



# Assessment Exam Schedule

## Math and English Placement

### December 2018



**Attention:** New Saddleback College students that are Matriculation Required may now receive initial **Math and English Placement** from their *high school transcript data*. Review the available placement methods on the [Current Assessment Process](#) website.

Assessment Testing is an alternative placement method for students that either (A) did not attend high school in the United States or (B) seek to clear a higher Math or ENG prerequisite than the placement from high school transcript data. **Only** in these instances will you be allowed to take a Math and/or English Assessment Exam.

### Assessment Schedule

- **Appointment Required**
- **Photo I.D. required**
- **Calculators not allowed**
- **Scratch paper and pencils will be provided to you**

### Walk-in Testing Dates

**\*Appointment Required\***  
Arrive between **9:00am–1:30pm** to check-in on your testing date. (VIL 8-5)

Date	Check-in Hours
Mon. 03	9am-1:30pm
Thur. 06	9am-1:30pm
Mon. 10	9am-1:30pm
Thur. 13	9am-1:30pm
Mon. 17	9am-1:30pm
Thur. 20	9am-1:30pm
Campus closed for Winter Break from 12/24/18 to 1/2/19.	

**Mon. 24 Winter Break**  
**Thur. 27 Winter Break**  
**Mon. 31 Winter Break**

### Nights & Weekends Testing Dates

**\*Appointment Required\***  
Arrive by the **Start Time** for your scheduled appointment. (VIL 8-3)

Date	Start Time & End
Wed. 05	4:45pm-8pm
Tues. 18	4:45pm-8pm

Note: January 2019 Assessment Testing Dates will be available by 12/20/18.

### Requirements for Assessment Testing Session:

1. Photo I.D. is **required** for check-in. (e.g. Driver's License, High School ID card, Passport, etc.)
2. Saddleback College application for the current/upcoming term is **required**.
3. Arrive on time for your appointment!  
For **Nights & Weekends**, your appointment has a strict Start Time. For **Walk-in Testing**, arrive and check-in on your appointment date between 9:00am–1:30pm.
4. Allow 2.5–3 hours if scheduled to take the English and Math assessment exams. For English exam only: allow 1.5 hours. For Math exam only: allow 1–1.5 hours.

### The following items are **not** allowed in the Testing Lab:

Calculators; notebooks, binders; headphones; food, drinks (except water bottles). Do **not** bring any of these items to your testing session.

### How to make a Math and/or English Assessment Exam appointment:

Log into **MySite** using your Saddleback Student Number and 4-digit PIN/password. Click on 'My Information' > 'Appointments', then click on 'Make an Assessment Appointment.' Select '**Walk-in**' or '**Nights & Weekends**' as the testing type. Available dates will display. Select your testing session date.

A Math and/or English Assessment Exam appointment can also be scheduled by calling or visiting the Matriculation Office: **949-582-4970** or **Village 8-5**.

### Matriculation Process

The **Matriculation Process** consists of three **required** steps: (1) Orientation, (2) Math and English Placement via Current Assessment Process, (3) Advisement with a First Semester Ed Plan.

Students who want to enroll in **ESL courses** must take the English as a Second Language (ESL) exam. An exam appointment is **required**.



Remember to complete your  
(1) **Online Orientation** and  
(3) **Advisement/Ed Plan**

Click on these graphic images from the Matriculation website:  
[www.saddleback.edu/matriculation](http://www.saddleback.edu/matriculation)



Dates, Times, and Room Locations are subject to change without notice.  
For updates, visit our website: [www.saddleback.edu/matriculation](http://www.saddleback.edu/matriculation)

# Saddleback College

## Matriculation Process

*Matriculation is a pre-enrollment process*

To submit an application, go to [www.saddleback.edu](http://www.saddleback.edu) and click on **Apply Now**. If you need assistance with your application, please call the Admissions & Records Office: 949-582-4555.

All students that are **required to matriculate** must complete the **3-step Matriculation Process** (see below) before registering for classes. State regulations grant **registration appointment priority** to qualifying students that are in good academic standing.

### Matriculation 3-Step Process

- (1) **Orientation** familiarizes students with campus services and programs. To begin the Orientation, go to [www.saddleback.edu/matriculation](http://www.saddleback.edu/matriculation) and click on the Online Orientation link. Students must pass all sections, including the final exam, to receive credit for completing the Orientation.
- (2) **Math and English Placement** is used as an indicator of college readiness. Students may use U.S. high school transcript data for initial Math and English Placement, per new state regulations (AB 705). Assessment testing is available for students that do not have high school transcript data. (After completing matriculation, students with the following evidence can request a Prerequisite Evaluation: completed Math and English courses at another U.S. college or AP exam scores.)
- (3) **Advisement/Ed Plan** helps students to determine their educational goal, plan out their upcoming classes, and prepare a First Semester Plan. The Advisement session requires your Math and English Placement, derived from high school transcript data or assessment testing. To begin, go to [www.saddleback.edu/matriculation](http://www.saddleback.edu/matriculation) and click on the Online Advisement link. At the end of the Advisement, you will build a First Semester Plan using My Academic Plan (MAP).

***Only students that have earned a college degree or are concurrently enrolled at a 4-year college/university are exempt from the Matriculation Process.***

### **Submitting Alternative Evidence for Prerequisite Evaluation:**

After completing the Matriculation Process, you may submit a Prerequisite Evaluation Request with alternative evidence like AP exam scores or college transcripts with completed math or English courses. For Prerequisite Evaluations, you may submit any combination of the following evidence:

- **High school transcript** from a U.S. high school with at least 3 years of coursework and passing grades ("C" or higher) in English and Math (**Algebra, Trigonometry, or Calculus**).
- **Transcript** from an accredited U.S. college/university with a completed course in English composition and Math (**Algebra or Calculus**) with a minimum grade of a "C", "P" or "CR."
- **Advanced Placement (AP) score report** with AP English Lang/Lit and AP Calculus AB/BC exam scores. Only scores of 3 or higher are accepted for prerequisite evaluations.

**Note:** It is your responsibility as a student to submit your Prerequisite Evaluation Request to the Matriculation Office two weeks prior to your assigned Registration Date to prevent delays.

### **Registering for Classes:**

Upon completion of the Matriculation Process, you will be eligible to register for classes on your assigned registration date. To view your registration date, log into MySite. From the menu, click on My Information > Appointments. Be sure to select the upcoming term from the drop-down.

### Parking

- Parking permit is required on campus at all times.
- Daily parking passes are available at the yellow parking pass dispensers.
- **Parking Lot #1** is closest to the Village.
- Do not use metered parking spaces (2-hour limit).