
Student Learning Outcomes:
Students will learn an overview of method and theory in cultural anthropology as well as understanding of ethnology and ethnography. We will also discuss Western Ethnocentrism and Globalization and how cultures adapt and change. We will be using reading assignments, current world topics and film when appropriate. Students who apply themselves will have a comprehensive foundation for upper division work in cultural anthropology at a four-year institution.

Student Responsibility:
As this is a hybrid course a portion will take place online. Your exams and discussions occur via Blackboard. Therefore, you must meet the following technical requirements. See “Accessing the Course”. College level students are expected to be attentive, respectful, and to actively participate in class. This means not chatting with others during lectures or films as this behavior is very distracting to all. Also, no answering cell phones or using laptop for anything other than note taking. Disruptive behavior, as above or otherwise, will be dealt with immediately. You will be asked to leave the room. If behavior is repeated, you may be dropped from the class.

It is VERY important that the reading assignments are to be completed BEFORE the beginning of the class that they are assigned. You will be questioned during class on the material and your participation grade depends upon your contributing to discussions.

Course Requirements:
Online Multiple Choice (OMC): You must use the internet to complete these assignments. Log onto:

Follow these instructions when emailing your quizzes to me.
Log onto:
1. Select the week's corresponding chapter across the top.
2. Select the “Multiple Choice” option in the left hand menu.
3. Then one page or one by one questions, “start assignment now”.
4. Complete the 20 questions. Select “Enter answer”.
5. Then “end quiz and review summary”.
6. Email the results to yourself only at this point.
7. Once you receive the quiz in your email, forward to me at rgarcia43@saddleback.edu.
8. Be sure to include your last name first then first and course ticket number 10115 in the subject line of the email.
9. You're done!

Fieldwork Research Assignment and Mini-Ethnography: This assignment is worth 40 points. Details will be provided in class during week 4.
**Exams:** There will be two timed 1.5 hour exams, each covering a specified section of the course. Exams will be comprised of multiple choice and short answer essay questions. An exam review will occur one class prior to exam date. The exams will be on Blackboard.

**Important:** Exams are not open book nor open notes. Any evidence of either will result in an “F” for the exam. Not only is it prohibited, but it is counter productive as students will loose time answering questions. NO MAKE UP EXAMS WILL BE PERMITTED: The instructor is under no obligation to give makeup examinations. In the event of a medical emergency, you must provide written proof from a physician or medical practitioner.

**Academic Dishonesty:** Academic dishonesty including plagiarism, cheating on exams and submitting similar work to that of another classmate will be dealt with by the student receiving an automatic “F” grade for the course. All research must be the work on one student. You must give any author credit for source material borrowed from that author. To lift content directly from a source without giving credit is plagiarism. Students must, therefore, take special care to exactly quote or paraphrase each source that is cited in a written assignment, including research papers, outlines, and annotated bibliographies.

**Important Dates:** No penalty drop date: 10-10-2008; CR/NC: 10/10/08; last day to drop: 11-14-2008.

**Attendance:** This is a requirement. Beyond one absence you will be penalized 5 points. Both occurrences may result in my dropping you from class. Leaving early or coming in past 20 minutes, will result in an absence for the day. See me before class if it is a necessity. If you decide to drop the class, be sure to do so administratively. If you do not, I will be obliged to give you a letter grade at the end of the semester.

**Accessing the Course:** Consistent computer capabilities are essential. Your computer should have at least 32 megabytes or RAM (64 is optimal), a 2GB hard rive (4GB is optimal), and a modem that is 33.6 BPS or faster. A broadband or DSL connection is recommended. If you do not have access to such a system, you can always use the computers in the library or in LAP, but I strongly urge you to evaluate the feasibility of taking an online course without consistent computer access. The Blackboard system is our virtual classroom. The system includes such features as: class announcements, e-mail, discussion board (our class discussion forum), lectures, links to additional readings, study guides, exams, assignments, and grades. Access the course by typing in the following URL address: [http://socccd.blackboard.com](http://socccd.blackboard.com) and [http://www.saddleback.edu/itc/user/blackboardfaq.html](http://www.saddleback.edu/itc/user/blackboardfaq.html) or linking to it from MySite or the college’s main web page. Your user name is the same as your Saddleback email address up to but not including the @ sign (your first initial, last name and one or two digits). Your password is the same as your email account, your pin number plus two zeros or the last four digits of your social security number plus two zero’s. If you have changed your email password, you will not be able to enter the site until you reset your password. Please contact Sheri Nelson, our Distance Education Coordinator, at snelson@saddleback.edu or (949) 582-4515, if you have any problems logging onto the site. She will also be your source if you have technical difficulty at any point except for exams.

Being able to access a computer capable of using Blackboard is a technical requirement for this course. In the case you have a problem however, you may use those on campus. The following are a list of times for the computer lab in the village, note they are open on Saturdays.

**Technology Issues:** To ensure that there are no TECHNICAL DIFFICULTIES while taking the online exams you will need to **close all OTHER BROWSERS**, **block all POP-UPS**, and **DO NOT click on “Refresh” or the “Back” button** as this can cause the website and the exam to freeze up and kick you out of the system. In this instance it will show that you have completed the exam and any questions you have not answered or saved will be marked incorrect. Please make sure you **click on “submit”** once you have completed the exam (if you only chose “save” the exam is not submitted to me). Please note
that the questions on the exam will show one at a time and backtracking is prohibited. When you move on to the next question the previous question is automatically saved. **Make-up exams will not be allowed for such avoidable technical difficulties.** Also, make sure your internet connection is not moving slower than usual before you take the exam as this could cause your exam to not be processed upon submitting it. **Make sure you do not wait until the last minute to take the exam as technical difficulties will not be considered if it is within the last three hours allotted to complete the exam.** It is best if you have downloaded “Firefox” (go to firefox.com) on your computer and use this as your browser to access the website. Note that “Vista” is not compatible with Blackboard and causes considerable problems when taking online exams. These issues can also effect what you see in the discussion board, so do be sure to download firefox.

**Computer Lab Information: Information Management Center BGS 248**  
Hours: 9-10pm Mon-Th; 9-6pm Friday; 9-5pm Sat.; closed Sundays and Holidays

**Course Grading:**
- **A** students perform at an exceptional level. Overall participation and attitude are exemplary. Discussions and exams are completed above and beyond what is required. It is not the number of entries one makes to the discussion boards, but the content of those entries.
- **B** students demonstrate a complete level of understanding of the subject with some minor flaws. A noticeable effort is evident in the discussions and exams. Participation is very active. Seeking advice for room for improvement distinguishes the “A” student form the “B” student.
- **C** students have an average understanding of the class material. Participation, discussions, and exams are at a standard level of requirement. A “good enough” attitude dominates, but they have sought help from me. This effort will separate the “D” student from the “C” student.
- **D** students have a lower than average understanding of class assignments. Discussions are usually not well thought out or even completed. Exam scores are low and minimal study time is allotted. Participation is almost completely lacking and the student when called upon has not done the reading.
- **F** students should have dropped from day one after reading this syllabus. Little to no effort is put into discussions, exams, and participation. No fulfillment of student learning outcomes is predicted. These students are uninterested in the course and in working toward a positive class experience.

You know what kind of student you are by this point. If you are new to a college, you are going to need a great deal of motivation and self-discipline. These efforts will be rewarded by receiving grades corresponding to your dedication. Make an effort and I will take note, clearly disregarding requirements will result in a poor grade or by my dropping you from class.

You can determine your grade by taking the total points accrued and dividing that by the total points possible. You will get a value equal to the percentage. The following is the percentage distribution and the corresponding grade.

**A** = 100%-90  **B** = 89-80  **C** = 79-70  **D** = 69-60  **F** = 59% and below

**Point Distribution:**
- Exam I and II: 200 (100 each)
- Fieldwork and Mini-ethnography: 40 pts
- OMC 90 (5 pts each)
- Total: 330 points

**Note taking and Study Groups**
At least 85% of exam questions are derived from lecture; therefore it is important you take clear notes. Be sure to listen before writing everything down as you may miss information while writing. I also recommend being involved in a study group well before exam time. This will give you an opportunity to review your notes with others and be sure you have the right information.

This class will require a lot of effort in reading, writing and participation in class. Those who have little experience with these in a college environment are expected to make the changes necessary to stay in the class; those who do not should not stay.

**Students with Disabilities:**
Students who have a documented disability are advised to speak with me. You may email and provide me with required information regarding accommodations. If you feel you may need assistance, but have no confirmed diagnosis, contact me.

**Make up and Extra Credit work**
**No** credit will be given for late work. Extra credit may be provided, but only to students that have turned in all assignments, but lack test scores.

**Students with Disabilities:**
Students who have a documented disability are advised to contact me. You may email and provide me with required information regarding accommodations. If you feel you may need assistance, but have no confirmed diagnosis, contact me.

**Personal Statement:**
I will always answer your email and voice messages. It may take me a day or two at the most, but I will. I encourage you to phone me during my office hours if you need personal time. However, be sure to take the time to look through the syllabus before contacting me as your question is probably answered there.

My goal is to provide you with any information that will help you in your academic career goals. My scope of experience includes human evolution, human osteology, archaeology, and forensic anthropology as well as bioarchaeology and growth and development.

I encourage you to contact me if you are transferring as an Anthropology major particularly if you are interested in the above topics.

All dates and information contained in this syllabus are tentative and subject to change at my discretion. Changes will be discussed in class; therefore it is your responsibility to be aware of the changes.
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