



*Student Learning Outcomes:  
Improving Teaching and Learning*

Student Development Office  
Academic Year 2009-2010

I Expanded Statement of Institutional Purpose	II Administrative/Service Outcomes	III Assessment Method and Criteria for Success	IV Assessment Results	V Use of Results
<p><u>The Student Development Office</u> is committed to the philosophy is that students who participate in the life of a college excel academically, personally and professionally. Students who participate in co-curricular activities, building relationships with faculty, staff, and peers are most likely to stay in school and persist to graduation. The Student Development Office is therefore committed to supporting the leadership and personal development of our students through opportunities such as the Associated Student Government (ASG) and campus clubs. It is our mission to attend to the whole person in supporting student development and lifelong success.</p> <p>In addition, the Student Development Office oversees a variety of other programs and committees. The office also provides services such as reserving conference rooms and campus posting information.</p>	<p>I. The ASG college-wide funding process will be revised and streamlined to provide for better service to all college partners and further, to allow Student Development Staff to better concentrate on ASG and club advisement, all while decreasing overall office hours. The aim is to provide better overall service with less resources.</p> <ul style="list-style-type: none"> <li>a. Development, articulation and implementation of comprehensive policies including all college and district rules and regulations for accounting and uses of funds.</li> <li>b. Comprehensive in-person trainings for use of ASG funds for all college partners.</li> <li>c. Division and departments will process all requisitions of funds, thus removing Student development as the “middle man.”</li> <li>d. Development of a professionally printed funding manual.</li> <li>e. Development of a comprehensive funding website.</li> <li>f. Increased communication with partners via specialized listserv.</li> </ul>	<ul style="list-style-type: none"> <li>a. Because all partners will be better informed about spending ASG funds, less Student Development staff time will be spent correcting mistakes made by partners.</li> <li>b. Partners will be better empowered to use funds, thereby resulting in an increased number of more successful student-centered campus events and programs. This can be measured by a smaller year ending balance and an increase in the successful completion of ASG-funded events and programs.</li> </ul>	<ul style="list-style-type: none"> <li>a. The Senior Administrative Assistant position for Student Development absorbed increased responsibilities for student contact, only made possible due to the budget/funding process revisions.</li> <li>b. Ending balance results are pending, but it initially appears that the ASG ending balance for 2009-2010 is at least 25% smaller than it was in 2008-2009. This indicates that the ASG budget was more effectively spent in 2009-2010.</li> </ul>	<ul style="list-style-type: none"> <li>a. Seeking complete transparency, Student Development will continue to fine tune the ASG funding process and related training tools.</li> <li>b. A new funding process will be implemented in 2010-2011 that requires all departmental and division leaders to take responsibility for their ASG allocations, thereby intimately involving all partners in the intersection of the ASG and college funding processes. The aim is to cut down on mistakes, disputes, paper, and time expended by all involved, thus allowing all to concentrate on supporting student success.</li> </ul>



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