



## **DSPS PROCEDURE FOR DSPTS SERVICES SUSPENSION**

DSPS at Saddleback College is committed to providing quality support services and specialized instruction, which enable students with verified disabilities to access and participate in all programs at Saddleback College. It is the student's responsibility to be familiar with all DSPTS procedures and policies. DSPTS services may be suspended if you fail to meet one or more of these requirements:

1. Responsible use of services and adhere to written service provision policies and procedures adopted by DSPTS.
2. Make measureable progress towards the goals established in the Student Education Contract.
3. Meet academic standards established by the college.

The following procedure will take place if a student is suspended from DSPTS services:

1. Student will receive a letter requesting to make an appointment with the Coordinator of DSPTS within ten days from the notification.
2. At the appointment, the suspension of DSPTS services and accommodations will be reviewed and discussed with the student.
3. Student may request a "second chance" and continue receiving accommodations and services if it is determined that the student should have a second chance.
4. Continuous failure to meet one or more of the three requirements listed above will result in minimum one semester suspension. The student has the right to appeal this decision within ten days to the Dean of Transfer, Career, and Special Programs for final determination.

I, \_\_\_\_\_ understand and have received a copy of this procedure.  
Please Print Name

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Student Signature

Date