

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
July 22, 2013**

**PRESENT**

Members of the Board of Trustees:

Nancy M. Padberg, President  
T.J. Prendergast, Vice President  
Marcia Milchiker, Clerk  
Bill Jay, Member  
Timothy Jemal, Member  
David B. Lang, Member  
David Robinson, Student Member

Administrative Officers:

Gary Poertner, Chancellor  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
David Bugay, Vice Chancellor, Human Resources  
Tod Burnett, President Saddleback College

**ABSENT**

James R. Wright, Member  
Glenn Roquemore, President Irvine Valley College  
Debra Fitzsimons, Vice Chancellor, Business Services  
Randy Peebles, Associate Vice Chancellor, Economic Development

**CALL TO ORDER: 5:00 P.M.**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each.***

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Discipline/Dismissal/Release (GC Section 54957) (2 employees)
  - 1. Public Employee Discipline (1)
  - 2. Public Employee Employment (1)
    - a. Counselor (1)

**RECONVENE OPEN SESSION: 5:30 P.M.**

*It is the Board's intent to reconvene in public session at the time specified herein. If closed session business has not been completed by the time public session is scheduled to be reconvened, the Board may either remain in closed session longer, or reconvene in public and again recess to a closed session after completion of the public agenda. After the completion of any subsequent closed session, the Board shall again reconvene in public, and make any necessary reports of action taken before adjourning the meeting.*

**2.0 PROCEDURAL MATTERS**

**2.1 Actions Taken in Closed Session**

On a 6 to 0 vote, with Trustee Wright absent, the board authorized 40% reassigned time for the district's faculty association president to serve as the conference chair for the CCA annual conference and to be reimbursed by CCA for substitute replacements.

**2.2 Invocation**

Led by Trustee David Lang

**2.3 Pledge of Allegiance**

Led by Trustee Tim Jemal

**2.4 Resolutions/Commendations**

A. Resolutions  
None

B. Commendations  
None

## 2.5 **Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to up to two minutes each.***

There was one public speaker request.

## 3.0 **REPORTS**

### 3.1 Oral Reports: ***Speakers are limited to up to two minutes each.***

- A. Board Reports
- B. Chancellor's Report
- C. College Presidents' Reports (*Written Reports included in Section 8.0*)
- D. Board Request(s) for Reports

## 4.0 **DISCUSSION ITEMS**

### 4.1 **SOCCCD: Affordable Care Act**

Evaluating the impacts of Affordable Care Act. A report request made by Trustee Prendergast at the June 17, 2013, Board of Trustees meeting.

Executive Director of Fiscal Services, Kim McCord and First Vice President of Alliant Employee Benefits, Vicki West, provided an overview of the Affordable Care Act including an impact analysis, compliance considerations and timelines for SOCCCD.

### 4.2 **Saddleback College and Irvine Valley College: Student Success Scorecard for Community Colleges**

A presentation on performance indicators for Saddleback College and Irvine Valley College.

District Director of Research, Planning and Data Management, Denice Inciong, Director of Research, Planning and Accreditation at Saddleback College, Caroline Durdella and Director of Research, Planning and Accreditation at Irvine Valley College, Craig Hayward gave a presentation on the Student Success Scorecard which tracks student success at all 112 community colleges.

## 5.0 **CONSENT CALENDAR ITEMS**

*All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action. .*

Trustee Padberg requested to pull item 5.9 from the consent calendar.

On a motion made by Trustee Milchiker and seconded by Trustee Jemal, the balance of the consent calendar was approved on a 6-0 vote, with Trustee Wright absent.

### 5.1 **SOCCCD: Board of Trustees Meeting Minutes**

Approve minutes of a Regular Meeting held on June 17, 2013.

### 5.2 **Saddleback College: Study Abroad Program to Salamanca, Spain**

Approve the Saddleback College study abroad program: Spanish Language Studies in Salamanca, Spain in the spring of 2014 and direct the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with the Travel and Education for coordinating all travel agreements.

### 5.3 **Saddleback College: Grant Acceptance, Enrollment Growth and Retention Program**

Accept the award renewal of \$278,000 from the Board of Governors California Community College Chancellor's Office for the Enrollment Growth and Retention Program.

### 5.4 **Saddleback College: Cox (Sprint/Nextel) Lease Agreement, Amendment No. 3 Revised**

Approve the amendment to correct the name changes for both the District and the wireless communications facility owner.

### 5.5 **Irvine Valley College: Life Sciences Building: Geotechnical Consultant Agreement, Amendment No. 4**

Approve amendment to the agreement with C.E.M. Lab Corp. increasing the contract amount by \$28,000. The total revised contract amount is \$328,402.

### 5.6 **Irvine Valley College: Life Sciences Building: Change Order No. 13**

Approve change order resulting in an increase of \$2,283. The total revised contract amount is \$11,655,343.11.

### 5.7 **Irvine Valley College: Grant Acceptance from the National Science Foundation**

Approve award of the National Science Foundation in the amount of \$190,008.

- 5.8 **Saddleback College and Irvine Valley College: Speakers**  
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.9 **SOCCCD: District-wide Network Refresh – CMAS Contracts**  
Approve the use of CMAS contracts for equipment and services in an amount not to exceed \$3,000,000.
- On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 6-0 vote.
- 5.10 **SOCCCD: Award of Bid: Janitorial Supplies**  
Approve the award of bid in the amount of \$218,956.55.
- 5.11 **SOCCCD: DSA Inspection Services Pool**  
Approve firms for a pool from which to draw DSA Inspection services.
- 5.12 **SOCCCD: Contract with Redisq Technologies for Software Development Services**  
Approve agreement with Redisq Technologies in an amount not to exceed \$110,880.
- 5.13 **SOCCCD: Contract with Nimble Consulting for Database Design Services**  
Approve agreement with Nimble Consulting in an amount not to exceed \$252,000.
- 5.14 **SOCCCD: Contract with Synergy Software Solutions for Software Development Services**  
Approve agreement with Synergy Software Solutions in an amount not to exceed \$207,480.
- 5.15 **SOCCCD: Degree Audit System**  
Approve the agreements with CollegeSource Inc. in the amount not to exceed \$187,901.00.
- 5.16 **SOCCCD: Adopt Resolution No. 13-26: Appropriations Limit for 2013-2014 (Gann Limit)**  
Approve appropriations limit for the FY 2013-2014.
- 5.17 **SOCCCD: Budget Amendment: Adopt Resolution No. 13-27 to Amend FY 2012-2013 Adopted Budget**  
Adopt resolution to amend the FY 2012-2013 Adopted Budget.
- 5.18 **SOCCCD: Authorization of District-wide Institutional Memberships FY**

**2013-2014**

Approve the memberships and estimated dues.

- 5.19 **SOCCCD: Adopt Resolution No. 13-28: Declaration an Emergency Situation as a Result of a Fire in the BGS Building and Approving the Award of Contract(s) for Emergency Repairs**  
Approve resolution and award of contracts for emergency repairs.
- 5.20 **SOCCCD: Gifts to the District and Foundations**  
Accept donations.
- 5.21 **SOCCCD: Purchase Order/Confirming Requisitions**  
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P13-04357 through P13-04487 amounting to \$806,944.33 and P14-00103 through P14-00519 amounting to \$32,335,439.23. Approve confirming requisitions dated May 29, 2013 through July 1, 2013 totaling \$5,200,572.64.
- 5.22 **SOCCCD: Transfer of Budget Appropriations**  
Approve the transfer of budget appropriations.
- 5.23 **SOCCCD: Payment of Bills**  
Approve check no. 170040 through 171204 processed through the Orange County Department of Education, totaling \$12,297,517.73; and check no. 010654 through 010690, processed through Saddleback College Community Education, totaling \$499,837.34; and checks no. 009120 through 009141, processed through Irvine Valley College Community Education, totaling \$393,649.55.
- 5.24 **SOCCCD: June/July 2013 Contracts**  
Ratify contracts as listed.

**6.0 GENERAL ACTION ITEMS**

- 6.1 **SOCCCD: OCSBA Board of Directors Interest Form**  
Approve possible trustee nomination for transmittal to OCSBA.

On a motion made by Trustee Lang and seconded by Trustee Jemal, Trustee Wright, who was absent, was nominated for consideration to the OCSBA Board of Directors. An amendment was added to the motion that in the event Trustee Wright is not interested in being considered for nomination, Trustee Prendergast will submit his application for nomination.

- 6.2 **SOCCCD: Board Policy Revision: BP-164: Board Member Compensation, BP-5210: Enrollment Priorities, BP-152: Presentation of Initial Collective Bargaining Proposals, BP-4017: Child Abuse Reporting, BP-4220: Substitute Classified Employees Discussion/Approval**

On a motion made by Trustee Jay and seconded by Trustee Milchiker, this item was approved on a 6-0 vote.

- 6.3 **SOCCCD: Board Policy Revision: BP-3100-Budget Preparation, BP 3101.5-Fiscal Management, BP-5606-International Student Admissions, BP-109-Board Education Accept for Review and Study.**

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6-0 vote.

- 6.4 **SOCCCD: Academic Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Authorization to Change Title for Full-Time Academic Counselor.

On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was approved on a 6-0 vote.

- 6.5 **SOCCCD: Classified Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Authorization to Eliminate and Create Classified Positions, Change of Hours and/or Categorical Funding for Classified Positions, Authorization to Change Classified Positions, Change of Status, Out of Class Assignments, Additional Compensation, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 6-0 vote.

## **7.0 REPORTS**

- 7.1 **SOCCCD: CCCT Student Trustee Member Election – 2013**  
CCCT Student Trustee Member Election information.

- 7.2 **SOCCCD: Basic Aid Report**  
Report on projected receipts and approved projects.

7.3 **SOCCCD: Facilities Plan Status Report**

Status of current construction projects.

7.4 **SOCCCD: Retiree (OPEB) Trust Fund**

The report is for period ending June 30, 2013.

**8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. Vice Chancellor, Technology and Learning Services
- F. Vice Chancellor, Human Resources
- G. Vice Chancellor, Business Services
- H. Irvine Valley College Classified Senate
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Associated Student Government of SC
- L. Associated Student Government of IVC
- M. Police Officers Association

**9.0 ADDITIONAL ITEMS**

**ADJOURNMENT** (or continuation of closed session if required): **9:00 P.M.**

The meeting was adjourned at 6:55 p.m. in memory of former District Services employee, Marlene Angell.

  
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Gary L. Poertner, Secretary