





# SADDLEBACK COLLEGE

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

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Britnee Holmes    
 Administrative Assistant  
 (949) 582-4969

Executive Committee  
 2009-2010

Bob Cosgrove    
 Academic Senate President

Norman Weston    
 Academic Senate Vice-President

Carmen Dominguez    
 Academic Senate President-Elect

Miki Mikolajczak    
 Academic Senate Past-President

Dan Walsh    
 Academic Senate Secretary

Jane Horlings    
 Flexible Calendar Program Coordinator

**Office Hours:**  
 Monday - Friday  
 8:00 a.m. to 5:00 p.m.  
 Closed Weekends

## Institute for Teaching and Learning

The Institute for Teaching and Learning (ITL) at Saddleback College is a joint venture of [Educational Planning and Assessment](#) (EPA), the [Basic Skills Initiative](#) (BSI), and the [Distance Education Committee](#) (DE). The Institute offers faculty workshops and training that promote excellence in teaching to ensure the highest level of student learning both inside and outside of our classrooms. Workshops/Course topics include:

- Instructional and Course Design
- Teaching and Learning Strategies
- Class Assessment Practices
- Basic Skills Across the Curriculum
- Best Practices in Online Instruction

For more information about the Institute, please contact [Claire Cesareo-Silva](#), [Bruce Gillman](#), or [Patricia Flanigan](#).

NEWSLETTERS

FACULTY RESOURCES

Calendar - Spring 2010

Scheduled Workshops
<p><b>Slide into PowerPoint</b>            2/8/10 from 10:30am-12pm in the CIDDE Lab</p> <p><b>PowerPoint with Voice Narration</b>            2/19/10 from 10:30-12pm in the CIDDE Lab</p> <p><b>Spring Cleaning, your PC that is!</b>            2/22/10 from 10:30am-11:30am in the CIDDE Lab</p> <p><b>More of Gadget Gal's iPhone Apps, Organizing &amp; Syncing with iTunes</b>            2/24/10 from 1:30-3:00pm in the CIDDE Lab</p> <p><b>Super Charge Your Exchange Outlook Web Access (OWA)</b>            2/24/10 from 5:30-6:30pm via CCC Confer Only</p> <p><b>Getting to Know MAC</b>            2/25/10 from 1:30-3:30pm in the CIDDE Lab</p> <p><b>Class Climate Workshop</b>            2/26/10 from 9am-12pm in the CIDDE Lab</p> <p><b>ParScore Workshop</b>            3/26/2010 from 9am-12pm in the CIDDE Lab</p> <p><b>Class Climate Workshop</b>            4/2/10 from 9am-12pm in the CIDDE Lab</p> <p><b>ParScore Workshop</b>            4/23/2010 from 9am-12pm in the CIDDE Lab</p>
Upcoming Workshops
<ul style="list-style-type: none"> <li>● Motivating Students to Learn</li> <li>● Teaching to the Millennial Generation</li> <li>● Using Facebook for Instruction</li> <li>● Blackboard Upgrade Features</li> <li>● Making Videos with Camtasia</li> <li>● Using Contribute for Website Creation</li> <li>● Elluminate Live! for Computer Conferencing</li> <li>● Contextual Teaching and Learning</li> </ul>

Events marked with an \* will also be available via CCC Confer as well. Please e-mail Valerie Senior at [vsenior@saddleback.edu](mailto:vsenior@saddleback.edu) the date prior to the event for log-in information.

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Accredited by the Accrediting Commission of Community and Junior Colleges, of the Western Association of Schools and Colleges.  
Saddleback College is located at 28000 Marguerite Parkway, Mission Viejo, California 92692 • (949) 582-4500  
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