

Saddleback College
Student Success Planning Group
February 8, 2007 · President's Conference Room · 2:30 – 4:00

NOTES

Meeting conducted by: Lise Telson

Members present: Ryan Abila, JoAnn Alford, Linda Gleason, Carolyn Kuykendall, Joyce Semanik, Connie McClain, Don Mineo, Patti Weeks, Larry Perez

Lise Telson updated the Group on the Student Satisfaction Survey and the EOPS Outreach Plan. PBC has not yet committed a monetary allocation to subsidize the out plan.

1. Review Notes

No corrections.

2. Trends /Future: An Analysis for Strategic Plan 2007-2010

The workshop will be February 9th. Information from the workshop will be shared with the Group at the February 22nd meeting which JoAnn Alford will chair.

3. Mathematics Strategic Plan

Postponed to the next meeting.

4. Restoration of Former Position

The Faculty is supportive of replacing the counseling position previously lost and mandated by the State.

5. Extended Hours

SSLC had concerns about the hours services are available. A 2003 task force recommended extending hours to better serve students. (See handout.)

- Previously all student services had been open until 8:00 pm.
- LAP is open until 8:00.
- The Student Satisfaction Survey may show a need for extended hours.
- Some colleges have an evening dean office at a centralized location.
- Student retention dictates extended hours of services.
- A lot of Faculty starts at 7:00pm but there is no staff support at that time.

ACTION ITEM: Lise will review draft of student survey and assess questions regarding students preferred mode of communication and hours of services.

ACTION ITEM: Include extended hours in 2007/2008 Student Success Planning Group recommendations.

6. Strategies for Enrollment Enhancement

In November 2006 President McCullough prepared a memo at the Chancellor's request to generally outline a plan for enrollment enhancement. The Group reviewed the plan. The main points of the discussion were:

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- Future trends in the business needs of the community and job market should be included in planning.
- It will be challenging to increase the number of female athletes; they tend to go to four year colleges.
- Saddleback College has only one full time coach for women's athletics.
- Saddleback College must commit resources to support programs and full time instructors.
- The Group discussed Distance Education.
 - There should be some follow up to see what is the success rate of students enrolling in distance education courses.
 - Students need to be clearly informed about the demands of an online course.
 - A disconnect is implied by the term "Distance" Education.
 - When a student enrolls they should receive some type of communication; email, phone call, text message of thank you for enrolling. The nursing program has used emails very effectively.
 - Some colleges require completion of an online questionnaire before a student may enroll in an online course.
 - When a student goes on line to drop any class, part of the process should include answering the question why are you dropping.
- Level where many students place in Math and English has not been good.
 - Assess a basic skills cohort that is the lowest group and profile what their preparation was in high school; what courses were taken when.
 - Stipend for Math/English teachers to look at course alignment in their departments.
 - Consider course alignment in Math and English for SSPG goal 08/10
 - How to approach high schools on course alignment.

ACTION ITEM: Goal 07/08 study cohort of students that have dropped classes.

ACTION ITEM: Look at Saddleback College alignment of courses.

ACTION ITEM: Include success of Distance Education students in Goals & Strategies

ACTION ITEM: Support Distance Education

6. Enrollment in Orange County Schools

Group discussed handout.

7. Student Success Planning Group Timeline

Group reviewed timeline

Next Agenda: Larry Perez (3:00)