Contents.................................................................................................................. 1-2
Contact Information ................................................................................................. 3
Message from the Chief ............................................................................................. 4
The Clery Act New Violence Against Women Reauthorization Act of 2013 (VAWA) (Pub. Law 113-4)... 5-7
Preparing the Annual Security Report ...................................................................... 7
Law Enforcement Authority ....................................................................................... 8
Law Enforcement Partnerships .................................................................................. 9
Reporting Crimes ....................................................................................................... 10
Campus Security Authorities .................................................................................... 11
Professional Counselors ............................................................................................ 12-13
Voluntary/Confidential Reporting ............................................................................ 14
Security and Access to Campus Facilities .................................................................. 14
Timely Warnings ......................................................................................................... 15-16
Emergency Notifications .......................................................................................... 17-18
Emergency Response and Evacuation Procedures ................................................. 19
Campus Safety and Crime Prevention Education ..................................................... 19
Firearms and Weapons ............................................................................................. 20
Missing Persons ......................................................................................................... 21
Alcohol Policy ............................................................................................................ 21
Drug Policy ................................................................................................................ 22
Substance Abuse Education ....................................................................................... 22
Sexual Assault Prevention and Response ............................................................... 22-24
<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sex Offender Registration Information</td>
<td>24</td>
</tr>
<tr>
<td>Sources for Crime Statistics</td>
<td>25</td>
</tr>
<tr>
<td>Offense Definitions</td>
<td>26-30</td>
</tr>
<tr>
<td>Geographic Definitions</td>
<td>31</td>
</tr>
<tr>
<td>Crime Statistics</td>
<td>32</td>
</tr>
</tbody>
</table>
CONTACT INFORMATION

For Campus Emergencies

Campus status messages:

- KSBR SC Radio-88.5 FM
- SC Mobile (phone, Android)
- Electronic Signage (all 3 entrances to SC)
- InformaCast Emergency Broadcasts

Emergency status web pages:

- Saddleback.edu
- Saddleback.edu/police
- SOCCCD.edu
- Saddleback Dark side notification page

Saddleback College Police Department:

949.582.4585, 86, 87

Saddleback College Police Department

Location: SC lower campus, Village Lot-2, Building CP, (see map, page - 9) Mailing

Address: 28000 Marguerite Parkway, Mission Viejo, CA. 92692-3635

Public safety Dispatch – Non-emergencies: 949.582.4585, FAX: 949.582.4925

Chief of Police: 949.582.4390, Operations Lieutenant: 949.582.4391

Special Events Information: 949.582.4500

Silent Witness Reporting: http://www.saddleback.edu/police1/silent-witness-form.html

Parking: http://www.saddleback.edu/police/parking
Message from the Chief

I am pleased to present the 2013 - 2014 Saddleback College Annual Security Report. This report is compiled by the Saddleback College Police Department, in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, and is intended to disseminate important crime statistics and campus safety information to the college community.

The primary mission of Saddleback College Police Department is to provide for the safety and security of all members of the Saddleback College community—our students, faculty, staff, and guests. Campus safety and security is a collaborative effort involving all members of the community and we value our partnership with the Community in making the campus safe. The dedicated men and women of the Saddleback College Police Department are committed to maintaining a safe community for all college functions. All of our efforts are guided by our core values of Service, Honor, and Duty.

This publication is intended not only to communicate mandatory crime statistics and campus safety information for students, staff and potential employees, but also to assist prospective students and their families in the decision-making process of selecting a college by highlighting that Saddleback College is a safe place to work, learn and live.

We welcome and value your input, and thank you for your continued support.

Christopher S.M. Wilkinson
Chief of Police
The Clery Act

In 1990, the Higher Education Act of 1965 (HEA) was amended to include the Crime Awareness and Campus Security Act of 1990 (Title II of Public Law 101-542). This amendment required all postsecondary institutions participating in Title IV student financial aid programs to disclose campus crime statistics and security information. In 1998, the act was renamed the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act in memory of Jeanne Clery, a university student who was killed in her dorm room in 1986. More commonly known as the Clery Act, this law requires colleges to:

Collect, classify and count crime reports and statistics

Issue campus alerts

Publish an annual security report

Submit crime statistics to the Department of Education

Maintain a daily crime log

Disclose missing student notification procedures

New for 2013

The Campus Sexual Violence Elimination Act or Campus SaVE Act (H.R. 6461). On March 7, 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013 (VAWA) (Pub. Law 113-4), which, among other provisions, amended section 485(f) of the HEA, otherwise known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). Notably, VAWA amended the Clery Act to require institutions to compile statistics for incidents of domestic violence, dating violence, sexual assault, and stalking and to include certain policies, procedures, and programs pertaining to these incidents in their annual security report (ASR’s).

The VAWA requires institutions of postsecondary education eligible to participate in federal student aid programs to adopt, and disclose in their annual security report a summary of, a policy regarding sexual assault (an existing requirement of the Clery Act) and other intimate partner violence. The term “intimate partner violence” is defined to mean “any physical, sexual, or
psychological harm against an individual by a current or former partner or spouse of the individual”. It includes stalking, dating violence, sexual violence, or domestic violence.

**Victims’ Rights Provisions**

The VAWA (SaVE Act) establishes a baseline framework for institutions to respond to sexual assault and other intimate partner violence. SOCCCD, Saddleback College’s policy will:

- Provide students and employees who report victimization information in writing of their rights to notify law enforcement and to be assisted by campus authorities in doing so, an explanation of their rights to obtain no contact orders or enforce an order already in existence, and contact information for campus and local advocacy, counseling, health, mental health and legal assistance services.
- Provide notification to students and employees who report victimization options for and assistance in changing academic, living, transportation and working situations if requested and reasonably available.
- Provide for honoring any lawful no contact or restraining order.
- Disclose the range of possible sanctions that may be imposed following an institutional disciplinary procedure.
- Detail procedures victims should follow if a sex offense occurs, including who to contact and information about the importance of preserving physical evidence (an existing provision of the Clery Act).
- Disclose a summary of institutional disciplinary procedures including clear statements that –
  - Accusers shall have the opportunity to request prompt proceedings.
  - Proceedings shall be conducted by officials trained on sexual assault and other intimate partner violence issues, and shall use the preponderance of the evidence standard (which is “more likely than not” and the standard used by civil courts in the United States).
  - Both accuser and accused are entitled to be accompanied to any related meeting or proceeding by an advisor of their choice, and that both must have the same opportunity to have others present during any proceeding (currently institutions may deny both parties an advocate or support person).
  - Both accuser and accused are entitled to be informed in writing of the final results within one business day of such outcome being reached.
Prevention and Awareness Programs

The VAWA would update requirements concerning awareness and prevention programming about sexual assault and other intimate partner violence. Each institution would be required to offer:

• Primary prevention and awareness programming for all incoming students and new employees that includes –
  • The definition of consent in sexual relationships.
  • Reporting sex offenses.
  • Bystander intervention.
  • Risk Reduction.
  • Ongoing prevention and awareness campaigns.

Primary prevention is defined to mean programming and strategies intended to stop sexual and intimate partner violence before it occurs through the changing of social norms and other approaches.

Awareness programming is defined to mean programs designed to communicate the prevalence of intimate partner violence including the nature and number of cases reported at each institution in the preceding 3 calendar years.

Best Practices Report

The VAWA would provide for the collaboration of the U.S. Departments of Justice and Education to collect and disseminate best practices information about preventing and responding to sexual assault and other intimate partner violence.

Preparing the Annual Security Report

This annual security report is compiled and prepared by the Saddleback College Police Department. Statistical information for activity that occurs off campus is retrieved from the Orange County Sheriff Department criminal justice database. For purposes of making timely warning reports and the annual statistical disclosure required under Clery, the campus community should report all campus crimes to the Saddleback College Police Department.
Law Enforcement Authority

The Saddleback College Police Department is empowered pursuant to section 830.32 (a) of the California Penal Code and Section 72330 of the California Education Code which fully subscribes to the standards of the California Commission on Peace Officer Standards and Training (POST). Saddleback College police officers have the authority to conduct criminal investigations and make arrests anywhere in the State of California. Our sworn police officers receive the same basic training as city and county peace officers throughout the state, plus additional training to meet the unique needs of a campus environment. The primary jurisdiction of the Saddleback College Police Department is the college campus.

The department handles all patrol, investigation, crime prevention education, and related law enforcement duties for the campus community, and operates twenty-four hours a day, seven days a week.

The Saddleback College Police Department is a member of the Orange County Communications System and has direct radio contact with local public safety agencies. The department also has access to local, state, and federal law enforcement telecommunications systems that provide vehicle registration, driver license, and criminal record information.
Law Enforcement Partnerships

Pursuant to California Education Code Section 67381, the Saddleback College Police Department and the Orange County Sheriff Department have adopted and signed a written Memorandum of Understanding that clarifies and affixes operational responsibilities for the investigation of violent and non-violent crimes occurring on college property. Due to the sophisticated investigative resources required to properly investigate certain crimes, the Saddleback College Police Department, by agreement, has arranged in certain circumstances for assistance from the Orange County Sheriff Department. The agreement states that the Saddleback College Police Department will be the primary reporting and investigating law enforcement agency for all crimes occurring on the Saddleback campus, with the exception of Class One cases of Homicide, Robbery, Kidnapping, Felony Assault, Auto Thefts, Sex Crimes and crimes against children, the Orange County Sheriff Department will be the lead reporting and investigating agency. The Orange County Sheriff Department will be the primary reporting and investigating law enforcement agency for all crimes occurring in the vicinity of the college campus outside the boundaries of the Saddleback College campus and properties. Both agencies will continue to provide mutual aid assistance as appropriate when requested.

In addition, the Saddleback College Police Department seeks assistance from federal, state, and city law enforcement agencies as needed. The Saddleback College Police Department is signatory to the Memorandum of Understanding maintained by the Orange County Sheriff Department consent pursuant to 830.1 of the California Penal Code, dated August 01, 1973.
Reporting Crimes

Community members are strongly encouraged to immediately report criminal and suspicious activity occurring on campus property to the Saddleback College Police Department. The police department is located at parking lot 2 and can be reached twenty-four hours a day at (949) 582-4585, 4586, 4587. Emergency number (949) 582-4444. More information can be obtained at: [http://www.saddleback.edu/police/](http://www.saddleback.edu/police/)

Silent Witness Reporting: [http://www.saddleback.edu/police1/silent-witness-form.html](http://www.saddleback.edu/police1/silent-witness-form.html)

For Off-Campus locations, calls for assistance should be directed to the local law enforcement agency. Certain law enforcement agency crime reports can be filed online. If you have been the victim of an Off-Campus crime, you may be able to file the crime report through an online reporting system.
Campus Security Authorities

Who is a Campus Authority?

2011 Handbook: “Even at institutions with a police department on campus, a student who is a victim of a crime may be more inclined to report it to someone other than the college police. For this reason, the Clery Act requires all institutions to collect crime reports from a variety of individuals and organizations that Clery considers to be campus security authorities”.

Who is a Campus Security Authority?

A campus police department or a campus security department of an institution.

Local Police/Sheriff (Good Faith Request)

Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department (e.g., an individual who is responsible for monitoring the entrance into institutional property).

Although the reporting of criminal activity directly to the Saddleback College Police Department is encouraged, crimes may also be reported to college officials who have significant responsibility for student and campus activities. Campus Security Authorities (CSA) are responsible for forwarding non-identifying information to the Saddleback College Police Department for inclusion in the annual security report, regardless of whether or not the victim chooses to file a report with law enforcement or press charges. As defined under the Clery Act, CSA’s include college deans and assistant deans, college directors and assistant directors, athletic team coaches, athletic assistant coaches, faculty advisors to student groups, and campus staff involved in disciplinary and judicial proceedings. Please be aware that information forwarded by CSA’s is for statistical purposes only. If you wish to have your case reviewed by the college police department and possibly pursue criminal charges, you must file a report with the Saddleback College Police Department.
Professional Counselors

COUNSELING SERVICES DIVISION

Although counselors typically have significant responsibility and involvement in student and campus activities, they are exempt from Clery reporting requirements. They are, however, contacted and encouraged to forward non-identifying information to the Saddleback College Police Department on crimes that may be reported through their offices for inclusion in the annual security report.

Crisis Intervention Team (CIT)

CRISIS INTERVENTION TEAM (CIT)

The Crisis Intervention Team (CIT) is composed of professional counselors from Saddleback College Counseling Center and the Student Health Center. The CIT counselors are available to assist when a Saddleback student or staff member experiences a psychological emergency and is in need of immediate help. This service is primarily intended for students and staff. However, the CIT members may be called in for non-student community member visiting on campus who may be referred to the CIT Coordinator, Dean of Counseling Services Division; or the Vice President for Student Services.

What is a crisis?

A crisis is a life event that an individual perceives as stressful to the extent that normal coping mechanisms are insufficient. The CIT members have always been at the forefront of providing personal counseling, guidance, and referring students to the most appropriate resources available both on campus and off campus.

http://www.saddleback.edu/shc/crisis-intervention

CALL

Counseling Services Division: 582-4572

The Health Center: 582-4606

Campus Police: 582-4444
WHAT TO DO?

Follow these guidelines for handling difficult situations:

Trust your instincts

Be familiar with the student Code of Conduct. (See Student Handbook or Saddleback College Catalog) AR-5401, BP-5401

Do not hesitate to call Campus Police at (949) 582-4444.

If you think a student may be suicidal, DO NOT LEAVE THE STUDENT ALONE! You may be the critical link in assisting the student. Know that whatever the situation is, campus resources are available.

Listen to what the student is saying.

Assess the situation for unusual emotions, behavior, and thoughts.

Refer the student to one of the resources identified BELOW for assistance.

IMPORTANT REFERRAL NUMBERS

Department or Service Phone Number

On Campus

Campus Police (949) 582-4444 (Emergency)

Health Center (949) 582-4606

Crisis Intervention Team (949) 582-4572

Vice President for Student Services (949) 582-4566

Dean of Counseling (949) 582-4573

Special Services (949) 582-4885

http://www.saddleback.edu/shc/crisis-intervention
Off Campus

Child Abuse Hotline (24 Hours) (714) 940-1000

Rape Crisis Hotline (24 Hours) (949) 831-9110

National Sexual Assault Hotline (800) 565-4673

Love is Respect (866) 331-9474

National Domestic Violence Hotline (800) 799-7233

Suicide Prevention Hotline (800) 784-2433

Suicide Crisis Hotline (714) 894-4242

Domestic Violence Hotline (800) 799-7233, (714) 992-1931

Alcoholic Anonymous (949) 582-2697 (South County)

(714) 773-4357 (North County)

(714) 556-4555 (Santa Ana)

Battered Women (949) 854-3554

Narcotics Anonymous (714) 776-8581

Voluntary/Confidential Reporting

If you are the victim of a crime, we encourage you to file a crime report. If you would like to maintain confidentiality and do not wish to pursue action within the college or criminal justice system, you are encouraged to consider filing a confidential report for purposes of inclusion in the annual disclosure of crime statistics. These types of reports can be made to the Saddleback College Police Department. The information can enhance community safety by allowing the college to keep a more accurate record of crimes, helping to determine whether a pattern of crime exists, and alerting the campus to potential danger.

Security and Access to Campus Facilities

During business hours, the college is open to the community. Most campus buildings are open from 5:30 a.m. to 11:00 p.m. Students and staff members are required to have
identification cards which they may be asked to produce if there is a question about their authorization to be in a specific area.

Students are authorized to access and occupy college classrooms during assigned class periods. During non-class periods, students may remain in classrooms or laboratories only when supervised by a faculty member or an authorized staff member. During non-business hours, or on days when classes are not in session, the supervising faculty or staff member must notify the College Police Department or the on-duty College Police Officer of the activity.

During non-business hours, 11:00 p.m. to 5:30 a.m., Monday through Friday, and 5:00 p.m. to 6:30 a.m. on weekends and holidays, employees who need access to college offices or other facilities for work related purposes must notify the on-duty College Police Officer of their arrival on campus and the location in which they will be working. This notification allows the officer to monitor activity on campus, and helps prevent the accidental activation of facility intrusion alarms. Employees should also notify the College Police Officer when they depart the campus. This policy does not apply when events or the use of facilities have been previously approved on the Master Calendar. AR-4000.6, BP-4055

Timely Warning

Scope: Narrow focus on Clery crimes.

Why: Timely warnings are triggered by crimes that have already occurred but represent an ongoing threat, issue a timely warning for any Clery crime committed on your Clery geography that is reported to your campus security authorities or a local law enforcement agency and is considered by the institution to represent a serious or continuing threat to students and employees.

Where: Applies to crimes that occur anywhere on your geographical locations.

When: Issue a warning as soon as the pertinent information is available.

In the event of a situation which, in the judgment of the Chief of Police, constitutes an ongoing or continuing threat of a criminal nature to the campus community, a timely
warning will be issued by the Saddleback College Police Department. Events that qualify for timely warnings include, but are not limited to, the following:

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<tr>
<th>Crime Type</th>
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<tbody>
<tr>
<td>Burglary</td>
<td>Homicide</td>
<td>Motor Vehicle Theft</td>
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<tr>
<td>Arson</td>
<td>Hate Crimes</td>
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Any crime considered to represent a threat to the public

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<tr>
<th>Crime Type</th>
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<tbody>
<tr>
<td>Manslaughter</td>
<td>Sex Offences</td>
<td>Robbery</td>
</tr>
<tr>
<td>Aggravated Assault</td>
<td>Motor Vehicle Theft</td>
<td>Arson</td>
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<tr>
<td>Hate Crimes</td>
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Any crime considered to represent a threat to the public a warning will be distributed utilizing one or more of the following systems:

- Campus e-mail
- KSBR College Radio—88.5 FM
- InformaCast Alert Broadcasts
- Saddleback Mobile
- College/Police Department website
- Posted flyer
- Public Address System
Emergency Notifications

Emergency Notification

Scope: Wide focus on any significant emergency or dangerous situation (may include Clery crimes).

Why: Emergency notification is triggered by an event that is currently occurring on or imminently threatening the campus. Initiate emergency notification procedures for any significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus.

Where: Applies to situations that occur on your campus.

When: Initiate procedures immediately upon confirmation that a dangerous situation or emergency exists or threatens.

Upon confirmation of a serious or emergency situation that poses an immediate threat to the health or safety of the campus community, a campus wide notice will be disseminated, unless issuing a notification will, in the judgment of the responding authorities, compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency events that qualify for emergency notifications include, but are not limited to:

Outbreak of Meningitis, Norovirus, or other serious illness

Approaching tornado, hurricane or other extreme weather conditions

Earthquake

Gas leak

Terrorist incident

Active Shooter/Armed Intruder

Bomb Threat

Civil Unrest

Explosion
Nearby chemical or hazardous waste spill

Aircraft crash

Fire

The notification will be distributed as soon as possible under the following guidelines:

Authority to activate a public notification will rest with the Chancellor, President or Chief of Police who may designate agents with the authority to activate a notification. In situations when there is not time for consultation, a Saddleback College Police Officer may initiate a notification.

In matters of a criminal nature, the Saddleback College Police Department will determine whether notifications are appropriate and necessary. The Chief of Police or designee will determine an incident’s extent and scope, and whether it meets the criteria for an emergency notification.

In matters not of a criminal nature, the campus department that has jurisdiction will determine whether notifications are appropriate and necessary. When a campus department that has jurisdiction over an incident is not available to make a determination about notifications, the Chief of Police or designee may determine an incident’s extent and scope, and whether it meets the criteria for an emergency notification.

Once requested by a designated authority, notifications will be made as soon as practicable. Notifications will generally be made by a police dispatcher, or designee who has been trained and is authorized to send notifications.

All messages should include the type of situation, the location of the situation, the time and date, instructions for the recipient, and an additional method for the public to obtain information. One or more of the following systems will be used for sending notifications:

- Campus/Student E-mail
- KSBR College Radio – 88.5 FM
- Posted Flyers
- Electronic Signs
- Public Address System
- College/Police Department Website
- InformaCast Alert (Classroom Telephones)
- Mobile (Cellphones)
Emergency Response and Evacuation Procedures

The campus Emergency Operations Plan provides the framework for an organized response to various human-caused and natural emergency situations including fires, hazardous spills, earthquakes, flooding, explosion, and civil disorders. In addition to campus wide guidelines, each department on campus is encouraged to develop an emergency action plan that identifies hazards unique to their workplace, along with corresponding response strategies that minimize employee exposure to hazardous conditions during an emergency.

The college conducts emergency response exercises each year, such as field exercises, and tests of the emergency notification systems on campus. These exercises are designed to assess and evaluate the emergency plans and capabilities of the college.

Saddleback College participated in the annual Great California Shakeout in October 2013. This simulated state-wide earthquake drill involved all on-campus students, faculty and staff. Emergency notification procedures were activated, along with deploying Saddleback College Community Emergency Response Team (CERT) teams to assist with the controlled safe evacuation of all buildings. CERT teams participated in the post evaluation of the college’s Emergency Evacuation Plan. College Police and Emergency Information website: [http://www.saddleback.edu/police/](http://www.saddleback.edu/police/) Evacuation Maps Evacuation Floor Plans Emergency Operations Plan (EOP)

Campus Safety and Crime Prevention Education

The college coordinates and sponsors educational workshops and classes which promote the awareness of rape, acquaintance rape, and other sex offenses. Also, Student Services conducts seminars on what women and men should know about date rape, in addition to discussion groups focusing on campus sexual assaults. Additionally, each semester, the Campus Police Department, present crime-awareness and crime-prevention programs

College Police and Emergency Information website: [http://www.saddleback.edu/police/](http://www.saddleback.edu/police/)

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<thead>
<tr>
<th>Active Shooter</th>
<th>Student Medical Services</th>
<th>Community Resources</th>
</tr>
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<tbody>
<tr>
<td>Victim Referral Services</td>
<td>Service Sexual Assault</td>
<td>Students Active for Ending Rape</td>
</tr>
<tr>
<td>Stalking Resource Center</td>
<td>Alcohol/Drug Ed/Prevention</td>
<td>Vehicle Burglary</td>
</tr>
<tr>
<td>Sexual Assault – Date Rape (Video)</td>
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</tbody>
</table>
While the Campus Police Department may offer advice and assistance regarding campus safety, all members of the campus community are encouraged to take responsibility for their own safety and, when possible, assist others. Always use common sense, be proactive, and take precautions. Report crimes or suspicious circumstances, including unwanted product sales/solicitation, to the campus police department.

**Firearms and Weapons**

The following are laws pertaining to firearms, weapons, or destructive devices on college property:

It is unlawful for any person to bring or possess any firearm (loaded or unloaded) upon the campus of, or buildings owned or operated for student teaching, research or administration by a public or private college (certain exceptions apply). AR-2125, California Penal Code Sections 626.9(h) & (i).

It is unlawful for any person to bring or possess any dirk, dagger, ice pick or knife having a fixed blade longer than 2.5 inches upon the grounds of, or within the California Community Colleges (certain exceptions apply). AR-2125, California Penal Code Section 626.10(b).

It is unlawful for any person, except in self-defense, to draw or exhibit an imitation firearm, “BB” device, toy gun or a replica of a firearm in a threatening manner against another in such a way as to cause a reasonable person apprehension or fear of bodily harm. California Penal Code Section 417

It is unlawful for any person to bring or possess a less than lethal weapon as defined in California Penal Code Section 16780, or stun gun as defined in California Penal Code Section 17230, upon the grounds of or within a public or private college (certain exceptions apply. California Penal Code Section 626.10 (i)

It is unlawful for any person to possess for any reason any explosives, pipe bomb, grenade, destructive device or dry ice bomb. California Penal Code Section 18710

It is unlawful for any person to possess any type of cane gun, wallet gun, any undetectable or camouflaged firearm, ballistic knife, belt buckle knife, leaded can, zip gun, lipstick case knife, air gauge knife, writing pen knife, practice hand grenade, Billy
club, sand club, sap, metal or composite knuckles, shuriken, nunchaku, or blackjack. California Penal Code Sections, 19200(b), 20310, 20410, 20610, 20910, 21110, 21710, 21810, 22010, 22210, 22410, 24310, 24410, 24710 and 33600.

Missing Persons

If a member of the college community has reason to believe that a student who attends Saddleback College is missing, he or she should immediately notify the Campus Police Department at (949) 582-4585. The Campus Police Department will generate a missing person report and initiate an investigation. Should the Campus Police Department determine that the student is missing; notifications will be made to the following within twenty-four hours of the determination:

The student’s parent or legal guardian, if under the age of eighteen and not emancipated

Surrounding law enforcement agencies

In addition to the notifications mentioned above, once an investigation is launched, it may include contacting any or all of the following:

The student’s parents

The law enforcement agency that has jurisdiction where the student’s permanent residence is located

Law enforcement agencies along a route where the student may have likely traveled

Any other person or entity that may have information as to the whereabouts of the missing student

Alcohol Policy

In accordance with Public Law 101-226, “Drug Free Schools and Communities Act Amendment of 1989,” the governing Board of Trustees of South Orange County Community College District prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on Saddleback College property and as part of any Saddleback College sponsored or sanctioned activity. Any student or employee in violation of this policy is subject to disciplinary action up to, and including,
expulsion from Saddleback College or termination from employment for violations of the standards of conduct as specified in collective bargaining agreements and the California Education Code. AR-5401

Drug Policy

The possession, sale, manufacture, or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Saddleback College Police Department. Violators are subject to college disciplinary action, criminal prosecution, fine, and imprisonment. AR-5401

Substance Abuse Education

The college makes available to students and employees a wide variety of programs designed to discourage the use of illicit substances and provide information on legal and responsible alcohol consumption. Abuse of alcohol and drugs can have a dramatic impact on academic, professional, and family life. Members of the community who may be experiencing difficulty with drugs or alcohol are encouraged to seek assistance.

Counseling and Student Health Center provides counseling and referral services to students who suffer from a substance abuse problem. Individual counseling sessions are available to students at no cost. All information regarding any contact or counseling is confidential and will be treated in accordance with college policies, and state and federal laws. A student’s decision to seek assistance will not be used in connection with any academic determination or as a basis for disciplinary action. AR-5650

College Police and Emergency Information Website: http://www.saddleback.edu/police Alcohol/Drug Education/Prevention

Sexual Assault Prevention and Response

Saddleback College does not tolerate sex offenses in any form, including sexual assault, sexual misconduct, date rape, harassment, exploitation, intimidation and stalking. Reports of sex offenses may be made to the Saddleback College Police Department, Vice President for Student Services, Counseling Services. Board Policy 5403 states that everyone who participates in programs and activities of the South Orange County Community College District has the right to do so under safe conditions without physical or psychological threat. Toward that end, the District, through its two colleges, offers a comprehensive program of education and services to minimize the risk of
sexual assault to all individuals who use its facilities. AR-5404, BP-5404

http://www.saddleback.edu/shc/sexual-assault

Accordingly, Saddleback College operates a coordinated program dealing with the issue of sexual assault.

The areas of emphasis are education, environment and services.

Persons who believe that they have been sexually assaulted or were the object of any sex offense should immediately contact Campus Police, either by telephone (949 582-4585) or in person, to initiate a crime report. Students may also contact the Vice President for Student Services, the Vice President for Instruction, any division Dean, the Director of Student Affairs, or any college counselor for information and assistance regarding the filing of a criminal complaint or to initiate a complaint under the Saddleback College Student Code of Conduct. AR-5404

The preservation of criminal evidence is essential to the successful prosecution of a sex offense. Therefore it is essential that in cases of sexual assault, Campus Police should be contacted as soon as possible. Staff counselors are available to assist and to accompany the victim of a sex offense from the initial report to the final resolution of the case.

If you do not wish to make a report to the police, you are still encouraged to seek professional medical advice. (Please note that all health-care providers are legally required to report all cases of suspected sexual or physical assault to law enforcement).

Saddleback College students and employees suspected of committing a sex offense of any kind are subject to criminal prosecution in addition to disciplinary action under District policies, regulations and collective bargaining agreements. Campus disciplinary action can be initiated even if criminal charges are not pursued.

In addition to criminal prosecution, complaints against students accused of sexual battery, attempted rape, rape, or other sex offenses will be processed in accordance with the procedures in the Saddleback College Student Code of Conduct. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding, and both shall be informed of the outcome of any campus disciplinary proceeding brought forth alleging a sex offense. AR-5404
Sex offenses can be addressed both through college administrative procedures and through the criminal justice system. Any criminal proceeding is entirely separate from administrative proceedings of the college. In addition, students have the option of changing their academic situations after an alleged sexual assault, if such changes are reasonably available.

Upon written request, the college will disclose to an alleged victim of a crime of violence (as defined under United States Code Title 18, Section 16) or a non-forcible sex offense the report on the results of any disciplinary proceeding. If the alleged victim is deceased as a result of the alleged crime, the next of kin shall be treated as the alleged victim for this purpose. Victims of sexual assault are strongly encouraged to take the following actions:

Get to a safe place as soon as possible

Call the police by dialing 9-1-1

Contact the O.C. Sexual Assault Network/RAPE Crisis Hotline (24 Hours) – (949) 831-9110, or SEXUAL ASSAULT Hotline (24 Hours) – (714) 957-2737

To preserve evidence that will be helpful in prosecution, do not eat, drink, wash, shower, go to the bathroom, douche, or clean up prior to a medical exam.

Sex Offender Registration Information

The federal Campus Sex Crimes Prevention Act requires institutions of higher learning to issue a statement in their annual security report detailing where members of their campus community can obtain information concerning registered sex offenders. It also requires sex offenders who are required to register under state law, to provide notice of their enrollment or employment at any institution of higher learning in the state where he/she resides. In addition, California law requires sex offenders who attend a campus, and all campus affiliated sex offenders, to register with campus law enforcement.

Members of the public may access sexual offender information at the Megan’s Law website maintained by the Department of Justice: www.meganslaw.ca.gov. For information concerning offenders who have registered with the Saddleback College Police Department call (949) 582-4585.
Sources for Crime Statistics

This report contains crime statistics compiled for the 2012 calendar year, plus the previous two calendar years. The information was compiled from reports received by the College Police Department, the Orange County Sheriff Department, and the Vice President for Student Affairs.

Crime Statistics

Under the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act,

Saddleback College annually reports statistics on occurrences of the following offenses to the U.S. Department of Education.

  Homicide
  Manslaughter
  Robbery
  Aggravated Assault
  Sex offenses (Forcible and non-forcible)
  Burglary
  Motor vehicle theft
  Arson
  Hate Crimes

Statistics for the above mentioned offenses within the Saddleback College are made available through the Department of Education’s Office of Post-Secondary Education. Statistics are available on-line at:

http://ope.ed.gov/security/
Offense Definitions

Per the Clery Act, crimes are classified based on the Federal Bureau of Investigation’s (FBI’s) Uniform Crime Reporting Handbook (UCR). For sex offenses only, the definitions used are from the FBI’s National Incident-Based Reporting System (NIBRS) edition of the UCR. Hate crimes are classified according to the FBI’s Uniform Crime Reporting Hate Crime Data Collection Guidelines and Training Guide for Hate Crime Data Collection. Although the law states that institutions must use the UCR for defining and classifying crimes, it doesn’t require Clery Act crime reporting to meet all UCR standards.

Murder and Non-Negligent Manslaughter: the willful (non-negligent) killing of one human being by another

Negligent Manslaughter: the killing of another person through gross negligence

Sex Offenses, Forcible: any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent. There are four types of forcible sex offenses:

Forcible Rape: is the carnal knowledge of a person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth). This offense includes the forcible rape of both males and females

Forcible Sodomy: is oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity

Sexual Assault with an object: is the use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity. An object or instrument is anything used by the offender other than the offender’s genitalia. Examples are a finger, bottle, handgun, stick, etc.
Forcible Fondling: is the touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or, not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity. Forcible fondling includes “indecent liberties” and “child molesting”

Sex Offenses, Non-forcible: are incidents of unlawful, non-forcible sexual intercourse. Only two types of offenses are included in this definition:

Incest: is non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law

Statutory Rape: is non-forcible sexual intercourse with a person who is under the statutory age of consent. If force was used or threatened, or the victim was incapable of giving consent because of his/her youth, or temporary or permanent mental impairment, the offense should be classified as forcible rape, not statutory rape

Robbery: the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear

Aggravated Assault: an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury

This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm

Burglary: the unlawful entry of a structure to commit a felony or a theft. The UCR classifies offenses locally known as Burglary (any degree); unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts at these offenses as Burglary

Motor Vehicle Theft: the theft or attempted theft of a motor vehicle.

Arson: any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
Hate Crimes: any of the aforementioned offenses, larceny, simple assault, intimidation and vandalism reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias. Categories of bias are:

Race - A preformed negative attitude toward a group of persons who possess common physical characteristics (color of skin, eyes, and/or hair; facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind (Asians, blacks, whites).

Gender - A preformed negative opinion or attitude toward a group of persons because those persons are male or female. Gender bias is also a Clery Act-specific term, not found in the FBI’s Hate Crime Data Collection Guidelines.

Religion - A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (Catholics, Jews, Protestants, atheists).

Sexual orientation - A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex (gays, lesbians, heterosexuals).

Ethnicity/national origin - A preformed negative opinion, or attitude, toward a group of persons of the same race or national origins who share common or similar traits, languages, customs and traditions (Arabs, Hispanics).

Disability - A preformed negative opinion or attitude toward a group of persons based on their physical or mental Impairments /challenges, whether such disability is temporary or permanent, congenital or acquired, accident, by heredity, accident, injury, advanced age or illness.
Stalking – Section 2261A of title 18, United States Code,

Whoever---

(1) Travels in interstate or foreign commerce or is present within the special maritime and territorial jurisdiction of the United States, or enters or leaves Indian country, with the intent to kill, injure, harass, intimidate, or, place under surveillance with intent to kill injure, harass, or intimidate another person, and in the course of, or as a result of, such travel or presence engages in conduct that—

(A) places that person in reasonable fear of the death of, or serious bodily injury to

(i) that person

(ii) an immediate family member (as defined in section 115) of that person; or

(B) causes, attempts to cause, or would be reasonably expected to cause substantial emotional distress to a person described in clause (i), (ii), or (iii) of subparagraph (A); or

(2) with the intent to kill, injure, harass, intimidate or place under surveillance with intent to kill, injure, harass, or intimidate another person, uses the mail, any interactive computer service or electronic communication service or electronic communication system of interstate commerce, or any other facility of interstate or foreign commerce to engage in a course of conduct that—

(A) places that person in reasonable fear of the death of or serious bodily injury to a person described in clause (i), (ii), or (iii) of paragraph (1)(A), or

(B) causes, attempts to cause, or would be reasonably expected to cause substantial emotional distress to a person described in clause (i), (ii), or (iii) of paragraph (1)(A), shall be punished as provided in section 2261(b) of this title.
Domestic Violence - abuse committed against an adult or a minor who is a spouse, former spouse, cohabitant, former cohabitant, or person with whom the suspect has had a child or is having or has had a dating or engagement relationship. For purposes of this subdivision, “cohabitant” means two unrelated adult persons living together for a substantial period of time, resulting in some permanency of relationship. Factors that may determine whether persons are cohabiting include, but are not limited to, (1) sexual relations between the parties while sharing the same living quarters, (2) sharing of income or expenses, (3) joint use or ownership of property, (4) whether the parties hold themselves out as husband and wife, (5) the continuity of the relationship, and (6) the length of the relationship.

Liquor Law Violations - violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

Drug Law Violations - violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use; the unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance.

Weapons Law Violations - violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.

Other Definitions

AR – South Orange County Community College Administrative Regulation

BP – South Orange County Community College Board Policy

Administrative Regulations and Board Policies:
http://www.socccd.edu/about/about_boardpolicynew.html
Geographic Definitions

On Campus

Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes.

Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

Non-campus Building or Property

Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property

All public property (including thoroughfares, streets, sidewalks, and parking facilities) that is within the campus, or immediately adjacent to and accessible from the campus. Clery public property category consists solely of two limited areas.

The first is public property within the campus. An example is a public road or public bike path that runs through the campus.

The second area is public property that immediately borders and is accessible from the campus without borders.
2013 ANNUAL SECURITY REPORT

Saddleback College Crime Statistics

STATISTICS

20 U. S. C. 1092 F

Statistics concerning the following
Campus crimes will be updated annually at the beginning of the calendar year.

<table>
<thead>
<tr>
<th>Calendar Year</th>
<th>2009</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
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<tr>
<td>Murder &amp; Non-negligent Manslaughter</td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>Criminal Homicide:</td>
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<td>0</td>
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<td>Manslaughter by Negligence</td>
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<td></td>
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<td>Forcible Sex Offenses:</td>
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<td>Robbery:</td>
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<td>0</td>
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<td>0</td>
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<td>3</td>
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Domestic violence  (Good-faith effort to include these statistics for calendar year 2013)  1
Dating violence    (Good-faith effort to include these statistics for calendar year 2013)  0
Sexual assault     (Good-faith effort to include these statistics for calendar year 2013)  0
Stalking           (Good-faith effort to include these statistics for calendar year 2013)  2

Statistics concerning the number of Incidents/Arrests

For the following crimes occurring on campus:

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<thead>
<tr>
<th>Category</th>
<th>2009</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
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<td>2/1</td>
<td>5/5</td>
<td>1/1</td>
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<tr>
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<td>9/7</td>
<td>5/3</td>
<td>14/10</td>
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<tr>
<td>Weapons Possessions</td>
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<td>0/0</td>
<td>0/0</td>
<td>1/1</td>
<td>2/2</td>
</tr>
</tbody>
</table>

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