



## **Board of Directors Goals and Expectations 2022-2023**

I understand that as a member of the Board of Directors of the Saddleback College Foundation, I have a fiduciary responsibility to support the mission of the Foundation and to act ethically, responsibly, and prudently on its behalf. Furthermore, I understand that I have an affirmative obligation to serve the Foundation in a manner that inspires trust and confidence in others and to ensure that my efforts and actions support and promote an environment of mutual respect and professionalism.

### **As a member of the Board, I understand and agree to:**

- Become educated on the mission and goals of Saddleback College and the Saddleback College Foundation and understand the College's need to raise donations through private gifts to achieve these goals.
- Represent the organization and serve as an active ambassador on its behalf, sharing the College's value to the community. Accompany Foundation and College staff to speak with community organizations and donors about the importance of Saddleback College.
- Understand the importance of referring individual donors, foundations, and corporations (including personal contacts) to the Foundation. Arrange for introductions to initiate the relationship of a new donor prospect with Foundation staff.
- Attend annual board meetings and retreat. Serve actively on at least one committee. If I am unable to attend I shall contact the Chair or the Executive Director in a timely fashion. I realize that three or more consecutive unexcused absences may be potential reason for removal from the board.
- Treat College staff, students, consultants, volunteers, and other board members with dignity, civility, and respect.
- Make a financial contribution that is meaningful and demonstrates that Saddleback College is a highly prioritized philanthropic interest. This gift may be made through a personal or corporate contribution. President's Circle membership and annual gala sponsorship are suggested donations (note: does not apply to College Representatives).
- Actively and appropriately participate in Foundation and College events. Attend President's Circle gatherings, scholarship awards ceremony, and other Foundation and College events as necessary.
- Sponsor or purchase tickets to the Foundation's annual gala and other fundraising events to support the Foundation's fundraising efforts.
- Act in the best interests of the Foundation and College. Excuse myself from discussions and/or votes where I may have a conflict of interest.
- Stay informed about current issues affecting the organization. I will participate in and take responsibility for making decisions on issues, policies, and other appropriate matters.

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Signature - Member, Board of Directors

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Date

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Signature - Chair, Board of Directors

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Date