## SADDLEBACK COLLEGE – ACADEMIC SENATE MINUTES

May 15, 2013 – 2:00 p.m. to 4:00 p.m.
AGB Conference Room 106

<table>
<thead>
<tr>
<th>Senate Officers:</th>
<th>47</th>
<th>Kinesiology &amp; Athletics</th>
<th>(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bob Cosgrove, Ph.D. President</td>
<td>Present 48</td>
<td>Brandee Craig (Fall)</td>
<td>Absent</td>
</tr>
<tr>
<td>Bruce Gilman, Ph.D., Vice Pres.</td>
<td>Present 49</td>
<td>Karen Jacobsen</td>
<td>Present</td>
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<tr>
<td>Kim Stankovich, Vice Pres.</td>
<td>Present 50</td>
<td>Jennifer Higginson (Spring)</td>
<td>Present</td>
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<tr>
<td>Dan Walsh, President Elect</td>
<td>Present 51</td>
<td></td>
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<tr>
<td>Alannah Rosenberg, Ph.D., Past Pres</td>
<td>Present 52</td>
<td>Liberal Arts</td>
<td>(4)</td>
</tr>
<tr>
<td>Kim d’Arcy, Psy.D., Secretary</td>
<td>Present 53</td>
<td>Michelle Duffy</td>
<td>Present</td>
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<tr>
<td></td>
<td>Present 54</td>
<td>Roni Lebauer</td>
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<tr>
<td></td>
<td>Present 55</td>
<td>Gary Luke</td>
<td>Present</td>
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<tr>
<td>Senators:</td>
<td>59</td>
<td>Math, Science &amp; Engineering</td>
<td>(4)</td>
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<tr>
<td>Advanced Tech &amp; Applied Science</td>
<td>(2) 56</td>
<td>Carol Ziehm</td>
<td>Present</td>
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<tr>
<td>Suzanne Hewitt</td>
<td>Present 57</td>
<td>Janet Bagwell (Alt)</td>
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<tr>
<td>Arlene Thomas</td>
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<tr>
<td>Associate Faculty</td>
<td>(4) 60</td>
<td>Jane Horlings (Fall)</td>
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<tr>
<td>Bruno Passarelli, MSE</td>
<td>Present 61</td>
<td>Sumaya McCleave</td>
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<td></td>
<td>Present 62</td>
<td>Kia Shafe (Fall)</td>
<td>Absent</td>
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<tr>
<td>Business Science and Econ &amp; Wkfc Dev</td>
<td>(2) 63</td>
<td>Jeanne Smith</td>
<td>Present</td>
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<tr>
<td>Don Bowman</td>
<td>Present 64</td>
<td>Steve Teh (Spring)</td>
<td>Present</td>
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<tr>
<td>Rebecca Knapp</td>
<td>Absent 65</td>
<td>Karla Westphal (Spring)</td>
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<tr>
<td>Counseling Services</td>
<td>(2) 67</td>
<td>Online Educat &amp; Learning Resources</td>
<td>(1)</td>
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<tr>
<td>Pam Barr</td>
<td>Present 68</td>
<td>Ana Maria Cobos (Fall)</td>
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<tr>
<td>Mike Engels</td>
<td>Absent 69</td>
<td>Wendy Gordon (Spring)</td>
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<td>Sharon Nussenbaum (Alt)</td>
<td>Present 70</td>
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<td>Emeritus Institute</td>
<td>(1) 72</td>
<td>Bill Billingsley</td>
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<tr>
<td>Brad McReynolds (Spring)</td>
<td>Absent 73</td>
<td>Howard Gensler</td>
<td>Present</td>
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<tr>
<td>Larissa Roostee (Fall)</td>
<td>Absent 74</td>
<td>Maureen Smith</td>
<td>Present</td>
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<td></td>
<td>75</td>
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<tr>
<td>Fine Arts &amp; Media Technology</td>
<td>(3) 76</td>
<td>Social and Behavioral Sciences</td>
<td>(3)</td>
</tr>
<tr>
<td>Scott Farthing (Fall)</td>
<td>Absent 77</td>
<td>Marlene Sais, Classified Senate</td>
<td>Present</td>
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<tr>
<td>Tom O’Leary (Spring)</td>
<td>Absent 78</td>
<td>Chelsea Goossens, ASG</td>
<td>Absent</td>
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<tr>
<td>Stephen Robertson</td>
<td>Absent 79</td>
<td>Eric Bremen, ASG</td>
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<tr>
<td>Norm Weston</td>
<td>Present 80</td>
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<tr>
<td>Health Sciences &amp; Human Services</td>
<td>(3) 82</td>
<td>Shared Governance Group Representative</td>
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<tr>
<td>Kim Branch-Stewart</td>
<td>Present 83</td>
<td>Don Busche; Juan Avalos; Gary Poertner; Kathy Werle; Estella Castillo-Garrison; Claire Cesareo-Silva; Kris Leppien-Christensen; Karah Street; Heidi Ochoa; Carol Hilton; Kevin O’Connor; Penny Skaff; Sharon Nussenbaum; Francesca Wicks; James Quam</td>
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<tr>
<td>Pat McGinley</td>
<td>Present 84</td>
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<tr>
<td>Diane Pestolesi</td>
<td>Present 85</td>
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<td></td>
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<tr>
<td>Transfer, Career &amp; Special Programs</td>
<td>(1) 87</td>
<td>Visitors and Other Guests</td>
<td></td>
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<tr>
<td>Georgina Guy</td>
<td>Present 88</td>
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</tbody>
</table>

**Visitors and Other Guests**

- Don Busche; Juan Avalos; Gary Poertner; Kathy Werle; Estella Castillo-Garrison; Claire Cesareo-Silva; Kris Leppien-Christensen; Karah Street; Heidi Ochoa; Carol Hilton; Kevin O’Connor; Penny Skaff; Sharon Nussenbaum; Francesca Wicks; James Quam
1. CALL TO ORDER

The meeting was called to order at 2:04 pm.

2. INTRODUCE AND WELCOME GUESTS

Juan Avalos; Janet Bagwell (sub – Roni Lebauer); Don Busche; Estella Garrison; Carol Hilton; Kris Leppien-Christensen; Sharon Nussenbaum (sub – Mike Engels); Kevin O’Connor; Penny Skaff; Kathleen Werle; Gary Poertner; Claire Cesareo-Silva; Karah Street; Heidi Ochoa; Penny Skaff; Francesca Wicks; James Quam

3. ADOPTION OF AGENDA

Dan Walsh moved, it was seconded by Wendy Gordon, and was approved that the agenda be adopted.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Alannah Rosenberg moved, it was seconded by Wendy Gordon and affirmed that the minutes from May 1, 2013 be approved.

5. PUBLIC COMMENTS

Mark McElroy (handout passed out) provided an update on the stadium renovation proposal, indicating there has been a meeting with key people to discuss moving forward with the renovation. He was asking for faculty support on the matter.

Diane Pestolesi was requesting for notification to go out to the divisional areas with regards to submitting the necessary paperwork for hiring new faculty positions.

Carol Ziehm reported that after many years, she would be saying farewell as a Senator due to a conflict with her teaching schedule.

Don Bowman reported the CTE committee will kick-off during the fall in-service week.

Kathleen Werle, the new Vice President of Instruction, provided a brief introduction and information about herself.

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor. Please see handouts.

7. ADOPTION OF CONSENT CALENDAR ITEMS

Alannah Rosenberg moved, it was seconded by Maureen Smith and passed by voice vote to approve the consent calendar items.
Dan Walsh moved to reconsider the vote of adopting the consent calendar items, it was seconded by Bruce Gilman and passed by voice vote.

Dan Walsh moved to pull the Cosmetology Program Review.

Karla Westphal moved, and it was seconded by Dan Walsh and passed by voice vote to approve the following consent calendar items: Transfer Degrees and the Alt. Fuel Vehicle Specialist Certificate.

Dan Walsh moved, it was seconded by Kimberly Stankovich and passed by voice vote to table the Cosmetology Program Review.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Maureen Smith moved, it was seconded by Georgina Guy and passed by voice vote that the list of faculty to sit on Committees be approved.

B. Accreditation

Don Busche reported each of the four Standard Chairs will submit drafts to Claire Cesareo-Silva on June 11th. Don reported the next meeting will be on June 25th. Bob Cosgrove reported there will be significant changes to accreditation, especially with regards to DE.

C. Curriculum

Kris Leppien-Christensen reported a Co-Chair for the fall semester is still needed for the Curriculum Committee.

D. Wait List Committee

Karla Westphal (PowerPoint Presentation) reported on the following Wait List items: results of a recent student survey (1700+ responses), student/faculty concerns, courses that were the most difficult to register for, and a proposed wait list process, which included faculty being able to opt out of the proposed plan. Karla also reported the funding for a wait list process has already been put forth by District IT. Jeanise Bartiromo will send out electronic copies of the presentation.

E. Spring Plenary Session 4/18-20/13 Highlights

Kimberly Stankovich discussed the Common Core Standards within K-12 schools, in which several concerns were expressed (i.e. issues with courses, test structure, etc.). Please visit Smarterbalanced.org for more information. Various
faculty members discussed the possibility of changes to curriculum, CID, and Transfer degrees coming down from the state, but also recognize that these changes have a long way to go within legislation.

F. Foreign Language Services Program Proposed Lease Agreement

Juan Avalos provided an update on the FLS Program, which will now be going through Community Education. Community Education will oversee the program with regards to marketing, space, etc. Juan Avalos and Kevin O’Connor provided insight into the decision making process. Carol Hilton provided information on the revenue that will be coming to the college, with a small portion returning to Community Education.

G. Saddleback College Recommendations

Smoking Policy Draft- Carol Hilton provided an update on the proposed smoking policy on campus and the various planned designated smoking areas. Faculty discussed issues with the student survey, designation as a smoke free campus, and enforcement concerns.

Dan Walsh moved, it was seconded by Jennifer Higginson and passed by voice vote that the Academic Senate not support the current proposed smoking policy, but instead supports the Senate’s previous position to be a smoke-free campus.

Proposed Parking Fee Rates Draft - Carol Hilton discussed the proposed increase in parking fees due to maintenance costs and sustaining the parking program. Bill Billingsley discussed faculty association issues, in which the staff parking fees was fixed within the faculty contract. Carol requested for Senate support with the proposed parking fee “package,” with the exception of the negotiated faculty/staff parking fees. Dan Walsh expressed his concerns with supporting the philosophy that faculty/students should pay the same amount for parking passes.

Howard moved, it was seconded by Pat McGinley to not support the proposed Parking Fee Rates Draft.

Alannah Rosenberg moved, it was seconded by Dan Walsh and passed by voice vote to table the motion.

H. Equity and Diversity Committee Recommendation: Restroom and Locker Room Access Policy Draft

Claire Cesareo-Silva discussed the proposed policy draft. Jennifer Higginson expressed concerns with enforcement, needing additional time for discussion and the need for an additional bathroom.
Karla Westphal moved, it was seconded by Michelle Duffy and passed by voice vote to support the first two paragraphs of the Restroom and Locker Room Access at Saddleback College proposed policy draft, with the understanding that the third paragraph be reviewed and revised.

Karla Westphal moved, it was seconded by Bruce Gilman and passed by voice vote to extend the Senate meeting by 10 mins.

I. AG Building Reconfiguration

Not discussed.

J. Big Ideas for Discussion

Not discussed.

9. NEW BUSINESS

A. CSUF and Saddleback College Strategic Transfer Agreement

Not discussed.

B. BAARC

Dan Walsh reported to review the upcoming BOT agendas.

C. Delegation of Authority to Senate Executive Officers

Jeanne Smith moved, it was seconded by Wendy Gordon and passed by voice vote that the delegation of authority to Senate Executive Officers be approved.

D. Proposed Summer Schedule

Dan Walsh reported Senate will meet during the following dates: June 5th, July 3rd, July 31st and August 14th during in-service.

E. New Matriculation Policies

Penny Skaff discussed the following matriculation items: confusion with high school students having/not having to matriculate, college of record issues, and agreed upon changes with Admissions and Records.

10. COMMITTEE REPORTS

A. Executive
No report.

B. Senate Standing Committee
No report.

C. College, Division & District Committee
No report.

11. DIVISION REPORTS
No report.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association
No report.

B. Student Government
No report.

C. Classified Staff
No report.

13. ADJOURNMENT – The meeting was adjourned at 4:21 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from May 1, 2013
Agenda Item 6.A President’s Report, May 15, 2013
Agenda Item 8.A Approval of Faculty to Sit on Committees
Agenda Item 8.G.1 Smoking Policy DRAFT
Agenda Item 8.G.2 Proposed Faculty & Staff Parking Fee Rates DRAFT
Agenda Item 8.H Restroom and Locker Room Access Policy DRAFT
Agenda Item 9.A California State University, Fullerton and Saddleback College Strategic Transfer Agreement, Updated: March 22, 2013
Agenda Item 9.E Recommendations from the Matriculation Advisory Committee May 3, 2013