

1 **SADDLEBACK COLLEGE – ACADEMIC SENATE**

2
3 **MINUTES**

4
5 **August 31, 2011**

6 2:00 p.m. to 4:00 p.m.

7 AGB Conference Room – AGB 107

8				
9	Senate Officers:	47	Health Science	(3)
10	Dan Walsh, President:	Present	48 Linda Call	Present
11	Kim Stankovich, Vice President:	Present	49 Pat McGinley	Present
12	Bob Cosgrove, President Elect:	Present	50 Diane Pestolesi	Present
13	Alannah Rosenberg, Past President:	Present	51	
14	Bruce Gilman, Secretary:	Present	52 Kinesiology & Athletics	(2)
15			53 Brandee Craig (spring)	Absent
16	Senators:		54 Karen Jacobsen	Present
17	Advanced Tech & Applied Science	(2)	55 Nick Trani (fall)	Present
18	Suzanne Hewitt	Absent	56	
19	Arlene Thomas	Present	57 Learning Resources	(1)
20			58 April Cunningham (fall)	Present
21	Business Science	(2)	59 Elizabeth Horan (alt) (spring)	Absent
22	Don Bowman	Present	60	
23	Tony Teng	Present	61 Liberal Arts	(4)
24			62 Roni Lebauer	Present
25	Counseling Services	(3)	63 Gary Luke	Present
26	Kim d’Arcy	Present	64 Josh Pryor	Present
27	Georgina Guy	Present	65 Carol Ziehm	Present
28			66	
29	Emeritus Institute	(1)	67 Math, Science & Engineering	(4)
30	Brad McReynolds (spring)	Absent	68 Jane Horlings (fall)	Present
31			69 Sumaya McCleave	Present
32	Fine Arts	(2)	70 Jeanne Smith	Present
33	Scott Farthing	Absent	71 Karla Westphal (spring)	Absent
34	Heidi Ochoa	Present	72	
35			73 Social and Behavioral Sciences	(3)
36			74 Howard Gensler	Present
37			75 Cristina Russell	Present
38			76 Maureen Smith	Present
39				
40	Shared Governance Group Representative			
41	Marlene Sais, Classified Senate	Present		
42	Lee Haggerty, Faculty Association	Present		
43				
44	Visitors and Other Guests			
45	Matthew Miller, ATAS			
46	Claire Cesareo-Silva, SBS			

77 **1. CALL TO ORDER**

78

79 The meeting was called to order at 2:02 p.m.

80

81 **2. INTRODUCE AND WELCOME GUESTS**

82

83 Patricia McGinley was welcomed as a new Nursing faculty and Senate member.

84

85 **3. ADOPTION OF AGENDA**

86

87 *Linda Call moved, it was seconded by Roni Lebauer, and was approved that the agenda*

88 *be adopted.*

89

90 **4. ADOPTION OF MINUTES FROM PREVIOUS MEETING**

91

92 *Heidi Ochoa moved, it was seconded by Linda Call, and affirmed that the minutes from*

93 *August 17, 2011 be approved.*

94

95 **5. PUBLIC COMMENTS**

96

97 None

98

99 **6. PRESIDENT'S REPORT**

100

101 A. Board Meetings/ District/ Chancellor

102 The Three Strikes Law, which takes effect in Spring 2012, was discussed.

103 Repeatability for activities courses will be addressed by the CCC Board of

104 Governors this fall.

105 Senate committee assignments will be delegated by the September 14 meeting.

106

107 **7. ADOPTION OF CONSENT CALENDAR ITEMS**

108

109 No items

110

111 **8. OLD BUSINESS**

112

113 **A. Approval of Faculty to Sit on Committees**

114 *Jeanne Smith moved, it was seconded by Tony Teng, and passed by voice vote*

115 *that the amended list of faculty to sit on Committees be approved.*

116 **B. Senate Meeting Guidelines**

117 Dan Walsh provided information concerning Roberts Rules of Order, The Brown

118 Act, the Senate meeting format, and Senate purview (10+1).

119 Divisions are advised to select alternate Senate representatives ahead of time.

120 **C. Accreditation**

121 Bob Cosgrove reported that the Chancellor presented the latest version of the
122 District Strategic Plan at the Board of Trustees meeting on August 29, 2011.
123 Faculty feedback on the Plan may be posted on the Division website until
124 September 2.

125 Writers of the IVC and Saddleback accreditation reports met recently to integrate
126 their responses to the ACJC recommendations.

127 A midterm report is required for the accreditation process; faculty are needed to
128 facilitate that report.

129 **D. Parking**

130 A task force has been created by the administration to address parking concerns.

131 **E. Board Policies AR 6125, BP 2100, BP 2100.1, BP 2100.2**

132 Howard Gensler moved, it was seconded by Heidi Ochoa, and passed by voice
133 vote that AR 6125 be tabled until the next meeting.

134 Carol Ziehm moved, it was seconded by Alannah Rosenberg, and passed by voice
135 vote that BP 2100 be approved.

136 Bob Cosgrove moved, it was seconded by Carol Ziehm, and passed by voice
137 vote that BP 2100.1 and BP 2100.2 be tabled until the next meeting.
138

139 **F. NTHS (National Technical Honor Society)**

140 Heidi Ochoa moved, it was seconded by Maureen Smith, and passed by voice
141 vote that NTHS transcript notation be approved.
142

143 **9. NEW BUSINESS**

144

145 **A. Program Review Process**

146 Claire Cesareo-Silva reported that Education Planning and Assessment
147 recommends that program reviews be completed every two years. The Senate will
148 vote on the EPA proposal at the next meeting.

149 Heidi Ochoa is the new Program Review coordinator. June Millovich is the SLO
150 coordinator. Beginning in Spring 2012, Trac Dat will record SLO information.
151

152 **B. District Strategic Plan**

153 Acting on behalf of Chancellor Poertner, Vice Chancellor David Bugay presented
154 the District Strategic Plan. Future priorities include improved communication on
155 the part of District Services, as well as a commitment to mutual service and
156 improved relations between District Services, IVC, and Saddleback.

157 **10. COMMITTEE REPORTS**

158

159 A. Executive

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161 No report.

162

163 B. Senate Standing Committees

164

165 Division representatives are needed for the Full-Time Faculty Hiring
166 Prioritization Committee.

167

168 C. College, Division & District Committees

169

170 No report.

171

172 **11. REPRESENTATIONAL AREA REPORTS**

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174 No reports.

175

176 **12. CONSTITUENCY GROUP REPORTS**

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178 A. Faculty Association

179

180 Lee Haggerty reported that a series of meetings will be scheduled to renegotiate
181 faculty salaries and lab loads in the current proposed contract.

182

183 B. Student Government

184

185 No report.

186

187 C. Classified Staff

188

189 Transfer Center representatives presented plans for upcoming events, including
190 Transfer Day on September 21, 2011 and information concerning Transfer
191 Admission Guarantee.

192

193 **13. ADJOURNMENT**

194

195 The meeting was adjourned at 4:02 p.m.

196

197 **HANDOUTS DISTRIBUTED WITH AGENDA**

198 Agenda Item 4.A Minutes from August 17, 2011

199 Agenda Item 8.A Approval of Faculty to Sit on Committees

200 Agenda Item 8.B Senate Meeting Guidelines – Academic Senate Primer

201 Agenda Item 8.D Campus Parking Concerns

202 Agenda Item 8.E.1 AR 6125 – Field Trips and Field Study Courses

203 Agenda Item 8.E.2 BP 2100 – Delegation of Authority to the Chancellor
204 Agenda Item 8.E.3 BP 2100.1 – Delegation of Authority to the Academic Senate
205 Agenda Item 8.E.4 BP 2100.2 – Role and Scope of Authority of the Academic Senate
206 Agenda Item 8.F – NTHS (National Technical Honor Society) Transcript Notation
207 Approval Request

208

209 **KEYWORDS**

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