



DISTRICT-WIDE PLANNING COUNCIL EXTERNAL SCAN MEETING

MINUTES

May 29, 2013

8:30 – 11:30 a.m. • Room SSC 212

Saddleback College

Staff Present: Denice Inciong, Glenn Roquemore, Linda Fontanilla, David Bugay, Vincent Cooper, Craig Hayward, Caroline Durdella, Tere Fluegeman, Teddi Lorch, Craig Justice, Bob Bramucci, Jacqueline Zimbalist, Grace Garcia, Leslie Humphrey, Patricia Flanigan, Bruce Gilman, Joyce Semanik, Cadence Wynter, Dan Walsh, Don Mineo, Jane Rosenkrans, Juan Avalos, Brandye D'Lena, Claire Cesareo-Silva, Tiffany Tran, Carol Hilton, Shouka Torabi, Randy Peebles, Roopa Mathur, Davit Khachatryan, Roger Owens, Jerilyn Chuman, Roxanne Metz, Don Busché, Tod Burnett

DWPC Members Not Attending: Gary Poertner, Debra Fitzsimons, Kim McCord, Kathy Schmeidler, Kathy Werle

Committee Charge

Coordinate all district-wide planning; oversee district-wide planning, review progress and strategic plans, and update the planning documents as appropriate.

1. Introduction and Overview of District-wide Strategic Plan

Denice Inciong welcomed administrators, faculty and staff to the presentation of the external scan prepared by College Brain Trust consultants Dan Rosenberg and Julie Slark. Denice provided a brief overview of the District-wide Strategic Plan and noted that 2013-2014 will be the third and final year of the current plan. The need for an external scan is identified in Goal 6, Objective 6.3 of the current plan, and this scan is the district's first foray in preparing a scan as a district.

2. Development of External Scan

Denice Inciong reported that she, Randy Peebles, Caroline Durdella, and Craig Hayward worked to determine criteria for the scan and identify areas of need, including demographic and labor market analysis, enrollment projections, budget and fiscal environment, national, state and local policies implications, and technology trends.

3. Presentation of College Brain Trust External Scan Report

College Brain Trust consultant Dan Rosenberg gave a PowerPoint presentation on the highlights and framework of the external scan which includes projections and data through the year 2020. He noted that participation rate was the methodology used to develop enrollment projections and added that enrollment growth for community colleges is largely determined by state funding. He cautioned that the labor market analysis data should be considered carefully, since

much of it is gathered by surveys. He displayed the plan’s list of programs recommended for possible expansion or addition to complement educational needs that aren’t currently being met in Orange County. He suggested staff use the plan’s conclusions regarding age and special population needs when conducting a comprehensive internal scan and the labor market data for strategic planning and program review. He emphasized the importance of following up with students after graduation to determine the challenges they face and suggested including program advisory committees in program analysis. He provided a brief demonstration of the EMSI website, highlighting some of its features and capability.

4. Preparation/Agenda for DWPC Annual Retreat

Denice Inciong continued the review of the District-wide Strategic Plan 2011-2014 and the two handouts on integrated planning. Among other tasks at the June 26 retreat, council members will be review the current district-wide goals and objectives, determine which incomplete goals should carry forward to the next plan, and provide explanations for those which are not carrying forward. The DWPC work group divided planning assumptions as follows: Craig Hayward is addressing state and national trends and policies and high level trends in technology, Caroline Durdella is addressing budget and the economy, and Denice is addressing accreditation issues. Denice reminded members to craft the new goals carefully to ensure they’re broad enough to serve as overarching goals for the district, and Caroline added that the retreat is not for local or college planning and that members should think strategically, not operationally. David Bugay reminded council members to provide their constituencies with updates after the retreat.

5. Next Meeting: District-wide Planning Council Annual Retreat, 8:30 a.m. – 4:00 p.m., Wednesday, June 26, 2013, Mission Viejo Country Club

6. Adjourn

The meeting adjourned at 11:15 a.m.

Summary of Recommendations/Decisions Made Today:

- None

Action Items

	Action:	Assigned to:	Deadline:	Status/Comments:
1.	Review planning documents to prepare for participation at DWPC annual retreat.	All	6/26/13	



EXTERNAL SCAN PRESENTATION

Wednesday, May 29, 2013

8:30 – 11:30 a.m.

Room SSC 212, Saddleback College

Sign-in Sheet

Print Name	Signature	Representing:
Denise Inceony	<i>[Signature]</i>	DS RP&DM
GLENN ROQUENDEZ	<i>[Signature]</i>	IVC
Linda Fontanella	<i>[Signature]</i>	IVC
David Buhay	<i>[Signature]</i>	DS
Vincent Cooper	<i>[Signature]</i>	FA
Craig Hayward	<i>[Signature]</i>	IVC
Chandella	<i>[Signature]</i>	SC
Tere Fluegeman	<i>[Signature]</i>	District PA
Teddi Lorch	<i>[Signature]</i>	HR-Dist.
Craig Justice	<i>[Signature]</i>	IVC
Bob Bramucci	<i>[Signature]</i>	DS
Jacqueline Zimbalist	<i>[Signature]</i>	SC / Dist.
Grace Garcia	<i>[Signature]</i>	Chancellors Office
Leslie Humphreys	<i>[Signature]</i>	Outreach
<i>[Signature]</i>	Flanigan	SC
Bruce Gilkey	<i>[Signature]</i>	SC Secret
Joyce Semanik	Joyce SEMANIK	SC A&R
Cadence Winter	<i>[Signature]</i>	SC.



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Print Name	Signature	Representing:
DAN WALSH	<i>[Signature]</i>	SC AS
Don Mireo	<i>[Signature]</i>	SC CS
Jane Rosenkranz	<i>[Signature]</i>	SC - Enrollment
Juan Avalos	<i>[Signature]</i>	SC
Brandi	<i>[Signature]</i>	WOLLED
Claire Cesario-Sik	<i>[Signature]</i>	SC Faculty
Geno Drake	<i>[Signature]</i>	IVC
TIFFANY TRAN	<i>[Signature]</i>	IVC
CARA HILTON	<i>[Signature]</i>	SC
Shaker Torobi	<i>[Signature]</i>	SCF
Randy Peck	<i>[Signature]</i>	D.S.
Roopa Mathur	<i>[Signature]</i>	IVC
David K	<i>[Signature]</i>	WE
Roger Owens	<i>[Signature]</i>	IVC
Julim Chuman	<i>[Signature]</i>	SC
Roxanne Metz	<i>[Signature]</i>	SC
Don Buschke	<i>[Signature]</i>	SC
Todd Burnett	<i>[Signature]</i>	SC

