GAUCHO JOBS EMPLOYER ACCOUNT &
JOB POSTING POLICY

The Gaucho Jobs system is for the listing of bona fide full-time, part-time, internship, seasonal, and short-term/casual positions by small and large businesses, government agencies, non-profit organizations, on-campus employers. Employers that are individual households may use Gaucho Jobs, but additional screening may be necessary.


Employer accounts and/or job postings may be removed from Gaucho Jobs for any reason including;
• Requiring or requesting donations, fees, investments, or other monies and/or bank account information
• Postings that include items or services for sale cannot be listed
• Misrepresentation by dishonest information, absence of information, incomplete or unclear job description and title
• Fraud
• Harassment of Saddleback College students, alumni, or staff
• Breach of confidentiality
• Failure to comply with EEOC laws, http://www.eeoc.gov/employees/index.cfm
• Out-of-state and out-of-country postings may not be allowed as we try to keep our job board full of local opportunities
• Account information that cannot be verified online, by phone, or by email including a lack of response to requests for such information may result in removal of your account from the system
• Employer contact email address must be from a company domain unless there are reasonable circumstances for an alternate

Third-Party Recruiters: Third-party recruiters are defined as agencies, organizations, or individuals recruiting candidates for temporary, part-time, or full-time employment other than their own staffing needs. Organizations that do not charge a fee may use Gaucho Jobs. Third-party recruiters must create accounts using their company name and explicitly state the company they are recruiting for in the job posting.

Commission-only Opportunities: Employers with commission-only opportunities must explicitly state the precise nature of the work and the compensation structure in their job posting and in all correspondence with the candidate.

Non-Discrimination Policies: Employers posting or recruiting on campus will be expected to maintain EEO compliance. Employers should consider all interested candidates for employment opportunities without regard to race, color, national origin, religion, age, gender, sexual orientation, disability, or veteran status.

Rights Reserved: The Saddleback College Career Placement Office reserves the right to investigate complaints by students, staff, faculty, or others about employers or positions posted in Gaucho Jobs. If it is determined that a complaint is justified, the Career Placement Office may choose to remove the offending position(s), and/or employer(s) from the Gaucho Jobs system. The Career Placement Office reserves the right to refuse and remove any job posting or employer account from the Gaucho Jobs job board, and reserves the right to modify this policy at any given time.

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