

STUDENT SUCCESS PLANNING GROUP AGENDA SEPTEMBER 7TH, 2006

- ❖ Review of Minutes from August 31st
- ❖ Review of Membership
- ❖ Review/discussion of Equity Plan Excerpts

- ❖ Initial Review of Equity Plan

- ❖ Review and Discussion of document; “Institutional Research and Planning Functions at SOCCCD

- ❖ Recommendations of agenda topics for next meeting and decision about when to include Researchers in our meeting.

- ❖ Suggestions/ Additions/Recommendations

Saddleback College

Student Success Planning Group

September 7, 2006

2:30 – 4:00 pm

AGB Conference Room

NOTES

| <i>Members Present</i> | | <i>Members Absent</i> | |
|------------------------|--------------------|-----------------------|-----------|
| JoAnn Alford | Carolyn Kuykendall | Carmen Dominguez | Don Mineo |
| Brenda Frame | Yvonne Powell | Eric Hammond | |
| Linda Gleason | Lise Telson | Tony Lipold | |
| Paula Jacobs | Patti Weekes | Connie McClain | |

1. Review of Minutes of August 31, 2006

Note: Yvonne and Jo Ann will not be at next meeting. No research next meeting

Lise reviewed the Governance/Planning Process Flow Chart – We are a planning group. We take recommendations to PBC (handout). We will take notes at the meetings and include formal recommendations and actions.

Meeting dates will be at the bottom of each meeting minutes.

Student Services office needs to be get all attachments and minutes to Rob Hartman (Web Master) including membership, meeting times, etc. to update website. Do this before Accreditation visit by October 1st. We will post critical information relating to the committee on the website. Equity Plan will also be posted on the web site.

Carolyn talked to Honor students but none could participate in the Student Success Committee. Eric Hammond, student member, is still interested in being on the Student Success Committee; however, he could not make this meeting.

Haven't heard back from Carmen Dominguez to see if she will attend meetings or drop from the group. Paula Jacobs is not sure if she can be here because it conflicts with Curriculum. If not, another faculty member will be chosen

Action: Lise – talk to Dr. McCullough about having one planning site on college website.

Equity plan was sent via email to the entire group. Read it to glean out what is practical for future Student Success Planning. Leslie Humphrey may come to our next meeting to discuss Outreach the first week of semester. Leslie's Outreach would require 240 hours, one at the quad and one at the village at \$10.50 an hour. Shuttles discussed, however, not practical as students found that they could walk faster than getting the shuttle and that it held up traffic. The best prep for village is to have professors talk to their students now. Professors need to be told. Signage needs to be developed.

2. Equity Plan Review

Equity Plan Excerpts (handout) – This is what Lise put together. A way to start and look at what the equity plan did that is truly student success across the college. If you read the full equity plan, you might find things that may be considered to include in the Student Success 1007-2008 plan and after. We all need to be aware of the statistics and recommendations.

The history of the Equity Plan was discussed. It was an unfunded mandate by the State California Community College Chancellor's office. Saddleback College Equity Committee worked hard to glean the statistics and to develop a plan of what could help students who are under represented. Some of the plan has been instituted. Our Student Success group will study it to see what should be brought forward.

Discussed Goal of 4a, 4b, & 4c – Course Intervention Programs from the Equity Plan.

Task to Do: Equity Plan tasks that JoAnn Alford highlighted: (a) Look at the research in plan, (b) take notes to make research recommendations.

3. Discussion of Research

Until we get some research, we are in the dark. Which classes on campus had a drop rate of 30% or higher should be looked at. Students need to understand once they enroll they need to stick with it. Document high risk classes – study 30% drop rate including Withdraws. If students are in classes they don't belong in, we need to find out why. We would study this by classes not faculty. Get a TA in the class. Many students would take supplemental instruction with the class if advertised. Use the writing center more might be an answer. Consideration of Equity Excerpts Pg 49 4a, 4b, 4c – pg 54 3b, pg 56 5a, 6b & 6c.

Discussion of Research needed included more about Early Alert. What happened to students that got an Early Alert? Needs to be tracked. Student got letter, then what happened? Look at the process from beginning to end.

Task to Do: JoAnn Alford will check on when Early Alert comes out. Goal 4 is definitely a do.

Meeting adjourned at 3:45 p.m.

Next Meeting: Thursday, October 5, 2:30-4:00 pm in ABG Small Conf. Room

Student Success Notes
August 31, 2006

Chair

Lise Telson

Members

Jo Ann Alford
Carmen Dominguez
Brenda Frame
Linda Gleason
Eric Hammond
Paula Jacobs
Carolyn Kuykendall
Tony Lipold
Connie McClain
Don Mineo
Yvonne Powell
Patti Weekes
Vacant

Student Success Membership

Vice President for Student Services

Matriculation Coordinator
Academic Senate
Classified Leadership
Academic Senate
Student
Learning Disabilities Specialist
Academic Senate
Dean / Athletic Director
Classified
Classified
Assistant Dean
LAP Director
Student