

Saddleback College
STUDENT SUCCESS PLANNING GROUP
January 25, 2007 • President's Conference Room • 2:30 – 4:30

NOTES

The Mission of the Student Success Planning Group is to encourage, document and support the persistence and retention of Saddleback College Students.

Meeting conducted by: Lise Telson

Members present: Ryan Abila, JoAnn Alford, Linda Gleason, Steve Handa, Amir Houshangi, Carolyn Kuykendall, Patti Weekes, Connie McClain, Don Mineo, Larry Perez, Joyce Semanik

Guests present: Yvonne Powell, Candice Jhu, Maria Paniagua

- I. Review Notes**
Accepted.
- II. Status & Time Line of Student Satisfaction Survey**
Reviewed process and progress on Student Satisfaction Survey.
- III. Outreach / Retention Growth for EOPS**

Student Success Planning Group is to address plans for the future and bring up things that are of immediate need. Currently 324 students are participating EOPS; increase to 500+ is the goal. Maria Paniagua is reviewing Jay Sierzchula's list of BOGG students. The BOGG list must be evaluated to produce a non-duplicated list of EOPS eligible students. An unduplicated count would exclude previous participants.

The final draft of the EOPS Outreach and Retention Plan (handout) includes what needs to be done in specific areas to grow EOPS. Steve Handa emphasized that the EOPS students must have consistency of counseling. The plan was reviewed and discussed. Additional funding is required immediately to support the EOPS Outreach and Retention Plan. The Group recommended a request go forward to PBC to reinstate \$26,000 (matching fund) funding previously allocated to EOPS. Dr. Yvonne Powell presented a letter from the California Community College Chancellor's Office mandating year-round EOPS coordination beginning in July 07. This mandate will require full time EOPS coordination. Linda Gleason pointed out that while the College has established a priority basis for hiring we are required to comply with a state mandate. By August 2007 if the hiring process for the full time coordinator must be completed. The Group recommended that the hiring process for the State mandated position should be started now. This position was formerly held by Stephen Tamahana and lost to the College when he left. The Assistant Dean works 50 to 60% as the Coordinator of EOPS. Thus the additional EOPS Coordinator / Counselor will bring compliance with the mandate for full time EOPS coordination. **ACTION ITEM:** Lise Telson to take recommendation to PBC to reinstate \$26,000 funding for EOPS.

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ACTION ITEM: Lise Telson will take recommendation to PBC to educate the group about the requirement and inform PBC that a request for a full time EOPS faculty position which will work 50% as coordinator and 50% as counselor will be taken to the Faculty Hiring Committee.

IV. Draft of PBC Sponsored – “Trends/Future Focus: An analysis for Strategic Planning Workshop”

This draft is to inform the Group of what is planned for the February 9th workshop. All members were invited and told to RSVP to the President's Office. A web page will be set up for research material to be available for review.

V. Student Success Planning Group Action Item Review

Action items were reviewed and updated. They will be reviewed periodically.

VI. “Student Success Depends on Math Ability!”

Larry Perez, math instructor and Candice Jhu, student research assistant / tutor, presented information on the math project; evaluating the learning process and difficulties of math students. Candice sits in the classroom along with the students and observes Larry's lecture. She speaks with students afterwards to evaluate their perception and also look at their note taking. Some of her observations are: that negative behavior is commonly acceptable in the young college students psyche and they fear looking “nerdy” so they do not ask questions. Students do not admit that they do not understand. A “wall” exists between students and professors. Larry has tried to take anxiety away from students. He has created a character “Charlie” whom students can identify with and is used in video notes. (Professor Perez plays Charlie)

Larry Perez has joined the Student Success Planning Group. The Group discussed issues relating to student success and mathematics. Topics included:

- how to best use the techniques Larry presented
- limited number of full time math faculty
- instructor office hours
- supplemental instruction
- Learning Communities
- LAP space to work with math students
- how the math department can best be supported for student retention

ACTION ITEM: Larry Perez will guide the Group through a “Goals and Strategies – Strategic Direction” outline for mathematics.

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VII. Strategies for Enrollment Enhancement at Saddleback College

Dr. McCullough's letter defining what Saddleback College could do to address enrollment management was distributed as reference material. It will be carried forward to the next agenda.

VIII. Enrollment Management Planning Group Minutes

Minutes from the Enrollment Management Planning Group were distributed as reference material.

IX. February 8th Agenda

- Larry Perez will present a strategic plan outline for mathematics.
- Extended hours for college services; how can the College do more in the evening?
- Supporting the beginning student techniques: Learning Communities, SI, more tutoring.
- Status of Early Alert, SARS and MIS.
- Update on 06/07 request of \$26,000 for EOPS and reinstatement of full time position in EOPS and immediate outreach funds.

- Strategies for Enrollment Enhancement at Saddleback College

X. Stats / Facts / Research

A webpage is in development which will be a resource for research and background materials utilized by the planning groups.

JoAnn Alford will present information from the Student Success Conference at the February 22nd meeting.

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