How to Check Your Saddleback College Registration Appointment Online

- Log onto the Saddleback College Web site at www.saddleback.edu
- **Click MySite** on the left of the screen.
- Enter your **Student ID Number** and **PIN***, then **click Login**. (Can’t recall your PIN? See below.)
- **Click My Information** on the left of the screen.
- **Click Appointments** from the drop-down menu.
- **View your appointment start date and time.**
  (Be sure the correct semester is indicated. If it isn’t, change the semester by clicking the down arrow and then clicking the correct semester.)
  - Students always have a WINDOW OF TIME to register. The screen will show you the date and time you may **begin** registering. Your WINDOW OF TIME always **ends** at 11:00 pm the night before the semester starts.
  - Students cannot register prior to the **date and time** assigned to them.

* PIN NUMBER INFORMATION  (Personal Identification Number)

If you submitted a **PAPER** Student Application, your PIN Number is either:
  - The **MONTH AND DAY** of your birth in a 4-Digit Format. (Example: August 4 = “0804”)
  - The **MONTH AND YEAR** of your birth in a 4-Digit Format. (Example: October 23, 1945 = “1045”)
  - The **LAST 4 DIGITS** of your Social Security Number

If you submitted an **ONLINE** Student Application on your computer:
  - You were asked to create your own PIN # when you applied. If you don’t recall it, you’ll need to go to the Admissions & Records Office on campus with a legal photo ID.

After you determine your PIN, be sure to write it down and keep it handy for future reference!