



**Basic Aid Allocation Recommendation Committee  
(BAARC)**

**MINUTES**

**May 11, 2012**

8:30 am - 10:30 am • Irvine Valley College  
President Conference Room

**Members Present:** Debra Fitzsimons, Kim McCord, Earlene Munder, Mike Sauter, Brandye D'Lena, Bruce Hagan, Bruce Gilman, Denice Inciong, Nicole Ortega, John Ozurovich, Carol Hilton, Bob Bramucci, Craig Justice, Davit Khachatryan John Edwards, Don Busche, Lisa Davis Allen, Dan Walsh

**Not Attending:** None

**Guest:** None

**Committee Charge:**

This governance committee is charged with implementing the BP-3110 and AR-3110-Basic Aid Allocation Process and utilizes plans developed by other District-wide Committees and Councils. The Basic Aid Allocation recommendations follow the Annual Basic Aid Allocation Cycle which parallels the SOCCCD annual budget development process.

**Convened:**

The meeting convened at 8:35 am

**1. Review/Approve Minutes from April 13, 2012 Meeting**

Minutes were reviewed and approved by the committee as presented.

**2. Status of Action Items from Previous Meeting**

	<b>Action:</b>	<b>Assigned to:</b>	<b>Deadline:</b>	<b>Status/Comments</b>
1.	Revise Basic Aid Report Agenda Item	Yvonne O'Tousa	Next Meeting	Completed
2.	Provide additional information regarding the police/security costs at ATEP	Craig Justice Davit Khachatryan	Next Meeting	Completed

**3. Review Final District IT Priorities FY 2012-2013 (Handout #1)**

See #4 below

**4. Final District Technology Plan (and College Technology Plans) (Handout #1 & #2)**

Vice Chancellor Bob Bramucci presented and discussed the I.T. Prioritized Project list.

Davit Khachatryan submitted, for the committee's consideration, draft memo (handout #2) from college presidents Tod Burnett and Glenn Roquemore giving their support to the District Technology Plan 2012-2017 but with a list of conditions that need to be resolved before moving forward. There was some discussion regarding the memo. Debra Fitzsimons pointed out that the memo and its implementation is DTC's role not BAARC's. BAARC's role is to make recommendation on the basic aid funding.

**5. Review Scenarios for Funding Recommendations (Handout #3,4,5 and 6)**

Handout #3 - 'Determination of Basic Aid Allocation Amounts' was used to develop the various scenarios of projects for basic aid funding.

The handouts #4 & #5, demonstrate different possible scenarios of projects for consideration of basic aid funding.

Davit Khachatryan submitted handout #6-'ATEP Safety and Security Coverage' - in response to the committee's request for additional information regarding ATEP security costs. The committee discusses whether basic aid funds should be used for the cost of security. Debra Fitzsimons reminded the committee that a memorandum of understanding was signed with the City of Tustin requiring security be provided at ATEP due to ongoing public nuisance on the property.

The committee was unable to come to a consensus on the topic whether basic aid funds should be used to pay for security at ATEP, however, there was not an agreement regarding the student services position. After discussion, the group agreed on the following motion.

**Motion:** The committee will accept ATEP operations without the Student Services position (reducing cost to \$637,508) and ask the Chancellor to give the committee direction and determine whether it meets BP-3110 and AR-3110.

Motion: Consensus - unanimous.

Debra Fitzsimons will develop a recommendation over the weekend based on the committee's discussion today. She will email the draft documents to the BAARC members, the chancellor, and college presidents. It will be finalized after meeting with the college presidents and the chancellor for the board submittal for the May board meeting.

**Motion:** The committee recommends Scenario #1 (handout #5) with ATEP Operations reduction to \$637,508. If additional funds become available then the funds will be recommended to be assigned to the FA and Gateway projects.

Motion: Consensus - unanimous.

Debra Fitzsimons will compose a memo, from the Basic Aid Allocation Recommendation Committee to the Chancellor and the Board of Trustees, of the recommendation and send a

copy of the memo to the committee members. Debra will communicate to the committee members as the recommendation progresses through the process.

**6. Next Steps**

**7. Next Meeting - June 8, 2012 - 8:30 am to 10:30 am -District Services, Chancellor Conference Room**

The meeting was confirmed by the members.

**8. Adjourn**

Meeting adjourned at 10:28 am

Minutes prepared by: Cheryl Dobbie, Executive Assistant, Office of the Vice Chancellor, Business Services

Minutes approved: