TUESDAY, JANUARY 13, 2015

Note the early start time!

We’re starting bright and early so we can accommodate a large number of presentations today!

Saddleback College Welcome Back
Breakfast and Social
For all faculty, staff, and management.
Hosted by Dr. Tod A. Burnett, President, Saddleback College

➤ You can do this online learning project all week! Start on Tuesday…
Getting Started Online Blackboard; Best Practices & Tips and Tricks
Are you interested in getting started online but aren't sure where to begin? Participate in this online weeklong session to attain a better understanding of how to organize course materials, and create a streamlined flow of navigation so students can easily find your content. See examples of stellar designs!
You will also gain a basic understanding of the technology available to help students succeed in an online class. 
Best of all – you can do it in your fuzzy slippers!

Flex credit: 1 hour of flex each day + 2 hour of flex bonus for completing all 5 activities by Friday of Flex Week (16 January) (that’s 6 hours of flex possible)

Instructions for Participation:
The Online session is open to anyone who has access to Blackboard. http://saddleback.blackboard.com
Select the COURSES tab, Browse Course Catalog.
Type Getting Started in the Search box and click Go.
Select the drop down arrow and ENROLL.

You claim your flex hours online, when you enter the rest of your flex hours.
Presented by Valerie Senior, Vivian Nguyen & Thomas MacKenzie; Faculty Center for Student Success Staff

Common Core From a High School Perspective
In this session, you will hear from three local high school teachers who are participants in Saddleback’s English Professional Learning Council. These special guests will discuss the newly implemented Common Core State Standards, which have the potential to greatly change the college readiness of incoming students and, eventually, the curriculum offered at Saddleback. This is pertinent information for many different college disciplines since reading and writing are core skills needed in most, if not all, content areas.

Presented by Jack Beckham, LA, Dawn Lewis, LA, Michelle Mock, Saddleback Valley Unified, and Robin Satterlee, Capistrano Unified School District

Yoga at Work: Easy Stretches For Hard Working People
Yoga at Work provides fast relief for hard working people with stretches that are easy to practice in the place you need it the most – at work. Everyone can bring these easy Yoga exercises to the office and practice this simple lighthearted approach to stress reduction. Proven techniques that can be done in a chair, at the copier, or even in a meeting. Guaranteed to stimulate and energize everyone throughout the long workday.

Presented by Mike Ward, KINES&A

Student Success Update
Learn about spring implementation of Student Success workgroup activity, and new mandates impacting our students, such as the requirement of comprehensive educational plans and how faculty can help support this effort.

Presented by Bruce Gilman, Ph.D. and Penny Skaff; Student Success Co-Chairs

Enrollment Management Update
This workshop will provide an update on the Saddleback College Enrollment Management Plan draft.

Presented by Kathy Werle, Ph.D., Vice President for Instruction, Saddleback College
Classroom Management Pow-Wow
Have you noticed that students these days behave differently than they did in the past? Does technology in the classroom seem to interfere with, or enhance, student learning? Are there new norms with regard to classroom behavior? What changes have you noticed in classroom culture, if any? Do your students occasionally engage in behaviors that are distracting to themselves or others in the classroom? Let’s all get together and discuss the current classroom climate and what classroom management techniques seem most effective for promoting the best learning environment for today’s student. Professor Wegenek will give a brief presentation about the characteristics of “today’s college student” and open the floor up for open dialogue and sharing tips.
Presented by Amira Wegenek, Ph.D., SBS

ePortfolios Document Your Students’ Successes! (and Yours!)
ePortfolios can help document student attainment of your Program SLOs and the Institutional SLOs better than any other assessment tool we’ve seen. Some programs are using ePortfolios as part of a capstone. Students own their portfolios and can use them to document their achievements … particularly useful for future employers.
Presented by Heidi Ochoa, FA, Barbara Cox, BSEWD, and Brock Schermerhorn, BSEWD

How Workday Can Improve Your Workday
Please join us and learn how our new software system called “Workday” will help faculty. Demonstrations, prizes, and refreshments will be included in this hour-long session. We hope to see you there!
Presented by Debra Fitzsimons, Vice Chancellor, Business Services and Jim Laurie, Associate Director of Applications Delivery

Panel Discussion on The Professional Development for Basic Skills Instructors
This panel presentation will share the work of the Professional Development Practicum for Basic Skills Instructors, a new program generated by the English Department. The Practicum seeks to strengthen teaching skills such as classroom management, the creation of effective activities, and the ability to command attention in an environment where distractions abound. Today’s presentation will cover the purpose of the practicum, the impact it is having on pedagogy, and the broader implications for all faculty who teach basic skills courses.
Presented by Shellie Ochi, Ph.D., Carrie Goulding, and Deanna Gross Scherger, Ph.D.; LA

AVID in the Classroom
Join AVID faculty to learn about research-based techniques that promote student inquiry and collaboration. Make your classroom come alive with exciting, high engagement teaching strategies!
Presented by Mariana De Saracho, Ed.D., CS, Michelle Duffy, Ph.D., LA; Emily Quinlan, J.D., BSEWD, Michael Engels, CS, and Bruce Gilman, Ph.D., LA

Saddleback College Bookstore: Custom Course Materials
The bookstore would like to discuss the option of creative solutions for custom course material. The bookstore partners with LAD custom publishing to provide options to take multiple sources and turn them into an affordable option for students. This session will provide more information and examples of this material in its dual print/digital format.
Presented by Mark Yetman, Assistant Store Manager, Saddleback College Bookstore

Strategic Plan 2014-16: Institutional Update and Next Steps
Come hear all about the latest developments with our new six-year strategic plan! The session will cover goals and action steps as well as next steps for the college
Presented by the Office of Planning, Research, and Accreditation (OPRA)

How to Host a Regional Teaching Conference for Your Discipline
Saddleback College recently hosted the Southern California Teaching of Psychology conference. It was an ideal location for the conference given our proximity to both the Los Angeles and San Diego regions. The conference drew 70 instructors from all over Southern California and was a great success! It was a wonderful opportunity to network with college and high school teachers and to learn teaching tips from colleagues. A step-by-step guide will be given on how to organize a similar regional teaching conference for your discipline, including details about available funding and specific technologies that can help make the process easy!
Please attend even if you are not sure that you would want to host such an event. Come hear all about our recent conference and brainstorm about what events you may like to see take place!
Presented by Amira Wegenek, Ph.D., SBS

Blackboard Quick Tips: How to Create a Report from Grade Center Items
Have you ever wanted to print out the Grade Center? This session will focus on how to create printable grade reports within the Grade Center as well as how to download the Grade Center to Excel. Once in Excel, we will walk you through, step by step, how to customize your Excel Grade Report. Participants will walk away with the ability to create grade reports within the Bb Grade Center as well as a fully customized grade report in Excel.
Presented by Valerie Senior, Vivian Nguyen & Thomas MacKenzie; Faculty Center for Student Success Staff
Entrepreneurship and CTE: A Curriculum Integration Model
If your CTE program is about jobs, then it is also about making jobs through small business. Learn how several Saddleback College CTE programs and the entrepreneurship program have combined forces to create course modules to benefit their students, short courses addressing business creation in their disciplines, and OSAs to foster student motivation and success.
Presented by Barbara Cox and the CTE/Entrepreneurship Team

Honors, Cookies, Coffee and CurricUNET
Yes there will be cookies and coffee (outside the classroom)!
By UC regulations, all Honors classes now need to be articulated separately from their non-Honors counterparts. Come for as long as you need for hands-on CurricUNET if you are (or want to be) involved in Honors anthropology, art, biology, business, counseling, economics, English creative writing, English literature, geography, history, library science, mathematics, music, philosophy, political science, psychology, or Spanish. Come also if you want to start Honors pedagogy in your field!
Presented by Alannah Rosenberg, Ph.D., Chair Honors Board

Zuk Financial Group; Rising Interest Rates – What You Need To Know!
Today’s headlines are centered on the Fed ending its Stimulus program and the speculation of rising interest rates. This presentation will focus on what the prospect of rising interest rates might mean to you and your investment portfolio. Most of us have wisely adopted a diversified allocation strategy in our retirement investment accounts, incorporating both stock and bond positions. We will discuss how each may be impacted by rising interest rates, look at past periods of rising interest rates to see how different investments were impacted, and identify strategies to perhaps better position your portfolio for a rising interest rate environment.
This could be one of the most important presentations you will attend this year!
Presented by Gene Bowan, Financial Advisor, Zuk Financial Group

Stop the Gobbledygook! Write Like a Journalist!
Sometimes it seems the more educated we become, the worse our writing becomes. Bloated language. Too much jargon. Sentences so complicated sometimes even the writers couldn’t tell you what they mean! There’s a better way to write, and it’s practiced by the best journalists. Get a quick primer from an award-winning journalist with decades of experience on how to make your writing more clear, direct, and concise.
Presented by John Westcott, LA

Professional Development (Flex) Committee Meeting
Meeting for all “Flex Reps” for each division and other members of the Professional Development Committee. Meeting is open to all interested faculty, staff, and administrators.
Presented by Jane Horlings, Ph.D., Flexible Calendar Coordinator

WEDNESDAY, JANUARY 14, 2015

Saddleback College/California Great Teachers Seminar
UCLA Conference Center/Lake Arrowhead
Faculty attending the Great Teachers Seminar 2015 will receive 18 hours of flex credit. Reservations are necessary; contact Jeanise Bartiromo for further information (jbartiromo@saddleback.edu)

Retention, Retention, Retention: An Early Alert Program
Supporting an Early Alert Program for our students. Developing success through clear communication between faculty, student and counselor.
Presented by Alannah Rosenberg, Ph.D., Chair Honors Board, Valerie Senior, Faculty Center for Student Success, and Jim Gaston, Director, IT – Academic Systems, SOCCCD

Library Services: What Can We Do For You?
Did you know Batgirl was a librarian by day? Come see what else is cool at the library! We offer tons of ways to help your students be successful in your classes.
Presented by Lydia Welhan, Carolyn Seaman, Ana Maria Cobos, and Wendy Gordon; OELR

Blackboard – News and Updates
Calling all Blackboard users. Add this session to your calendar to find out about changes and updates. Discover how Blackboard is being used to enhance classes online, hybrid and on-campus. Share your ideas, techniques and get the skinny about what's coming next!
Presented by the Team at the Faculty Center for Student Success
SLOs Are a Pain! (or How to Make Your SLOs Useful & Meaningful!)
Well, yes. But they'll seem less painful when you make your SLO results useful and meaningful.
Entering a "% of students meeting criterion" result doesn't tell you much. It doesn't tell the accreditation team much either.
This session will help you think about your SLO results so you get useful information. Why did we get this result?
Is the SLO criterion too low? Is the SLO providing guidance or direction? Do we need to change the SLO?
Does the result indicate that we need to do something differently? Does it tell us about the students, the instructor,
the materials, the assignments? Does the SLO address an important aspect of the course or would some
other aspect be more useful? Does the result provide any insights regarding student success?
Be prepared to review some of your recent results in light of these questions.
Presented by the EFA Team

BlueShield 101
This presentation will cover all the basics of our Blue Shield plans.
The presentation would go over the following and more:
1. A brief overview of our HMO/PPO plans.  2. How to read your explanation of benefits.
3. What is a deductible?  4. What is an Out-of-Pocket Maximum?
Presented by Nicole Henry, SISC Representative and Tara Hernandez, Blue Shield Representative

Using Social Media to Boost Completion and Retention Rates
This session addresses how faculty and administrators can use the most current and emerging forms of social
media, apps, and productivity sites to enhance their courses and better connect with their students. From this
session, you will a) Understand how social media has formed your students' attention spans, and how you can
insert your messages in your students' minds; b) Incorporate social media tools and techniques in your teaching and
communication styles to boost retention and completion rates; and c) Identify a wide variety of practical social
media tools, techniques, and inspiration to interact with your students via 21st-century technology.
Presented by Rebecca Knapp, BSEWD

The Mysteries of EMSI
The EMSI program report is a critical element for documenting the need for your program or program changes.
The State Chancellor's Office examines this data closely when you want a new program or your program is
applying for changes. The data can also guide the direction of your program with regard to jobs and education completers. If you participate in a Program Review or any planning for your program(s), you need to be able to use EMSI. This session will show you how to squeeze the most useful and supportive data from this data source.
Presented by Shouka Torabi, Research, Planning and Accreditation

Drugs Our Students Use
Drug use is rapidly changing in our society with dire results being common.
I will give an overview of drugs, then greater depth on the most abused
and lastly have what should be an enlivening Q&A for greater understanding.
Presented by Rich Goodman, HSHS

Saddleback College is now gearing up for our 6 Year Accreditation Report.
We have begun planning: faculty, classified colleagues, administrators (District and College)
are being identified who wish to pitch in on this work. Needed: team members and researchers for each
of the current 4 standards, writers or co-writers for each standard. Some folks who sign on need to attend Accreditation Institutes. Some State Academic Senate Plenary Sessions (1 in the spring and 1 in the fall) usually have a couple of sessions on Accreditation. Please consider contributing to this critical project.
Presented by Bob Cosgrove, Ph.D. & Juan Avalos, Ph.D.; Co-chairs, Accreditation, Saddleback College

Sabbatical Report: European Fashion Directory & Curriculum Development
To include: European fashion institutions, shopping, fashion weeks, visual display windows and much more.
Presented by Diane McGroarty, ATAS

Socccd Faculty Association Meeting & Luncheon
Please join the Faculty Association for lunch and a presentation on the ongoing accreditation struggles at City College of San Francisco (CCSF) with members of the CCSF faculty, administration, student body, and board of trustees.
Co-sponsored by Fair Accreditation, a joint project of the American Federation of Teachers (AFT) and the CTA (California Teachers Association).
Hosted by Claire Cesareo, President, Sobccd Faculty Association
Reduce Online Burnout; Strategies to Keep the Instructor Engaged

Many instructors and departments are turning to online classes as a way to meet the needs of our students. However, online courses can easily become overwhelming. The increased work can more easily lend to burnout, which can lead to faculty to “check out.” This presentation will focus on some tips for reducing burnout, allowing instructors to remain engaged in the online course. Both researched and anecdotal experiences will be shared. The goal is to provide strategies that keep the instructor as engaged in the online environment as we hope our students are.

Presented by Kathy Damm, Ph.D., Faculty Coordinator for the Faculty Center for Student Success

CalSTRS Retirement Checkup

Explains how your retirement benefit is calculated, the retirement application process and the steps to your successful CalSTRS retirement. Please join us for a very informative meeting.

Presented by Gail Rothman, CalSTRS Benefits Counselor and Coordinator, and Teddi Lorch, Executive Director, Human Resources & Employer/Employee Relations, SOCCCD

Making Connections with Students! Shared Perspectives

A participatory discussion to share and learn from each other. Discussion will focus on ‘how to’ connect students with your class, with you, and with Saddleback College. Results intended to positively impact Student Success at critical checkpoints, including getting connected, become/stay focused, and reach completion. Emphasis will be ‘your classroom’ yet promoting a potentially positive cumulative impact college-wide. Bring your tools & ideas!

Presented by Carol Ziehm, LA Benefits Counselor and Coordinator, and Doug Barr, CS

Saddleback College Academic Senate Spring General Meeting

Join us for the first meeting of the Spring Semester!

We will be addressing our normal business items and providing updates on Student Success, committee structures within the district and curriculum concerns.

Hosted by the Academic Senate, Saddleback College

Five Ways to Quickly Communicate with Your Students Before Class Begins

Faculty profiles, websites and more. Join us to discover these quick, easy tools at your fingertips.

Create your identity so your potential students can get information about you and your classes.

Edit your profile or webpage on a mobile device? Absolutely! Build your website easier than ever!

Post your syllabus, more documents, give quick instructions. No more clunky webpage editing.

Presented by Valerie Senior, Vivian Nguyen & Thomas MacKenzie; Faculty Center for Student Success Staff

SchoolsFirst FCU Retirement Workshop

Why is it a good idea to supplement your CalSTRS or CalPERS pension?

Teachers: On average you will retire with 26 years of service and CalSTRS will replace 63% of your salary.

 Classified Employees: On average you will retire with 22 years of service and CalPERS will replace 50% of your salary.

In this workshop, you will learn:

• What retirement plan options are available to you – tax-deferred 403(b) and 457(b) savings plans or ROTH 403(b) where contributions and earnings are tax-free on withdrawal
• How much you should be saving each month
• How to become a SchoolsFirst FCU Member and start your retirement plan

Presented by Marcus Eden, Retirement Plan Associate, SchoolsFirst Federal Credit Union, jeden@schoolsfirstfcu.org

Films As A Tool In Learning Spanish

Cinema offers natural language in context as well as provides a context in history and culture.

Presented by Carmenmara Hernandez-Bravo, Beatriz Garcia Lua, and Silvia Vazquez Paramio; LA

Supplanting Traditional Writing Instruction with a More Scientifically Established Paradigm

Traditional composition courses are generally based on the assumption/belief (1) that creative impulse is the impetus/key to great writing and (2) that by profuse reading, students will osmotically reach greatness.

This presentation proffers a unique paradigm that counters that credo and that revolutionizes writing instruction both because of its premise and because of the advances and applications of gaming technology.

Presented by Tony Garcia, LA

➤ Week-At-A-Glance is @ http://goo.gl/8cdicz
**THURSDAY, JANUARY 15, 2015**

**8:00 am**

**Presidents’ Faculty Breakfast**
Come to enjoy a hearty breakfast and learn what’s in store for the new semester.
College President Dr. Tod A. Burnett and Academic Senate President Dan Walsh will provide a comprehensive update and discuss key issues impacting the college over the coming semester.
All full time and part-time faculty are invited, and encouraged to attend this breakfast!
Hosted by Dr. Tod A. Burnett, President, Saddleback College, and Dan Walsh, President, Academic Senate

**10:00 am**

**Academic Behaviors: Cognitive and Behavioral Characteristics of Saddleback Students**
This investigation was designed by the Office of Planning, Research, and Accreditation and unpacked the rich ways in which students engage their peers and faculty, in addition to exploring differences between part-time and full-time students on measures of habits of mind. This study also looked at indicators of academic success. Data came from the 2012 Fall administration of the Academic Behaviors Survey. A total of 496 students took the survey, resulting in a 10 percent response rate, roughly. Findings suggested that over a third to two thirds of Saddleback students indicate building a presentation for class (40.6%), preparing several drafts of an assignment prior to submission (55.9%), and integrating ideas of information on a course assignment using multiple sources (67.5%). Other evidence highlighted that, while part-time and full-time students differed across a variety of behavioral outcomes related to their academic effort, groups differed less across measures of habits of mind. Implications will be discussed.
Presented by Christos Korgan, Office of Planning, Research, and Accreditation (OPRA)

**10:30 am**

**Student Success in the Cross Cultural Classroom**
In this session, we will look at the missing sequence skills that may be hindering the success and progress of some of our students. Our examples will be drawn from our experiences with two groups: The Hispanic and international Arab students. We would also like to invite a campus-wide dialogue to address the cross-cultural issues our community of students, faculty and staff encounter on a daily basis. Together, we will look at potential solutions such as peer mentoring, faculty guidance, and other means of support and encouragement.
Presented by Carmenmara Hernandez-Bravo and Amina Yassine; LA

**11:30 am**

**Geek Report: Taking Us to the Next Level**
Join us to discuss the latest trends in technology and how they will impact our colleges. You’ll hear about topics such as digitization, consumerization, BYOD, and cloud services. More importantly, you’ll hear how we plan on responding to the ever-shifting technical landscape by partnering with a major software company to bring you a cutting-edge system that will lower our costs and provide a stable platform for the future. We have exciting news to share and we want your feedback and your participation.
Presented by Bob Bramucci, Ph.D., Vice Chancellor Technology & Learning Services, SOCCCD, and Jim Gaston, Director, IT – Academic Systems, SOCCCD

**1:30 pm**

**Division and Department Meetings**
See pages 8 – 9 for complete schedule; times and days may vary

**4:30 pm**

**Presidents’ Part-Time Faculty Dinner**
*Unlocking Hidden Treasures for Faculty Success*
In honor and appreciation of the part-time faculty members, President Burnett has graciously offered a $50 stipend for all part-time faculty who attend the entire event.
Join us for an evening of discovering hidden gems of pedagogy, time-saving techniques, technology tools, and teaching resources that will help make your life at Saddleback easier, while also improve quality instruction. After a welcome and college update from Dr. Tod A. Burnett, President, Saddleback College and remarks by Academic Senate President Dan Walsh and Faculty Association President Claire Cesareo, all attendees will have an interactive opportunity to explore how the Six College Success Factors can be applied to achieve Faculty Success.

4:30 pm: **Reception**
5:00 pm: **Welcome & College Updates: Dr. Tod A. Burnett**
**Academic Senate President, Dan Walsh and Faculty Association President, Claire Cesareo**
5:30 pm: **Interactive Learning hosted by the Faculty Center for Student Success at Saddleback College**
All department chairpersons and faculty are encouraged to invite part-time faculty members to be their guests.
For the $50 stipend, a sign in and sign out sheet will be available at the main event table is SSC 212.
Hosted by Dr. Tod A. Burnett, President, Saddleback College
Facilitated by the Faculty Center for Student Success
Please RSVP; click here: https://faculty.saddleback.edu/center/event/part-time-faculty-dinner

**Variable Eve. Times**
FRIDAY, JANUARY 16, 2014

9:00 am
10:30 am

Introduction to Career Resources –
Using the Resources on the Career Navigation Page (www.Saddleback.edu/Career)
In an era of cross discipline instruction, consider using resources to help introduce students to career and life directions. The Career and Re-Entry Center offers multiple resources that can help you guide students to careers and life pathways. In support of Student Success Act of 2012 and the 6 factors of What Students Want, career direction and support is the responsibility of the entire campus. This will be a hands-on session and computers will available to access and explore websites that are introduced. Academic lessons can be developed for any discipline using these resources. Career Development – it’s everyone’s job.

Presented by Don Mineo, Career Guidance Specialist, TCSP

BGS 232

9:00 am
11:00 am

Hands-on! Brand New to Blackboard
Twenty-two ways to begin using Blackboard. This session is perfect for anyone who has been interested in using Blackboard but is not sure where to start. ★ Sign-up necessary – only 20 seats available!

Sign up at: http://spring2015startusingbb.eventbrite.com

Presented by the Team at the Faculty Center for Student Success

BGS 249

9:30 am
11:30 am

Department Chairs, Admins., & Administrators Meeting
All department chairs, division deans, and division administrative assistants will meet with Kathy Werle who will share information about instruction-related issues.

Presented by Kathy Werle, Ph.D., Vice President for Instruction, Saddleback College

BGS 254

Auditorium

11:30 am
1:30 pm

Presidents’ Classified Staff Luncheon
Come to enjoy a hearty lunch and learn what’s in store for the new semester. College President Dr. Tod A. Burnett, Mike Sauter, President, Classified Senate, and Scott Greene, President, CSEA will provide a comprehensive update and discuss key issues impacting the college over the coming semester.

Hosted by Dr. Tod A. Burnett, President, Saddleback College, Mike Sauter, President, Classified Senate, and Scott Greene, President, CSEA

Cafeteria
SSC 212

➤ Week-At-A-Glance is @ http://goo.gl/8cdicz
# Division & Department Meetings

## Advanced Technology & Applied Science

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<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>January 15</td>
<td>1:00 – 3:00 pm</td>
<td>Division Meeting</td>
<td>TAS 228</td>
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<tr>
<td>January 15</td>
<td>4:00 – 5:00 pm</td>
<td>ARCH/DR/MFG Meeting</td>
<td>TAS 216</td>
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<td>3:00 – 4:30 pm</td>
<td>AUTO Meeting</td>
<td>TAS 124</td>
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<td>5:30 – 7:00 pm</td>
<td>ENV/MST Meeting</td>
<td>TAS 225</td>
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<td>6:00 – 7:00 pm</td>
<td>ET/CMT Meeting</td>
<td>TAS 220</td>
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<td>3:00 – 4:30 pm</td>
<td>FASH Meeting</td>
<td>BGS 104</td>
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<td></td>
<td>3:30 – 5:30 pm</td>
<td>FN- Culinary &amp; Nutrition Meeting</td>
<td>VIL 3-03</td>
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<td>4:00 – 5:30 pm</td>
<td>GC/GD Meeting</td>
<td>TAS 108</td>
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<td>3:00 – 4:30 pm</td>
<td>HORT Meeting</td>
<td>TAS 228</td>
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<td></td>
<td>7:00 – 9:00 pm</td>
<td>Part-time Faculty Meeting</td>
<td>TAS 228</td>
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## Business Science and Economic & Workforce Development

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<tbody>
<tr>
<td>January 15</td>
<td>11:30 – 1:30 pm</td>
<td>ACCT Dept. Meeting</td>
<td>O'Neill’s Bar &amp; Grill</td>
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<td>January 15</td>
<td>2:00 – 3:00 pm</td>
<td>CIM Dept. Meeting</td>
<td>BGS 201</td>
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<tr>
<td>January 15</td>
<td>3:00 – 4:30 pm</td>
<td>Division Meeting (FT &amp; PT)</td>
<td>BGS 232</td>
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<tr>
<td>January 17</td>
<td>1:00 – 5:00 pm</td>
<td>Real Estate Department Meeting</td>
<td>BGS 201</td>
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## Counseling Services

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<th>Event</th>
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<tbody>
<tr>
<td>January 15</td>
<td>8:30 – 5:00 pm</td>
<td>Division Retreat</td>
<td>City Hall of Laguna Niguel, in the Community Room</td>
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## Emeritus Institute

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<tbody>
<tr>
<td>January 15</td>
<td>noon – 1:30 pm</td>
<td>Department Chairs Meeting</td>
<td>HS 132</td>
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<tr>
<td>January 15</td>
<td>2:00 – 4:00 pm</td>
<td>Division Meeting (FT &amp; PT)</td>
<td>HS 102</td>
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## Fine Arts & Media Technology

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<tr>
<td>January 15</td>
<td>1:30 – 2:30 pm</td>
<td>Division Meeting</td>
<td>McKinney Theatre</td>
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<td>1:00 – 1:00 pm</td>
<td>Art History Meeting for all Faculty &amp; Staff</td>
<td>Starbucks</td>
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<td>2:30 – 3:30 pm</td>
<td>Art Meeting for all Faculty &amp; Staff</td>
<td>FA 207</td>
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<td>2:30 – 3:30 pm</td>
<td>CTVR Meeting for all Faculty &amp; Staff</td>
<td>VIL 5-18</td>
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<td></td>
<td>2:30 – 3:30 pm</td>
<td>Music Meeting for all Faculty &amp; Staff</td>
<td>FA 101</td>
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<td></td>
<td>2:30 – 3:30 pm</td>
<td>Photo Meeting for all Faculty &amp; Staff</td>
<td>LRC 165</td>
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<tr>
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<td>2:30 – 3:30 pm</td>
<td>Speech Meeting for Faculty &amp; Staff</td>
<td>LRC 101</td>
</tr>
<tr>
<td></td>
<td>2:30 – 3:30 pm</td>
<td>Theatre Meeting for all Faculty &amp; Staff</td>
<td>Greenroom</td>
</tr>
</tbody>
</table>

## Health Science & Human Services

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 15</td>
<td>noon – 1:30 pm</td>
<td>Department Chairs Meeting</td>
<td>HS 238</td>
</tr>
<tr>
<td>January 15</td>
<td>2:00 – 4:30 pm</td>
<td>HSHS Division Meeting (FT &amp; PT Faculty &amp; Staff)</td>
<td>HS 145</td>
</tr>
</tbody>
</table>
# DIVISION & DEPARTMENT MEETINGS

## Kinesiology & Athletics
- **January 15**
  - Noon – 3:00 pm: Division Meeting (FT & PT Faculty and Staff) Coaches Meeting
  - PE 501

## Liberal Arts
- **January 15**
  - Noon – 1:00 pm: Division Luncheon Staff Lounge LRC 331
  - Division Meeting (FT & PT) LRC 104
  - Department Meetings (FT & PT)
    - Noon – 12:00 pm: English LRC 144
    - 3:00 – 5:00 pm: ESL LRC 144
    - 3:00 – 5:00 pm: Humanities/Philosophy LRC 340
    - 3:00 – 5:00 pm: International Languages LRC 104
    - 3:00 – 5:00 pm: Journalism LRC 116
    - Reading LRC 215

## Mathematics, Science & Engineering
- **January 15**
  - 12:00 – 2:30 pm: Division Meeting SM Lounge
    - Lunch at noon, meeting at 12:30
  - Department Meetings
    - 12:30 – 2:30 pm: Astronomy/Physics SM 101
    - 2:30 – 4:30 pm: Chemistry SM 206
    - 2:30 – 4:30 pm: Computer Science SM 346
    - 2:30 – 4:30 pm: Geology/Marine Science SM 130
    - 3:00 – 5:00 pm: Mathematics SM 309A
    - 2:30-3:30 & 4:30-5:30 pm: Biological Sciences SM 202
  - 3:30 – 4:30 pm: Biology Meeting – Part-Time Faculty SM 246
  - 6:15 – 7:00 pm: Math Meeting – Part-Time Faculty SM 309A
  - 7:00 – 8:00 pm: Division Meeting – Part-Time Faculty SM 309A
  - 8:00 – 9:00 pm: Chem. Meeting – Part-Time Faculty SM 207

## Online Education & Learning Resources
- **January 15**
  - 1:00 – 3:00 pm: Division Meeting LRC 314
  - 3:00 – 4:30 pm: Library Department Meeting LRC 314

## Social & Behavioral Sciences
- **January 15**
  - Noon – 1:00 pm: Division Luncheon BGS 340
  - Division Meeting BGS 340
  - Economics Meeting BGS 135
  - History Meeting BGS 329
  - Political Science Meeting BGS 345

✦ TBA: Please contact division office, department chairs, or this online schedule closer to Flex Week for location and time.
Online Schedule: www.saddleback.edu/uploads/asenate/FlexSpring15.pdf


Online Reporting of Professional Development Hours: www.saddleback.edu/asenate/inservice/spring

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NOTE: Flex activities take place primarily on the Saddleback College Campus. Campus maps, showing parking lots are online at: www.saddleback.edu/maps/

Parking permits are required at all times, all days. Information on parking and parking permits is at: www.saddleback.edu/police/parking

Parking permits can be purchased at the Campus Safety office.

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Faculty who wish to attend an activity not part of the in-service week activities should submit an Individual Activity Reporting Form to the Academic Senate Office. You can access the *NEW* form online on the college website under Faculty & Staff; Flex Program/In-Service (www.saddleback.edu/flex). The single form is used for reporting nearly all activities. There is no pre-approval form; you simply report your hours on one sheet.

Don’t forget to get your division flex rep to sign this. E-signatures are OK!

You can earn professional development credit for attending division and department meetings outside of Professional Development/Flex weeks (in Sept., Oct., Nov., Dec., Feb., Mar., Apr., & May). Many of you attend monthly meetings, and you can fill out a single Individual Activity Form (on the Professional Development website (www.saddleback.edu/flex) and report them all on a single sheet. There are 8 spaces on this form; and there are 8 non-flex-week months during an academic year. Not a coincidence!

If you have questions about the Professional Development/Flex program, check out the single-page Flex FAQ. It’s on the Professional Development website, along with the somewhat longer, Program Handbook.

Note that the following events will be videotaped, and you may watch these independently for flex credit: Student Success Update (10 am Tuesday) and the Geek Report (10:30 am Thursday).

Professional Development at The Saddleback College Faculty Center for Student Success (formerly the CIDDE; BGS 249)

For faculty workshops and training, please go to our new website: https://faculty.saddleback.edu/center. This website is a work in progress. Check the website for coming events, training on Blackboard, etc. A clickable calendar shows upcoming training sessions.

New! Now you can promote your Faculty Professional Development training and workshop events using the new Faculty Center for Student Success calendar. Link to submit your request: https://faculty.saddleback.edu/center/services