? Yes No
    Please attach documentation. If so, complete the following:

1

Click	Click	at	Click	Click	Required for	Click	Page 28
Course Title	Course No.	at	CSU Campus	UC Campus	nequied for	Program or N	Vajor
Click	Click	at	Click	Click	Required for	Click	
Course Title	Course No.	СГ L	CSU Campus	UC Campus	nequired for	Program or M	Aajor
Click	Click	~ *	Click	Click	Deguined for	Click	
Course Title	Course No.	at	CSU Campus	UC Campus	Required for	Pregram or N	Major .

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi- cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree								
CSU G.E.								
UC Transfer/GE								
IGETC								D

# SADDLEBACK COLLEGE NEW NONCREDIT COURSES ACADEMIC YEAR 2024-2025

School/				
-	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				Irng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
			BEGINNING FRENCH	nc, 0 unit/2 hr lec/0 hr lab/0 hr Irng cntr,
			CONVERSATION AND CULTURE	oe/oe, gr opt NC - Noncredit, DE,
XE	EFRN 500	992983.00	(EI)	repeatable up to 99 times
			INTERMEDIATE FRENCH	nc, 0 unit/2 hr lec/0 hr lab/0 hr Irng cntr,
			CONVERSATION AND CULTURE	<u>rec prep EFRN 500</u> , oe/oe, gr opt NC -
XE	EFRN 501	992984.00	(EI)	Noncredit, DE, repeatable up to 99 times

# SADDLEBACK COLLEGE NEW NONCREDIT COURSES ACADEMIC YEAR 2024-2025

				nc, 0 unit/2 hr lec/0 hr lab/0 hr lrng cntr,
			ADVANCED FRENCH	rec prep EFRN 500 and EFRN 501, oe/oe, gr
			CONVERSATION AND CULTURE	opt NC - Noncredit, DE, repeatable up to 99
XE	EFRN 502	992985.00	(EI)	times
			BEGINNING ITALIAN	nc, 0 unit/2 hr lec/0 hr lab/0 hr lrng cntr,
			CONVERSATION AND CULTURE	oe/oe, gr opt NC - Noncredit, DE,
XE	EITA 500	992986.00	(EI)	repeatable up to 99 times
			INTERMEDIATE ITALIAN	nc, 0 unit/2 hr lec/0 hr lab/0 hr lrng cntr,
			CONVERSATION AND CULTURE	<b>rec prep EITA 500</b> , oe/oe, gr opt NC -
XE	EITA 501	992987.00	(EI)	Noncredit, DE, repeatable up to 99 times
				nc, 0 unit/2 hr lec/0 hr lab/0 hr lrng cntr,
			ADVANCED ITALIAN	rec prep EITA 500 and EITA 501, oe/oe, gr
			CONVERSATION AND CULTURE	opt NC - Noncredit, DE, repeatable up to 99
XE	EITA 502	992988.00	(EI)	times
				nc, 0 unit/2 hr lec/0 hr lab/0 hr Irng cntr,
	EHST 612		HISTORY OF SPORTS IN THE	oe/oe, gr opt NC - Noncredit, DE,
XE	(512)	992989.00	UNITED STATES (EI)	repeatable up to 99 times

# SADDLEBACK COLLEGE NEW CREDIT COURSES ACADEMIC YEAR 2025-2026

School/				
-	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other
				noncredit enhanced funding, L=not eligible for
				enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				Irng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship,
				B=advanced occupational, C=clearly occupational,
				D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title TOP code=numerical classification code used to assign
				programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
				nc, 3 units/3 hrs lec/0 hr lab/0 hr Irng cntr,
			HONORS INTRODUCTION TO	gr opt GR - Letter Grade or Pass/No Pass,
SH	ES 601H	429609.05	ETHNIC STUDIES	DE, non-repeatable

# SADDLEBACK COLLEGE NEW CREDIT COURSES ACADEMIC YEAR 2025-2026

				nc, 3 units/3 hrs lec/0 hr lab/0 hr Irng cntr,
				prereq Clearance from the current
				placement process or completion of
				Intermediate Algebra or equivalent course
				with a "C" grade or better., gr opt GR -
	MATH 610H		HONORS INTRODUCTION TO	Letter Grade or Pass/No Pass, DE, non-
SM	(10H)	518100.05	STATISTICS	repeatable

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CROBERT ME	Page 33 New Program Initiation Form (not needed for ADTs) Page 33				
1	Idea for program. ADTs do NOT need to complete this process.				
A.	Faculty Initiator completes Part 2 of this New Program Initiation Form in preparation for Step 3.				
	a. Program Name: Industrial Automation Fundamentals Associate of Science				
a de la composición de la comp	b. Program Type: (use drop down menu or write in) A.A or A.S. Degree				
The second	c. Program TOP code: 0934.00 CIP: 15.0303				
	d. Contact information for Program Initiator: Eugene Evancoe				
	<ul> <li>eevancoe@saddleback.edu (949) 582-4879</li> <li>e. Proposed Pathway for new program: Science, Technology, Engineering, and Math (STEM)</li> <li>f. Summary description of the new program:</li> <li>This new Associate of Science degree in Industrial Automation Fundamentals prepares students for entry-level employment and provides skill upgrading for existing workers in companies related to Industrial Automation. The population of students includes both traditional college age and older persons starting or returning to college. The related jobs are technical, CTE in nature and include Automation Control Specialist/Technician, Motion Control Specialist/Technician, Industrial Control Specialist/Technician, Electro-Mechanical Technician, Industrial Engineering Technician, and Mechanical Engineering Technician.</li> </ul>				
2	<ul> <li>g. Brief Description of how the idea for the new program came about:</li> <li>This new A.S. was requested as part of the Orange County Strong Workforce MAP2 program. It also fits with the Industrial Automation Fundamentals certificate so that completers can also finish a full A. S. degree to be qualified for better career opportunities All other Electronic Technology certificates also have an accompanying A.S</li> <li>h. Please list all courses to be included in the program and total units: If courses are new or need to be revised,</li> </ul>				
	please mark as such. Electronic Technology 133, 4 units Electronic Technology 250, 4 units				
	Electronic Technology 114, 4 unitsElectronic Technology 255, 4 unitsElectronic Technology 200, 4 unitsElectronic Technology 201, 2 units				
	Electronic Technology 202, 2 units				
	24 major units plus General Education units (23-37 units) = 60-61 total units				
	Document Department/Inter-Departmental discussions with signatures in preparation for Step 4				
2	Signature/Date, Program Initiator Eugene Avryck 4/11/23 Signature/Date, Dept. Chair Eugene Eugene 4/11/23				
3	Signature/Date, Division Dean 411123 Other discipline faculty/chair (if applicable) or $\Box$ n/a				
Λ	Articulation Officer: Review date (if applicable) EWD Director: Review date (if applicable)				
4	Date   Initials   Date   Initials				
5	Curriculum Committee: Review date				
6	Consultation Council: Review date         7         Curriculum Chair posts cleared Notice of Intent on the Curriculum Website New Program Status link				

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#### SADDLEBACK COLLEGE DELETED PROGRAMS ACADEMIC YEAR 2025-2026

#### Current Foods

#### **Certificate of Achievement**

The Foods Certificate of Achievement program is designed to train students for career applications in the food and hospitality industries in entry level positions with food companies such as cooks and food service workers in specialty restaurant operations, food and beverage service, fast foods operations, and food service in schools, day-care centers, and senior living facilities. The program offers coursework for professional improvement. Students will be provided with the essential skills of sanitation, foundational cooking and baking, operations, and production in order to reach their career goals and to be competitive in the global marketplace.

#### **Program Student Learning Outcomes**

Students who complete this program will be able to:

- Complete an assessment of an individual nutritional status.
- Identify and analyze current research on a foods and nutrition topic.
- Identify and demonstrate an awareness and appreciation for nutrition habits impact on well-being.
- Demonstrate competence in food production.

#### **Required Core**

FN 171 <b>*</b>	Sanitation and Safety	2
or		
FN 210 <b>*</b>	ServSafe in Food Production	1
FN 246*	Pantry	3
FN 120*	Sustainable Meals	3
FN 110*	Food Preparation Essentials	3
FN 240*	Culinary Principles I	3
FN 241*	Culinary Principles II	3
FN 244*	Baking Fundamentals I	3

#### Total Units for the Certificate 18-20

\*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

✤ Students with valid California ServSafe Certification may have this core requirement waived.

#### Deleted <del>Foods</del> <del>Certificate of Achievement</del>

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#### **Required Core** FN 171\*-Sanitation and Safety 0 or FN 210\* ServSafe in Food Production Pantry FN 246\* 3 FN 120\* Sustainable Meals Ą Food Preparation Essentials FN 110\* Q FN 240\* Culinary Principles I 3 FN 241\* Culinary Principles II 3 **Baking Fundamentals I** FN 244\* 3

Total Units for the Certificate 18-20

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#### SADDLEBACK COLLEGE DELETED PROGRAMS ACADEMIC YEAR 2025-2026

#### Current

#### Foods

#### Associate in Science

The Foods Associate of Science program is designed to train students for career applications in the food and hospitality industries such as cooks and food service workers in specialty restaurant operations, food and beverage service, fast foods operations, and food service in schools, day-care centers, and senior living facilities. The program also offers coursework for professional improvement. Upon completion students achieve competencies in a variety of cooking methods, professionalism, sanitation and various cuisines.

#### **Program Student Learning Outcomes**

Students who complete this program will be able to:

- Complete an assessment of an individual nutritional status.
- Identify and analyze current research on a foods & nutrition topic.
- Identify and demonstrate an awareness and appreciation for nutrition habits impact on well-being.
- Demonstrate competence in food production.

#### **Required** Core

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FN 171�	Sanitation and Safety	2
or		
FN 210 <b>\$</b>	ServSafe in Food Production	1
FN 246*	Pantry	3
FN 120*	Sustainable Meals	3
FN 110*	Food Preparation Essentials	3
FN 240*	Culinary Principles I	3
FN 241*	Culinary Principles II	3
FN 244*	Baking Fundamentals I	3
111 - 44	baking I andamentais I	3

#### Total Units for the Major 18-20

\*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Students with valid California ServSafe Certification may have this core requirement waived.

#### Associate of Science Degree

Completion of the courses above and a minimum of 60 units including the General Education requirements with an overall GPA of 2.0 qualifies the student for the Associate of Science degree. A minimum of 12 units must be completed at Saddleback College.

#### **General Education Requirements for Associate Degrees**

Refer to the Graduation Requirements or to the CSU-GE and IGETC patterns in this catalog for specific courses which meet general education requirements. Refer to ASSIST.org and to the transfer institution's catalog for transfer requirements.

#### Deleted <del>Foods</del>

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#### **Required Core**

FN 171*	Sanitation and Safety	<del>2</del>
<del>-or</del>		
<del>FN 210</del> �	ServSafe in Food Production	<del>1</del>
<del>FN 246*</del>	- Pantry	
<del>FN 120*</del>	Sustainable Meals	
FN 110*	Food Preparation Essentials	
<del>FN 240*</del>	Culinary Principles I	
FN 241*	Culinary Principles II	
<del>FN 244*</del>	Baking Fundamentals I	

Total Units for the Major 18-20

\*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

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