



Important: In order to make changes to your name, date of birth, social security number, educational information, you must present legal documentation (i.e. marriage license, court order, passport, driver's license, social security card, official transcripts, diploma, official verification letter, etc.).

Student's Name – Last, First, MI	Student ID Number
Email Address	Telephone Number

SECTION A:

Update Name To:		
Last:	First:	MI:
Update Date of Birth To:	Update Social Security Number To:	

SECTION B:

College of Record Change	
I am requesting to change my college of record to Saddleback College from Irvine Valley College () Please initial.	
Brief explanation for changing College of Record: _____	
Have you applied for Financial Aid through Irvine Valley College?	YES NO
Students receiving financial aid through IVC may not change their college of record unless they receive a sign off from a SC Financial Aid Officer:	
Signature of SC Financial Aid Officer: _____	
Signature	Print Name
Are you currently in the EOPS program through Irvine Valley College?	YES NO
Students enrolled in EOPS through IVC may not change their college of record unless they receive a sign off from a IVC EOPS Officer:	
Signature of IVC EOPS Officer: _____	
Signature	Print Name

SECTION C:

Major Change
I would like to change my major to: _____ Effective Term _____
<i>If unsure or undecided on major, please see an Academic Counselor for assistance. The Office of A&R cannot advise students on selecting a major</i>

For office use only:

Date Rec'd:	Rec'd By:	Updated in SIS:	Entered By:

SECTION D:**Educational Status Change** *(Please check only one.)*

- Earned a high school diploma* Date: _____
- Special student currently enrolled in high school
- Not a high school graduate, enrolled in adult school
- Not a high school graduate
- Passed GED or received certificate* Date: _____
- Earned certificate of California High School Proficiency* Date: _____
- Earned foreign secondary diploma or certificate* Date: _____
- Earned an Associate degree* Date: _____
- Received a Bachelor's degree or higher* Date: _____
- Special student currently enrolled in K-8

**Legal documentation required for these options*

SECTION E:**Educational Goal Change** *(Please check only one.)*

1. Prepare for a new career
2. Advance in current job/career
3. Discover/develop career interests
4. Obtain two-year vocational degree without transfer **
5. Obtain non-vocational degree without transfer **
6. Obtain a vocational certificate without transfer ** Major: _____
8. Obtain a Bachelor's degree after Associate degree **
9. Obtain a Bachelor's degree without Associate degree **
10. Maintain license *
11. Improve basic skills (English, Reading, Math)
12. Complete credits for HS diploma or GED
13. Personal Development *
14. Undecided on goal
15. To move from non-credit coursework to credit coursework
16. 4-year college student taking courses to meet 4 year requirements*

**Educational Goals that do not require Matriculation: 10, 13, and 16 (Exception: All high school seniors are required to matriculate.)*

***Eligible Educational Goals for Financial Aid: 4, 5, 6, 8, 9 require you to complete Matriculation.*

By signing below, I understand that changing my educational information may adversely affect my ability to:

- Receive financial aid
- Receive a priority registration time
- Enroll in English, math, or in a course that requires English or math as a pre-requisite.

Student Signature

Date