Tuesday, January 12, 2016

Note the early start time! We’re starting bright and early!

Saddleback College Welcome Back
Breakfast and Social
For all faculty, staff, and management.
Hosted by Dr. Tod A. Burnett, President, Saddleback College
Cafeteria
SSC 212

Equity is More than a Word: It’s a Practice
Professor Bensimon will speak about the ways in which community college faculty, leaders, and staff can learn to “practice” equity as part of their professional routines. She will introduce participants to the conceptual differences in equity, equality, and diversity; the theoretical underpinnings of action research as a catalyst for self-change; and the tools to enact equity-focused action research on their own practices. The presentation will draw on Professor Bensimon’s most recent books and publications, including: Engaging the Race Question: Accountability and Equity in US Higher Education (with Alicia C. Dowd), Teachers College Press 2015; America’s Unmet Promise, published by AACU, 2015; and Design Principles for Equity and Excellence at Hispanic Serving Institutions (with Lindsey Malcom-Piqueux), published by ETS and University of Texas at San Antonio, 2015.
BGS 254
Auditorium

Canvas Learning Loop:
Receive hands-on training in Canvas and even try migrating one of your classes!
Canvas Learning Loops are intended to provide a general understanding of the similarities, differences, pros and cons of the learning management system. We will compare Canvas with Blackboard, in an effort to assist with an informed opinion of each one and how they operate. We will explore ways to import content from one system to the other, create new workflows. All offerings are hands-on using your own materials in the comparison.
Facilitated by the Faculty Center Team
BGS 249
Faculty Center

AVID in the Classroom
Join AVID faculty to learn about research-based techniques that promote student inquiry and collaboration. Make your classroom come alive with exciting, high engagement teaching strategies!
Presented by Mariana De Saracho, Ed.D., CS, Michelle Duffy, Ed.D., LA, Emily Quinlan, J.D., EWDBS, Michael Engels, CS, and Bruce Gilman, Ph.D., LA
BGS 252

Accreditation Update: Standards 1 & 4
Please join us as standard chairs, their teams and Accreditation Steering Committee members provide a status report for the Spring 2017 report. The Accrediting Commission requires wide dissemination of information that our Saddleback teams uncover, document, and write up.
Presented by Diane Pestolesi (Standard 1 Chair), and Frank Gonzalez and Tony Teng (Standard 4 Chairs)
BGS 232

@ One's Introduction to Teaching with Canvas - Test the Waters
Evaluation of Canvas is continuing through the Spring semester. In an effort to assist with the evaluation of this Learning Management System (LMS), we're making this section available to anyone interested in participating. It's completely online. For a mere one hour each day during Professional Development Week, you can log into https://canvas.instructure.com/enroll/C3NXR3 and participate in each of the four units.
Receive Flex Credit each day for participating in the daily activities. Participate in all activities, and you'll be eligible for the prize raffle!
Facilitated by the Faculty Center Team
At your computer!
Our Favorite Apps

Everyone has his or her “go to” apps. Come prepared with 3 or 4 of your favorites to share with the group. We’ll go around and everyone will share one app. In case someone already shares one of your favorites, come prepared to describe 3 or 4. If we have time, we will ask for everyone to contribute a short description or discussion about their apps, which may not have been already described at the end of the session.

Look forward to hearing everyone’s most useful apps!

Presented by Valerie Senior, Faculty Center for Student Success and Jane Horlings, Ph.D., MSE

One Book, One College Kickoff

The time has come to share Fives and Twenty-Fives, a war novel by Iraq veteran Michael Pitre, with the entire college community! Our aim is to unite the campus in spring 2016 by reading and discussing this provocative novel college wide. Our meeting will cover what accomplishments were made during the fall 2015 semester, how/where to order books for your class, website information, event dates and plans for spring 2016, and more brainstorming of ideas!

Presented by Claire Cesarea, SBS, Bruce Gilman, LA, Catherine Hayter, LA, Irene Renault, LA, Valerie Senior, Faculty Center for Student Success, and Lydia Welhan, OELR

Accreditation Update: Standards 2 & 3

Please join us as standard chairs, their teams and Accreditation Steering Committee members provide a status report for the Spring 2017 report. The Accrediting Commission requires wide dissemination of information our Saddleback teams uncover, document, discover, write up, and distribute.

Presented by Suki Fisher and Jenny Langrell (Standard 2 Chairs), and Roxanne Metz (Standard 3 Chair)

Pathway to Law School 2+2+3 –K-12 Legal Pathways – New Opportunities for Your Students

Saddleback College is one of 24 select Community Colleges in California included in a new initiative that will create a pathway to six of California’s most prestigious undergraduate institutions and their affiliated law schools. Come learn about the program and supporting events and how you can be involved.

Presented by Emily Quinlan, J.D., EWDBS

Canvas Conversation - Where Have We Been and Where Do We Go From Here?

Be informed! Last Fall, Saddleback began to evaluate the prospect of moving from Blackboard to Canvas. The evaluation has been extended through Spring. Join us for this interactive Q & A with the LMS Work Group. Discussions will include timelines for the evaluation period as well as viewpoints from those who have experimented this past semester.

Presented by LMS Workgroup Members and the Faculty Center Team

Back to Basics: Concept Maps in Science Class

Concept Mapping begins with the big picture and spreads out into the details. The visual organization enriches students’ understanding of new concepts. This workshop will demonstrate the use of concept maps in the college classroom to increase student engagement and participation. We will discuss instructor-led mapping as well as student-created maps. The workshop will focus on the use of concept mapping in the science classroom, but all disciplines can incorporate this powerful metacognitive tool.

Presented by Monica Friedrich, Ph.D., MSE

Saddleback College Student Equity Plan

The student equity plan focuses on increasing access, course completion, ESL and basic skills completion, degrees, certificates and transfer for all students as measured by success indicators linked to the CCC Student Success Scorecard, and other measures developed in consultation with local colleges. “Success indicators” are used to identify and measure areas for which disadvantaged populations may be impacted by issues of equal opportunity. Each college develops specific goals/outcomes and actions to address disparities that are discovered, disaggregating data for indicators by student demographics, preferably in program review. College plans must describe the implementation of each indicator, as well as policies, activities and procedures as they relate to student equity at the college (‘Student equity,’ 2010).

Presented by Efren Rangel, EOPS/CARE Coordinator, Hollis Casey, CS, Deanna Valdez, MSE, Ken Lee, ATAS, Orlantha Nin, TCSP and Christina Hinkle, Director of Learning Assistance

Bridging the Gap of Emotional Intelligence

Today’s workforce is rapidly changing to include diverse backgrounds, experiences, generations, and personality styles. To better address the needs of our fellow colleagues as well as our students, it is crucial to function in emotionally intelligent ways. We will be exploring the importance of “Emotional Intelligence” on a macro and micro level, and further assess our own traits for professional and personal growth.

Presented by Lindsay Yossef, OELR
Developing and Implementing the “Flipped Classroom”
Learn about the flipped learning method of instruction to engage students in active learning in and out of the classroom.
Presented by Jennifer Forouzesh MSN, HSHS and Pat McGinley, Ph.D., HSHS

Using Google Drive to Access and Manage Your Class Documents From Anywhere
In this session, you’ll learn how to use Google Drive to securely store, access, and manage your classroom documents from any computer with an internet connection. No more lugging around hard copies, searching for files in a drawer, or backing up your work on a flash drive. Google Drive even allows you to edit and automatically save Word docs, Excel files, PowerPoints and more online without downloading to a computer. I will even help you set up your Google account during the session so you can start to use it immediately thereafter.
Presented by Lindsay Donaldson, SBS

Question & Answer Session With A Financial Advisor; Zuk Financial
Gene Bowan, a Registered Investment Advisor Representative and Certified Estate Planner™ with Zuk Financial Group and National Planning Corporation, has been participating in our flex week presentations for the past 10+ years, presenting on various financial subjects and providing valuable financial education for our employees. This week he will be offering a Question and Answer Session, where you can ask questions on any financial topic, including: 1. CalSTRS and CalPERS Pension Benefits 2. Social Security and MediCare 3. 403(b) and 457(b) accounts 4. Traditional vs. Roth Savings Accounts 5. Living Trusts 6. Tax Reduction Strategies 7. The Stock Market and Today’s Economic Outlook.
Presented by Gene Bowan, Financial Advisor, Zuk Financial Group, gbowan@zukfinancial.com

Hands-on – VoiceThread Interactive Online Lectures
Take your discussion boards to another level! VoiceThread is a great tool to create engaging video and audio discussions. Focus students on your online lectures by infusing conversation in them. Now, VoiceThread is integrated with Blackboard, making connection with your students even easier.
Presented by the Faculty Center Team, Valerie Senior, Vivian Nguyen & Thomas MacKenzie

ADVOCATE: Student Discipline and Student Support Online System
Take this opportunity to view a demonstration on how to submit student discipline and student support requests through our new Advocate system. Learn how these requests are processed and followed. We will discuss resources available on campus and in our community
Presented by Juan Avalos, Ph.D., VP Student Services, Leanne Bean, Executive Assistant, Student Services, Jeanne Harris-Caldwell, Director of Student Health Center, Pat Higa, Chief of Police and Terence Nelson, VETS Coordinator

Three High-Leverage Strategies for Improving Completion and Closing the Equity Gap
To improve completion of college-level courses in English and math for all students, but especially those ethnic groups that are disproportionately impacted by current practices, we must adopt accelerated and co-requisite models of remediation and change our placement policies to allow more students to enroll directly into college-level courses. This presentation will show how community colleges across the country are implementing these changes and the dramatic increases in completion for all students occurring as a result.
Presented by Carrie Goulding and Jake Williams; LA

Veterans Art Project
Come on in to Arts 209 and experience an informational meeting about the Veterans Art Project. Make and complete a ceramic project. This is intended to raise awareness about our Veteran community and help spread the word about the Veterans Art Project. Which is a fee free Ceramic/Art activity that is held weekly on the Saddleback Campus. The Veterans Art Project class is intended to help Veterans during their transition to civilian life.
Presented by Steve Dilley, FAMT
Online Education Initiative (OEI) and the Course Exchange

The Online Education Initiative offers many options for California’s Community Colleges, including opportunities for professional development, resources for students and a universal LMS. This session will provide an overview of the OEI, including related services such as online tutoring, student readiness, course reviews and opportunities to participate in the Course Exchange. Participants will also learn more about what it means for Saddleback to serve as a pilot college for the OEI.

Presented by Marina Aminy, Ph.D., Interim Dean of Online Education and Learning Resources

Saddleback College Academic Senate Spring General Meeting

Join us for the first meeting of the Spring Semester!

We will be addressing our normal business items and providing updates on Preparedness, Enrollment Management, committee structures within the district and curriculum concerns.

Hosted by the Academic Senate, Saddleback College

Accreditation Through the Lens of DE

The ACCJC’s 2015 publication Guide to Evaluating and Improving Institutions features dozens of new objectives and requirements specific to Distance Education. This session will provide an overview of these requirements and offer suggestions for all stakeholders to consider the relevance of DE in the college’s mission, instruction, services and institutional planning.

Presented by Marina Aminy, Ph.D., Interim Dean of Online Education and Learning Resources

ePortfolios for Student Success: A Pilot Project

Join us to learn about the ePortfolio Pilot Project taking place in the spring semester. Twenty faculty from across the campus will be having their students create and utilize ePortfolios in a single class. Based on their experiences, recommendations will then be made for using ePortfolios collegewide in order to document student achievements and ISLO attainment.

Presented by Claire Cesareo, SBS, Valerie Senior, Faculty Center for Student Success, Barbara Cox, EWDBS, Heidi Ochoa, FA and Brock Schermerhorn, EWDBS

SOCCCD Faculty Association Meeting & Luncheon

Please join the Faculty Association for lunch and a presentation by the Executive Director of FACCC (Faculty Association of California Community Colleges), Jonathan Lightman. FACCC is a statewide organization that advocates with state and federal lawmakers solely on behalf of California community college faculty on issues such as faculty rights, part-time concerns, academic freedom, and retirement benefits, among many others.

Hosted by Claire Cesareo, President, SOCCCD Faculty Association

Spring 2016 College-Wide Student Success Kick-Off Meeting

Members of the Saddleback College Student Success Committee, please plan to attend our first Spring semester meeting. All faculty and staff are welcome, but current SS Committee members, please mark your calendars!

Presented by Bruce Gilman & Penny Skaff, Student Success Co-Chairs

What Is Perkins And What Can It Do For My Program?

Learn what Perkins is, how it is funded, what the requirements are and how your Career Focused Programs can benefit from these funds. This information session is intended for faculty, counselors and administrators.

Presented by John Jaramillo, Dean, EWDBS, and Mira Manchik, Senior Admin., EWDBS

Animated Videos in the Classroom: Improve Remediation and Retention On-site or Online

Do you find yourself correcting the same mistakes again and again? This session introduces videos designed for common problems in the classroom, especially with regard to writing. Funded by the Basic Skills Initiative, the videos address bad habits, strategies for success, and common errors in student writing. During the presentation, you will preview several videos and learn about ways to use them in your classes, whether online or on-site, such as embedding them in Blackboard or linking to them via your comments in Turnitin. Finally, you will have an opportunity to suggest topics for future videos, especially videos that might be useful to teachers across departments and disciplines.

Presented by Brett Myhren, LA

Professional Development Week
Common Assessment Initiative: Reimagining Student Success

The Common Assessment Initiative promises to deliver a single assessment for use at all of California’s 113 colleges. The planning, formation, and implementation of the test is a major undertaking sponsored by the California Community College Chancellor’s Office. This session will provide an overview of the CAI’s goals and current progress, and provide an update on the role of Saddleback College as both a grant partner and a pilot college for the CAI.

Presented by Marina Aminy, Ph.D., Interim Dean of Online Education and Learning Resources

IEDs of the Mind: Michael Pître’s Fives and Twenty-Fives and the Literature of Trauma

Michael Pître’s 2014 novel *Fives and Twenty-Fives* dramatizes the traumas of war and their psychological after-effects. As such, it represents a contribution to the literature of trauma—poems, plays, or novels that expose readers to individual, social, and historical traumas. Contemporary trauma texts often use experimental literary techniques that powerfully mirror the fragmentation and narrative disruptions of post-traumatic testimonials and create a sense of disorientation and compulsive re-experiencing for the reader that enables him/her to empathize with the disordered mental states of trauma survivors. This presentation will read Pître’s novel in the light of trauma theory, an interdisciplinary approach to trauma texts combining elements of psychology, history, and cultural criticism.

Presented by Ray Zimmerman, Ph.D., LA

SchoolsFirst FCU Retirement Workshop

Why is it a good idea to supplement your CalSTRS or CalPERS pension?

Teachers: On average you will retire with 26 years of service and CalSTRS will replace 63% of your salary.

Classified Employees: On average you will retire with 22 years of service and CalPERS will replace 50% of your salary.

In this workshop, you will learn:
• What retirement plan options are available to you – tax-deferred 403(b) and 457(b) savings plans or ROTH 403(b) where contributions and earnings are tax-free on withdrawal
• How much you should be saving each month
• How to become a SchoolsFirst FCU Member and start your retirement plan.

Presented by Marcus Eden, Retirement Plan Associate, SchoolsFirst Federal Credit Union, jeden@schoolsfirstfcu.org

Hands-on – Video Creation in 5 minutes or less!

☑ Bring your own laptop. Discover how to create your own instructional video in 5 minutes or less!
☑ Be sure you have a headset with microphone for recording

Presented by the Faculty Center Team, Valerie Senior, Vivian Nguyen & Thomas MacKenzie

History of Career and Technical Education in the U.S.

Career and Technical Education as we know it today has its roots in the founding of the United States. From the start, a strong knowledge base and skill set for citizens were considered important to the success of democracy. In this session you will learn of the transition from Awakening of CTE in 1776 to the Modern Day Academic Programs.

Presented by John Jaramillo, Dean, EWDBS, and Mira Manchik, Senior Admin, EWDBS

Professional Development (Flex) Committee Meeting

Meeting for all “Flex Reps” for each division and other members of the Professional Development Committee. Meeting is open to all interested faculty, staff, and administrators. We will be discussing the results of the fall Professional Development survey that was administered to all employees of Saddleback College.

Presented by Jane Horlings, Ph.D., Flexible Calendar Coordinator

➤ Week-At-A-Glance is @ http://goo.gl/9syLpQ
Thursday, January 14, 2016

8:00 am
Presidents’ Faculty Breakfast
Come to enjoy a hearty breakfast and learn what’s in store for the new semester.
College President Dr. Tod A. Burnett and Academic Senate President Blake Stephens will provide
a comprehensive update and discuss key issues impacting the college over the coming semester.
All full time and part-time faculty are invited, and encouraged to attend this breakfast!
Hosted by Dr. Tod A. Burnett, President, Saddleback College, and Blake Stephens, President, Academic Senate
Cafeteria
SSC 212

10:00 am
Office 2013, One Drive and the SBC Portal
Office 2013 will soon be the new office suite on campus. An overview of the new features
available will be reviewed as well as an introduction of SharePoint 2013, One Drive, and the SBC Portal,
which are new ways for departments and employees to collaborate and share information.
Presented by Jan Mastrangelo, Application Specialist Technology Services
and Rob Hartman, Webmaster Saddleback College
LRC 209

10:00 am
10:30 pm
Geek Report: Internet of Things and What’s Happening with Analytics?
At this session we will do our usual update on the latest district-wide technology projects and then you get two
additional topics at no extra cost! Jim Gaston will do a presentation on the "Internet of Things" and Bob Bramucci
will update you on "What’s Happening with Analytics." We’ll plan on plenty of time for questions and we would
also like to hear your feedback on how we can improve the level of service we provide the colleges. Please join us!
Presented by Bob Bramucci, Ph.D., Vice Chancellor Technology & Learning Services, SOCCCD,
and Jim Gaston, District Director, IT – Academic Systems, SOCCCD
BGS 144
(Small Auditorium on 1st floor)

10:30 am
noon
CalSTRS Retirement Workshop
This workshop will help you understand all of the CalSTRS benefits available to you.
It explains how your retirement benefit is calculated, the retirement application process
and the steps to your successful CalSTRS retirement. Please join us for a very informative meeting.
Presented by Michael Lynch, CalSTRS Benefits Counselor and Coordinator,
and Teddi Lorch, Executive Director, Human Resources & Employer/Employee Relations, SOCCCD
BGS 232

noon
4:30 pm
Division and Department Meetings
See pages 7 – 9 for complete schedule

4:30 pm
6:45 pm
Presidents’ Part-Time Faculty Dinner
Part-time faculty members are invited to attend the Presidents’ Associate Faculty Dinner, which
features a welcome by Saddleback College President Dr. Tod A. Burnett, and Faculty Association
President, Claire Cesareo. After an overview of SSSP core services, faculty will participate in an
interactive training session led by the college’s AVID for Higher Education team.
4:30 pm: Reception ♦ 5:00 pm: Dinner & Presidents’ Welcome
5:30 pm: Faculty Role in supporting SSSP Core Services ♦ 6:00 pm: AVID for Higher Education
Associate faculty members who attend the entire program (from 4:30-6:45pm) will receive a $50 stipend.
Full-time faculty members are also welcome to attend, and will receive Flex hours.
Hosted by Dr. Tod A. Burnett, President, Saddleback College
Cafeteria
SSC 212

Variable Eve.
Times
Division and Department Meetings For Part-Time Faculty
See pages 7 – 9 for complete schedule

Friday, January 15, 2016

8:30 am
Command Performance!
Is your Program Review due for live presentation to Consultation Council this semester? If yes, are you
ready to deliver a hit performance? This session will help you put that hard-earned Program Review
information to work at the highest decision-making level of the college! You will learn the keys to preparing
and delivering an award-winning script that will get your accomplishments recognized, your plans supported,
and your needs heard. Take away? Your own template for Program Review Presentation success!
Presented by Barbara Cox, Chair, EPA and Heidi Ochoa, PR and AUO Coordinator
BGS 252

9:30 am
Department Chairs, Admins., & Administrators Meeting
This session will provide updates on priority instructional issues including
enrollment, curriculum, and class scheduling. While intended for department chairs,
division deans, and division administrative assistants, everyone is invited to attend.
Presented by Kathy Werle, Ph.D., Vice President for Instruction, Saddleback College
BGS 254
Auditorium
10:00 am
noon
Canvas Learning Loop:
Receive hands-on training in Canvas and even try migrating one of your classes!
Canvas Learning Loops are intended to provide a general understanding of the similarities, differences, pros and cons of the learning management system. We will compare Canvas with Blackboard, in an effort to assist with an informed opinion of each one and how they operate. We will explore ways to import content from one system to the other, create new workflows. All offerings are hands-on using your own materials in the comparison.
Facilitated by the Faculty Center Team

11:30 am
1:30 pm
Presidents’ Classified Staff Luncheon
Come to enjoy a hearty lunch and learn what’s in store for the new semester.
College President Dr. Tod A. Burnett, the President of the Classified Senate, and the President of CSEA will provide a comprehensive update and discuss key issues impacting the college over the coming semester.
Hosted by Dr. Tod A. Burnett, President, Saddleback College, the President, Classified Senate and the President, CSEA

Professional Development Week

Division & Department Meetings

Advanced Technology & Applied Science

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<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>January 14</td>
<td>1:00 – 3:00 pm</td>
<td>Division Meeting</td>
<td>BGS 144</td>
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<tr>
<td>January 14</td>
<td>7:00 – 9:00 pm</td>
<td>Part-time Faculty Meeting (FT &amp; PT)</td>
<td>BGS 144</td>
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Department Meetings

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<th>Date</th>
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<tbody>
<tr>
<td>January 14</td>
<td>3:00 – 4:30 pm</td>
<td>Automotive Technology</td>
<td>VIL 7-02</td>
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<tr>
<td>January 14</td>
<td>6:00 – 7:00 pm</td>
<td>Electronic Tech./Computer Maint. Tech.</td>
<td>VIL 21-1</td>
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<tr>
<td>January 14</td>
<td>5:30 – 7:00 pm</td>
<td>Env. Studies/Marine Science Technology</td>
<td>VIL 31-1</td>
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<tr>
<td>January 14</td>
<td>3:00 – 5:00 pm</td>
<td>Fashion</td>
<td>BGS 104</td>
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<tr>
<td>January 13</td>
<td>4:00 – 6:00 pm</td>
<td>Foods &amp; Nutrition</td>
<td>VIL 3-03</td>
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<tr>
<td>January 14</td>
<td>4:00 – 5:30 pm</td>
<td>Graphic Communications/Graphic Design</td>
<td>VIL 8-02</td>
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<tr>
<td>January 14</td>
<td>3:00 – 4:00 pm</td>
<td>Interior Design</td>
<td>BGS 132</td>
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Community Education, Emeritus Institute & K-12 Partnerships

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<tbody>
<tr>
<td>January 13</td>
<td>2:00 – 3:30 pm</td>
<td>Division Meeting, Division Managers &amp; Staff</td>
<td>HS 132</td>
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<tr>
<td>January 14</td>
<td>noon – 1:30 pm</td>
<td>Department Chairs, Emeritus Institute</td>
<td>HS 132</td>
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<tr>
<td>January 14</td>
<td>2:00 – 4:00 pm</td>
<td>Division Meeting (FT &amp; PT), Emeritus Institute</td>
<td>HS 102</td>
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Counseling Services

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<tr>
<td>January 14</td>
<td>8:00 – 5:00 pm</td>
<td>General Counseling Division Meeting</td>
<td>SSC 166</td>
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**Economic & Workforce Development and Business Sciences**

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<tr>
<td>January 14</td>
<td>3:00 – 4:30 pm</td>
<td>Division Meeting (FT &amp; PT faculty invited)</td>
<td>BGS 232</td>
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<td><strong>Department Meetings</strong></td>
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<tr>
<td>January 14</td>
<td>11:30 – 1:30 pm</td>
<td>Accounting</td>
<td>O’Neill’s Restaurant</td>
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<td>January 14</td>
<td>1:30 – 3:00 pm</td>
<td>Computer Information Management</td>
<td>BGS 201</td>
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<td>January 14</td>
<td>6:30 – 8:00 pm</td>
<td>Business</td>
<td>BGS 201</td>
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<td>January 16</td>
<td>1:00 – 4:00 pm</td>
<td>Real Estate</td>
<td>BGS 201</td>
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**Fine Arts & Media Technology**

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<tr>
<td>January 14</td>
<td>1:30 – 2:30 pm</td>
<td>Division Meeting</td>
<td>McKinney Theatre</td>
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<td><strong>Department Meetings, for All Faculty and Staff</strong></td>
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<td>January 14</td>
<td>2:30 – 3:30 pm</td>
<td>Art</td>
<td>FA 207</td>
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<td>January 14</td>
<td>2:30 – 3:30 pm</td>
<td>Art History</td>
<td>Starbucks</td>
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<td>January 14</td>
<td>2:30 – 3:30 pm</td>
<td>CTVR</td>
<td>VIL 5-18</td>
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<td>January 14</td>
<td>2:30 – 3:30 pm</td>
<td>Music</td>
<td>FA 101</td>
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<td>2:30 – 3:30 pm</td>
<td>Photography</td>
<td>LRC 165</td>
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<tr>
<td>January 14</td>
<td>2:30 – 3:30 pm</td>
<td>Speech</td>
<td>LRC 101</td>
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**Health Sciences & Human Services**

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<td>January 14</td>
<td>9:30 – 11:30 am</td>
<td>Nursing Program Meeting</td>
<td>HS 207</td>
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<td>January 14</td>
<td>noon – 1:30 pm</td>
<td>Department Chairs Meeting</td>
<td>HS 238</td>
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<tr>
<td>January 14</td>
<td>2:00 – 4:30 pm</td>
<td>HSHS Division Meeting</td>
<td>HS 145</td>
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**Kinesiology and Athletics**

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<td>January 14</td>
<td>1:00 – 3:00 pm</td>
<td>Division Meeting (FT &amp; PT Faculty and Staff)</td>
<td>PE 501</td>
</tr>
<tr>
<td>January 14</td>
<td>3:00 – 5:00 pm</td>
<td>Athletic Coaches Meeting</td>
<td>PE 501</td>
</tr>
</tbody>
</table>

**Liberal Arts**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 14</td>
<td>noon – 1:00 pm</td>
<td>Division Luncheon (FT &amp; PT)</td>
<td>Staff Lounge LRC 331</td>
</tr>
<tr>
<td>January 14</td>
<td>1:00 – 3:30 pm</td>
<td>Division Meeting (FT &amp; PT)</td>
<td>LRC 104</td>
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<tr>
<td></td>
<td></td>
<td><strong>Department Meetings (FT &amp; PT)</strong></td>
<td></td>
</tr>
<tr>
<td>January 14</td>
<td>10:00 – noon</td>
<td>English</td>
<td>LRC 144</td>
</tr>
<tr>
<td>January 14</td>
<td>3:30 – 5:30 pm</td>
<td>English SLO Assessment</td>
<td>LRC 144</td>
</tr>
<tr>
<td>January 14</td>
<td>3:30 – 5:30 pm</td>
<td>ESL</td>
<td>LRC 337</td>
</tr>
<tr>
<td>January 14</td>
<td>3:30 – 4:30 pm</td>
<td>Humanities/Philosophy</td>
<td>BGS 349</td>
</tr>
<tr>
<td>January 14</td>
<td>3:30 – 5:30 pm</td>
<td>International Languages</td>
<td>LRC 104</td>
</tr>
<tr>
<td>January 14</td>
<td>3:30 – 4:30 pm</td>
<td>Journalism</td>
<td>LRC 116</td>
</tr>
<tr>
<td>January 14</td>
<td>10:00 – noon</td>
<td>Reading</td>
<td>LRC 215</td>
</tr>
</tbody>
</table>
## Division & Department Meetings

### Mathematics, Science & Engineering

<table>
<thead>
<tr>
<th>January 14</th>
<th>12:00 – 2:30 pm</th>
<th><strong>Division Meeting</strong>&lt;br&gt;Lunch at noon, meeting at 12:30</th>
<th>SM Lounge</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Department Meetings</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| January 14 | 2:30 – 4:30 pm | Astronomy/Physics | SM 101 |
| January 14 | 2:30 – 3:30 pm | Biological Sciences | SM 202 |
| January 14 | 2:30 – 4:30 pm | Chemistry | SM 206 |
| January 14 | 2:30 – 4:00 pm | Geology/Marine Science | SM 130 |
| January 14 | 2:30 – 4:30 pm | Mathematics | SM 309A |

| January 14 | 3:30 – 4:30 pm | Biology Meeting – Part-Time Faculty | SM 246 |
| January 14 | 6:15 – 7:00 pm | Math– Part-Time Faculty | SM 309A |
| January 14 | 6:15 – 7:00 pm | Computer Science– Part-Time Faculty | SM 346 |
| January 14 | 7:00 – 8:00 pm | Division– Part-Time Faculty | SM 309A |
| January 14 | 8:00 – 9:00 pm | Chemistry– Part-Time Faculty | SM 207 |
| January 14 | 8:00 – 9:00 pm | Biology– Part-Time Faculty; Class Specific Meetings (Bio 20 & Bio 11) | SM 246 |

### Online Education & Learning

| January 14 | noon – 1:30 pm | **Division Meeting** | LRC 208 |

### Social & Behavioral Sciences

| January 14 | noon – 1:00 pm | **Division Luncheon** | BGS 340 |
| January 14 | 1:00 – 3:00 pm | **Division Meeting** | BGS 340 |

| **Department Meetings** | | | |

| January 14 | 3:00 – 4:00 pm | Economics | BGS 345 |
| January 14 | 3:00 – 5:00 pm | Geography | BGS 347 |
| January 14 | 11:00 – noon | Sociology | BGS 345 |

### NOTES:


➤ Online Reporting of Professional Development Hours: [http://www.saddleback.edu/asanet/inservice/spring/](http://www.saddleback.edu/asanet/inservice/spring/)

☑ Note that the following events will be videotaped, and you may watch these independently for flex credit:
   ▶ The 2 hour-long Accreditation presentations (11:30 am and 1:30 pm on Tuesday), ▶ the Geek Report (10:30 am Thursday), and ▶ the AVID presentation at the Presidents’ Part-Time Faculty Dinner on Thursday evening.

cke NOTE: Flex activities take place on the Saddleback College Campus. The Faculty Association Luncheon on Wednesday is at Saddleback College. Saddleback College campus maps, showing parking lots are online at: [http://www.saddleback.edu/maps/](http://www.saddleback.edu/maps/)

Parking permits are required at all times, all days. Information on parking and parking permits is at: [http://www.saddleback.edu/police/parking](http://www.saddleback.edu/police/parking).

Parking permits are purchased online through a link available in MySite. Information is @ [http://www.saddleback.edu/police/parking](http://www.saddleback.edu/police/parking).

Flex Hour Reporting of: Non-Professional Development Week Campus-Wide Events, Division & Department Meetings, Faculty Center (FCSS) Activities & Partners in Algebra Mentors can be done by filling out a fast & simple online Google form! Saves you time... and no Flex Rep signature required. Click on the appropriate link under Individual Activities on the Flex Webpage.

For example, you can report attendance at division and departmental meetings outside of Professional Development/Flex weeks. You may report these via the new Google Form (link on the Professional Development website: [http://www.saddleback.edu/flex](http://www.saddleback.edu/flex)).

★★★ Note that you still report your Fall and Spring Professional Development (Flex) Week hours the same way, through the drop-down reporting menu. These Google reporting forms are for non-PD week activities!

For conference attendance and all “big” projects, the Individual Activity report form is still required. Faculty who participate in more individualized or lengthy/substantive individual activities for Flex Credit will still use the Individual Activity Reporting Form. You can access the form online on the college website, Quick Links: Faculty & Staff; For Faculty; Professional Development website: [http://www.saddleback.edu/flex](http://www.saddleback.edu/flex).

☑ Don’t forget to get your division flex rep to sign these. E-signatures are great!

★★ You can also earn flex credit for working on SLOs and attending a 2nd committee (besides the one that is contractual). About the only “extra” committee work that doesn’t count is being on a job search committee.

If you have questions about the Professional Development/Flex program, check out the single-page [Flex FAQ](http://goo.gl/xtnjjJ). It’s on the Professional Development website, along with the somewhat longer, Program Handbook.

Professional Development at The Saddleback College Faculty Center for Student Success

For faculty workshops and training, please go to our website: [http://goo.gl/zXkseJ](http://goo.gl/zXkseJ). Check the website for upcoming events, training on Learning Management System, and other instructional technology tools.

The Faculty Center for Student Success provides faculty workshops and training that promote excellence in teaching to ensure the highest level of student learning for on-campus, blended, flipped, or fully online classes. We can meet with faculty one-on-one, telephone, online meeting via teleconference, or in group sessions. Let us know how we can help you!