



Distance and Online Education Committee Meeting Minutes

Monday, March 10, 2016 - 10:30 AM -- 12:00 PM --BGS 249

Attending: Brett Myhren, Marina Aminy, Allison Camelot, Sheryl Christensen, Christina Ghanbarpour, Cindy Gross, Phil Hodge, Elizabeth Horan, Jonathan Luque, Thomas MacKenzie, Vivian Nguyen, Vincent Pollizzi, Carolyn Seaman, Brock Schermerhorn, Valerie Senior, Rita Tamer, Jacob Tracy, Ken Woodward and Christie Smead.

General Meeting

	Action Items	Assigned to	Deadline	Status/Comments
1.	Proctorio FAQ	Valerie	3/17/16	Valerie is to get links from Jon at Proctorio with frequently asked questions.
2.	Set up Proctorio	All/Valerie		For those interested in testing Proctorio, contact Valerie for set up
3.	Canvas discussion dates	Brett	Sign up by Wednesday	Friday April 1 at 12 pm, and Friday April 8 at 2 pm..
4.	Blackboard Ultra Access and Evaluation	Valerie		Valerie to ask for more access to Blackboard Ultra for faculty assessment

- I. February 8, 2016 Minutes review
- II. Discussion of LMS evaluation and IVC decision:
 - a. IVC is to begin the process of migrating to Canvas LMS.
 - a. The school is aiming to launch in fall 2016 but limitations of time may delay this process; in addition to setting up the system, instructors require time to upload their classes.
 - b. There will be an added burden to the District to support both LMS for students.
 - c. This presents an interesting scenario with Saddleback not yet decided on the LMS to use.
 - d. There are implications of this transition which will have to be addressed by the Faculty Association, contractual issues, etc.
 - e. The district is committed (AR 6112) to “support” the LMS decision
 - b. Turnitin (Revision Assistant); live demo by Jeff Huang
 - a. Uses prompts to assist students with rewrite and revision help
 - b. Can be configured with Blackboard or Canvas
 - c. Prompts triggered by instructor’s assignment selections.
 - d. The prompts are pre-determined and cannot be altered by faculty prescribing the assignment.
 - e. Prompt library currently goes up through 12th grade.

- f. Currently, Turnitin is looking to partner with a community college to create college level prompts. Projected development is by summer of 2017.
 - g. The level is geared for ESL, Basic Skills English 200 and English 300.
 - h. Primarily, the prompts are developed to accommodate English and ESL writing.
 - i. While it is skill building for ESL students, the comments in the prompts are complex and could prove difficult for an ESL student to understand.
- III. Discussion of LMS evaluation and potential revisions to process
 - a. Timeline: should the senate be asked to delay a vote beyond the April 11, 2016 deadline? Making a decision after it is in practice for the fall semester, in December, will afford for a more informed decision.
 - b. The Senate will be taking into consideration the findings of the LMS Workgroup, as well as each division.
 - c. Evaluation worksheets to be used to focus OEI evaluation
 - a. Comparing favorable and unfavorable features of Blackboard, Canvas, and OEI with a source/site for each finding
- IV. Canvas discussion dates link to be sent out with two dates most likely being **Friday April 1 at 12 pm**, and **Friday April 8 at 2 pm**.
 - a. Brett is open to additional dates/times.
- V. Blackboard Ultra
 - a. Valerie to ask for more access for faculty to test it out.
- VI. Several agenda items have been tabled for a later date due to time constraints:
 - a. Accreditation updates
 - b. Updates on action items from February:
 - a. Stipend-funded training for OE
 - b. Public forum for online faculty
 - c. Success rates for OE (Marina)
 - d. Sherpa nudges for online students (Valerie)
 - e. Ideas for the OE summit
 - c. Review of online addenda (2 classes)
- VII. Online Education Committee Meeting Dates for 2016 will be held in BGS 249 (unless otherwise stated) Monday, April 11 from 10:30 AM to 12:00 PM.