Requirements for Assessment Testing Session:
1. Photo I.D. is required for check-in. (e.g. Driver’s License, High School ID card, Passport, etc.)
2. Saddleback College application for the current/upcoming term is required.
3. Cell phones must be off in the Matriculation Office.
4. Arrive on time for your appointment!
   For Nights & Weekends, your appointment has a strict Start Time. For Walk-in Testing, arrive and check-in for your appointment date between 9:00am–1:30pm.
5. Allow 2.5–3 hours if taking all assessment exams (English and Math).
   For English exam only: allow 1.5 hours. For Math exam only: allow 1–1.5 hours.

The following items are not allowed in the Testing Lab:
Calculators; notebooks, binders; headphones; food, drinks (except water bottles).
Do not bring any of these items to your testing session.

How to make a Math and/or English Assessment Exam appointment:
Log into MySite using your Saddleback Student Number and 4-digit PIN/password.
Click on 'My Information' > 'Appointments', then click on 'Make an Assessment Appointment.' Select 'Walk-in' or 'Nights & Weekends' as the testing type.
Available dates will display. Select your testing session date.
An appointment for a testing session can also be scheduled by calling or visiting the Matriculation Office: 949-582-4970 or Village 8-5.

Matriculation Process
The Matriculation Process consists of three required steps:

Students who want to enroll in ESL courses must take the English as a Second Language (ESL) exam. An exam appointment is required.

Remember to complete your
(1) Online Orientation and
(3) Advisement/Ed Plan
Click on these graphic images from the Matriculation website: www.saddleback.edu/matriculation
Saddleback College
Matriculation Process

Matriculation is a pre-enrollment process

To submit an application, go to www.saddleback.edu and click on Apply Now. If you need assistance with your application, please call the Admissions & Records Office: 949-582-4555.

All students that are required to matriculate must complete the 3-step Matriculation Process (see below) before registering for classes. State regulations grant registration appointment priority to qualifying students that are in good academic standing.

(1) Orientation familiarizes students with campus services and programs. To begin the Orientation, go to www.saddleback.edu/matriculation and click on the Online Orientation link. Students must pass all sections, including the final exam, to receive credit for completing the Orientation.

(2) Math and English Placement is used as an indicator of college readiness. Students may use U.S. high school transcript data for initial Math and English Placement, per new state regulations (AB 705). Assessment testing is available for students that do not have high school transcript data. (After completing matriculation, students with the following evidence can request a Prerequisite Evaluation: completed Math and English courses at another U.S. college or AP exam scores.)

(3) Advisement/Ed Plan helps students to determine their educational goal, plan out their upcoming classes, and prepare a First Semester Plan. The Advisement session requires your Math and English Placement, derived from high school transcript data or assessment testing. To begin, go to www.saddleback.edu/matriculation and click on the Online Advisement link. At the end of the Advisement, you will build a First Semester Plan using My Academic Plan (MAP).

Only students that have earned a college degree or are concurrently enrolled at a 4-year college/university are exempt from the Matriculation Process.

Submitting Alternative Evidence for Prerequisite Evaluation:
After completing the Matriculation Process, you may submit a Prerequisite Evaluation Request with alternative evidence like AP exam scores or college transcripts with completed math or English courses. For Prerequisite Evaluations, you may submit any combination of the following evidence:

- High school transcript from a U.S. high school with at least 3 years of coursework and passing grades (“C” or higher) in English and Math (Algebra, Trigonometry, or Calculus).
- Transcript from an accredited U.S. college/university with a completed course in English composition and Math (Algebra or Calculus) with a minimum grade of a "C", "P" or "CR."
- Advanced Placement (AP) score report with AP English Lang/Lit and AP Calculus AB/BC exam scores. Only scores of 3 or higher are accepted for placement.

Note: It is your responsibility as a student to submit your Prerequisite Evaluation Request to the Matriculation Office two weeks prior to your assigned Registration Date to prevent delays.

Registering for Classes:
Upon completion of the Matriculation Process, you will be eligible to register for classes on your assigned registration date. To view your registration date, log into MySite. From the menu, click on My Information > Appointments. Be sure to select the upcoming term from the drop-down.

Parking
- Parking permit is required on campus at all times.
- Daily parking passes are available at the yellow parking pass dispensers.
- Parking Lot #1 is closest to the Village.
- Do not use metered parking spaces (2-hour limit).