

NOTES

Meeting conducted by: Lise Telson

Members in attendance: JoAnn Alford, Tony Lipold, Don Mineo,
Larry Perez, Carolyn Kuykendall, Patti Weekes, Juanita Baltierra, Linda Gleason

Invited Guest: Jim Wright, Kevin O'Connor

Deans O'Connor & Wright shared the report from the Student Success Initiative Task Force. (See handout) The recommendation from the Task Force was to hire a Classified Leadership, 12 month full-time employee to coordinate the SSI project.

The SSPG response was:

1. Someone is needed to coordinate, monitor and assess the work but not at the expense of providing services.
2. Although some schools have hired a coordinator to oversee their program, these schools received much larger budgets; hundreds of thousands of dollars (\$300,000 to one million).
3. A level 7 Classified Leadership position would result in an expenditure of well over \$100,000, i.e., Level 7 classified leadership salary plus benefits = \$120,000.
4. If SSI funds are absorbed in management there will not be any funds left to implement a successful program.
5. The State directive was that Student Success Initiative funds should go to services and instruction to directly support students who begin college with a need for basic skills.
6. The SSPG agreed that based on their experience the organizational structure of a classified leader supervising faculty is not feasible; classified leadership does not require Masters Degree.
7. Very risky not to spend the allocation because the State may take it back. If BSI funding is not used this year will the Saddleback College allocation be withdrawn or reduced in the next State budget?
8. If a coordinator were hired the person must participate in the formalized planning process and be on curriculum alignment with elementary, secondary and bachelor degree institutions.

Saddleback College
STUDENT SUCCESS PLANNING GROUP
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9. SSPG has already put together a student success plan, including expenditures, with the input of faculty and staff from Math, English, Reading, Counseling, ESL, LAP, Matriculation, Writing, Tutoring, student Services and Languages.
10. A marriage of the three Deans, i.e., Counseling & Special Services, Mathematics, Science & Engineering and Language & Liberal Arts, with the VP of Instruction and VP for Student Services is necessary for this to work. A classified leader reporting to Instruction Office is not reporting practice.
11. SSPG recommends that the College not carry the \$147,000 Basic Skills allotment over; utilize the established planning process, the SSPG and Enrollment Management and Institutional Effectiveness goals for 2007-2010, which include as one of the Strategic Directions “Enhance Basic Skills”.
12. Next year the Student Success Skills allotment is only \$131,000.
13. The Student Success Initiative Task Force/ Coordinator should be a subset of SSPG, i.e., Marketing as a subset of Enrollment Management.

Note: The SSPG meeting scheduled for February 14 will be rescheduled.