

# SADDLEBACK COLLEGE CURRICULUM COMMITTEE

## AGENDA

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

**Tuesday, February 14, 2023**

The meeting starts promptly at **3PM in AGB 106**

1. **Approval of Minutes – January 24, 2023, p. 3-5**
2. **Approval of Agenda**
3. **Public Comments** – Anyone may address the Curriculum Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes.
4. **Chair's Report**
5. **Curriculum Committee Training – Information Item**
6. **SC/IVC Comparable Course Changes for Academic Year 2023-24 – Information Only Item, p. 6**
7. **Proposed New Credit Course Justifications for Academic Year 2024-25 – Information Item, p. 7-28**
  - A. COMM 610 (110) – Rhetoric of Popular Culture
  - B. ENG 602 – Argumentative Writing and Critical Thinking Through Literature
  - C. ES 611 (11) – Ethnic Studies, Space, and Social Justice
  - D. GEOG 611 (11) – Ethnic Studies, Space, and Social Justice
  - E. IA 640 (40) – Intercollegiate Electronic Sports
  - F. IA 623 (23) – Men's Soccer
  - G. MATH 603S (203S) – Support for MATH 3A
8. **Proposed New Credit Program Justification (Music Production A.A. Degree) for Academic Year 2024-25 – Information Item, p. 29**
9. **Proposed New Noncredit Course Justifications for Academic Year 2024-25 – Information Item, p. 30-44**
  - A. AESL 660 (760) – Adult Education ESL Digital Literacy I
  - B. AESL 661 (761) – Adult Education ESL Digital Literacy II
  - C. CNA 625NC (425NC) – Acute Care Nursing Assistant Theory
  - D. CNA 626NC (426NC) – Acute Care Nursing Assistant Skills Lab
  - E. CNA 627NC (427NC) – Acute Care Nursing Assistant Clinical Lab
10. **Proposed New Noncredit Program Justifications for Academic Year 2024-25 – Information Item, p. 45-46**
  - A. Acute Care Nursing Assistant Certificate of Completion
  - B. Adult Education ESL Digital Literacy Certificate of Competency
11. **Proposed Noncredit Course Revisions for Academic Year 2023-24 (Spring) – Information & Action Item, p. 47-48**
  - A. Corequisite changes:
    - a. CNA 422NC – corequisite from ~~N-423NC~~ to CNA 424NC
    - b. CNA 423NC from ~~N-422NC~~ to none
  - B. Limitation on enrollment change:
    - a. CNA 422NC – limitation from ~~AHA-BLS Provider card-Criminal background check-Fingerprinting~~ to none
    - b. CNA 423NC – limitation from ~~AHA-BLS Provider card-Criminal background check-Fingerprinting~~ to none
  - C. Approval of remaining course revisions
12. **Proposed New Credit Course Justifications for Academic Year 2024-2025 (Fall) – Action Item, p. 49-54**
  - A. PH 601 (XX) - Introduction to Public Health
  - B. SOC 624 (24) - Introduction to Crime, Deviance, and Criminal Justice

# SADDLEBACK COLLEGE CURRICULUM COMMITTEE

## AGENDA (Continued)

13. **Proposed New Credit Courses (HIT 230, HIT 240, SL 611, KNES 188, and KNES 190) for Academic Year 2023-24 (Spring) – Action Item, p. 55-56**
  - A. New Recommended Preparation:
    - a. KNES 188 will have a recommended preparation of KNES 187
    - b. KNES 190 will have a recommended preparation of KNES 188
  - B. Approval of new credit courses
14. **Proposed New Noncredit Courses (CNA 624NC, CIMA 615NC, CIMA 688NC, ECIM 603NC, EHEA 641NC, EHST 611NC) for Academic Year 2023-24 (Spring) – Action Item, p. 57-58**
  - A. New Corequisite:
    - a. CNA 624NC (424NC) will have a corequisite of CNA 422NC
  - B. New Recommended Preparation:
    - a. CIMA 615NC (415NC) will have a recommended preparation of CIMA 404 NC and knowledge of pivot tables
  - C. Approval of new noncredit courses
15. **Proposed New Family (Pickleball) for Academic Year 2023-24 (Spring) – Action Item, p. 59**
16. **Proposed Program Revision (Certified Nurse Assistant Certificate of Completion) for Academic Year 2023-24 (Spring) – Consent Item, p. 60**
17. **Division Reports (if time allows)**
18. **Announcements**
  - A. The next Curriculum Committee meeting is on Tuesday, February 28<sup>th</sup> at 3pm in AGB 106.
  - B. The next GE Committee meeting of the spring semester is on Tuesday, February 28<sup>th</sup> at 4pm in AGB 106.
  - C. The launch deadline for scheduled/unscheduled review of courses and any approved new courses (not seeking UC approval) in META is April 30, 2023. This is also the deadline for the submission of all required elements for new and revised programs.
19. **Public Interest Announcements (if time allows)**
20. **Adjourn**

## COMPLIANCE WITH BROWN ACT

The Curriculum Committee is a subcommittee of the Academic Senate and therefore must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....

# SADDLEBACK COLLEGE CURRICULUM COMMITTEE

## MINUTES

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

**Tuesday, January 24, 2023**

The meeting starts promptly at **3PM in AGB 106**

1. **Approval of Minutes – November 29, 2022**  
**First: June Millovich** **Second: Annie Gilbert**  
**No Discussion, Motion Passes**
  
2. **Approval of Agenda**  
**First: Karla Westphal** **Second: Deidre Cavazzi**  
**Discussion: Need to pull item #12, Motion Passes**
  
3. **Public Comments –** Anyone may address the Curriculum Committee on any item NOT on the Agenda **within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations.** Each speaker is limited to two minutes.  
  
 Carmenmara Hernandez-Bravo, International Languages, posed question regarding process for identifying class caps.  
 Karla Westphal posed question about process for identifying lass caps for science labs.
  
4. **Chair's Report**  
  
 Curriculum website is currently out of date due to the roll out of new website design. Once the co-chair attends training, she will be granted access to update the curriculum website. In the meantime, all current and up to date curriculum information can be found on Sharepoint.  
  
 CTE courses are moving to a 5-year scheduled review cycle. No CTE courses will be brought through this year since they were updated two years ago (unless there is a reason for an unscheduled review). This year will be spent identifying an equitable way to divvy up the courses so the workload of reviewing CTE courses is balanced.  
  
 Visit the ASCCC website for updates and/or to provide feedback on pending legislation such as AB 1111.
  
5. **Curriculum Committee Training – Information Item**  
  
 The curriculum handbook has been updated. It can be found on curriculum website.  
 Class caps are handled through the Office of Instruction. Curriculum is working with OOI to develop a uniform process for requesting a change in class caps.
  
6. **Proposed New Taxonomic Pathways for Academic Year 2022-23 (Spring) – Information Only Item, p. 7-9**
  - A. Addition of Interior Design Digital Production (IDDGTL) pathway (TOP Code 1302.00)
  - B. Addition of Geriatric Nutrition (GERINT) pathway (TOP code 1306.00)
  - C. Addition of Sports Nutrition (SPRTNT) pathway (TOP Code 1306.00)
  - D. Addition of Sustainable Food Systems (SUSTNT) pathway (TOP Code 1306.00)
  - E. Addition of Business (BUSGN) pathway (TOP Code 0514.00)
  - F. Addition of Business (BSEDCR) pathway (TOP Code 0514.00)
  - G. Addition of Business (BSEDFN) pathway (TOP Code 0505.00)
  - H. Addition of Business (BSHR) pathway (TOP Code 0506.00)
  - I. Addition of Business (BSWRCR) pathway (TOP Code 0501.00)

# SADDLEBACK COLLEGE CURRICULUM COMMITTEE

## MINUTES (Continued)

- J. Addition of Computer Information Systems (CIMNSS) pathway (TOP Code 0708.10)
  - K. Addition of Computer Information Systems (CIMDA) pathway (TOP Code 0707.00)
  - L. Addition of Adult Education (AEWKRD) pathway (TOP Code 4930.12)
  - M. Addition of Adult Education (AEBTNC) pathway (TOP Code 4930.60)
  - N. Addition of Medical Assistant (MEDCS) pathway (TOP Code 1223.10)
  - O. Addition of Medical Assistant (MEDSRB) pathway (TOP Code 1208.10)
  - P. Addition of Noncredit Communication Skills (CMSKNC) pathway (TOP Code 1230.10)
  - Q. Addition of Noncredit Emergency Nurse (ERNNC) pathway (TOP Code 1230.10)
  - R. Addition of English (ENGLCW) pathway (TOP Code 1501.00)
  - S. Addition of Humanities (HUMT) pathway (TOP Code 4903.00)
  - T. Addition of Journalism (DIGMD) pathway (TOP Code 0614.00)
  - U. Addition of Child Development (ERCHNC) pathway (TOP Code 1305.00)
7. **Proposed Modifications of Taxonomic Pathways for Humanities & Social Sciences for Academic Year 2023-24 - Information Only Item, p. 10**
- A. Addition of Sociology (LPPS) pathway (TOP Code 1401.00)
8. **Proposed New Taxonomic Pathways for Automotive, Kinesiology, and Theatre Arts for Academic Year 2023-24 – Information Only Item, p. 11-13**
- A. Addition of Automotive Technician Fundamentals (AUTOFN) pathway (TOP Code 0948.00)
  - B. Addition of Automotive Chassis Systems (CHSYST) pathway (TOP Code 0948.00)
  - C. Addition of Automotive Electric Vehicle Technician (EVTECH) pathway (TOP Code 0948.00)
  - D. Addition of Automotive Engine Diagnostics Technician (ENDIAG) pathway (TOP Code 0948.00)
  - E. Addition of Automotive Engine Repair Technician (ENREPR) pathway (TOP Code 0948.00)
  - F. Addition of Automotive Suspension Technician (AUTOSP) pathway (TOP Code 0948.00)
  - G. Addition of Kinesiology – Exercise Science (KNEXSC) pathway (TOP Code 0835.20)
  - H. Addition of Musical Theatre (THRMUS) pathway (TOP Code 1007.00)
9. **Proposed New Credit Course Justifications for Academic Year 2024-2025 (Fall) – Information Item, p. 14-19**
- A. PH 601 (XX) - Introduction to Public Health
  - B. SOC 624 (24) - Introduction to Crime, Deviance, and Criminal Justice
10. **Proposed New Credit Courses (HIT 230, HIT 240, SL 611, KNES 188, and KNES 190) for Academic Year 2023-24 (Spring) – Information Item, 20-21**
- A. New Recommended Preparation:
    - a. KNES 188 will have a recommended preparation of KNES 187
    - b. KNES 190 will have a recommended preparation of KNES 188
  - B. Approval of new credit courses
11. **Proposed New Noncredit Courses for Academic Year 2023-24 (Spring) – Information Item, p. 22-23**
- A. New Corequisite:
    - a. N 624NC (424NC) will have a corequisite of N 422NC
  - B. New Recommended Preparation:
    - a. CIMA 615NC (415NC) will have a recommended preparation of CIMA 404 NC and knowledge of pivot tables
  - C. Approval of new noncredit courses
12. **Proposed Course Revisions for Academic Year 2023-24 (Spring) – Information Item, p. 24-25**
- A. New Limitation on Enrollment:
    - a. N 423NC will have a limitation of AHA BLS Provider card, Criminal background check, Fingerprinting
  - B. Corequisite changes:
    - a. N 422NC from ~~N 423NC~~ to N 424NC

# SADDLEBACK COLLEGE CURRICULUM COMMITTEE

## MINUTES

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b. N 423NC from ~~N-422NC~~ to none

C. Approval of remaining course revisions

13. **Proposed New Family (Pickleball) for Academic Year 2023-24 (Spring) – Information Item, p. 26**
14. **Proposed Course Revision (KNES 187) for Academic Year 2023-24 (Spring) – Consent Item, p. 27**  
 First: Carmenmara Hernandez-Bravo                      Second: Deidre Cavazzi  
 No Discussion, Motion Passes
15. **Proposed Program Revision (Associate in Arts in Economics for Transfer Degree) for Academic Year 2023-24 – Consent Item, p. 28-29**  
 First: Carmenmara Hernandez-Bravo                      Second: Deidre Cavazzi  
 No Discussion, Motion Passes
16. **Proposed Program Deletion (Basic Costume Construction and Sourcing OSA) for Academic Year 2023-24 – Consent Item, p. 30-31**  
 First: Carmenmara Hernandez-Bravo                      Second: Deidre Cavazzi  
 No Discussion, Motion Passes
17. **Division Reports (if time allows)**  
  
 Deidre Cavazzi, Fine Arts and Media Technology, shared about a free event taking place February 8-11<sup>th</sup>; This will be an interdisciplinary program between dance and Psychology.
18. **Announcements**
  - A. The first GE Committee meeting of the spring semester is on Tuesday, January 24<sup>th</sup> at 4pm in AGB 106.
  - B. The next Curriculum Committee meeting is on Tuesday, February 7, 2023 at 3pm in AGB 106.
  - C. The deadline to submit new course and program intents for academic year 2024-25 is January 27, 2023.
19. **Public Interest Announcements (if time allows)**  
  
 Due to recent tragic events, the Lunar celebration has been postponed to February 7 via zoom with an in-person reception in the Language Lab to follow. This event will highlight and celebrate various cultures.
20. **Adjourn 3:34pm**

## COMPLIANCE WITH BROWN ACT

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## IVC and SC comparable courses- effective Fall 2023

IVC Course	SC Course	Comparable Yes or No	Comments
<b>AJ 116-</b> Street law, Personal law	<b>BUS 16-</b> Personal Law, Street Law	Y	
<b>ANTH 4</b> - Native American Cultures	<b>ES 4-</b> Introduction to Native American Studies	Y	Crosslisted with ANTH 4 @SC
<b>ART 86-</b> Advanced Life Drawing	<b>ART 86-</b> Drawing from the Live Model II	Y	C-ID ARTS 200
<b>ASTR 20H-</b> General Astronomy Honors	<b>ASTR 20-</b> General Astronomy	Y	
<b>CS 38-</b> Java Programming	<b>CS 4B-</b> Advanced Topics in Java for Computer Science	NO	
<b>DMA 56-</b> Intermediate Graphic Design	<b>GD 240-</b> Intermediate Graphic Design	Y	crosslisted with ART 240 @SC
<b>ECON 10-</b> Statistics for Business and Economics/ <b>ECON 10H-</b> Statistics for Business and Economics Honors	<b>BUS 10-</b> Business Statistics	Y	C-ID MATH 110 Crosslisted with MGT 10/10H @IVC
<b>ECON 10-</b> Statistics for Business and Economics/ <b>ECON 10H-</b> Statistics for Business and Economics Honors	<b>PSYC 44-</b> Statistics for the Behavioral Science	Y	C-ID MATH 110 Crosslisted with MGT 10/10H @IVC
<b>ESL 80-</b> Academic Writing III for Multilingual Writers	<b>ESL 80-</b> Advanced Academic Writing	Y	
<b>ESL 90-</b> Academic Writing iV for Multilingual Writers	<b>ESL 90-</b> Advanced Academic Writing II	Y	
<b>ETHN 10-</b> Introduction to Ethnic Studies	<b>ES 1-</b> Introduction to Ethnic Studies	Y	
<b>GS 50-</b> Introduction to LGBTQ+ Studies	<b>GSS 15-</b> Introduction to Queer Studies	Y	
<b>HD 191-</b> Administration of Schools for Young Children- Budget/Management	<b>CDE 128-</b> Administration I- Programs in Early Childhood Education	NO	
<b>JA 21H-</b> Introduction to Japanese Culture	<b>JA 21-</b> Introduction to Japanese Culture	Y	
<b>LIT 16-</b> Survey in Contemporary Creative Nonfiction	<b>ENG 6-</b> Introduction to Creative Nonfiction	NO	
<b>MGT 12A/ 12AH-</b> The Legal Environment of Business	<b>BUS 13H-</b> Honors Legal Environment and Business Law	Y	C-ID BUS 125
<b>MGT 5/ ECON 5-</b> Personal Financial Planning	<b>ACCT 120-</b> Introduction to Financial Planning	Y	

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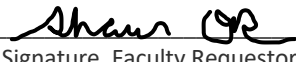
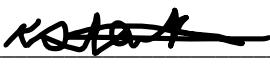
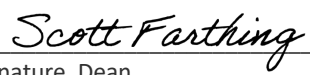
Curriculum Agenda 2.7.23

**SADDLEBACK COLLEGE  
CURRICULUM DEVELOPMENT**

**NEW COURSE PROPOSAL**

Date: 1-27-2023	Prepared & Submitted by: Shawn O'Rourke
Department: Comm Studies	Course Prefix & Number 600: COMM 610

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

1/27/2023	Shawn O'Rourke _____ Print Name	 Signature, Faculty Requestor
1/27/2023	Kim Stankovich _____ Print Name	 Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
1/27/2023	Scott Farthing _____ Print Name	 Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :   ) Rhetoric of Popular Culture			Short Title: Rhetoric of Popular Culture		
Units: 3	Lec hrs: 3		Lab hrs: 0		
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit					
TOP Code: 1506		Non-Credit Category: Click here to enter text.		Occupational Code (SAM): E	

- Anticipated first term of offering:      ☒ Fall    ☐ Spring      Year 2024
- Catalog Description:  
An examination of pop culture through the lens of rhetoric and communication studies. Students will learn how rhetorical practices are embedded in artifacts such as movies, books, TV shows, comic books and sports. Gives students the tools to analyze how cultural and social ideas are mediated through pop culture.
- Is this course being aligned to a C-ID descriptor?      ☐ Yes      ☒ No      ☐ N/A  
C-ID Code: Click here to enter text.  
If yes, see the Articulation Officer for assistance with C-ID descriptors.
- Will course be cross-listed?      ☐ Yes      ☒ No  
If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Communication studies is growing as a discipline in general and as a department at Saddleback College. However, we have reached equilibrium with the current section of courses. By adding a new course - one that has been demonstrated to be successful and popular with students - it will help increase recruitment into the discipline, recruitment on our speech and debate team, and enrollment while providing an important class for our existing comm majors.

6. Course Requisites:

List all requisites\*:

Prerequisite: none

Co-requisite: none

Limitation on enrollment: none

Recommended Prep: none

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

☐ Yes Course will **NOT** be included in a degree or certificate program.

☒ No Course **WILL** be included in a degree and/or certificate program.

Which ones: COMM Studies TMC 2.0

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

☐ Letter Grade Only

☒ Option of a standard letter grade or Pass/No Pass

☐ Pass/No Pass only

☐ Pass/Satisfactory Progress/No Pass (P/SP/NP)

☐ Non-credit

9. Will course be Repeatable? ☒ No ☐ Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? ☐ 1 ☐ 2 ☐ 3 ☐ Unlimited (Non-credit only)

Reason for Repeating:\*

☐ Intercollegiate Athletics

☐ Intercollegiate Competition

☐ Occupational Work Experience/General Work Experience

☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

☐ Yes If yes, identify family: [Click here to enter text.](#)

☒ No



11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.

A new full-time faculty whom we are in the process of hiring.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. ☐ N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU ☒ Yes ☐ No UC ☒ Yes ☐ No  
Private ☒ Yes ☐ No

Will the course satisfy a major requirement at CSU or UC? ☒ Yes ☐ No

Please attach documentation. If so, complete the following:


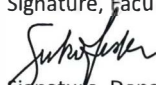
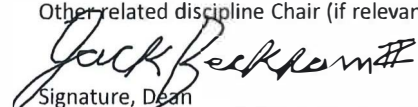
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi- cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**SADDLEBACK COLLEGE  
CURRICULUM DEVELOPMENT**

NEW COURSE PROPOSAL	
Date: 1/26/2023	Prepared & Submitted by: Catherine Hayter
Department: English	Course Prefix & Number 600: ENG 602

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.		
1/27/2023	Catherine Hayter Print Name	 Signature, Faculty Requestor
1/27/2023	Suki Fisher Print Name	 Signature, Department Chair
Click to enter date	Click here to enter text. Print Name	Signature, Other related discipline Chair (if relevant)
1/27/2023	Jack Beckham Print Name	 Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :   )		Short Title: Wrtnng and Thnkng Thru Lit
Argumentative Writing and Critical Thinking Through Literature		
Units: 3	Lec hrs: 49.8	Lab hrs: 0
Credit Status: <input type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 1501.00	Non-Credit Category:	Occupational Code (SAM): E - Non-occupational

1. Anticipated first term of offering: ☒ Fall ☐ Spring Year 2024

2. Catalog Description:

This course is designed to promote critical thinking and writing about diverse social, historical, and cultural contexts through inquiry into literature. It offers instruction in analytical, critical, and argumentative writing, critical thinking, research strategies, information literacy, and proper documentation through the study of literary works from major genres, while developing students' close reading skills and promoting an appreciation of the aesthetic qualities of literature. As a part of this inquiry, students will also engage with distinctively literary ways of exploring human experience, learning to articulate their own views in a meaningful conversation between themselves and contemporary issues.

3. Is this course being aligned to a C-ID descriptor? ☒ Yes ☐ No ☐ N/A  
C-ID Code: ENGL 110  
If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. Will course be cross-listed? ☐ Yes ☒ No  
If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Our proposal for English 602 is based on the approved C-ID course descriptor for ENGL 110, Argumentative Writing and Critical Thinking Through Literature, a unique course relative to other options currently offered by our department. Within this 3-unit course, students will receive a rich and diverse exposure to literature and theoretical approaches, while still experiencing the rigor and focus on further developing their compositional skills. This includes an emphasis on critical and rhetorical analysis, argumentation, and the role of research in developing an argumentative essay. This class serves as an alternate composition course to ENG 1B that combines the critical and rhetorical approaches of 1B to the literary focus of ENG 25 via original compositions totaling a minimum of 6000 words.

Since it will be part of our English degree, ENG 602 provides the department an opportunity to present students with additional pathways to complete the major and their general education requirements, as it allows students to fulfill the degree and transfer requirements currently offered by English 1B and English 25. Because of this, we expect the class to attract a more diverse group of students, which may increase interest in our degree programs and/or literature courses.

6. Course Requisites:  
List all requisites\*:  
Prerequisite: Completion of English 1A or 1AH with a grade of 'C' or better.  
Co-requisite: N/A  
Limitation on enrollment: 25  
Recommended Prep: N/A.  
*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?  
☐ Yes Course will **NOT** be included in a degree or certificate program.  
☒ No Course **WILL** be included in a degree and/or certificate program.

Which ones: AA in English

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

- ☐ Letter Grade Only                      ☒ Option of a standard letter grade or Pass/No Pass  
☐ Pass/No Pass only                      ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP)  
☐ Non-credit

9. Will course be Repeatable?      ☒ No      ☐ Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times?      ☐ 1    ☐ 2    ☐ 3    ☐ Unlimited (Non-credit only)

Reason for Repeating:\*

- ☐ Intercollegiate Athletics  
☐ Intercollegiate Competition  
☐ Occupational Work Experience/General Work Experience  
☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

- ☐ Yes    If yes, identify family: Click here to enter text.  
☒ No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

We have faculty prepared to teach this course. No additional supplies, equipment, etc. compared to those currently available to faculty and classrooms are necessary.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.    ☐ N/A

12A. Transfer: Would you recommend that this course transfer to:

- |         |   |                             |    |   |                             |
|---------|---|-----------------------------|----|---|-----------------------------|
| CSU     | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | UC | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Private | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |    |   |                             |

Will the course satisfy a major requirement at CSU or UC?

☒ Yes

☐ No

Please attach documentation. If so, complete the following:

Freshman Composition II	ENGL 111	at	Dominguez Hills	Required for	English
Course Title	Course No.		CSU Campus		Program or Major
Reading and Comprehension	English R1B	at	Berkeley	Required for	English
Course Title	Course No.		CSU Campus		Program or Major
	Click	at		Required for	
Course Title	Course No.		CSU Campus		Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.




	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi- cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**SADDLEBACK COLLEGE  
CURRICULUM DEVELOPMENT**

**NEW COURSE PROPOSAL**

Date: 1/27/2023	Prepared & Submitted by: Claire Cesareo
Department: Ethnic Studies	Course Prefix & Number 600: ES 611 (11)

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

1/27/2023	Claire Cesareo _____ Print Name	 Signature, Faculty Requestor
Click here to enter a date.	Click here to enter text. _____ Print Name	_____ Signature, Department Chair
1/27/2023	Maureen Smith _____ Print Name	 Signature, Other related discipline Chair (if relevant)
1/27/2023	Christina Hinkle _____ Print Name	 Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :   )		Short Title: Ethnic Stud, Space, and Soc Justice
Ethnic Studies, Space, and Social Justice		
Units: 3	Lec hrs: 3	Lab hrs: 0
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 2203.00	Non-Credit Category: Click here to enter text.	Occupational Code (SAM): E

1. Anticipated first term of offering:    ☒ Fall    ☐ Spring    Year 2024

2. Catalog Description:

Examines the intersections of race, ethnicity, and spatial exclusion in the United States. Focuses on the spatial dimensions of race and racism, the lived spatial experiences of Native American, African American, Asian American and Latinx/Chicanx American identity groups, and the ways in which these groups have responded to a long history of segregation, inequality, and exclusion. Emphasis will be placed on both the laws, policies, and institutional practices that created this spatial exclusion and the social justice movements that have developed in response.

3. Is this course being aligned to a C-ID descriptor?    ☐ Yes    ☒ No    ☐ N/A

C-ID Code: Click here to enter text.

If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. Will course be cross-listed?    ☒ Yes with GEOG 611 (11)    ☐ No

If yes, which department is responsible for scheduling, updating, and assessing the course?

Geography department

Reason for cross-listing: This proposal is for CSUGE Area F IGETC Area 7 and will be cross-listed as a GEOG course.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Collaborate with the GEOG department to expand ES/GEOG course offerings that meet the Ethnic Studies requirement local GE, CSUGE and IGETC.

6. Course Requisites: N/A

List all requisites\*: N/A

Prerequisite: N/A

Co-requisite: N/A

Limitation on enrollment: N/A

Recommended Prep: N/A

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

☐ Yes Course will **NOT** be included in a degree or certificate program.

☒ No Course **WILL** be included in a degree and/or certificate program.

Which ones: Geography AA

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

☐ Letter Grade Only

☒ Option of a standard letter grade or Pass/No Pass

☐ Pass/No Pass only

☐ Pass/Satisfactory Progress/No Pass (P/SP/NP)

☐ Non-credit

9. Will course be Repeatable? ☒ No ☐ Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? ☐ 1 ☐ 2 ☐ 3 ☐ Unlimited (Non-credit only)

Reason for Repeating:\*

☐ Intercollegiate Athletics

☐ Intercollegiate Competition

☐ Occupational Work Experience/General Work Experience

☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

☐ Yes If yes, identify family: [Click here to enter text.](#)

☒ No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.  
Currently employed Geography/ES faculty have the education and skill set to teach this course. This will not require additional Division staff support other than already in place. No additional supplies/equipment other than already available to the Geography/ES Departments are needed. This course will not require any additional facilities other than a classroom already used by the department and could often be offered online not utilizing a classroom for that semester.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. ☐ N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU ☒ Yes ☐ No UC ☒ Yes ☐ No  
Private ☒ Yes ☐ No

Will the course satisfy a major requirement at CSU or UC? ☒ Yes ☐ No

Please attach documentation. If so, complete the following:

The Urban Experience: Race, Class, Gender, and the American City	GEOG 70AC	Click	Berkeley	Geography
Course Title	Course No.	CSU Campus	UC Campus	Program or Major
Click	Click	Click	Click	Click
Course Title	Course No.	CSU Campus	UC Campus	Program or Major
Click	Click	Click	Click	Click
Course Title	Course No.	CSU Campus	UC Campus	Program or Major

- 12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi- cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**\*\*Please submit course to meet the Ethnic Studies requirement for all GE patterns: Local GE, CSUGE, and IGETC.**



**SADDLEBACK COLLEGE  
CURRICULUM DEVELOPMENT**

**NEW COURSE PROPOSAL**

Date: 1/26/2023	Prepared & Submitted by: Maureen Smith
Department: Geography	Course Prefix & Number 600: GEOG 611 (11)

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

1/26/2023	Maureen Smith _____ Print Name	<i>Maureen K. Smith</i> Signature, Faculty Requestor
1/27/2023	Dan Walsh _____ Print Name	<i>Dan Walsh</i> Signature, Department Chair
1/27/2023	Claire Cesareo _____ Print Name	<i>Claire Marie Cesareo</i> Signature, _____ Other related discipline Chair (if relevant)
Click to enter date	Christina Hinkle _____ Print Name	<i>Christina Hinkle</i> Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / \* : | ) Short Title: Ethnic Stud, Space, and Soc Justice  
Ethnic Studies, Space, and Social Justice

Units: 3                                      Lec hrs: 3                                      Lab hrs: 0

Credit Status: ☒ Credit – Degree Applicable    ☐ Credit – Non-degree Applicable    ☐ Non-Credit

TOP Code: 2206.00                      Non-Credit Category: [Click here to enter text.](#)                      Occupational Code (SAM): E

1. Anticipated first term of offering:                      ☒ Fall    ☐ Spring                      Year 2024

2. Catalog Description:

Examines the intersections of race, ethnicity, and spatial exclusion in the United States. Focuses on the spatial dimensions of race and racism, the lived spatial experiences of Native American, African American, Asian American and Latinx/Chicanx American identity groups, and the ways in which these groups have responded to a long history of segregation, inequality, and exclusion. Emphasis will be placed on both the laws, policies, and institutional practices that created this spatial exclusion and the social justice movements that have developed in response.

3. Is this course being aligned to a C-ID descriptor?                      ☐ Yes                      ☒ No                      ☐ N/A

C-ID Code: [Click here to enter text.](#)

If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. Will course be cross-listed?                      ☒ Yes with ES 611 (11)    ☐ No

If yes, which department is responsible for scheduling, updating, and assessing the course?

Geography department

Reason for cross-listing: This proposal is for CSUGE Area F IGETC Area 7 which requires a cross-listed ES course.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Collaborate with the ES department to expand ES/GEOG course offerings that meet the Ethnic Studies requirement local GE, CSUGE and IGETC.

6. Course Requisites: N/A

List all requisites\*: N/A

Prerequisite: N/A

Co-requisite: N/A

Limitation on enrollment: N/A

Recommended Prep: N/A

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

☐ Yes Course will **NOT** be included in a degree or certificate program.

☒ No Course **WILL** be included in a degree and/or certificate program.

Which ones: Geography AA

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

☐ Letter Grade Only

☒ Option of a standard letter grade or Pass/No Pass

☐ Pass/No Pass only

☐ Pass/Satisfactory Progress/No Pass (P/SP/NP)

☐ Non-credit

9. Will course be Repeatable? ☒ No ☐ Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? ☐ 1 ☐ 2 ☐ 3 ☐ Unlimited (Non-credit only)

Reason for Repeating:\*

☐ Intercollegiate Athletics

☐ Intercollegiate Competition

☐ Occupational Work Experience/General Work Experience

☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

☐ Yes If yes, identify family: Click here to enter text.

☒ No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.

Currently employed Geography/ES faculty have the education and skill set to teach this course. This will not require additional Division staff support other than already in place. No additional supplies/equipment other than already available to the Geography Department is needed. This course will not require any additional facilities other than a classroom already used by the department and could often be offered online not utilizing a classroom for that semester.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. ☐ N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU ☒ Yes ☐ No UC ☒ Yes ☐ No  
Private ☒ Yes ☐ No

Will the course satisfy a major requirement at CSU or UC? ☒ Yes ☐ No

Please attach documentation. If so, complete the following:

The Urban Experience: Race, Class, Gender, and the American City	GEOG 70AC	Click at	Berkeley	Geography
Course Title	Course No.	CSU Campus	UC Campus	Program or Major
Click	Click	Click	Click	Click
Course Title	Course No.	CSU Campus	UC Campus	Program or Major
Click	Click	Click	Click	Click
Course Title	Course No.	CSU Campus	UC Campus	Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communications	Math/Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**\*\*Please submit course to meet the Ethnic Studies requirement for all GE patterns: Local GE, CSUGE, and IGETC.**

**SADDLEBACK COLLEGE  
CURRICULUM DEVELOPMENT**

NEW COURSE PROPOSAL	
Date: 1/27/2023	Prepared & Submitted by: Kerry Crabb
Department: Intercollegiate Athletics	Course Prefix & Number 600: IA 640 (40)

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.		
1/27/2023	Click here to enter text. _____ Kerry Crabb	Kerry Crabb Signature, Faculty Requestor
1/27/2023	Click here to enter text. _____ Kerry Crabb	<i>Kerry Crabb</i> Signature, Department Chair
1/27/2023	Click here to enter text. _____ Print Name	Signature, _____ Other related discipline Chair (if relevant)
1/27/2023	Click here to enter text. _____ Dan Clauss	<i>[Signature]</i> Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :   )		Short Title: Click here to enter text.
Intercollegiate Electronic Sports		
Units: .5, 1, 1.5, 2, 3	Lec hrs: Click here to enter text.	Lab hrs: 28, 55, 83, 110, 166
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 083550	Non-Credit Category: Click here to enter text.	Occupational Code (SAM): E Non Occupational

- Anticipated first term of offering: ☒ Fall ☐ Spring Year 2024
- Catalog Description:  
This course is designed to introduce students to the world of competitive eSports. Students will join an Intercollegiate Athletics team to compete against other colleges and universities across the country. Students will use Playstation, Xbox, Nintendo, and PCs while competing in such eSport games as Fortnite, League of Legends, Overwatch, Super Smash Bros., and Rocket League
- Is this course being aligned to a C-ID descriptor? ☐ Yes ☐ No ☒ N/A  
C-ID Code: Click here to enter text.  
If yes, see the Articulation Officer for assistance with C-ID descriptors.
- Will course be cross-listed? ☐ Yes ☒ No  
If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

eSports is a rapidly growing field, both nationally and internationally. Experts predict that, by 2021, global eSports revenues will have reached \$1.65 billion. Several leading universities across the country offer a Bachelor of Science in eSports and/or Game Studies. There are at least 63 Colleges and Universities that currently offer eSports team competitions with more adding every year.

Career Opportunities

- eSports public relations
- Professional Gamer
- Advertising
- Event Management
- Sales
- Coaching/Administration

6. Course Requisites:

List all requisites\*:

Prerequisite: [Click here to enter text.](#)

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment: [Click here to enter text.](#)

Recommended Prep: [Click here to enter text.](#)

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

☒ Yes Course will **NOT** be included in a degree or certificate program.

☐ No Course **WILL** be included in a degree and/or certificate program.

Which ones: [Click here to enter text.](#)

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

☒ Letter Grade Only

☐ Option of a standard letter grade or Pass/No Pass

☒ Pass/No Pass only

☐ Pass/Satisfactory Progress/No Pass (P/SP/NP)

☐ Non-credit

9. Will course be Repeatable? ☐ No ☒ Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? ☐ 1 ☐ 2 ☒ 3 ☐ Unlimited (Non-credit only)

Reason for Repeating:\*

☒ Intercollegiate Athletics

☒ Intercollegiate Competition

☐ Occupational Work Experience/General Work Experience

☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

- ☐ Yes If yes, identify family: [Click here to enter text.](#)  
☒ No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

1. Head Coach
2. Gaming Equipment
3. Assistant Coaches
4. Membership Dues
5. Auditorium for event hosting

Funding for program will be requested through the CRC process.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. ☒ N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU ☒ Yes ☐ No UC ☒ Yes ☐ No  
 Private ☒ Yes ☐ No

Will the course satisfy a major requirement at CSU or UC? ☐ Yes ☐ No

Please attach documentation. If so, complete the following:

<u>Intramural eSports</u> Course Title	<u>KIN 1200</u> Course No.	at <u>CSU LA</u> CSU Campus	<u>Click</u> UC Campus	Required for <u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at <u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for <u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at <u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for <u>Click</u> Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi- cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE  
CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL		
Date: 1/23/23	Prepared & Submitted by:	BJ McNicol
Department: Intercollegiate Athletics	Course Prefix & Number 600:	IA 623

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.		
Click to enter date 1-27-2023	BJ McNicol _____	<i>William McNicol</i>
Click to enter date 1-27-2023	Kerry Crabb Print Name	<i>Kerry Crabb</i> Signature, Department Chair
Click to enter date	_____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date 1/27/2023	Dan Clauss Print Name	<i>[Signature]</i> Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :  )		Short Title: Men's Soccer
Men's Soccer		
Units: 3	Lec hrs: 0.00	Lab hrs: 10.00
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 0835.50	Non-Credit Category: Click here to enter text.	Occupational Code (SAM): E – Non Occupational

- Anticipated first term of offering: ☒ Fall ☐ Spring Year 2024
- Catalog Description:  
Provides an opportunity for students to train and participate in Intercollegiate Men's Soccer.
- Is this course being aligned to a C-ID descriptor? ☐ Yes ☒ No ☐ N/A  
C-ID Code: Click here to enter text.  
If yes, see the Articulation Officer for assistance with C-ID descriptors.
- Will course be cross-listed? ☐ Yes ☒ No  
If yes, which department is responsible for scheduling, updating, and assessing the course?  
  
Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

The Athletics department announced they will be adding men's soccer as a sport offering under the CCCAA.

6. Course Requisites:

List all requisites\*:

Prerequisite: Click here to enter text.

Co-requisite: Click here to enter text.

Limitation on enrollment: Pre-participation physical examination and be declared fit for athletics by a medical doctor (MD)

Recommended Prep: Click here to enter text.

*\*Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003.*

7. Will this be a standalone course?

☒ Yes Course will **NOT** be included in a degree or certificate program.

☐ No Course **WILL** be included in a degree and/or certificate program.

Which ones: Click here to enter text.

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

☐ Letter Grade Only

☒ Option of a standard letter grade or Pass/No Pass

☐ Pass/No Pass only

☐ Pass/Satisfactory Progress/No Pass (P/SP/NP)

☐ Non-credit

9. Will course be Repeatable? ☐ No ☒ Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? ☐ 1 ☐ 2 ☒ 3 ☐ Unlimited (Non-credit only)

Reason for Repeating:\*

☒ Intercollegiate Athletics

☒ Intercollegiate Competition

☐ Occupational Work Experience/General Work Experience

☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

☐ Yes If yes, identify family: Click here to enter text.

☐ No



11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

Click here to enter text.

1. Faculty instructor Stipend Assistant Coaches Uniforms Balls Cones Training vests Competition budget Officials Travel (Bus or Vans) Lockers If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. ☐ N/A

- 12A. Transfer: Would you recommend that this course transfer to:

CSU ☒ Yes ☐ No UC ☒ Yes ☐ No

Private ☒ Yes ☐ No

Will the course satisfy a major requirement at CSU or UC? ☐ Yes ☒ No

Please attach documentation. If so, complete the following:

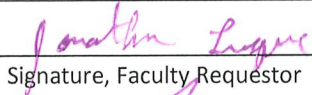
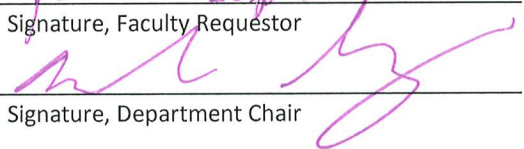

Men's Soccer	IA	San Bernardino	Click	Required for	Click
Course Title	Course No.	CSU Campus	UC Campus		Program or Major
Click	Click	Click	Click	Required for	Click
Course Title	Course No.	CSU Campus	UC Campus		Program or Major
Click	Click	Click	Click	Required for	Click
Course Title	Course No.	CSU Campus	UC Campus		Program or Major

- 12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi-cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**SADDLEBACK COLLEGE  
CURRICULUM DEVELOPMENT**

NEW COURSE PROPOSAL	
Date: 1/17/2023	Prepared & Submitted by: Jonathan Luque
Department: Mathematics	Course Prefix & Number 600: Math 603S

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.		
1/26/2023	Jonathan Luque _____ Print Name	 Signature, Faculty Requestor
1/26/2023	Frank Gonzalez _____ Print Name	 Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	Signature, Other related discipline Chair (if relevant)
1/26/2023	Art Nitta _____ Print Name	 Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :  )		Short Title: Support for Math 3A
Support for Math 3A		
Units: 2	Lec hrs: 2	Lab hrs: 0
Credit Status: <input type="checkbox"/> Credit – Degree Applicable <input checked="" type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 1701.00 - Mathematics	Non-Credit Category: Click here to enter text.	Occupational Code (SAM): E-Non-Occupational

- Anticipated first term of offering: ☒ Fall ☐ Spring Year 2024
- Catalog Description:  
A supplemental math course taught in conjunction with Math 3A. Designed to help students succeed in Math 3A by providing instructional support and just-in-time remediation of core prerequisite skills. Pass/No Pass only.
- Is this course being aligned to a C-ID descriptor? ☐ Yes ☒ No ☐ N/A  
C-ID Code: Click here to enter text.  
If yes, see the Articulation Officer for assistance with C-ID descriptors.
- Will course be cross-listed? ☐ Yes ☒ No  
If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

California Assembly Bill 1705 will require mathematics departments to re-evaluate their placement practices, particularly for students who are required to take calculus for their major. The math department needs a low-unit support option to help under-prepared students succeed in first-semester calculus. A similar model of support has been implemented successfully via Math 224S, 208S, and 210S at Saddleback; we now need this type of co-requisite support for Math 3A to address student needs, statewide best-practices, and potential legislative requirements.

6. Course Requisites:

List all requisites\*:

Prerequisite: Placement by the current assessment process.

Co-requisite: Math 3A

Limitation on enrollment: Click here to enter text.

Recommended Prep: Click here to enter text.

*\*Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003*

7. Will this be a standalone course?

☒ Yes Course will **NOT** be included in a degree or certificate program.

☐ No Course **WILL** be included in a degree and/or certificate program.

Which ones: Click here to enter text.

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

☐ Letter Grade Only

☐ Option of a standard letter grade or Pass/No Pass

☒ Pass/No Pass only

☐ Pass/Satisfactory Progress/No Pass (P/SP/NP)

☐ Non-credit

9. Will course be Repeatable? ☒ No ☐ Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? ☐ 1 ☐ 2 ☐ 3 ☐ Unlimited (Non-credit only)

Reason for Repeating:\*

☐ Intercollegiate Athletics

☐ Intercollegiate Competition

☐ Occupational Work Experience/General Work Experience

☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

☐ Yes If yes, identify family: Click here to enter text.

☒ No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.

Existing faculty and classrooms will be used for this class.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. ☒ N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU ☐ Yes ☐ No UC ☐ Yes ☐ No  
Private ☐ Yes ☐ No

Will the course satisfy a major requirement at CSU or UC? ☐ Yes ☐ No

Please attach documentation. If so, complete the following:

Click Course Title	Click Course No.	at	Click CSU Campus	Click UC Campus	Required for	Click Program or Major
Click Course Title	Click Course No.	at	Click CSU Campus	Click UC Campus	Required for	Click Program or Major
Click Course Title	Click Course No.	at	Click CSU Campus	Click UC Campus	Required for	Click Program or Major

- 12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi- cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## New Program Initiation Form (not needed for ADTs)

<b>1</b>	<b>Idea for program. ADTs do NOT need to complete this process.</b>																																						
	Faculty Initiator completes Part 2 of this New Program Initiation Form in preparation for Step 3.																																						
	<b>a. Program Name:</b> Music Production <b>b. Program Type:</b> (use drop down menu or write in) A.A or A.S. Degree <b>c. Program TOP code:</b> 1005.00 <b>CIP:</b> 10.0203 <b>d. Contact information for Program Initiator:</b> Ariel Alexander AAlexander@Saddleback.edu 812-219-6465 <b>e. Proposed Pathway for new program:</b> Art, Design, and Entertainment <b>f. Summary description of the new program:</b> The Music Production AA prepares students to use industry-recognized software and hardware to create, edit, record and perform music. The degree expands on the Music Production Entrepreneurship Certificate of Achievement, and will equip students to enter the following occupations: music producer, professional musician, recording engineer, film composer, video game composer, electronic musician, music supervisor, music library owner or digital media composer/producer. The field of Music Production is inherently competitive, and completion of the program does not guarantee employment. Success in the occupations listed above is based on a number of factors including musical, technical and entrepreneurial ability.																																						
<b>2</b>	<b>g. Brief Description of how the idea for the new program came about:.</b> Saddleback's Music Production program has been growing tremendously in the last few years. The number of Music Production OSA and certificate completions grew from 9 in 2019 to 95 in 2021. Our current AA degree does not meet the needs of those production students who want to earn an AA or AS in addition to their certificates.																																						
	<b>h. Please list all courses to be included in the program and total units:</b> <table border="1"> <tr> <td>Required Core (15 units)</td> <td></td> <td></td> </tr> <tr> <td>MUS 130</td> <td>Music Production I</td> <td>2.5 units</td> </tr> <tr> <td>MUS 131*</td> <td>Music Production II</td> <td>2 units</td> </tr> <tr> <td>MUS 118</td> <td>Digital Multi-Track Music Recording</td> <td>2.5 units</td> </tr> <tr> <td>MUS 120</td> <td>Introduction to the Music Industry</td> <td>3 units</td> </tr> <tr> <td>MUS 1</td> <td>The Basics of Music</td> <td>3 units</td> </tr> <tr> <td>MUS 54A</td> <td>Beginning Piano I</td> <td>2 units</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Restricted Electives (3 units)</td> <td></td> <td></td> </tr> <tr> <td>MUS 117*</td> <td>Popular Songwriting</td> <td>3 units</td> </tr> <tr> <td>CTVR 111*</td> <td>Audio and Sound Design for Television and Film</td> <td>3 units</td> </tr> <tr> <td></td> <td></td> <td>Total = 18 units</td> </tr> </table>			Required Core (15 units)			MUS 130	Music Production I	2.5 units	MUS 131*	Music Production II	2 units	MUS 118	Digital Multi-Track Music Recording	2.5 units	MUS 120	Introduction to the Music Industry	3 units	MUS 1	The Basics of Music	3 units	MUS 54A	Beginning Piano I	2 units				Restricted Electives (3 units)			MUS 117*	Popular Songwriting	3 units	CTVR 111*	Audio and Sound Design for Television and Film	3 units			Total = 18 units
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<b>3</b>	<b>Document Department/Inter-Departmental discussions with signatures in preparation for Step 4</b> <table border="1"> <tr> <td>Signature/Date, Program Initiator <i>ARIEL ALEXANDER 1 16 23</i></td> <td>Signature/Date, Dept. Chair <i>ARIEL ALEXANDER 1 16 23</i></td> </tr> <tr> <td>Signature/Date, Division Dean <i>Scott Farthing</i></td> <td>Other discipline faculty/chair (if applicable) or <input type="checkbox"/> n/a</td> </tr> </table>			Signature/Date, Program Initiator <i>ARIEL ALEXANDER 1 16 23</i>	Signature/Date, Dept. Chair <i>ARIEL ALEXANDER 1 16 23</i>	Signature/Date, Division Dean <i>Scott Farthing</i>	Other discipline faculty/chair (if applicable) or <input type="checkbox"/> n/a																																
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<b>4</b>	<b>Articulation Officer: Review date (if applicable)</b> <b>Date</b> _____ <b>EWD Director: Review date (if applicable)</b> <b>Initials</b> _____ <b>Date</b> 1/19/2023 <b>Initials</b> I.D.																																						
<b>5</b>	<b>Curriculum Committee: Review date</b>																																						
<b>6</b>	<b>Consultation Council: Review date</b>	<b>7</b>	<b>Curriculum Chair posts cleared Notice of Intent on the Curriculum Website New Program Status link</b>																																				

Do not go over 1 page. If document expands further, review to be more concise. You can remove this warning.



**SADDLEBACK COLLEGE  
CURRICULUM DEVELOPMENT**

NEW COURSE PROPOSAL	
Date: 01/24/2023	Prepared & Submitted by: Annie Gilbert
Department: AESL	Course Prefix & Number 600: AESL 660 (AESL 760)

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

1/26/2023	Annie Gilbert _____ Print Name	Annie Gilbert _____ Signature, Faculty Requestor
Click to enter date	Jill Ibbotson _____ Print Name	Jill Ibbotson _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Karima Feldhus _____ Print Name	Karima Feldhus _____ Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :   ) Short Title: <b>AESL Digital Literacy I</b>		
<b>Adult Education ESL Digital Literacy I</b>		
Units: Click here to enter text.	Lec hrs: 3	Lab hrs: Click here to enter text.
Credit Status: <input type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input checked="" type="checkbox"/> Non-Credit		
TOP Code: 4930.87	Non-Credit Category: K- Other Noncredit Enhanced Funding	Occupational Code (SAM): E

1. Anticipated first term of offering: ☒ Fall ☐ Spring Year 2024

**2. Catalog Description:**

Designed for English learners to gain the language skills and vocabulary relating to basic computer skills needed to perform digital tasks in personal, work, and educational settings. The course introduces vocabulary about basic computer hardware, mouse skills, location of keys on the keyboard, basic level keyboarding, etc. Students will perform basic language activities in Microsoft Word, email applications, websites and apps on mobile devices. No prior computer experience is required. This is a non-credit, open-entry/open-exit course.

3. Is this course being aligned to a C-ID descriptor? ☐ Yes ☒ No ☐ N/A

C-ID Code: Click here to enter text.

If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. Will course be cross-listed? ☐ Yes ☒ No

If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

**This course is to help AESL students who need language and digital skills to be able to get accurate health information, communicate and collaborate using the Internet for schoolwork, communicate with their children's schools, apply for jobs, fill out online forms, etc. This will complement the other basic computer and core courses as it will have an emphasis on linguistic elements relating to digital literacy.**

6. Course Requisites:N/A

List all requisites\*: N/A

Prerequisite: N/A

Co-requisite: N/A

Limitation on enrollment: N/A

Recommended Prep: N/A

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

☐ Yes Course will **NOT** be included in a degree or certificate program.

☒ No Course **WILL** be included in a degree and/or certificate program.

Which ones: **AESL Digital Literacy Certificate of Competency**

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

☐ Letter Grade Only

☐ Option of a standard letter grade or Pass/No Pass

☐ Pass/No Pass only

☒ Pass/Satisfactory Progress/No Pass (P/SP/NP)

☐ Non-credit

9. Will course be Repeatable? ☐ No ☒ Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? ☐ 1 ☐ 2 ☐ 3 ☒ Unlimited (Non-credit only)

Reason for Repeating:\*

☐ Intercollegiate Athletics

☐ Intercollegiate Competition

☐ Occupational Work Experience/General Work Experience

☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

☐ Yes If yes, identify family: Click here to enter text.

☒ No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

Computer lab or laptop cart, part-time faculty, computer and projector

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. ☒ N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU ☐ Yes ☐ No UC ☐ Yes ☐ No  
Private ☐ Yes ☐ No

Will the course satisfy a major requirement at CSU or UC? ☐ Yes ☒ No

Please attach documentation. If so, complete the following:

<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
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<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communications	Math/Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**SADDLEBACK COLLEGE  
CURRICULUM DEVELOPMENT**

NEW COURSE PROPOSAL	
Date: 01/24/2023	Prepared & Submitted by: Annie Gilbert
Department: AESL	Course Prefix & Number 600: AESL 661 (AESL 761)

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

1/26/2023	Annie Gilbert _____ Print Name	Annie Gilbert _____ Signature, Faculty Requestor
Click to enter date	Jill Ibbotson _____ Print Name	Jill Ibbotson _____ Signature, Department Chair
Click to enter date	_____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Karima Feldhus _____ Print Name	Karima Feldhus _____ Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :   ) Short Title: <b>AESL Digital Literacy II</b>		
<b>Adult Education ESL Digital Literacy II</b>		
Units: Click here to enter text.	Lec hrs: 3	Lab hrs: Click here to enter text.
Credit Status: <input type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input checked="" type="checkbox"/> Non-Credit		
TOP Code: 4930.87	Non-Credit Category: K- Other Noncredit Enhanced Funding	Occupational Code (SAM): E

1. Anticipated first term of offering: ☒ Fall ☐ Spring Year 2024

2. Catalog Description:

Designed for English learners to gain the language skills and vocabulary relating to computer skills needed to perform digital tasks in personal, work, and educational settings. Builds on basic computer skills and introduces terminology about communication, spreadsheet and word processing software, and learning management system used in college. Students will perform language activities in Microsoft Office, email applications, websites, and apps on mobile devices while adhering to Internet safety rules. This is a non-credit, open-entry/open-exit course.

3. Is this course being aligned to a C-ID descriptor? ☐ Yes ☒ No ☐ N/A

C-ID Code: Click here to enter text.

If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. Will course be cross-listed? ☐ Yes ☒ No

If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: [Click here to enter text.](#)

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

**This course is to help AESL students who need the language and digital skills to get accurate health information, communicate and collaborate using the Internet for schoolwork, communicate with their children's schools, apply for jobs, fill out online forms, etc. This will complement the other basic computer and core courses as it will have an emphasis on linguistic elements relating to digital literacy.**

6. Course Requisites:N/A

List all requisites\*: N/A

Prerequisite: N/A

Co-requisite: N/A

Limitation on enrollment: N/A

Recommended Prep: AESL 660 (AESL 760)

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

☐ Yes Course will **NOT** be included in a degree or certificate program.

☒ No Course **WILL** be included in a degree and/or certificate program.

Which ones: **AESL Digital Literacy Certificate of Competency**

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

☐ Letter Grade Only

☐ Option of a standard letter grade or Pass/No Pass

☐ Pass/No Pass only

☒ Pass/Satisfactory Progress/No Pass (P/SP/NP)

☐ Non-credit

9. Will course be Repeatable? ☐ No ☒ Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? ☐ 1 ☐ 2 ☐ 3 ☒ Unlimited (Non-credit only)

Reason for Repeating:\*

☐ Intercollegiate Athletics

☐ Intercollegiate Competition

☐ Occupational Work Experience/General Work Experience

☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

☐ Yes If yes, identify family: [Click here to enter text.](#)

☒ No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.

Computer lab or laptop cart, part-time faculty, computer and projector

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. ☒ N/A

- 12A. Transfer: Would you recommend that this course transfer to:

CSU ☐ Yes ☐ No UC ☐ Yes ☐ No  
 Private ☐ Yes ☐ No

Will the course satisfy a major requirement at CSU or UC? ☐ Yes ☒ No

Please attach documentation. If so, complete the following:

<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
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<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major

- 12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi- cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**SADDLEBACK COLLEGE  
CURRICULUM DEVELOPMENT**

NEW COURSE PROPOSAL	
Date: 1/19/2023	Prepared & Submitted by: Linda Call
Department: HSHS	Course Prefix & Number 600: CNA 625NC

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

1/24/23	<u>Linda Call</u> Print Name	<u>Dr. Linda Call</u> Signature, Faculty Requestor
1/24/2023	<u>Linda Call</u> Print Name	<u>Dr. Linda Call</u> Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
1/24/2023	<u>Sherrie Loewen</u> Print Name	<u>Sherrie Loewen, Ph.D.</u> Signature, Dean

Course Title: Acute Care Nursing Assistant Theory Click here to enter text.		Short Title: ACNA Theory
Units: NC	Lec hrs: 2.5 weekly contact hours	Lab hrs: N/A
Credit Status: <input type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input checked="" type="checkbox"/> Non-Credit		
TOP Code: 1230.30	Non-Credit Category: I- Short term Vocational	Occupational Code (SAM): C-Clearly Occupational

- Anticipated first term of offering: ☒ Fall ☐ Spring Year 2024
- Catalog Description:  
This non-credit course focuses on the principles of nursing care necessary to meet the hygiene, comfort, and safety needs of patients in an acute care environment. Current CNA state certification is required for a recent graduate of the Saddleback College CNA program pending certification. Application and related forms are provided at the information session.
- Is this course being aligned to a C-ID descriptor? ☐ Yes ☒ No ☐ N/A  
C-ID Code: Click here to enter text.  
If yes, see the Articulation Officer for assistance with C-ID descriptors.
- Will course be cross-listed? ☐ Yes ☒ No  
If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Orange County Acute Care Hospital representative members of the Nursing Program Advisory Council requested Saddleback College to create an acute care nursing assistant program based upon their needs and workforce data. The representatives unanimously requested a course be developed to train CNAs to develop skills beyond entry level, i.e., care in the acute care setting. This course is part of that program.

6. Course Requisites:

List all requisites\*:

Prerequisite: N/A

Co-requisite: CNA 626NC

Limitation on enrollment: Applicants must have an active Certified Nursing Assistant California Certification.

Recommended Prep: [Click here to enter text.](#)

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#) The corequisite will assure that a student has the skills, concepts, and/or information needed to succeed (receive a satisfactory grade) for the course it is established.*

7. Will this be a standalone course?

☐ Yes Course will **NOT** be included in a degree or certificate program.

☒ No Course **WILL** be included in a degree and/or certificate program.

Which ones: Acute Care Nursing Assistant Certificate of Completion

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

☐ Letter Grade Only

☐ Option of a standard letter grade or Pass/No Pass

☒ Pass/No Pass only

☐ Pass/Satisfactory Progress/No Pass (P/SP/NP)

☒ Non-credit

9. Will course be Repeatable? ☐ No ☒ Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? ☒ 1 ☐ 2 ☐ 3 ☐ Unlimited (Non-credit only)

Reason for Repeating:\*

☐ Intercollegiate Athletics

☐ Intercollegiate Competition

☒ Occupational Work Experience/General Work Experience

☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree

*\*Provide documentation*

10. Will this course be part of an approved family?

☐ Yes If yes, identify family: [Click here to enter text.](#)

☒ No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

Classroom, AV equipment, Canvas, Instructors, computer.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. ☒ N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU ☐ Yes ☒ No UC ☐ Yes ☒ No  
Private ☐ Yes ☒ No

Will the course satisfy a major requirement at CSU or UC? ☐ Yes ☒ No

Please attach documentation. If so, complete the following:

Click Course Title	Click Course No.	at	Click CSU Campus	Click UC Campus	Required for	Click Program or Major
Click Course Title	Click Course No.	at	Click CSU Campus	Click UC Campus	Required for	Click Program or Major
Click Course Title	Click Course No.	at	Click CSU Campus	Click UC Campus	Required for	Click Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section. **No.**

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi- cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**SADDLEBACK COLLEGE  
CURRICULUM DEVELOPMENT**

**NEW COURSE PROPOSAL**

Date: 1/19/2023	Prepared & Submitted by: Linda Call
Department: HSHS	Course Prefix & Number 600: CNA 626NC (426NC)

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

1/24/2023	<u>Linda Call</u> Print Name	<u>Dr. Linda Call</u> Signature, Faculty Requestor
1/24/2023	<u>Linda Call</u> Print Name	<u>Dr. Linda Call</u> Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
1/24/2023	<u>Sherrie Loewen</u> Print Name	<u>Sherrie Loewen, Ph.D.</u> Signature, Dean

Course Title: Acute Care Nursing Assistant Skills Lab		Short Title: ACNA Skills Lab	
Click here to enter text.			
Units: N/A		Lec hrs: 0	Lab hrs: 1.5 weekly contact hours
Credit Status:	<input type="checkbox"/> Credit – Degree Applicable	<input type="checkbox"/> Credit – Non-degree Applicable	<input checked="" type="checkbox"/> Non-Credit
TOP Code: 1230.30	Non-Credit Category: I- Short Term Vocational	Occupational Code (SAM): C-Clearly Occupational	

- Anticipated first term of offering: ☒ Fall ☐ Spring Year 2024
- Catalog Description:  
This noncredit course focuses on the practice of skills prior to clinical rotation in an acute care environment. Focuses on professional behavior, dress, and communication.
- Is this course being aligned to a C-ID descriptor? ☐ Yes ☒ No ☐ N/A  
C-ID Code: Click here to enter text.  
If yes, see the Articulation Officer for assistance with C-ID descriptors.
- Will course be cross-listed? ☐ Yes ☒ No  
If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Orange County Acute Care Hospital representative members of the Nursing Program Advisory Council requested Saddleback College to create an acute care nursing assistant program based upon their needs and workforce data. The representatives unanimously requested a course be developed to train CNAs to develop skills beyond entry level, i.e., care in the acute care setting. This course is part of that program.

6. Course Requisites:

List all requisites\*:

Prerequisite: N/A

Co-requisite: CNA 625NC

Limitation on enrollment: : Applicants must have an active Certified Nursing Assistant California Certification.

Recommended Prep: [Click here to enter text.](#)

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

The corequisite will assure that a student has the skills, concepts, and/or information needed to succeed (receive a satisfactory grade) for the course it is established.

7. Will this be a standalone course?

☐ Yes Course will **NOT** be included in a degree or certificate program.

☒ No Course **WILL** be included in a degree and/or certificate program.

Which ones: Acute Care Nursing Assistant Certificate of Completion

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

☐ Letter Grade Only

☐ Option of a standard letter grade or Pass/No Pass

☒ Pass/No Pass only

☐ Pass/Satisfactory Progress/No Pass (P/SP/NP)

☒ Non-credit

9. Will course be Repeatable? ☐ No ☒ Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? ☒ 1 ☐ 2 ☐ 3 ☐ Unlimited (Non-credit only)

Reason for Repeating:\*

☐ Intercollegiate Athletics

☐ Intercollegiate Competition

☒ ☐ Occupational Work Experience/General Work Experience

☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

☐ Yes If yes, identify family: [Click here to enter text.](#)

☒ No



11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

Skills lab room and equipment, AV equipment, computer, instructors.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. ☒ N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU ☐ Yes ☒ No UC ☐ Yes ☒ No  
Private ☐ Yes ☒ No

Will the course satisfy a major requirement at CSU or UC? ☐ Yes ☒ No

Please attach documentation. If so, complete the following:

Click Course Title	Click Course No.	at	Click CSU Campus	Click UC Campus	Required for	Click Program or Major
Click Course Title	Click Course No.	at	Click CSU Campus	Click UC Campus	Required for	Click Program or Major
Click Course Title	Click Course No.	at	Click CSU Campus	Click UC Campus	Required for	Click Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section. **No.**

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi- cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**SADDLEBACK COLLEGE  
CURRICULUM DEVELOPMENT**

**NEW COURSE PROPOSAL**

Date: 1/17/2023	Prepared & Submitted by: Linda Call
Department: HSHS	Course Prefix & Number 600: CNA 627NC (427NC)

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

1/24/2023	<u>Linda Call</u> Print Name	<u>Dr. Linda Call</u> Signature, Faculty Requestor
1/24/2023	<u>Linda Call</u> Print Name	<u>Dr. Linda Call</u> Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
1/24/2023	<u>Sherrie Loewen</u> Print Name	<u>Sherrie Loewen, Ph.D.</u> Signature, Dean

Course Title Acute Care Nursing Assistant Clinical Lab Click here to enter text.		Short Title: Acute Care Nursing Assistant Clinical Lab	
Units: N/A		Lec hrs: 0	Lab hrs: 4 weekly contact hours
Credit Status:		<input type="checkbox"/> Credit – Degree Applicable	<input type="checkbox"/> Credit – Non-degree Applicable <input checked="" type="checkbox"/> Non-Credit
TOP Code: : 1230.30		Non-Credit Category: I- Short Term Vocational	Occupational Code (SAM): C-Clearly Occupational

- Anticipated first term of offering: ☒ Fall ☐ Spring Year 2024
- Catalog Description:  
This noncredit course focuses on the application of principles of nursing care necessary to meet the hygiene, comfort, and safety needs of patients in an acute care environment. Current CNA state certification required or a recent graduate of the Saddleback CNA program pending certification. Application and related forms are provided at the information session.
- Is this course being aligned to a C-ID descriptor? ☐ Yes ☒ No ☐ N/A  
C-ID Code: Click here to enter text.  
If yes, see the Articulation Officer for assistance with C-ID descriptors.
- Will course be cross-listed? ☐ Yes ☒ No  
If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Orange County Acute Care Hospital representative members of the Nursing Program Advisory Council requested Saddleback College to create an acute care nursing assistant program based upon their needs and workforce data. The representatives unanimously requested a course be developed to train CNAs to develop skills beyond entry level, i.e., care in the acute care setting. This course is part of that program.

6. Course Requisites:

List all requisites\*:

Prerequisite: N/A

Co-requisite: N/A

Limitation on enrollment: Applicants must have an active Certified Nursing Assistant California Certification.

Recommended Prep: [Click here to enter text.](#)

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

The corequisite will assure that a student has the skills, concepts, and/or information needed to succeed (receive a satisfactory grade) for the course it is established.

7. Will this be a standalone course?

☐ Yes Course will **NOT** be included in a degree or certificate program.

☒ No Course **WILL** be included in a degree and/or certificate program.

Which ones: Acute Care Nursing Assistant Certificate of Completion

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

☐ Letter Grade Only

☐ Option of a standard letter grade or Pass/No Pass

☒ Pass/No Pass only

☐ Pass/Satisfactory Progress/No Pass (P/SP/NP)

☒ Non-credit

9. Will course be Repeatable? ☐ No ☒ Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? ☒ 1 ☐ 2 ☐ 3 ☐ Unlimited (Non-credit only)

Reason for Repeating:\*

☐ Intercollegiate Athletics

☐ Intercollegiate Competition

☒ ☐ Occupational Work Experience/General Work Experience

☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

☐ Yes If yes, identify family: [Click here to enter text.](#)

☒ No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.

Use of acute care clinical facilities, use of Canvas, computer, clinical instructors.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. ☒ N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU ☐ Yes ☒ No UC ☐ Yes ☒ No  
Private ☐ Yes ☒ No

Will the course satisfy a major requirement at CSU or UC? ☐ Yes ☒ No

Please attach documentation. If so, complete the following:

Click Course Title	Click Course No.	at	Click CSU Campus	Click UC Campus	Required for	Click Program or Major
Click Course Title	Click Course No.	at	Click CSU Campus	Click UC Campus	Required for	Click Program or Major
Click Course Title	Click Course No.	at	Click CSU Campus	Click UC Campus	Required for	Click Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section. **No.**

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi-cations	Math/Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## New Program Initiation Form (not needed for ADTs)

<b>1</b>	<b>Idea for program. ADTs do NOT need to complete this process.</b>	
<b>2</b>	Faculty Initiator completes Part 2 of this New Program Initiation Form in preparation for Step 3. <b>a. Program Name:</b> Acute Care Nursing Assistant <b>b. Program Type:</b> (use drop down menu or write in) NonCredit Cert of Completion <b>c. Program TOP code:</b> 1230.30 CIP: 51.3902 <b>d. Contact information for Program Initiator:</b> Linda Call lcall@saddleback.edu 949-235-9615 <b>e. Proposed Pathway for new program:</b> CNA  <b>f. Summary description of the new program:</b>  The purpose of this program is to prepare certified nursing assistants for practice in the acute care hospital setting. Training beyond CNA includes communicating with admitted patients, recognizing physical and mental conditions, patient admission and discharge processes, more advanced bedside care, lab skills, and collection of specimens for the acutely ill patient.  <b>g. Brief Description of how the idea for the new program came about:</b>  This idea came from the Nursing Program Advisory Council meeting. The Orange County acute care hospital representatives voiced the need to fill nursing assistant positions based upon their needs and workforce data. The representatives unanimously requested a course be developed to train CNAs to develop skills beyond entry level, i.e., care in the acute care setting.  <b>h. Please list all courses to be included in the program and total units:</b> This program is a non-credit program. Courses: ACNA Theory: 2.5 weekly contact hours ACNA Skills Lab: 1.5 weekly contact hours ACNA Clinical Lab: 4 weekly contact hours.	
	<b>Document Department/Inter-Departmental discussions with signatures in preparation for Step 4</b>	
	<b>Signature/Date, Program Initiator</b> <i>Dr. Linda Call</i>	<b>Signature/Date, Dept. Chair</b> <i>Dr. Linda Call</i>
	<b>Signature/Date, Division Dean</b> <i>Sherrie Loewen, Ph.D.</i>	<b>Other discipline faculty/chair (if applicable) or <input type="checkbox"/> n/a</b>
	<b>Articulation Officer: Review date (if applicable)</b> <b>Date</b> _____ <b>Initials</b> _____	<b>EWD Director: Review date (if applicable)</b> <b>Date</b> _____ <b>Initials</b> _____
	<b>Curriculum Committee: Review date</b>	
<b>Consultation Council: Review date</b>	<b>7 Curriculum Chair posts cleared Notice of Intent on the Curriculum Website New Program Status link</b>	

## New Program Initiation Form (not needed for ADTs)

<b>1</b>	<b>Idea for program.</b> ADTs do NOT need to complete this process.		
	Faculty Initiator completes Part 2 of this New Program Initiation Form in preparation for Step 3.		
	a. Program Name:       Adult Education ESL Digital Literacy		
	b. Program Type: (use drop down menu or write in) NonCredit Cert of Competency		
	c. Program TOP code:	4930.87	CIP: 32.0108
	d. Contact information for Program Initiator: Annie Gilbert agilbert@saddleback.edu       949-371-7181		
	e. Proposed Pathway for new program: f. Summary description of the new program: A brief description of the purpose of the new program and the population of students for which it is being developed, and if CTE, the jobs for which students would be prepared. This should look like a catalog description. This program is designed for English learners to gain the related language skills and terminology needed to perform digital tasks in personal, work, and educational settings. The program introduces vocabulary relating to basic computer hardware (such as monitor and keyboard), mouse skills, basic level keyboarding, etc. Students will learn to perform language tasks in Microsoft Office, email applications, websites, and apps on mobile devices while adhering to Internet safety rules. No prior computer experience is required.		
<b>2</b>	g. Brief Description of how the idea for the new program came about: If proposal is for an OSA, include a statement why Saddleback would support an OSA in contrast to offering a certificate program.  This course is to help our AESL students who need language and digital skills to get accurate health information, communicate and collaborate using the Internet for schoolwork, communicate with their children's schools, apply for jobs, fill out online forms, etc. This will complement the other basic computer and core courses as it will have an emphasis on linguistic elements relating to digital literacy.  h. Please list all courses to be included in the program and total units: If courses are new or need to be revised, please mark as such. AESL 660 (AESL 760) Digital Literacy I AESL 661 (AESL 761) Digital Literacy II		
<b>3</b>	<b>Document Department/Inter-Departmental discussions with signatures in preparation for Step 4</b>		
	Signature/Date, Program Initiator <i>Annie Gilbert / 01/26/2023</i>		Signature/Date, Dept. Chair <i>Jill Ibbotson 01/26/2023</i>
	Signature/Date, Division Dean <i>Karima Feldhus / 01/26/2023</i>		Other discipline faculty/chair (if applicable) or <input type="checkbox"/> n/a
<b>4</b>	Articulation Officer: Review date (if applicable) Date _____ Initials _____		EWD Director: Review date (if applicable) Date _____ Initials _____
<b>5</b>	Curriculum Committee: Review date _____		
<b>6</b>	Consultation Council: Review date _____	<b>7</b>	Curriculum Chair posts cleared Notice of Intent on the Curriculum Website New Program Status link

Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
HS	N 422NC	fr <del>103011.00-</del> to <u>992943.00</u>	CNA THEORY	prefix fr <del>N</del> to <u>CNA</u> , hrs fr <del>5 lec/0 lab/0 lrng- cntr (totaling 83 contact hours)</del> to <u>2.5 lec/0 lab/0 lrng cntr (totaling 41.5 contact hours)</u> , lim fr <del>AHA-BLS Provider card- Criminal background check Fingerprinting-</del> to <u>none</u> , coreq fr <del>N 423NC</del> to <u>CNA 424NC</u> , txt, val, DE

HS	N 423NC	fr <del>103010.00</del> to <u>992944.00</u>	CNA PRACTICUM	prefix fr <del>N</del> to <u>CNA</u> , hrs fr <del>0 lec/6 lab/0 lng-</del> <del>cntr (totaling 99.6 contact hours)</del> to <u>0</u> <u>lec/4.5 lab/0 lng cntr (totaling 74.7</u> <u>contact hours)</u> , lim fr <del>AHA-BLS Provider-</del> <del>card Criminal background check-</del> <del>Fingerprinting</del> to <u>none</u> , coreq fr <del>N 422NC</del> to <u>none</u> , txt, val, DE
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**SADDLEBACK COLLEGE  
CURRICULUM DEVELOPMENT**

NEW COURSE PROPOSAL	
Date: 12/1/2022	Prepared & Submitted by: Safiah Mamoon
Department: Health Sciences (HLTHSC)	Course Prefix & Number: PH 601 (XX)

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.		
12/1/2022	Safiah Mamoon _____ Print Name	<i>Safiah Mamoon</i> Signature, Faculty Requestor
12/1/2022	Safiah Mamoon _____ Print Name	<i>Safiah Mamoon</i> Signature, Department Chair
Click here to enter a date.	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
12/1/2022	Sherrie Loewen _____ Print Name	<i>Sherrie Loewen, Ph.D.</i> Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :   )		Short Title: Click here to enter text.
Introduction to Public Health		
Units: 3	Lec hrs: 3	Lab hrs: 0
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 1201.00	Non-Credit Category: Click here to enter text.	Occupational Code (SAM): D

1. Anticipated first term of offering: ☒ Fall ☐ Spring Year 2024

2. Catalog Description:

This course provides an introduction to the discipline of Public Health. Students will gain an understanding of the basic concepts and terminologies of public health, and the history and accomplishments of public health officials and agencies. An overview of the functions of various public health professions and institutions, and an in-depth examination of the core public health disciplines is covered. Topics of the discipline include the epidemiology of infectious and chronic disease; prevention and control of diseases in the community including the analysis of the social determinants of health and strategies for eliminating disease, illness and health disparities among various populations; community organizing and health promotion programming; environmental health and safety; global health; and healthcare policy and management.

3. Is this course being aligned to a C-ID descriptor? ☒ Yes ☐ No ☐ N/A

C-ID Code: PHS 101

If yes, see the Articulation Officer for assistance with C-ID descriptors. **Done**

4. Will course be cross-listed? ☐ Yes ☒ No

If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: N/A

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

**Course is part of TMC for Public Health ADT (new program). Course will map to CID PHS 101**

6. Course Requisites:  
List all requisites\*:  
Prerequisite: **None**  
Co-requisite: **None**  
Limitation on enrollment: **None**  
Recommended Prep: **English, one level below transfer (i.e., eligibility for English composition (C-ID ENGL 100) and reading a course with an exiting skill of ability to read a college level text.**

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

☐ Yes Course will **NOT** be included in a degree or certificate program.  
☒ No Course **WILL** be included in a degree and/or certificate program.

Which ones: Click here to enter text.

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

☐ Letter Grade Only ☒ Option of a standard letter grade or Pass/No Pass  
☐ Pass/No Pass only ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP)  
☐ Non-credit

9. Will course be Repeatable? ☒ No ☐ Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? ☐ 1 ☐ 2 ☐ 3 ☐ Unlimited (Non-credit only)

Reason for Repeating:\*

☐ Intercollegiate Athletics  
☐ Intercollegiate Competition  
☐ Occupational Work Experience/General Work Experience  
☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

☐ Yes If yes, identify family: Click here to enter text.  
☒ No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.

Faculty: Same as HIT. No new equipment, supplies, or facilities.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. ☐ N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU ☒ Yes ☐ No UC ☒ Yes ☐ No  
Private ☐ Yes ☐ No

Will the course satisfy a major requirement at CSU or UC? ☒ Yes ☐ No

Please attach documentation. <https://catalogue.uci.edu/allcourses/pubhlth/>

If so, complete the following:




<b>Introduction to Public Health</b>	<b>PUBH 201</b>	at	<b>CSUF</b>	Click	Required for	<b>B.S Public Health</b>
Course Title	Course No.		CSU Campus	UC Campus		Program or Major
<b>Principles of Public Health</b>	<b>PUBHLTH 1</b>	at	Click	<b>UCI</b>	Required for	<b>B.S Public Health</b>
Course Title	Course No.		CSU Campus	UC Campus		Program or Major
Click	Click	at	Click	Click	Required for	Click
Course Title	Course No.		CSU Campus	UC Campus		Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi-cations	Math/Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**SADDLEBACK COLLEGE  
CURRICULUM DEVELOPMENT**

NEW COURSE PROPOSAL	
Date: 12/13/2022	Prepared & Submitted by: Allison Camelot
Department: Sociology	Course Prefix & Number 600: Soc 624 (24)

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.		
9/14/2022	Allison Camelot _____ Print Name	 Signature, Faculty Requestor
9/14/2022	Allison Camelot _____ Print Name	 Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	Signature, Other related discipline Chair (if relevant)
Click to enter date	Christina Hinkle _____ Print Name	 Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :   )		Short Title: Intro to Criminology
Introduction to Crime, Deviance, and Criminal Justice		
Units: 3	Lec hrs: 3	Lab hrs: Click here to enter text.
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 2203	Non-Credit Category: Click here to enter text.	Occupational Code (SAM): Click here to enter text.

- Anticipated first term of offering: ☒ Fall ☐ Spring Year 2024
- Catalog Description:  
A sociological analysis of crime, deviance, social control, and the criminal justice system focusing on the history and patterns of deviant behavior and crime in the United States, structural factors and conditions that lead to deviance, means of social control, and the theoretical explanations of deviance and criminal behavior. Topics include crime, cultural values and norms as well as laws that have contributed to the meaning of deviance and crime, causes and effects of crime on society, social inequality, social location (social class, race, ethnicity, gender, sexual orientation) and the impact on criminal behaviors, the criminal justice system, the prison system, privatization of prisons, sociological theories, and social and reformative justice.
- Is this course being aligned to a C-ID descriptor? ☐ Yes ☒ No ☐ N/A  
C-ID Code: Click here to enter text.  
If yes, see the Articulation Officer for assistance with C-ID descriptors.
- Will course be cross-listed? ☐ Yes ☒ No  
If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Most community colleges offer an Introduction to Criminology course within their Sociology Department. There has been an increase in students majoring in Criminology or in Sociology with an emphasis on Criminology over the past decade. Adding this course to the electives within our department will meet the need of offering this to our students. Many students over the years have asked about the course.

6. Course Requisites:

List all requisites\*:

Prerequisite: none

Co-requisite: none

Limitation on enrollment: none

Recommended Prep: none

*\*Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003*

7. Will this be a standalone course?

☐ Yes Course will **NOT** be included in a degree or certificate program.

☒ No Course **WILL** be included in a degree and/or certificate program.

Which ones: Sociology AA-T

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

☐ Letter Grade Only

☒ Option of a standard letter grade or Pass/No Pass

☐ Pass/No Pass only

☐ Pass/Satisfactory Progress/No Pass (P/SP/NP)

☐ Non-credit

9. Will course be Repeatable? ☒ No ☐ Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? ☐ 1 ☐ 2 ☐ 3 ☐ Unlimited (Non-credit only)

Reason for Repeating:\*

☐ Intercollegiate Athletics

☐ Intercollegiate Competition

☐ Occupational Work Experience/General Work Experience

☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

☒ Yes If yes, identify family: Sociology

☐ No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

None. We already have a faculty member that can teach this course.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. ☐ N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU ☒ Yes ☐ No UC ☒ Yes ☐ No  
Private ☐ Yes ☐ No

Will the course satisfy a major requirement at CSU or UC? ☐ Yes ☐ No  
Please attach documentation. If so, complete the following:

Criminology	CSoc150	Click here to enter text.	UC Davis	Required for	Sociology
Course Title	Course No.	CSU Campus	UC Campus		Program or Major
Crime, Criminology, and Justice	Crim10	Fresno State	Click	Required for	Sociology and Criminology
Course Title	Course No.	CSU Campus	UC Campus		Program or Major
Corrections	Soc143	Click	UC Riverside	Required for	Sociology
Course Title	Course No.	CSU Campus	UC Campus		Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi- cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
HS	HIT 640 (240)	992925.00	PUBLIC HEALTH DATA REPORTING TECHNIQUES	nc, 3 units, 3 hrs lec/0 hr lab/0 hr lrng cntr, GR - Letter Grade or Pass/No Pass, NR
HS	HIT 630 (230)	992924.00	INTRODUCTION TO PUBLIC HEALTH INFOMATIC	nc, 3 units, 3 hrs lec/0 hr lab/0 hr lrng cntr, GR - Letter Grade or Pass/No Pass, NR
HS	SL 611 (211)	992938.00	ASL FOR HEALTHCARE AND MEDICAL PERSONNEL	nc, 3 units, 3 hrs lec/0 hr lab/0 hr lrng cntr, GR - Letter Grade or Pass/No Pass, NR

SADDLEBACK COLLEGE  
NEW COURSES  
ACADEMIC YEAR 2023-2024

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KNES	KNES 188	992936.00	INTERMEDIATE PICKLEBALL	nc, 1 unit/0.5 hr lec/1.5 hrs lab/0 hr lrng cntr, rec prep <b><u>KNES 187</u></b> , gr opt GR - Letter Grade or Pass/No Pass, DE, non-repeatable
KNES	KNES 190	992937.00	ADVANCED PICKLEBALL	nc, 1 unit/0.5 hr lec/1.5 hrs lab/0 hr lrng cntr, rec prep <b><u>KNES 188</u></b> , gr opt GR - Letter Grade or Pass/No Pass, DE, non-repeatable



SADDLEBACK COLLEGE  
NEW NONCREDIT COURSES  
ACADEMIC YEAR 2023-2024

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Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
BI	CIMA 615 NC (415NC)	992931.00	MICROSOFT EXCEL FOR DATA ANALYTICS	nc, 0 unit/2 hrs lec/3 hrs lab/0 hr lrng cntr, rec prep <b>CIMA 404 NC and knowledge of pivot tables</b> , gr opt NC - Noncredit, repeatable up to 4 times
BI	CIMA 688NC (488NC)	992930.00	INTRODUCTION TO DATA ANALYTICS - DATA REPORTING TABLEAU	nc, 0 unit/2 hrs lec/3 hrs lab/0 hr lrng cntr, gr opt NC - Noncredit, repeatable up to 4 times

SADDLEBACK COLLEGE  
NEW NONCREDIT COURSES  
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HW	CNA 624NC (424NC)	992926.00	NURSING ASSISTANT SKILLS LAB	nc, 0 unit/0 hr lec/1.5 hr lab/0 hr lng cntr, coreq <b>CNA 422NC</b> , gr opt GN - Letter Grade only, repeatable up to 3 times
XE	ECIM 603	992939.00	ADVANCED LIFE AND TECHNOLOGY INTEGRATION (EI)	nc, 0 unit/1.50 hrs lec/1.50 hrs lab/0 hr lng cntr, gr opt NC - Noncredit, repeatable up to 99 times
XE	EHEA 641	992940.00	INTER MUSCLE STRENGTH/BODY ALIGNMENT FOR OLDER ADULTS (EI)	nc, 0 unit/1 hr lec/1 hr lab/0 hr lng cntr, gr opt NC - Noncredit, repeatable up to 99 times
XE	EHST 611	992941.00	SURVEY OF CALIFORNIA MISSIONS (EI)	nc, 0 unit/2 hrs lec/0 hr lab/0 hr lng cntr, gr opt NC - Noncredit, repeatable up to 99 times

**Kinesiology – Courses Related in Content  
New Family Effective 2023-24 (Spring)**

**Pickleball**

KNES 187 BEGINNING PICKLEBALL

KNES 188 INTERMEDIATE PICKLEBALL

KNES 190 ADVANCED PICKLEBALL

SADDLEBACK COLLEGE  
REVISED PROGRAM  
ACADEMIC YEAR 2023-2024

**Current**  
**Certified Nurse Assistant Certificate of Completion**

The Certified Nurse Assistant (CNA) program provides students with the knowledge and the skills required to provide basic nursing care skills and learn effective communication for understanding psychosocial/cultural differences of patients. This program focuses on the role of the Certified Nurse Assistant including: safety precautions, emergency procedures, infection control and prevention, client rights to recognize and report abuse and neglect, activities of daily living, personal hygiene, nutrition, safe food handling, body mechanics, and transferring patients. This program also prepares students to take the examination for the Certified Nurse Assistant issued by the California State Department of Health Services. Certification as a Nurse Assistant prepares students for employment in acute and long term and skilled health care facilities, residences, and medical offices. This program requires participants to obtain **an American Heart Association Basic Life Support** (AHA BLS) provider card, complete a criminal background check and fingerprinting.

**Program Student Learning Outcomes:**

Upon completion of the degree, students will be able to do the following:

- Demonstrate skills needed for certification as a nurse assistant.
- Demonstrate basic patient care skills needed for patients' activities of daily living, personal hygiene, nutrition, safe food handling, as well as understand body mechanics, and proper transferring of patients.
- Describe an understanding of the psychosocial/cultural and communication skills needed with patients and healthcare providers to include safety precautions, emergency procedures, infection control and prevention, and clients' rights to recognize and report abuse and neglect.

<i>Course ID</i>	<i>Title</i>	<i>Hours</i>
<b>REQUIRED CORE</b>		
<b>N 422NC</b>	Certified Nurse Assistant Theory	<b>83</b>
<b>N 423NC*</b>	Certified Nurse Assistant Practicum	<b>99.6</b>
<b>Total Hours for the Certificate</b>		<b>182.6</b>

\*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

**Revised**  
**Certified Nurse Assistant Certificate of Completion**

The Certified Nurse Assistant (CNA) program provides students with the knowledge and the skills required to provide basic nursing care skills and learn effective communication for understanding psychosocial/cultural differences of patients. This program focuses on the role of the Certified Nurse Assistant including: safety precautions, emergency procedures, infection control and prevention, client rights to recognize and report abuse and neglect, activities of daily living, personal hygiene, nutrition, safe food handling, body mechanics, and transferring patients. This program also prepares students to take the examination for the Certified Nurse Assistant issued by the California State Department of Health Services. Certification as a Nurse Assistant prepares students for employment in acute and long term and skilled health care facilities, residences, and medical offices. This program requires participants to obtain AHA BLS Provider card, complete a criminal background check and fingerprinting.

**Program Student Learning Outcomes:**

Upon completion of the degree, students will be able to do the following:

- Demonstrate skills needed for certification as a nurse assistant.
- Demonstrate basic patient care skills needed for patients' activities of daily living, personal hygiene, nutrition, safe food handling, as well as understand body mechanics, and proper transferring of patients.
- Describe an understanding of the psychosocial/cultural and communication skills needed with patients and healthcare providers to include safety precautions, emergency procedures, infection control and prevention, and clients' rights to recognize and report abuse and neglect.

<i>Course ID</i>	<i>Title</i>	<i>Hours</i>
<b>REQUIRED CORE</b>		
<b>CNA 422NC*</b>	Certified Nurse Assistant Theory	<b>41.50</b>
<b>CNA 423NC</b>	Certified Nurse Assistant Practicum	<b>74.7</b>
<b>CNA 424NC*</b>	Nursing Assistant Skills Lab	<b>24.9</b>
<b>Total Hours for the Certificate</b>		<b>141.1</b>

\*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.