AGENDA

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

Tuesday, February 28, 2023

The meeting starts promptly at 3PM in AGB 106

- 1. Approval of Minutes February 14, 2023, p. 3-6
- 2. Approval of Agenda
- Public Comments Anyone may address the Curriculum Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes.
- 4. Chair's Report
- 5. Curriculum Committee Training Information Item
- 6. Proposed New Credit Course Justifications for Academic Year 2024-25 Information Item, p. 7-21
 - A. CWE 680 (180) Co-Op-Ed Library
 - B. KNES 614 Sport & Society
 - C. KNES 616 Sports in Film
 - D. KNES 630 (130) Beginning Triathlon Training
 - E. KNES 631 (131) Intermediate Triathlon Training
- 7. Proposed New Credit Courses (CIM 608 (8) and PH 601 (1)) for Academic Year 2024-25 Information Item, p. 22-23
 - A. New prerequisite:
 - a. CIM 608 (8) will have a prerequisite of <u>Clearance from the current placement</u> process or completion of Intermediate Algebra or equivalent course with a "C" grade or better
 - B. Approval of new credit courses
- 8. Proposed New Noncredit Courses (ECIM, EHEA, EHST) for Academic Year 2023-24 (Spring) Information and Action Item, p. 24-25
- 9. Proposed New Credit Course Justifications for Academic Year 2024-25 Action Item, p. 26-47
 - A. COMM 610 (110) Rhetoric of Popular Culture
 - B. ENG 602 Argumentative Writing and Critical Thinking Through Literature
 - C. ES 611 (11) Ethnic Studies, Space, and Social Justice
 - D. GEOG 611 (11) Ethnic Studies, Space, and Social Justice
 - E. IA 640 (40) Intercollegiate Electronic Sports
 - F. IA 623 (23) Men's Soccer
 - G. MATH 603S (203S) Support for MATH 3A
- 10. Proposed New Credit Program Justification (Music Production A.A. Degree) for Academic Year 2024-25 Action Item, p. 48
- 11. Proposed New Noncredit Course Justifications for Academic Year 2024-25 Action Item, p. 49-63
 - A. AESL 660 (760) Adult Education ESL Digital Literacy I
 - B. AESL 661 (761) Adult Education ESL Digital Literacy II
 - C. CNA 625NC (425NC) Acute Care Nursing Assistant Theory
 - D. CNA 626NC (426NC) Acute Care Nursing Assistant Skills Lab
 - E. CNA 627NC (427NC) Acute Care Nursing Assistant Clinical Lab
- 12. Proposed New Noncredit Program Justifications for Academic Year 2024-25 Action Item, p. 64-65
 - A. Acute Care Nursing Assistant Certificate of Completion
 - B. Adult Education ESL Digital Literacy Certificate of Competency
- 13. Division Reports (if time allows)

AGENDA (Continued)

14. Announcements

- A. The next Curriculum Committee meeting is on Tuesday, March 14th at 3pm in AGB 106.
- B. The next GE Committee meeting of the spring semester immediately follows today's curriculum meeting at 4pm in AGB 106.
- C. The scheduled review list will be released on March 1st.
- D. The launch deadline for scheduled/unscheduled review of courses and any approved new courses (not seeking UC approval) in META is April 30, 2023. This is also the deadline for the submission of all required elements for new and revised programs.
- 15. Public Interest Announcements (if time allows)
- 16. Adjourn

COMPLIANCE WITH BROWN ACT

The Curriculum Committee is a subcommittee of the Academic Senate and therefore must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....

Tuesday, February 14, 2023

Curriculum Team and Leadership in Attendance

Michelle Duffy
 Kim Stankovich
 Stephanie Di Alto
 Aimee Tran
 Curriculum Co-Chair Curriculum Specialist Articulation Officer

Curriculum Team and Leadership in Absence

1. Scott Farthing Fine Arts and Media Technology; Alternate for VPI

2. Tram Vo-Kumamoto VPI

Voting Members in Attendance

1. Mike Bennett Kinesiology & Athletics

Linda Call
 Health Sciences & Human Services
 Hollis Casey
 Deidre Cavazzi
 Sarah Chang
 Health Sciences & Human Services
 Counseling & Special Programs
 Counseling & Special Programs

6. Tom DeDonno Business Science
 7. Scott Fredrickson Business Science
 8. Annie Gilbert Extended Learning

9. Ari Grayson Advanced Technology and Applied Science

10. Carmenmara Hernandez-Bravo Liberal Arts

11. Lori Hoolihan (alternate) Advanced Technology and Applied Science

12. Kris Leppien-Christensen13. June MillovichSocial & Behavioral Sciences

14. Carolyn Seaman Online Education & Learning Resources

15. Patty Evans Wallin (alternate)
 16. Karla Westphal
 Math, Science, & Engineering
 Math, Science, & Engineering

Voting Members Absent

1. Farida Gabdrakhmanova (represented by alt.) Advanced Technology and Applied Science

2. Laura Haight Fine Arts and Media Technology

3. Jennifer Hedgecock Liberal Arts

4. Karah Street (represented by alt.)
5. Susan White-Alcover
Math, Science, & Engineering
Health Sciences & Human Services

Administrators in Attendance

1. Dan Clauss Kinesiology

2. Karima Feldhus Extended Learning

3. Christina Hinkle Social & Behavioral Sciences

4. Dan Predoehl Extended Learning

MINUTES

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

Tuesday, February 14, 2023

The meeting starts promptly at 3PM in AGB 106

1. Approval of Minutes – January 24, 2023, p. 3-5

First: June Millovich Second: Deidre Cavazzi

No Discussion; Motion Passes

2. Approval of Agenda

First: Linda Call Second: Deidre Cavazzi

No Discussion; Motion Passes

3. Public Comments – Anyone may address the Curriculum Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes.

No Comments

4. Chair's Report

Go to SharePoint for current curriculum information.

5. Curriculum Committee Training – Information Item

Legislation update: No updates on AB111, CalGETC moving forward, our local GE pattern will continue to be inclusive of the Life Long Learning requirement, AB 928 holding local meeting if interested, details to follow.

- 6. SC/IVC Comparable Course Changes for Academic Year 2023-24 Information Only Item, p. 6
- 7. Proposed New Credit Course Justifications for Academic Year 2024-25 Information Item, p. 7-28
 - A. COMM 610 (110) Rhetoric of Popular Culture
 - B. ENG 602 Argumentative Writing and Critical Thinking Through Literature
 - C. ES 611 (11) Ethnic Studies, Space, and Social Justice
 - D. GEOG 611 (11) Ethnic Studies, Space, and Social Justice
 - E. IA 640 (40) Intercollegiate Electronic Sports
 - F. IA 623 (23) Men's Soccer
 - G. MATH 603S (203S) Support for MATH 3A
- 8. Proposed New Credit Program Justification (Music Production A.A. Degree) for Academic Year 2024-25 Information Item, p. 29
- 9. Proposed New Noncredit Course Justifications for Academic Year 2024-25 Information Item, p. 30-44
 - A. AESL 660 (760) Adult Education ESL Digital Literacy I
 - B. AESL 661 (761) Adult Education ESL Digital Literacy II
 - C. CNA 625NC (425NC) Acute Care Nursing Assistant Theory
 - D. CNA 626NC (426NC) Acute Care Nursing Assistant Skills Lab
 - E. CNA 627NC (427NC) Acute Care Nursing Assistant Clinical Lab
- 10. Proposed New Noncredit Program Justifications for Academic Year 2024-25 Information Item, p. 45-46
 - A. Acute Care Nursing Assistant Certificate of Completion

MINUTES (Continued)

B. Adult Education ESL Digital Literacy Certificate of Competency

- 11. Proposed Noncredit Course Revisions for Academic Year 2023-24 (Spring) Information & Action Item, p. 47-48
 - A. Corequisite changes:
 - a. CNA 422NC corequisite from N 423NC to CNA 424NC
 - b. CNA 423NC from N 422NC to none

First: Linda Call Second: Deidre Cavazzi

No Discussion; Motion Passes

- B. Limitation on enrollment change:
 - a. CNA 422NC limitation from AHA BLS Provider card Criminal background check Fingerprinting to none
 - b. CNA 423NC limitation from AHA BLS Provider card Criminal background check Fingerprinting to none

First: Carmenmara Hernandez-Bravo Second: Karla Westphal

No Discussion; Motion Passes

C. Approval of remaining course revisions

First: Carmenmara Hernandez-Bravo Second: Karla Westphal

No Discussion; Motion Passes

- 12. Proposed New Credit Course Justifications for Academic Year 2024-2025 (Fall) Action Item, p. 49-
 - A. PH 601 (XX) Introduction to Public Health

First: Carmenmara Hernandez-Bravo Second: Deidre Cavazzi

No Discussion; Motion Passes

B. SOC 624 (24) - Introduction to Crime, Deviance, and Criminal Justice

First: Carmenmara Hernandez-Bravo Second: Deidre Cavazzi

No Discussion; Motion Passes

- 13. Proposed New Credit Courses (HIT 230, HIT 240, SL 611, KNES 188, and KNES 190) for Academic Year 2023-24 (Spring) Action Item, p. 55-56
 - A. New Recommended Preparation:
 - a. KNES 188 will have a recommended preparation of KNES 187
 - b. KNES 190 will have a recommended preparation of KNES 188

First: Carmenmara Hernandez-Bravo Second: Deidre Cavazzi

No Discussion; Motion Passes

B. Approval of new credit courses

First: Carmenmara Hernandez-Bravo Second: Deidre Cavazzi

No Discussion: Motion Passes

- 14. Proposed New Noncredit Courses (CNA 624NC, CIMA 615NC, CIMA 688NC, ECIM 603NC, EHEA 641NC, EHST 611NC) for Academic Year 2023-24 (Spring) Action Item, p. 57-58
 - A. New Corequisite:

a. CNA 624NC (424NC) will have a corequisite of CNA 422NC

First: Carmenmara Hernandez-Bravo Second: Linda Call

No Discussion; Motion Passes

MINUTES

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

B. New Recommended Preparation:

a. CIMA 615NC (415NC) will have a recommended preparation of <u>CIMA 404 NC</u> and knowledge of pivot tables

First: June Millovich Second: Tom DeDonno

No Discussion; Motion Passes

C. Approval of new noncredit courses

First: Carmenmara Hernandez-Bravo Second: Deidre Cavazzi

No Discussion; Motion Passes

15. Proposed New Family (Pickleball) for Academic Year 2023-24 (Spring) – Action Item, p. 59

First: Deidre Cavazzi Second: June Millovich

No Discussion; Motion Passes

16. Proposed Program Revision (Certified Nurse Assistant Certificate of Completion) for Academic Year 2023-24 (Spring) – Consent Item, p. 60

First: Carmenmara Hernandez-Bravo Second: June Millovich

Motion Passes

17. Division Reports (if time allows)

Karla Westphal wanted faculty to be aware that AB 1705 if going after prerequisites for STEM major. Faculty teaching STEM classes have two years to justify the prerequisites, but the guidelines are uncertain and unclear. If not stopped, this new policy is likely to be ineffective and harmful to students.

- 18. Announcements
 - A. The next Curriculum Committee meeting is on Tuesday, February 28th at 3pm in AGB 106
 - B. The next GE Committee meeting of the spring semester is on Tuesday, February 28th at 4pm in AGB 106.
 - C. The launch deadline for scheduled/unscheduled review of courses and any approved new courses (not seeking UC approval) in META is April 30, 2023. This is also the deadline for the submission of all required elements for new and revised programs.
- 19. Public Interest Announcements (if time allows)

No Announcements

20. Adjourn 3:37pm

COMPLIANCE WITH BROWN ACT

The Curriculum Committee is a subcommittee of the Academic Senate and therefore must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....

NEW COURSE PROPOSAL						
Date: 11/28/2022	Prepared & Submitted by:	Carolyn Seaman				
Department: Library	Course Prefix & Number 600:	CWE 680				

	Department: Library	Course Prefix 8	Number 600:	CWE 680				
	Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.							
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t	Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :) CO-OP-ED Library							
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(Credit Status: ⊠ Credit – Degree A	pplicable 🗆 Credit – Non-de	egree Applicab	le Non-Cred	lit			
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1. 2.								
cust	Provides hands-on experience in a Library environment, which allows for application of professional workplace and customer service skills in a variety of settings. Students must work 75 paid hours or 60 non-paid hours per unit earned. One unit may be applied towards major requirements for certificate.							
3.	Is this course being aligned to a C-C-ID Code: Click here to enter text If yes, see the Articulation Officer	i.		⊠ No	□ N/A			
4.	Will course be cross-listed?	□ Yes ☑ No nsible for scheduling, updat	ing, and assess	sing the course	?			

Reason for cross-listing: Click here to enter text.

5.	Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?
	isory Board for Library Technician certificate determined library workplace experience or coursework on fessional and interpersonal soft skills is beneficial to students completing program and beneficial to employers
	ng students with certificate.
6.	Course Requisites:
	List all requisites*: Prerequisite: Click here to enter text. Co-requisite: Click here to enter text. Limitation on enrollment: Click here to enter text. Recommended Prep: Click here to enter text.
	*Please attach justification for the recommended requisites. Refer to the <u>Chancellor's Guidelines for Title 5 §55003</u>
7.	Will this be a standalone course? ☐ Yes Course will NOT be included in a degree or certificate program. ☑ No Course WILL be included in a degree and/or certificate program. Which ones: Library Technician Certificate *Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed.
8.	Proposed Grading System: ☐ Letter Grade Only ☐ Pass/No Pass only ☐ Non-credit ☐ Voption of a standard letter grade or Pass/No Pass ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP) ☐ Non-credit
9.	Will course be Repeatable? ☐ No ☐ Yes Additional skills that will be acquired by repeating this course must be included in the course outline. If yes, how many times? ☐ 1 ☐ 2 ☐ 3 ☐ Unlimited (Non-credit only) Reason for Repeating:* ☐ Intercollegiate Athletics ☐ Intercollegiate Competition ☐ Occupational Work Experience/General Work Experience
	☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree. *Provide documentation
10	. Will this course be part of an approved family? ☐ Yes If yes, identify family: Click here to enter text. ☒ No.

11	. What resou equipment N/A			ed in orde	r to offer th	is class at S	Saddleback	? e.g. staff,	faculty, sup	pplies/
12	. If degree-ap the Articulat	-	-	-	following inf	ormation o	n articulatio	n recommen	dations. Ple	ease contact
	12A. Tran	sfor: \A	/ould you re	commend t	hat this cou	rsa transfar	to			
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	Will the course satisfy a major requirement at CSU or UC? $\ \square$ Yes $\ \boxtimes$ No Please attach documentation. If so, complete the following:									
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	Course Title		Course No.	CSU	Campus	UC Cam	npus	•	Program o	r Major
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Click Course Title Click Course No. at Click CSU Campus Click UC Campus Required for Click Program or Major 12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.										
			Natural	Social	Humanities	Lifelong	Communi-	Math/	American	Cultural
			Science	Science	/Art	Learning	cations	Quantitative	Institutions	Diversity
_	AA/AS/GE Degree	5								
-	CSU G.E.									
_	JC Transfer/GE									
	GETC									

NEW COURSE PROPOSAL					
Date: 1/24/23	Prepared & Submitted by:	Lindsay Steinriede			
Department: Kinesiology	Course Prefix & Number 600:	614			

Obtain original (blue ink) signatures from your Department	artment Chair an	nd Division	Dean prior to			
submitting to the Curriculum Office.							
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Click to enter date	Lindsay Steinriede Print Name	Signature	. Faculty Regi	Steinriede uestor			
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lick to 1/26/23 :	Dan Clauss Print Name	Signature	MUS				
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Credit Status: 🗵 Cr TOP Code: 1270.00	redit – Degree Applicable	– Non-degree Ap	•	□ Non-Credit nal Code (SAM): E			
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OP Code: 1270.00	Non-Credit Category: N/A		Occupatio				
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Reason for cross-listing: Click here to enter text.

5.	Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?
	With the near-future removal of area E (most of which our KNES courses fulfilled), our division has been researching additional opportunities to provide transferable courses that will fulfill GE requirements for students. In doing so, we found sport &society as a great option. While other departments may already explore the social and behavioral sciences, Sport specifically, has had a great influence on society historically, and continues to play a major role on the influence of modern societies at various levels (local, state, national, and globally). Our course will provide students the opportunity to explore social and behavioral sciences through sport.
6.	Course Requisites: List all requisites*: Prerequisite: n/a Co-requisite: n/a Limitation on enrollment: n/a Recommended Prep: n/a *Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003
7.	Will this be a standalone course? ☑ Yes Course will NOT be included in a degree or certificate program. ☐ No Course WILL be included in a degree and/or certificate program. Which ones: Click here to enter text. *Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed
8.	Proposed Grading System: ☐ Letter Grade Only ☐ Pass/No Pass only ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP) ☐ Non-credit
9.	Will course be Repeatable? \(\sum \) No \(\sup \) Yes Additional skills that will be acquired by repeating this course must be included in the course outline. If yes, how many times? \(\sum 1 \) \(\sum 2 \) \(\sum 3 \) \(\sum \) Unlimited (Non-credit only) Reason for Repeating:* Intercollegiate Athletics Intercollegiate Competition Occupational Work Experience/General Work Experience Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree. *Provide documentation
10	. Will this course be part of an approved family? ☐ Yes If yes, identify family: Click here to enter text.

11. What resources we equipment, facilit No new resources	ies.							
12. If degree-applicable the Articulation Offi	•	•	following inf	ormation o	n articulatio	n recommen	dations. Ple	ease contact
12A. Transfer: W	ould vou re	commend t	hat this cou	rse transfer	to:			
CSU	•] No	UC	⊠ Yes □	l No		
Private] No					
Please attace Introduction to Sport and Social	KIN 230		mona	Click			Click	
Justice		at			Re	equired for		
Course Title	Course No.	CSU	Campus	UC Cam	npus	_	Program o	r Major
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Click	Click	— at Clic	Campus	Click	D	equired for -	Click	
Course Title	Course No.	CSU	Campus	UC Cam	npus	equiled for	Program o	r Major
12B. General Edu GE patterns? Please							nt in any of t	he followin
	Natural	Social	Humanities	Lifelong	Communi-	Math/	American	Cultural
AA/AS/GE Degree	Science	Science	/Art	Learning	cations	Quantitative	Institutions	Diversity 🖂
AA/AJ/ GE DEGICE								

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CSU G.E.

IGETC

UC Transfer/GE

NEW COURSE PROPOSAL						
Date: 1/24/23	Prepared & Submitted by:	Lindsay Steinriede				
Department: Kinesiology	Course Prefix & Number 600:	KNES 616				

Obtain original (blue ink) signatures from your De submitting to the Curr			Dean prior to
Click to enter date	Lindsay Steinriede Print Name	Signa	ndsay Ste ture, Faculty Requ	inrisdeestor
Click to enter date	Lindsay Steinriede Print Name		ndsay Ste eture, Department (
Click to enter date	Click here to enter text Print Name	Signa	nture relateo discipline	Chair (if relevant)
^{Clic} ∤/26/2023 te	Dan Clauss Print Name		iture, Dean	
Course Title (60 Chara these symbols: ? < > " Sports in Film		Short Title: Spo	orts in Film	
Units: 3	Lec hrs: 3		Lab hrs: Clic	ck here to enter text.
Credit Status: 🗵 Cr	edit – Degree Applicable 🔲 Credi	t – Non-degree	Applicable \Box	Non-Credit
TOP Code: 1270.00	Non-Credit Category: N/A		Occupation	al Code (SAM): E
Catalog Description: Survey of American and socio-economic	m of offering:	nd contribution	ortance of sport	ts-related films from a
freedom in selected	films and reflection of subjective ex	periences.		
C-ID Code: Click here	aligned to a C-ID descriptor? e to enter text. llation Officer for assistance with C-	☐ Yes	⊠ No	□ N/A
Will course be cross- If yes, which departi	-listed? ☐ Yes ☒ No ment is responsible for scheduling, u	updating, and a	assessing the cou	ırse?

Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not? With the near-future removal of area E (most of which our KNES courses fulfilled), our division has been researching additional opportunities to provide transferable courses that will fulfill GE requirements for students. In doing so, we found sport & film as an option. Sport has been, and continues to be, something that crosses ethnics, social-economic, and gender boundaries and there are various sports-related films that have been produced to help us see the impact of sports, and the influences on our daily lives, from a historical and cultural perspective. This is something our division would like the opportunity to share this with the student body. Students will be able to examine such concepts through the portrayal of sport in film. In addition, a sport and film class provides students the opportunity to explore the arts through an alternate avenue while giving our division a chance for regrowth and having a greater impact on students again. 6. Course Requisites: List all requisites*: Prerequisite: n/a Co-requisite: n/a Limitation on enrollment: n/a Recommended Prep: n/a *Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003 7. Will this be a standalone course? Course will **NOT** be included in a degree or certificate program. □ No Course WILL be included in a degree and/or certificate program. Which ones: Click here to enter text. *Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed 8. Proposed Grading System: ☐ Letter Grade Only ☑ Option of a standard letter grade or Pass/No Pass ☐ Pass/No Pass only ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP) □ Non-credit 9. Will course be Repeatable? \bowtie No ☐ Yes Additional skills that will be acquired by repeating this course must be included in the course outline. If yes, how many times? \Box 1 \Box 2 \Box 3 \Box Unlimited (Non-credit only) Reason for Repeating:* ☐ Intercollegiate Athletics ☐ Intercollegiate Competition ☐ Occupational Work Experience/General Work Experience ☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*Provide documentation

10. Will this course b	•		•	a. d				
•	ientily ram	ny: Click ne	re to enter t	ext.				
⊠ No								
 What resources v 	will he neer	led in orde	r to offer th	nic class at	Saddlehack	? e g staff	faculty sur	nlies/
		ieu iii orue	i to oner ti	iis class at	Saddleback	c: e.g. starr,	racuity, sup	рпезу
equipment, facilit								
No new resource	s will be ne	eded. We	have facult	y to teach	this course	and it will r	un online.	
6.1								
If degree-applicable			_	formation o	n articulatio	n recommer	ndations. Ple	ease contac
the Articulation Off	icer for assis	stance. [∃ N/A					
12A. Transfer: W	Vould vou re	ecommend	that this cou	ırse transfei	r to:			
CSU	•		□ No	UC	⊠ Yes □	7 No		
				00	△ Te3 L	1110		
Private	L	□ Yes □	□No					
Will the cou	arse satisfy a	a major req	uirement at	CSU or UC?	\boxtimes	Yes \square] No	
Please attac	ch documen	tation. If s	o, complete	the followin	ng:			
Sport & Film	KINE 29	6 Ch	ico	Click			Click	
Course Title	Course No.	at CSL	I Campus	UC Can	R	equired for -	Program o	r Maior
Click								
Course Title	Course No.	— at Cil	l Campus	LIC Can	R	equired for -	Program o	r Maior
Click	Click	. Cli		Click	приз		Click	i iviajoi
Course Title	Course No		l Campus	UC Car	R	equired for -	Program o	r Maior
course mile	course No		Campas	oc car	приз		rrogramo	i iviajoi
12B. General Edu	ıcation: Wo	uld you rec	ommend tha	it this cours	e satisfy a G	E requireme	nt in any of t	he followir
GE patterns? Pleas	e consult w	ith the Artic	culation Offic	cer before c	ompleting t	his section.		
•					. 3			
	Natural	Social	Humanities	Lifelong	Communi-	Math/	American	Cultural
	Science	Science	/Art	Learning	cations	Quantitative	Institutions	Diversity
AA/AS/GE Degree								
CSU G.E.			\boxtimes					
UC Transfer/GE								
ICETC								

NEW COURSE PROPOSAL						
Date: 1/24/23	Prepared & Submitted by:	Lindsay Steinriede				
Department: Kinesiology	Course Prefix & Number 600:	KNES 630 (130)				

Department: Kinesi	ology Course P	refix & Number 600: KNES 6	30 (130)			
Obtain original (blue ink) signatures from your De	•	Dean prior to			
Click to enter date	Lindsay Steinriede Print Name	1 . 1 . 54	zinriede estor			
Click to enter date	Lindsay Steinriede Print Name	Lindsay Sta Signature, Department (<u>Chair</u>			
Click to enter date	Click here to enter text Print Name	Signature Other elated discipline	Chair (if relevant)			
Clic \11/26/2023 e	Dan Clauss Print Name	Signature, Dean				
Course Title (60 Chara these symbols: ? < > " Beginning Triathlon 1	• • • • • • • • • • • • • • • • • • • •	Short Title: Beginning Triathlon	r			
Units: 1	Lec hrs: 0.5	Lab hrs: 1.5				
Credit Status: 🗵 Cr	edit – Degree Applicable 🔻 Cred	it – Non-degree Applicable 🗆	Non-Credit			
TOP Code: 0835.00	Non-Credit Category: N/A	Occupation	al Code (SAM): E			
_	-	training for triathlons. This c				
	thlons and students will work clo	<u> </u>	_			
rogramming dependent on fitness levels and goals. The course is open to all fitness levels, although basic reestyle swimming ability is highly recommended. Race nutrition will also be covered in this course.						
C-ID Code: Click her	aligned to a C-ID descriptor? e to enter text. Ilation Officer for assistance with C-	☐ Yes	□ N/A			
Will course be cross-listed? \square Yes \boxtimes No If yes, which department is responsible for scheduling, updating, and assessing the course?						

Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Triathlons are a very popular form of training & sport and we believe this course will capture students and community members looking to start or advance in their training. These triathlon courses will offer individualized programs dependent on fitness levels and goals. Coaching and programming for triathletes is extremely expensive and this course will offer an affordable option. Being in southern CA, we are one of the most popular areas for triathletes to train. Our weather offers training year around, our area is ranked as one of the most scenic areas to race according to active.com and triathlete magazine, and just south of us in San Diego is the birthplace of triathlon and it offers many races throughout the year. These geographic advantages provide us with the potential to bring in many individuals of interest.

Triathlon continues to grow in popularity. Even after the Covid hiatus, triathlon continued to flourish by offering online racing giving the athletes the weekend to complete a race and post results, something that is easily replicated for students.

6. Course Requisites: List all requisites*: Prerequisite: n/a Co-requisite: n/a Limitation on enrollment: n/a Recommended Prep: Competency in ba *Please attach justification for the recommendation.	asic freestyle open water swimming nended requisites. Refer to the <u>Chancellor's Guidelines for Title 5 §55003</u>
7. Will this be a standalone course?	
☐ Yes Course will NOT be included in a ☐ No Course WILL be included in a ☐ Which ones: Kinesiology A.A. degre *Paperwork for the program (new or rev	degree and/or certificate program.
8. Proposed Grading System: ☐ Letter Grade Only ☐ Pass/No Pass only ☐ Non-credit	☑ Option of a standard letter grade or Pass/No Pass☐ Pass/Satisfactory Progress/No Pass (P/SP/NP)
<u> </u>	o □ Yes d by repeating this course must be included in the course outline. □ 2 □ 3 □ Unlimited (Non-credit only)

☐ Intercollegiate	- Δthletics					1 486 10 01 03
☐ Intercollegiate						
_	•	/Conorol Morle	F.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
•	Work Experience		•	10011	0 110 1 1	
			r Institution	ı (CSU 8	& UC only)	to meet lower division
requirements fo	r a baccalaureate	degree.				
*Provide documer	itation					
LO. Will this course b	e part of an appro	oved family?				
	dentify family: Fit	•				
□ No	, , ,	3				
11. What resources v	vill be needed in c	order to offer th	is class at S	addlebad	ck? e.g. staf	f, faculty, supplies/
equipment, facilities.						
Click here to ente						
No new resources ne		will be offered	l online by a	current	instructor	
vo new resources ne	caca. This course	. Will be offered	of the by t	, carrerre	motractor.	
L2. If degree-applicable	e, please complete	the following inf	ormation on	articulati	ion recomme	endations. Please contact
he Articulation Officer		_				
	_					
12A. Transfer: \	Would you recomm	end that this co	urse transfer	to:		
CSU	. 🛛 Yes	□ No	UC	☐ Yes	□ No	
Private	☐ Yes	□No				
Tilvace	<u> </u>	□ 110				
Will the co	urse satisfy a majo	r requirement at	CSU or UC?		□ Yes	□No
Please atta	nch documentation.	. If so, complete	the followin	g:		
Triathlon	- KINE 1517 at	CSU Bakersfiel	d Click		Required fo	r Click Program or Major
Course Title	-1. 1			ıpus	·	= -
Click	_ <u>Click</u> at	Click	Click		Required fo	r Click
Course Title	Course No.	CSU Campus	UC Can	ıpus	·	Program or Major
Click	Click	Click	Click		Required fo	Click
Course Title	Course No.	CSU Campus	UC Can	ıpus		Program or Major
12B. General Ed	ucation: Would yοι	recommend th	at this course	e satisfy a	GE requiren	nent in any of the following
GE patterns? Plea	se consult with the	Articulation Off	icer before c	ompleting	g this section	ı.
		ľ	1	T		
	Natural Soc	ial Humanities	Lifelong	Commun	i- Math/	American Cultural

	Natural	Social	Humanities	Lifelong	Communi-	Math/	American	Cultural
	Science	Science	/Art	Learning	cations	Quantitative	Institutions	Diversity
AA/AS/GE Degree								
CSU G.E.								
UC Transfer/GE								
IGETC								

NEW COURSE PROPOSAL					
Date: 1/24/23	Prepared & Submitted by:	Lindsay Steinriede			
Department: Kinesiology	Course Prefix & Number 600:	KNES 631 (131)			

Obtain original (blue ink) signatures from your De submitting to the Cur	•	ean prior to
Click to enter date	Lindsay Steinriede Print Name	Lindsay Signature, Faculty Reque	teinrisde
Click to enter date	Lindsay Steinriede Print Name	/	teinriede
Click to enter date	Click here to enter text Print Name	Signature, Other elated Ascipline (Chair (if relevant)
Clic 1/26/2023 te	Dan Clauss Print Name	Signature, Dean	
these symbols: ? < > ' Intermediate Triathle		Short Title: Intermediate Triath Lab hrs: 1.5	lon
Units: 1			
	edit – Degree Applicable 🔻 Cred	it – Non-degree Applicable 🛛	Non-Credit
TOP Code: 0835.00	Non-Credit Category: N/A	Occupationa	al Code (SAM): E
. Catalog Description esigned for students termediate-level trianous is on short to mi	m of offering:	ng for triathlons. This course g for swimming, biking, runnir ents will work closely with th	ng, and strength training instructor to
· -	hnique in swim, bike, run, and st		
C-ID Code: Click her	aligned to a C-ID descriptor? e to enter text. Ilation Officer for assistance with C-	□ Yes	□ N/A
. Will course be cross		·	rse?

Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Triathlons are a very popular form of training & sport and we believe this course will capture students and community members looking to start or advance in their training. These triathlon courses will offer individualized programs dependent on fitness levels and goals. Coaching and programming for triathletes is extremely expensive and this course will offer an affordable option. Being in southern CA, we are one of the most popular areas for triathletes to train. Our weather offers training year around, our area is ranked as one of the most scenic areas to race according to active.com and triathlete magazine, and just south of us in San Diego is the birthplace of triathlon and it offers many races throughout the year. These geographic advantages provide us with the potential to bring in many individuals of interest.

Triathlon continues to grow in popularity. Even after the Covid hiatus, triathlon continued to flourish by offering online racing giving the athletes the weekend to complete a race and post results, something that is easily replicated for students.

6.	Course Requisites: List all requisites*: Prerequisite: n/a Co-requisite: n/a Limitation on enrollment: n/a Recommended Prep: KNES 630 (130) or competency in basic freestyle open water swimming *Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003
7.	Will this be a standalone course? ☐ Yes Course will NOT be included in a degree or certificate program. ☑ No Course WILL be included in a degree and/or certificate program. Which ones: Kinesiology A.A. degree, Kinesiology AA-T degree *Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed
8.	Proposed Grading System: ☐ Letter Grade Only ☐ Pass/No Pass only ☐ Non-credit ☐ Proposed Grading System: ☐ Option of a standard letter grade or Pass/No Pass ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP)
9.	Will course be Repeatable? \square No \square Yes Additional skills that will be acquired by repeating this course must be included in the course outline. If yes, how many times? \square 1 \square 2 \square 3 \square Unlimited (Non-credit only)

Reason for Repea ☐ Intercollegiate ☐ Occupational V ☐ Additional en requirements for *Provide document	Athletics Competition Vork Exper rollment r a baccalau	ience/Gendequired b	y Transfer	•	n (CSU &	UC only) to	o meet lo	wer division
10. Will this course be ☐ Yes If yes, id	e part of ar lentify fami		•					
11. What resources we equipment, facilit No new resources	ies.							
12. If degree-applicable the Articulation Offi 12A. Transfer: W CSU Private	cer for assis ould you re	commend to Yes	N/A				dations. Ple	ease contact
Will the cou Please attac						Yes \square	No	
Triathlon Course Title Click Course Title Click Course Title		at Clic	J Bakersfield Campus Ck Campus Ck Campus		npus Re	equired for – equired for – equired for –	Program o Click Program o Click Program o	r Major
12B. General Edu GE patterns? Pleas							nt in any of t	the following
	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi- cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree								
CSU G.E.								

UC Transfer/GE

IGETC

8	/2	0	2	1
0	1 _	v	_	ı

SADDLEBACK COLLEGE NEW COURSES ACADEMIC YEAR 2024-2025

Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				Irng obj=learning objectives
				moe=methods of eval
				nc=new course nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability SAM code=occupational code (A=apprenticeship,
				B=advanced occupational, C=clearly occupational,
				D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled
				for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign
				programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
				nc, 3 units/2 hrs lec/3 hrs lab/0 hr lrng cntr,
				prereq Clearance from the current
				placement process or completion of
				Intermediate Algebra or equivalent course
				with a "C" grade or better, gr opt GR -
			INTRODUCTION TO DATA	Letter Grade or Pass/No Pass, DE, non-
BI	CIM 608 (8)	992932.00	SCIENCE	repeatable

SADDLEBACK COLLEGE NEW COURSES ACADEMIC YEAR 2024-2025

Ī					nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr,
				INTRODUCTION TO PUBLIC	gr opt GR - Letter Grade or Pass/No Pass,
	HW	PH 601 (1)	992935.00	HEALTH	DE, non-repeatable

SADDLEBACK COLLEGE NEW NONCREDIT COURSES ACADEMIC YEAR 2023-2024

Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other
				noncredit enhanced funding, L=not eligible for
				enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				Irng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship,
				B=advanced occupational, C=clearly occupational,
				D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled
				for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign
				programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
			ADVANCED LIFE AND	nc, 0 unit/1 hr lec/1 hr lab/0 hr lrng cntr,
	ECIM 603		TECHNOLOGY INTEGRATION	oe/oe, gr opt NC - Noncredit, DE,
XE	(503)	992939.00	(EI)	repeatable up to 99 times
			INTER MUSCLE	nc, 0 unit/1.5 lec/1.5 lab/0 lrng cntr, oe/oe,
	EHEA 641		STRENGTH/BODY ALIGNMENT	gr opt NC - Noncredit, DE, repeatable up to
VE		002040 00		
XE	(541)	992940.00	FOR OLDER ADULTS (EI)	99 times

SADDLEBACK COLLEGE NEW NONCREDIT COURSES ACADEMIC YEAR 2023-2024

					nc, 0 unit/2 hrs lec/0 hr lab/0 hr lrng cntr,
		EHST 611		SURVEY OF CALIFORNIA	oe/oe, gr opt NC - Noncredit, DE,
Х	Œ	(511)	992941.00	MISSIONS (EI)	repeatable up to 99 times

NEW COURSE PROPOSAL						
Date: 1-27-2023	Prepared & Submitted by:	Shawn O'Rourke				
Department: Comm Studies	Course Prefix & Number 600:	COMM 610				

Obtain original (blue ink) signatures from your Depa submitting to the Curric	artment Chair and Division Dean prior to
	Submitting to the curre	A4 a a
1/27/2023	Shawn O'Rourke	_ Show Or
	Print Name	Signature, Faculty Requestor
1/27/2023	Kim Stankovich	ROTA
, , , , , ,	Print Name	Signature, Department Chair
Click to enter date		
Click to effet date	Click here to enter text Print Name	Signature,
	Fillit Name	Other related discipline Chair (if relevant)
. /0=/0000		Scott Farthing
1/27/2023	Scott Farthing Print Name	Signature, Dean
	Fillit Name	Signature, Dean
Course Title (60 Char these symbols: ? < > 'Rhetoric of Popular ('\/*:)	hort Title: Rhetoric of Popular Culture
Units: 3	Lec hrs: 3	Lab hrs: 0
		200 1113. 0
Credit Status: ⊠ Cı	redit – Degree Applicable 🔻 Credit	 Non-degree Applicable □ Non-Credit
TOP Code: 1506	Non-Credit Category: Click here	to enter text. Occupational Code (SAM): E
rhetorical practices	: pop culture through the lens of rhetor	ric and communication studies. Students will learn how ovies, books, TV shows, comic books and sports. Gives
C-ID Code: Click her If yes, see the Artico Will course be cross	ulation Officer for assistance with C-ID	
Reason for cross-lis	ting: Click here to enter text.	

	Communication studies is growing as a discipline in general and as a department at Saddleback College. However, we have reached equilibrium with the current section of courses. By adding a new course - one that has been demonstrated to be successful and popular with students - it will help increase recruitment into the discipline, recruitment on our speech and debate team, and enrollment while providing an important class for our existing comm majors.
6.	Course Requisites: List all requisites*: Prerequisite: none Co-requisite: none Limitation on enrollment: none Recommended Prep: none *Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003
7.	Will this be a standalone course? ☐ Yes Course will NOT be included in a degree or certificate program. ☐ No Course WILL be included in a degree and/or certificate program. Which ones: COMM Studies TMC 2.0 *Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed
8.	Proposed Grading System: ☐ Letter Grade Only ☐ Pass/No Pass only ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP) ☐ Non-credit
9.	Will course be Repeatable? \(\text{No} \) \(\text{Yes} \) Additional skills that will be acquired by repeating this course must be included in the course outline. If yes, how many times? \(\text{1} \) \(\text{2} \) \(\text{3} \) \(\text{Unlimited (Non-credit only)} \) Reason for Repeating:* Intercollegiate Athletics Intercollegiate Competition Occupational Work Experience/General Work Experience Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree. *Provide documentation
10.	Will this course be part of an approved family? ☐ Yes If yes, identify family: Click here to enter text. ☒ No

5. Justification of recommendation for new course: How was the need for this course identified? How will this

not?

course meet student needs in ways that currently approved courses (including those from other departments) do

equipment, f	equipment, facilities. A new full-time faculty whom we are in the process of hiring.										
12. If degree-appl the Articulation	icable, please co n Officer for assis	•	following inf	ormation o	n articulatic	on recommen	dations. Ple	ease contact			
12A. Transfer: Would you recomme CSU ⊠ Yes Private ⊠ Yes			that this cou] No] No	rse transfer UC	rto: ⊠Yes □] No					
	Will the course satisfy a major requirement at CSU or UC? $\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \$										
	Click Course No Click Course No Click Course No All Education: World Please consult w	$\begin{array}{c} \text{at} & \frac{\text{Clid}}{\text{csu}} \\ & \text{at} & \frac{\text{Clid}}{\text{csu}} \end{array}$	ck Campus ck Campus Campus	Click UC Can Click UC Can	npus R npus R		Program o Click Program o	r Major r Major			
GE patterns?	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi- cations	Math/ Quantitative	American Institutions	Cultural Diversity			
AA/AS/GE Degree											
CSU G.E.			\boxtimes								
UC Transfer/GE											
IGETC			\boxtimes								
					1	1					

NEW COURSE PROPOSAL							
Date: 1/26/2023	Prepared & Submitted by:	Catherine Hayter					
Department: English	Course Prefix & Number 600:	ENG 602					

Obtain original (blue	Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting								
	to the Curriculum Office.								
1/27/2023	Catherine Hayter Print Name	Signature, Faculty Requestor							
1/27/2023	Suki Fisher Print Name	Signature, Department Chair							
Click to enter date	Click here to enter text. Print Name	Signature, Other related discipline Chair (if relevant)							
1/27/2023	Jack Beckham Print Name	Signature, Dean							

· ·	Course Title (60 Character max and do not use any of Short Title: Wrtng and Thnkng Thru Lit these symbols: $? < > " \setminus / * : $									
Argumentative V	Argumentative Writing and Critical Thinking Through									
Literature										
Units: 3	Lec hrs: 49.8	Lab hrs: 0								
Credit Status:	☐ Credit – Degree Applicable ☐ C	Credit – Non-degree Applicable 🔲 Non-Credit								
TOP Code: 1501.	00 Non-Credit Category:	Occupational Code (SAM): E - Non-occupational								

1. Anticipated first term of offering:

X Fall Spring

Year 2024

2. Catalog Description:

This course is designed to promote critical thinking and writing about diverse social, historical, and cultural contexts through inquiry into literature. It offers instruction in analytical, critical, and argumentative writing, critical thinking, research strategies, information literacy, and proper documentation through the study of literary works from major genres, while developing students' close reading skills and promoting an appreciation of the aesthetic qualities of literature. As a part of this inquiry, students will also engage with distinctively literary ways of exploring human experience, learning to articulate their own views in a meaningful conversation between themselves and contemporary issues.

2-28-23 Agenda Item 9 Page 30 of 65

3.	C-ID Cod	ourse being aligned to a de: ENGL 110			X Yes	□ No	□ N/A
	If yes, se	ee the Articulation Offic	er for assistance	with C-ID de	escriptors.		
4.		rse be cross-listed? hich department is resp		No duling, upda	ting, and a	assessing the co	urse?
	Reason f	for cross-listing: Click he	ere to enter text.				
5.		tion of recommendatio neet student needs in v					entified? How will this rom other departments) do
and C Within while critica class	critical Thin this 3-un still exper all and rhet serves as	nking Through Literatu nit course, students wil riencing the rigor and f torical analysis, argum	re, a unique cou I receive a rich a ocus on further entation, and the tion course to E	urse relative and diverse developing t e role of res NG 1B that	to other of exposure their comp earch in d combines	options currently to literature and positional skills. Heveloping an a the critical and	10, Argumentative Writing y offered by our department. d theoretical approaches, This includes an emphasis or rgumentative essay. This rhetorical approaches of 1B s.
additi degre	onal path e and trar act a mor	ways to complete the r	najor and their or rently offered by	general educ / English 1B	cation requand	uirements, as it lish 25. Becaus	ity to present students with allows students to fulfill the e of this, we expect the class grams and/or literature
6.	List all re Prerequi Co-requi Limitatio Recomm	Requisites: equisites*: isite: Completion of Engisite: N/A on on enrollment: 25 nended Prep: N/A. attach justification for the					rs <u>for Title 5 §55003</u>
7.		be a standalone course					
	☐ Yes	Course will NOT be in	_				
	X No	Course WILL be include	ded in a degree a	and/or certifi	cate progi	ram.	
		nes: AA in English	or routead) must b	o cubmitted =	t the ======	time as the serve	rouges is boing dovaloand
	ruperwo	ork for the program (new	or revisea) must b	e submitted a	ı ine same	time as the new t	ourse is being developed

8.	Proposed Grading System:	
	☐ Letter Grade Only	X Option of a standard letter grade or Pass/No Pass
	☐ Pass/No Pass only	☐ Pass/Satisfactory Progress/No Pass (P/SP/NP)
	☐ Non-credit	
9.	Will course be Repeatable? X No	☐ Yes
		epeating this course must be included in the course outline.
	If yes, how many times?	□ 2 □ 3 □ Unlimited (Non-credit only)
	Reason for Repeating:*	
	☐ Intercollegiate Athletics	
	☐ Intercollegiate Competition	. I.w. 1.5
	Occupational Work Experience/General	
	baccalaureate degree.	nsfer Institution (CSU & UC only) to meet lower division requirements for a
	*Provide documentation	
	, rovide documentation	
10.	Will this course be part of an approved fa	mily?
	☐ Yes If yes, identify family: Click here	e to enter text.
	X No	
11.		o offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment,
	facilities.	No additional conditions and the second state of the second state
	currently available to faculty and classroo	ourse. No additional supplies, equipment, etc. compared to those
	currently available to faculty and classion	ins are necessary.
12.	If degree-applicable, please complete the	following information on articulation recommendations. Please contact
	the Articulation Officer for assistance. \Box	□ N/A
	12A. Transfer: Would you recommend to	that this course transfer to:
	CSU X Yes	□ No UC X Yes □ No
	Private X Yes [□No

Please attach documentation. If so, complete the following:							
Freshman	ENGL		Dominguez			English	
Composition II	111	at	Hills		Required for		
Course Title	Course No.		CSU Campus	UC Campus		Program or Major	
Reading and	English			Berkeley		English	
Comprehension	R1B	at			Required for		
Course Title	Course No.		CSU Campus	UC Campus		Program or Major	
	Click	at			Required for		
Course Title	Course No.	at	CSU Campus	UC Campus	neganea ioi	Program or Major	

X Yes

☐ No

Will the course satisfy a major requirement at CSU or UC?

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi- cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree			X		X			
CSU G.E.			X		X			
UC Transfer/GE			X		X			
IGETC			X		X			

NEW COURSE PROPOSAL				
Date: 1/27/2023	Prepared & Submitted by:	Claire Cesareo		
Department: Ethnic Studies	Course Prefix & Number 600:	ES 611 (11)		

Obtain origina	ol (blue ink) signatures from your Do submitting to the Cur	-	nd Division	Dean prior to
1/27/2023	Claire Cesareo Print Name	——— Clain Wan	Cham	
		Signature	e, Faculty Req	uestor
Click here to	Click here to enter text.			
enter a date.	Print Name	Signature	e, Department	t Chair
	Maureen Smith	Maureen	K. Smith	
1/27/2023	Print Name	Signature Other re		e Chair (if relevant)
1/27/2023	Christina Hinkle	Christi	na Hínkle	/
	Print Name	Signature	e, Dean	
Credit Status:	Credit – Degree Applicable ☐ Cred	dit – Non-degree Aր	plicable	□ Non-Credit
Credit Status: ⊠	Credit – Degree Applicable ☐ Cred	dit – Non-degree Aր	plicable	□ Non-Credit
TOP Code: 2203.00	Non-Credit Category: Click he	ere to enter text.	Occupatio	nal Code (SAM): E
atial dimensions o ian American and sponded to a long	on: on: octions of race, ethnicity, and spati f race and racism, the lived spatial Latinx/Chicanx American identity; history of segregation, inequality, stitutional practices that created t	al exclusion in the experiences of N groups, and the w and exclusion. En	e United Sta ative Amer ays in whic nphasis will	ican, African Americar th these groups have I be placed on both the
C-ID Code: Click h	ng aligned to a C-ID descriptor? ere to enter text. iculation Officer for assistance with C	☐ Yes -ID descriptors.	⊠ No	□ N/A
Will course be cro	oss-listed? Yes with GEOG 61 ortment is responsible for scheduling,	• •	essing the co	ourse?
Geography depa	artment			

Reason for cross-listing: This proposal is for CSUGE Area F IGETC Area 7 and will be cross-listed as a GEOG course.

5.	Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?
	Collaborate with the GEOG department to expand ES/GEOG course offerings that meet the Ethnic Studies requirement local GE, CSUGE and IGETC.
6.	Course Requisites: N/A List all requisites*: N/A Prerequisite: N/A Co-requisite: N/A Limitation on enrollment: N/A Recommended Prep: N/A *Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003
7.	Will this be a standalone course? ☐ Yes Course will NOT be included in a degree or certificate program. ☐ No Course WILL be included in a degree and/or certificate program. Which ones: Geography AA *Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed.
8.	Proposed Grading System: ☐ Letter Grade Only ☐ Pass/No Pass only ☐ Non-credit ☐ Coption of a standard letter grade or Pass/No Pass ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP) ☐ Non-credit
9.	Will course be Repeatable? No Yes Additional skills that will be acquired by repeating this course must be included in the course outline. If yes, how many times? 1 2 3 Unlimited (Non-credit only) Reason for Repeating:* Intercollegiate Athletics Intercollegiate Competition Occupational Work Experience/General Work Experience Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree. *Provide documentation
10	. Will this course be part of an approved family? ☐ Yes If yes, identify family: Click here to enter text. ☒ No

11.	What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/
	equipment, facilities.

Currently employed Geography/ES faculty have the education and skill set to teach this course. This will not require additional Division staff support other than already in place. No additional supplies/equipment other than already available to the Geography/ES Departments are needed. This course will not require any additional facilities other than a classroom already used by the department and could often be offered online not utilizing a classroom for that semester.

_	ree-applicable, ticulation Office			the following □ N/A	information on artic	culation recomme	ndations. Please contact
12A.	Transfer: Wo	ould you reco	omme	end that this c	ourse transfer to:		
	CSU		Yes	□ No	UC 🖂 🕆	Yes □ No	
	Private		Yes	□ No			
		•	-	requirement a	at CSU or UC? te the following:	⊠ Yes □	□No
The	Urban	GEOG		Click	Berkeley		Geography
Experie	nce: Race,	70AC					
Class, C	Gender, and		at			Required for	
the Ame	erican City						
Course Titl	e	Course No.	•	CSU Campus	UC Campus		Program or Major
Click		Click	at	Click	Click	— Required for	Click
Course Titl	е	Course No.	at	CSU Campus	UC Campus	— Required for	Program or Major
Click		Click	-	Click	Click	Dogwing d for	Click
Course Titl	e	Course No.	at	CSU Campus	UC Campus	Required for	Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural	Social	Humanities	Lifelong	Communi-	Math/	American	Cultural
	Science	Science	/Art	Learning	cations	Quantitative	Institutions	Diversity
AA/AS/GE Degree								
CSU G.E.								
UC Transfer/GE								
IGETC								

^{**}Please submit course to meet the Ethnic Studies requirement for all GE patterns: Local GE, CSUGE, and IGETC.

NEV	W COURSE PROPOSAL	
Date: 1/26/2023	Prepared & Submitted by:	Maureen Smith
Department: Geography	Course Prefix & Number 600:	GEOG 611 (11)

Obtain origina	l (blue ink) signatures from your l submitting to the C	Department Chair and Division Dean prior to urriculum Office.
1/26/2023	Maureen Smith Print Name	Maureen K. Smith Signature, Faculty Requestor
1/27/2023	Dan Walsh Print Name	<i>Dan Walsh</i> Signature, Department Chair
1/27/2023	Claire Cesareo Print Name	Clair Wair Com
		Signature, Other related discipline Chair (if relevant)
Click to enter date	Christina Hinkle Print Name	Christina Hinkle Signature, Dean
these symbols: ? < : Ethnic Studies, Spa Units: 3	ce, and Social Justice Lec hrs: 3	Lab hrs: 0
Units: 3	Lec nrs: 3	Lab nrs: 0
Credit Status:	Credit – Degree Applicable ☐ Cr	edit – Non-degree Applicable 🔲 Non-Credit
TOP Code: 2206.00	Non-Credit Category: Click	nere to enter text. Occupational Code (SAM): E
atial dimensions of ian American and I sponded to a long I	on: ctions of race, ethnicity, and space and racism, the lived spatications/Chicanx American identity is stitutional practices that created	Spring Year 2024 tial exclusion in the United States. Focuses on the al experiences of Native American, African America groups, and the ways in which these groups have and exclusion. Emphasis will be placed on both this spatial exclusion and the social justice mover
C-ID Code: Click h	g aligned to a C-ID descriptor? ere to enter text. culation Officer for assistance with	☐ Yes ☐ No ☐ N/A C-ID descriptors.
Will course be cro		(11) $\ \square$ No g, updating, and assessing the course?

Reason for cross-listing: This proposal is for CSUGE Area F IGETC Area 7 which requires a cross-listed ES course.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Collaborate with the ES department to expand ES/GEOG course offerings that meet the Ethnic Studies requirement local GE, CSUGE and IGETC.

6.	Course Requisites: N/A List all requisites*: N/A Prerequisite: N/A Co-requisite: N/A Limitation on enrollment: N/A Recommended Prep: N/A *Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003
7.	Will this be a standalone course? ☐ Yes Course will NOT be included in a degree or certificate program. ☐ No Course WILL be included in a degree and/or certificate program. Which ones: Geography AA *Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed.
8.	Proposed Grading System: ☐ Letter Grade Only ☐ Pass/No Pass only ☐ Non-credit ☐ Letter Grade Only ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP) ☐ Non-credit
9.	Will course be Repeatable? No Yes Additional skills that will be acquired by repeating this course must be included in the course outline. If yes, how many times?
10	. Will this course be part of an approved family? ☐ Yes If yes, identify family: Click here to enter text. ☒ No

11.	What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/
	equipment, facilities.
	Currently employed Geography/ES faculty have the education and skill set to teach this course.
	This will not require additional Division staff support other than already in place. No additional
	supplies/equipment other than already available to the Geography Department is needed. This
	course will not require any additional facilities other than a classroom already used by the
	department and could often be offered online not utilizing a classroom for that semester.

12 If dog	ree-annlicable	nlease com	alata	the following i	nformation on	articula	tion recomme	ndations. Please contact
<u> </u>	ticulation Office			□ N/A	mormation on	articula	idon recomme	iluations. Flease contact
12A.	Transfer: Wo	ould you reco	ommo	end that this co	ourse transfer t	:0:		
	CSU		Yes	□ No	UC	⊠ Yes	□ No	
	Private		Yes	□ No				
		•	-	requirement a		:	⊠ Yes [□ No
The	Urban	GEOG		Click	Berkeley			Geography
Experie	nce: Race,	70AC						
Class, C	Gender, and		at				Required for	
the Ame	erican City							
Course Titl		Course No.	-	CSU Campus	UC Camp	ous		Program or Major
Click		Click	at	Click	Click		Required for	Click
Course Titl	е	Course No.	at	CSU Campus	UC Camp	ous	Required for	Program or Major
Click		Click	o.t	Click	Click		Doguired for	Click
Course Title		Course No.	at	CSU Campus	UC Camp	us	Required for	Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural	Social	Humanities	Lifelong	Communi-	Math/	American	Cultural
	Science	Science	/Art	Learning	cations	Quantitative	Institutions	Diversity
AA/AS/GE Degree								
CSU G.E.								
UC Transfer/GE								
IGETC								

^{**}Please submit course to meet the Ethnic Studies requirement for all GE patterns: Local GE, CSUGE, and IGETC.

Date:	1/27/2023	Prepared & Submit	ted by:	Kerry Crabb
	ntercollegiate Athletics	Course Prefix & Nun		IA 640 (40)
epartment, i	The coneglate Atmetics	Course Trenx & Ivan	1000.	11.010(10)
Obtain orig	inal (blue ink) signatures f submittir	rom your Department (Division Dean prior to
/27/2022			Kerry Cral	ob
/27/2023	Kerry Crabb	text.		ulty Requestor
12=12022			Kerry Crabb	
1/27/2023	Click here to ent	ertext		partment Chair
	Kerry Crabb	`	iigiiatare, Def	di tinent chan
1/27/2023	Click here to ent	er text.	lanah	
	Print Name		ignature,	discipline Chair (if relevant)
		· ·		discipline chair (ir relevant)
1./27/2023	Click here to ent	er text	work	<i>\(\sigma_2 \)</i>
	Dan Clauss		ignature, Dea	in
Credit Status:	<u> </u>	rs: Click here to enter te		o hrs: 28, 55, 83, 110, 166 able
			gree Applica	
Anticipated first Catalog Descrip This course is course is course is course is course is course Playstation		pole	gree Applicatext. Oc Oc Year 2024 Detitive eSpond universit	able Non-Credit cupational Code (SAM): E Non cupational

Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not? eSports is a rapidly growing field, both nationally and internationally. Experts predict that, by 2021, global eSports revenues will have reached \$1.65 billion. Several leading universities across the country offer a Bachelor of Science in eSports and/or Game Studies. There are at least 63 Colleges and Universities that currently offer eSports team competitions with more adding every year. **Career Opportunities** • eSports public relations • Professional Gamer Advertising Event Management Coaching/Administration 6. Course Requisites: List all requisites*: Prerequisite: Click here to enter text. Co-requisite: Click here to enter text. Limitation on enrollment: Click here to enter text. Recommended Prep: Click here to enter text. *Please attach justification for the recommended requisites. Refer to the <u>Chancellor's Guidelines for Title 5 §55003</u> 7. Will this be a standalone course? ☑ Yes Course will **NOT** be included in a degree or certificate program. ☐ No Course WILL be included in a degree and/or certificate program. Which ones: Click here to enter text. *Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed 8. Proposed Grading System: □ Letter Grade Only ☐ Option of a standard letter grade or Pass/No Pass ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP) □ Pass/No Pass only ☐ Non-credit □ No X Yes 9. Will course be Repeatable? Additional skills that will be acquired by repeating this course must be included in the course outline. If yes, how many times? \Box 1 \Box 2 \boxtimes 3 \Box Unlimited (Non-credit only) Reason for Repeating:* ☑ Intercollegiate Competition ☐ Occupational Work Experience/General Work Experience ☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

	*Provid	de documento	ation						
10.	Will th □ Yes ⊠ No		part of an agentify family:		ved family? chere to enter t	ext.			
11.	equipr	resources w ment, faciliti ad Coach		in o	rder to offer t	nis class at S	addleba	ck? e.g. staff,	faculty, supplies/
	 As Mo 	ming Equipo sistant Coac embership D	hes	ng.					
Fun				_	hrough the CR	C process.			
			, please compl cer for assistar		the following in ⊠ N/A	formation on	articula	tion recomme	ndations. Please contact
	12A.		•		end that this co				
		CSU Private	⊠ Y ⊠ Y		□ No □ No	UC	⊠ Yes	∐ No	
			-	-	requirement at If so, complete			□ Yes □	□No
	itramur ourse Title	al eSports	KIN 1200 Course No.	at	CSU LA	Click UC Camp	pus	Required for	Click Program or Major
	lick ourse Title		Click Course No.	at	Click CSU Campus	Click UC Camp	pus	Required for	
_	lick ourse Title		Click Course No.	at	Click CSU Campus	Click UC Cam	pus	Required for	Click Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural	Social	Humanities	Lifelong	Communi-	Math/	American	Cultural
	Science	Science	/Art	Learning	cations	Quantitative	Institutions	Diversity
AA/AS/GE Degree				\boxtimes				
CSU G.E.				\boxtimes				
UC Transfer/GE				\boxtimes				
IGETC								

NEW COURSE PROPOSAL							
Date: 1/23/23	Prepared & Submitted by:	BJ McNicol					
DepartmerIntercollegiate Athletics	Course Prefix & Number 600:	IA 623					

Obtain original	(blue ink) signatures from your submitting to the (Department Chair and Division Dean prior to curriculum Office.						
Click to enter date	BJ McNicol	11): Miara Jana Alian						
Click to enter date	Kerry Crabb Print Name	Kerry Crabb Signature, Department Chair						
Click to enter date	Print Name	Signature Other related discipline Chair (if relevant)						
Click/to enter date 427/2023	Dan Clauss Print Name	Signature, Dean						
Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :) Men's Soccer								
Units: 3	Lec hrs: 0.00	Lab hrs: 10.00						
Credit Status: ⊠ Credit – Degree Applicable □ Credit – Non-degree Applicable □ Non-Credit								
TOP Code: 0835.5	0 Non-Credit Category: Click	here to enter text. Occupational Code (SAM): E – Non Occupational						
L. Anticipated first te	rm of offering:	☐ Spring Year 2024						
2. Catalog Description Provides an opp		n and participate in Intercollegiate Men's Socce						
C-ID Code: Click he	g aligned to a C-ID descriptor? ere to enter text. culation Officer for assistance wit	·						
4. Will course be cros		ng, updating, and assessing the course?						
Reason for cross-li	sting: Click here to enter text.							

5.	Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?
	The Athletics department announced they will be adding men's soccer as a sport offering under the CCCAA.
6.	Course Requisites: List all requisites*: Prerequisite: Click here to enter text. Co-requisite: Click here to enter text. Limitation on enrollment: Pre-participation physical examination and be declared fit for athletics by a medical doctor (MD) Recommended Prep: Click here to enter text. *Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003
7.	Will this be a standalone course? ☑ Yes Course will NOT be included in a degree or certificate program. ☐ No Course WILL be included in a degree and/or certificate program. Which ones: Click here to enter text. *Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed.
8.	Proposed Grading System: ☐ Letter Grade Only ☐ Pass/No Pass only ☐ Non-credit ☐ Coption of a standard letter grade or Pass/No Pass ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP) ☐ Non-credit
Э.	Will course be Repeatable? ☐ No ☐ Yes Additional skills that will be acquired by repeating this course must be included in the course outline. If yes, how many times? ☐ 1 ☐ 2 ☐ 3 ☐ Unlimited (Non-credit only) Reason for Repeating:* ☐ Intercollegiate Athletics ☐ Intercollegiate Competition ☐ Occupational Work Experience/General Work Experience ☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.
10	*Provide documentation D. Will this course be part of an approved family? Solution Yes If yes, identify family: Click here to enter text. No

11. What resources equipment, facil	ities.	ed in order	to offer th	is class at S	addlebacki	? e.g. staff, f	aculty, sup	olies/
Faculty instruction (Bus or Vanstruction recommendation)Lockers If	degree-app	olicable, ple	ease compl	ete the fo	•	_	
12A. Transfer:	Would you re	commend t	hat this cou	rse transfer	to:			
CSU	Σ	☑ Yes □	No	UC	⊠ Yes □	l No		
Private	Σ	☑ Yes □	No					
Please att	ach documen IA	San	•	che following		equired for	Click	
Course Title	Course No.		Campus	UC Cam			Program o	Major
Click	Click	Clic		Click		equired for –		
Course Title	Course No.	_ 4	Campus	UC Cam	ipus N	equired for –	Program o	· Major
Click	Click	Clic		Click	D.	equired for -	Click	
Course Title	Course No	at CSU	Campus	UC Cam	ipus Ke	equired for =	Program o	r Major
12B. General Ed GE patterns? Plea						•	nt in any of t	he following
	Natural	Social	Humanities	Lifelong	Communi-	Math/	American	Cultural
	Science	Science	/Art	Learning	cations	Quantitative	Institutions	Diversity
AA/AS/GE Degree				M				
CSU G.E.				⊠				
UC Transfer/GE				X				

IGETC

NEW COURSE PROPOSAL								
Date: 1/17/2023	Prepared & Submitted by:	Jonathan Luque						
Department: Mathematics	Course Prefix & Number 600:	Math 603S						

	Department:	Mathematics	Course Prefix	& Number 60	0: Math 603	S			
	Obtain or	riginal (blue ink) signatures fro			nd Division De	ean prior to			
_	submitting to the Curriculum Office.								
, quant	1/26/2023	Jonathan Luque Print Name		Signature	the Lyge, Faculty Reques	tor L			
1	1/26/2023	Frank Gonzalez Print Name		Signature	e, Department Ch	air			
	Click to enter dat	te Click here to ente Print Name	r text	Signature Other rel	e, ated discipline Ch	nair (if relevant)			
1	1/26/2023	Art Nitta Print Name		Signature	Dean				
		Print Name		Signature	e, Dean				
t				rt Title: Suppo	rt for Math 3A				
l	Jnits: 2	Lec hr	s: 2		Lab hrs: 0				
(Credit Status:	☐ Credit – Degree Applicabl	e ⊠ Credit – N	Non-degree Ap	oplicable 🗆 I	Non-Credit			
	TOP Code: 170 Mathematics	01.00 - Non-Credit Categ	ory: Click here to	enter text.	Occupational Occupational	Code (SAM): E-N	lon-		
1.	Anticipated f	first term of offering:	□ Spring	year 20	024				
2.		cription: ntal math course taught in conj instructional support and just							
3.	C-ID Code: Cl	e being aligned to a C-ID descri lick here to enter text. e Articulation Officer for assist		□ Yes escriptors.	⊠ No	□ N/A			
4.		oe cross-listed? ☐ Yes department is responsible for	No scheduling, upda ■ total content of the content of	ting, and asse	essing the cour	se?			
	Reason for ci	ross-listing: Click here to enter	text.						

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not? California Assembly Bill 1705 will require mathematics departments to re-evaluate their placement practices, particularly for students who are required to take calculus for their major. The math department needs a low-unit support option to help under-prepared students succeed in first-semester calculus. A similar model of support has been implemented successfully via Math 224S, 208S, and 210S at Saddleback; we now need this type of corequisite support for Math 3A to address student needs, statewide best-practices, and potential legislative requirements. 6. Course Requisites: List all requisites*: Prerequisite: Placement by the current assessment process. Co-requisite: Math 3A Limitation on enrollment: Click here to enter text. Recommended Prep: Click here to enter text. *Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003 7. Will this be a standalone course? Yes Course will **NOT** be included in a degree or certificate program. □ No Course **WILL** be included in a degree and/or certificate program. Which ones: Click here to enter text. *Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed 8. Proposed Grading System: ☐ Letter Grade Only ☐ Option of a standard letter grade or Pass/No Pass □ Pass/No Pass only ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP) ☐ Non-credit 9. Will course be Repeatable? ⊠ No ☐ Yes Additional skills that will be acquired by repeating this course must be included in the course outline. If yes, how many times? □ 1 □ 2 □ 3 □ Unlimited (Non-credit only) Reason for Repeating:* ☐ Intercollegiate Athletics ☐ Intercollegiate Competition ☐ Occupational Work Experience/General Work Experience ☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree. *Provide documentation 10. Will this course be part of an approved family? ☐ Yes If yes, identify family: Click here to enter text. ⊠ No

equipment, facili	. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities. Existing faculty and classrooms will be used for this class.							
12. If degree-applicable the Articulation Off		•	following inf	ormation o	n articulatio	n recommen	dations. Ple	ease contact
12A. Transfer: W CSU Private	. [] Yes □	hat this cou No No	rse transfer UC	to: □ Yes □] No		
			uirement at (o, complete t			Yes	No	
Click Course Title Click Course Title		— at Clic		Click UC Cam Click UC Cam	.p	equired for – equired for –		
Click Course Title	Click Course No.	Clic		Click UC Cam	D	equired for -	Click	
12B. General Edu GE patterns? Pleas							nt in any of t	he following
	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi- cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree								
CSU G.E.								
UC Transfer/GE								
IGETC								

New Program Initiation Form (not needed for ADTs)

10	dea 1	for program.	ADTs do	NOT	need to	complete	e this	process.

Faculty Initiator completes Part 2 of this New Program Initiation Form in preparation for Step 3.

a. Program Name: Music Production

b. Program Type: (use drop down menu or write in) A.A or A.S. Degree

c. Program TOP code: 1005.00 CIP: 10.0203

d. Contact information for Program Initiator: Ariel Alexander

AAlexander@Saddleback.edu 812-219-6465

e. Proposed Pathway for new program: Art, Design, and Entertainment

f. Summary description of the new program:

The Music Production AA prepares students to use industry-recognized software and hardware to create, edit, record and perform music. The degree expands on the Music Production Entrepreneurship Certificate of Achievement, and will equip students to enter the following occupations: music producer, professional musician, recording engineer, film composer, video game composer, electronic musician, music supervisor, music library owner or digital media composer/producer. The field of Music Production is inherently competitive, and completion of the program does not guarantee employment. Success in the occupations listed above is based on a number of factors including musical, technical and entrepreneurial ability.

g. Brief Description of how the idea for the new program came about:.

Saddleback's Music Production program has been growing tremendously in the last few years. The number of Music Production OSA and certificate completions grew from 9 in 2019 to 95 in 2021. Our current AA degree does not meet the needs of those production students who want to earn an AA or AS in addition to their certificates.

h. Please list all courses to be included in the program and total units:

Required Core (15 units)		
MUS 130	Music Production I	2.5 units
MUS 131*	Music Production II	2 units
MUS 118	Digital Multi-Track Music Recording	2.5 units
MUS 120	Introduction to the Music Industry	3 units
MUS 1	The Basics of Music	3 units
MUS 54A	Beginning Piano I	2 units
Restricted Electives (3 units)		
MUS 117*	Popular Songwriting	3 units
CTVR 111*	Audio and Sound Design for Television	3 units
	and Film	
		Total = 18 units

	Document Department/Inter-Departmental discussion	ns with signatures in preparation for Step 4		
3	Signature/Date, Program Initiator	Signature/Date, Dept. Chair		
	ARIEL ALEXANDER 1 16 23	ARIEL ALEXANDER 1 16 23		
	Signature/Date, Division Dean	Other discipline faculty/chair (if applicable) or □ n/a		
	Scott Farthing			
	Articulation Officer: Review date (if applicable)	EWD Director: Review date (if applicable)		
4	Date	Date 1/19/2023 Initials 1.D.		
	Initials			
5	Curriculum Committee: Review date			

Consultation Council: Review date

7 Curriculum Chair posts cleared Notice of Intent on the Curriculum Website New Program Status link

NEW COURSE PROPOSAL					
Date: 01/24/2023	Prepared & Submitted by:	Annie Gilbert			
Department: AESL	Course Prefix & Number 600:	AESL 660 (AESL 760)			

	submitting to the Curri	culum Office.
1/26/2023	Annie Gilbert	Annie Gilbert
	Print Name	Signature, Faculty Requestor
Click to enter date	Jill Ibbotson	Jíll Ibbotson
	Print Name	Signature, Department Chair
Click to enter date	Click here to enter text	
	Print Name	Signature, Other related discipline Chair (if relevant)
Click to enter date	Karima Feldhus	Karima Feldhus
	Print Name	Signature, Dean
		Lab hrs: Click here to enter text.
o 1:: 0:		
		– Non-degree Applicable ⊠ Non-Credit
Credit Status: □ C		
Anticipated first te Catalog Descriptio igned for English lea form digital tasks in dware, mouse skills, guage activities in M	Non-Credit Category: K- Other Enhanced Funding From of offering: □ Sp The series of Fall □ Sp The series of Sp The	The Non-degree Applicable Non-Credit Noncredit Occupational Code (SAM): E ring Year 2024 Decabulary relating to basic computer skills needed to gs. The course introduces vocabulary about basic computer skills needed to get level keyboarding, etc. Students will perform basic sites and apps on mobile devices. No prior computer
Anticipated first te Catalog Descriptio igned for English lea form digital tasks in dware, mouse skills, guage activities in M erience is required. The Is this course being C-ID Code: Click he	Non-Credit Category: K- Other Enhanced Funding From of offering: Fall □ Sponsers to gain the language skills and very personal, work, and educational setting location of keys on the keyboard, basic icrosoft Word, email applications, web This is a non-credit, open-entry/o	Noncredit Occupational Code (SAM): E ring Year 2024 cabulary relating to basic computer skills needed to gs. The course introduces vocabulary about basic compared keyboarding, etc. Students will perform basic sites and apps on mobile devices. No prior computer exit course. □ Yes □ No □ N/A

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

This course is to help AESL students who need language and digital skills to be able to get accurate health information, communicate and collaborate using the Internet for schoolwork, communicate with their children's schools, apply for jobs, fill out online forms, etc. This will complement the other basic computer and core courses as it will have an emphasis on linguistic elements relating to digital literacy.

6.	Course Requisites: N/A List all requisites*: N/A Prerequisite: N/A Co-requisite: N/A Limitation on enrollment: N/A Recommended Prep: N/A *Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003
7.	Will this be a standalone course? ☐ Yes Course will NOT be included in a degree or certificate program. ☒ No Course WILL be included in a degree and/or certificate program. Which ones: AESL Digital Literacy Certificate of Competency *Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed.
8.	Proposed Grading System: ☐ Letter Grade Only ☐ Option of a standard letter grade or Pass/No Pass ☐ Pass/No Pass only ☐ Non-credit ☐ Option of a standard letter grade or Pass/No Pass ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP) ☐ Non-credit
9.	Will course be Repeatable? ☐ No ☐ Yes Additional skills that will be acquired by repeating this course must be included in the course outline. If yes, how many times? ☐ 1 ☐ 2 ☐ 3 ☐ Unlimited (Non-credit only) Reason for Repeating:* ☐ Intercollegiate Athletics ☐ Intercollegiate Competition ☐ Occupational Work Experience/General Work Experience ☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree. *Provide documentation
10	. Will this course be part of an approved family? ☐ Yes If yes, identify family: Click here to enter text. ☒ No

Cultural

Diversity

American

Institutions

Comp	outer lab or la	ptop cart, p	art-t	ime faculty,	computer and	projector	
_	ee-applicable, iculation Offic			the following ⊠ N/A	; information on	articulation recomme	ndations. Please contact
12A.	Transfer: Wo	ould you reco	mme	end that this	course transfer t	o:	
	CSU		es/	□ No	UC	☐ Yes ☐ No	
	Private		⁄es	□ No			
		•	-	•	at CSU or UC? te the following		⊠ No
Click		Click	-	Click	Click	Dogwined for	Click
Course Title	!	Course No.	at	CSU Campus	UC Camp	Required for	Click Program or Major
Click		Click	2+	Click	Click	Poquired for	Click Program or Major
Course Title	!	Course No.	aι	CSU Campus	UC Camp		
Click		Click	-	Click	Click	Dogwined for	Click Program or Major
Course Title	!	Course No.	at	CSU Campus	UC Camp	us Required for	Program or Major
12B.	General Educ	cation: Would	l you	recommend	that this course	satisfy a GE requireme	ent in any of the following

GE patterns? Please consult with the Articulation Officer before completing this section.

Humanities

/Art

Lifelong

Learning

Communi-

cations

Math/

Quantitative

Social

Science

Natural

Science

AA/AS/GE Degree

UC Transfer/GE

CSU G.E.

IGETC

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/

equipment, facilities.

NEW COURSE PROPOSAL					
Date: 01/24/2023	Prepared & Submitted by:	Annie Gilbert			
Department: AESL	Course Prefix & Number 600:	AESL 661 (AESL 761)			

Department: AESL	Course P	refix & Number 600: AESL 6	61 (AESL 761)
Obtain original (blue ink) signatures from your De submitting to the Cur	•	Dean prior to
1/26/2023	Annie Gilbert Print Name	<i>Annie Gilbert</i> Signature, Faculty Requ	 estor
Click to enter date	Jill Ibbotson Print Name	Jill Ibbotson Signature, Department	
Click to enter date	Print Name	Signature, Other related discipline	Chair (if relevant)
Click to enter date	Karima Feldhus Print Name	Karíma Feldhus _ Signature, Dean	
TOP Code: 4930.87	edit – Degree Applicable ☐ Cred Non-Credit Category: K- Other Enhanced Funding		☑ Non-Credit nal Code (SAM): E
_	m of offering: $oxtimes$ Fall $oxtimes$ S	ocabulary relating to computer s	-
erform language activitie	eet and word processing software, an es in Microsoft Office, email applicati is a non-credit, open-entry/open-exi	ons, websites, and apps on mobi	•
C-ID Code: Click her	aligned to a C-ID descriptor? e to enter text. Ilation Officer for assistance with C-	☐ Yes	□ N/A
. Will course be cross	-listed? ☐ Yes ☒ No	undating and accessing the cou	irco)

Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

This course is to help AESL students who need the language and digital skills to get accurate health information, communicate and collaborate using the Internet for schoolwork, communicate with their children's schools, apply for jobs, fill out online forms, etc. This will complement the other basic computer and core courses as it will have an emphasis on linguistic elements relating to digital literacy.

6.	Course Requisites:N/A List all requisites*: N/A Prerequisite: N/A Co-requisite: N/A Limitation on enrollment: N/A Recommended Prep: AESL 660 (AESL 760) *Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003
7.	Will this be a standalone course? ☐ Yes Course will NOT be included in a degree or certificate program. ☐ No Course WILL be included in a degree and/or certificate program. Which ones: AESL Digital Literacy Certificate of Competency *Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed.
8.	Proposed Grading System: ☐ Letter Grade Only ☐ Option of a standard letter grade or Pass/No Pass ☐ Pass/No Pass only ☐ Non-credit ☐ Option of a standard letter grade or Pass/No Pass ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP) ☐ Non-credit
9.	Will course be Repeatable? □ No □ Yes Additional skills that will be acquired by repeating this course must be included in the course outline. If yes, how many times? □ 1 □ 2 □ 3 □ Unlimited (Non-credit only) Reason for Repeating:* □ Intercollegiate Athletics □ Intercollegiate Competition □ Occupational Work Experience/General Work Experience □ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree. *Provide documentation
10	. Will this course be part of an approved family? ☐ Yes If yes, identify family: Click here to enter text.

X	N	c

11.	equip	What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities. Computer lab or laptop cart, part-time faculty, computer and projector								
	Comp	uter lab or lap	itop cart, p	art-t	ime racuity	, con	nputer and	project	tor	
	12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. $\ \ \ \ \ \ \ \ \ \ \ \ \ $									
	12A.	Transfer: Wou	ıld you reco	mme	end that this	coui	se transfer	to:		
		CSU		es/	□ No		UC	☐ Yes	□ No	
		Private		es/es	□ No					
		Will the course	e satisfy a n	najor	requiremen	nt at C	SU or UC?		□ Yes □	⊠ No
		Please attach	documenta	tion.	If so, comp	lete t	he following	g:		
	lick		Click	at	Click CSU Campus		Click		Required for	Click Program or Major
	urse Title				•		UC Cam			
	lick		Click	at	Click CSU Campus		Click		Required for	Click Program or Major
	urse Title				•		UC Cam	pus		
	lick		Click	at	Click CSU Campus		Click		Poquired for	Click Program or Major
Co	urse Title		Course No.	aι	CSU Campus		UC Cam	pus	Required for	Program or Major
	12B.	General Educa	tion: Would	l you	recommend	d that	this course	satisfy:	a GE requirem	ent in any of the following

	Natural	Social	Humanities	Lifelong	Communi-	Math/	American	Cultural
	Science	Science	/Art	Learning	cations	Quantitative	Institutions	Diversity
AA/AS/GE Degree								
CSU G.E.								
UC Transfer/GE								
IGETC								

GE patterns? Please consult with the Articulation Officer before completing this section.

NEW COURSE PROPOSAL						
Date: 1/19/2023	Prepared & Submitted by:	Linda Call				
Department: HSHS	Course Prefix & Number 600:	CNA 625NC				

Department. 113113	Course Pr	enx & Number 600: CNA C	DZJIVC
Obtain original ((blue ink) signatures from your De submitting to the Curr		Dean prior to
1/24/23	Linda Call	Dr. Linda	Call
	Print Name	Signature, Faculty Red	
1/24/2023	Linda Call	Dr. Linda	Call
	Print Name	Signature, Departmer	nt Chair
Click to enter date	Click here to enter text.		
	Print Name	Signature, Other related disciplir	ne Chair (if relevant)
1/24/2023	Sherrie Loewen	Sherrie L	oewen, Ph.D.
_,,	Print Name	Signature, Dean	, ,
Click here to enter to	are Nursing Assistant Theory ext.	Short Title: ACNA Theory	
Units: NC	Lec hrs: 2.5 weekly	contact hours Lab hrs: N	I/A
Credit Status: 🗆 Cr	redit – Degree Applicable 🔲 Credi	t – Non-degree Applicable	⊠ Non-Credit
TOP Code: 1230.30	Non-Credit Category: I- Short to	erm Vocational Occupation	onal Code (SAM): C-Clearly onal
Anticipated first ter	m of offering: 🗆 🖂 Fall 🗆 S _l	oring Year 2024	
safety needs of pati	rse focuses on the principles of nursi ents in an acute care environment. (Idleback College CNA program pendi	Current CNA state certificatio	n is required for a recent
C-ID Code: Click her	aligned to a C-ID descriptor? Te to enter text. Culation Officer for assistance with C-I	☐ Yes	□ N/A
Will course be cross If yes, which depart	s-listed? ☐ Yes ☒ No ment is responsible for scheduling, u	updating, and assessing the c	ourse?
Reason for cross-lis	ting: Click here to enter text.		

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Orange County Acute Care Hospital representative members of the Nursing Program Advisory Council requested Saddleback College to create an acute care nursing assistant program based upon their needs and workforce data. The representatives unanimously requested a course be developed to train CNAs to develop skills beyond entry level, i.e., care in the acute care setting. This course is part of that program.

6.	Course Requisites: List all requisites*: Prerequisite: N/A Co-requisite: CNA 626NC Limitation on enrollment: Applicants must have an active Certified Nursing Assistant California Certification. Recommended Prep: Click here to enter text. *Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003 The corequisite will assure that a student has the skills, concepts, and/or information needed to succeed (receive a satisfactory grade) for the course it is established.
7.	Will this be a standalone course? ☐ Yes Course will NOT be included in a degree or certificate program. ☐ No Course WILL be included in a degree and/or certificate program. Which ones: Acute Care Nursing Assistant Certificate of Completion
	*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed
8.	Proposed Grading System: ☐ Letter Grade Only ☐ Option of a standard letter grade or Pass/No Pass ☐ Pass/No Pass only ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP) ☐ Non-credit
9.	Will course be Repeatable? ☐ No ☐ Yes Additional skills that will be acquired by repeating this course must be included in the course outline. If yes, how many times? ☐ 1 ☐ 2 ☐ 3 ☐ Unlimited (Non-credit only) Reason for Repeating:* ☐ Intercollegiate Athletics ☐ Intercollegiate Competition ☐ Occupational Work Experience/General Work Experience ☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree *Provide documentation
10	. Will this course be part of an approved family? ☐ Yes If yes, identify family: Click here to enter text. ☑ No

	1. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.							plies/	
Classroo	om, AV eq	uipment, C	anvas, Inst	ructors, co	mputer.				
12. If degree the Articu		e, please cor cer for assis		following inf	ormation o	n articulatio	n recommen	dations. Ple	ease contact
12A. Transfer: Would you recommend that this course transfer to:									
С	SU] Yes ⊠	No	UC	□ Yes 🗵	☑ No		
Р	rivate		☐ Yes 🗵	No					
	Will the course satisfy a major requirement at CSU or UC? $\ \square$ Yes $\ \boxtimes$ No Please attach documentation. If so, complete the following:								
Click		Click	— at Clic	:k	Click	R.	equired for –	Click	
Course Title					UC Cam	ipus	equired for =	Program o	r Major
Click		Click	— at <u>Clic</u>	:k	Click	Re	equired for –	Click	
Course Title					UC Cam				
Click		Click Course No.	— at Clic	ck	Click UC Cam	Re	equired for -	Click	- N.4 - 1
Course Title		Course No.	CSU	Campus	UC Cam	ıpus	- 4-	Program o	r iviajor
12B. G	eneral Edu	cation: Wou	uld you reco	mmend tha	t this course	e satisfy a G	E requiremer	nt in any of t	he following
GE patte	erns? Pleas	e consult wi	th the Artic	ulation Offic	cer before c	ompleting tl	his section. I	No.	
	[Natural	Social	Humanities	Lifelong	Communi-	Math/	American	Cultural
		Science	Science	/Art	Learning	cations	Quantitative	Institutions	Diversity

AA/AS/GE Degree

UC Transfer/GE

CSU G.E.

IGETC

NEW COURSE PROPOSAL						
Date: 1/19/2023	Prepared & Submitted by:	Linda Call				
Department: HSHS	Course Prefix & Number 600:	CNA 626NC (426NC)				

Берагипени. 1131	Course Pre	enx & Number 600: CNA 626NC (426NC)					
Obtain origina	Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.						
1/24/2023	Linda Call Print Name	Dr. Linda Call Signature, Faculty Requestor					
1/24/2023	Linda Call Print Name	Dr. Linda Call Signature, Department Chair					
Click to enter date	Click here to enter text Print Name	Signature, Other related discipline Chair (if relevant)					
1/24/2023	Sherrie Loewen Print Name	Sherrie Loewen, Ph.D. Signature, Dean					
		-					
Course Title: Acute Care Nursing Assistant Skills Lab Click here to enter text. Short Title: ACNA Skills Lab							
Units: N/A	Lec hrs: 0	Lab hrs: 1.5 weekly contact hours					
Credit Status:	Credit – Degree Applicable ☐ Credit	 Non-degree Applicable ☑ Non-Credit 					
TOP Code: 1230.30	Non-Credit Category: I- Short Te	erm Vocational Occupational Code (SAM): C-Clearly Occupational					
L. Anticipated first t	erm of offering: ⊠ Fall □ Spi	ring Year 2024					
2. Catalog Description: This noncredit course focuses on the practice of skills prior to clinical rotation in an acute care environment. Focuses on professional behavior, dress, and communication.							
3. Is this course being aligned to a C-ID descriptor? ☐ Yes ☒ No ☐ N/A C-ID Code: Click here to enter text. If yes, see the Articulation Officer for assistance with C-ID descriptors.							
I. Will course be cro	oss-listed? 🗆 Yes 🗵 No artment is responsible for scheduling, นุ	pdating, and assessing the course?					
Reason for cross-	listing: Click here to enter text.						

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Orange County Acute Care Hospital representative members of the Nursing Program Advisory Council requested Saddleback College to create an acute care nursing assistant program based upon their needs and workforce data. The representatives unanimously requested a course be developed to train CNAs to develop skills beyond entry level, i.e., care in the acute care setting. This course is part of that program.

6.	Course Requisites: List all requisites*: Prerequisite: N/A Co-requisite: CNA 625NC Limitation on enrollment: : Applicants must have an active Certified Nursing Assistant California Certification. Recommended Prep: Click here to enter text. *Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003 The corequisite will assure that a student has the skills, concepts, and/or information needed to succeed (receive a satisfactory grade) for the course it is established.
7.	Will this be a standalone course? ☐ Yes Course will NOT be included in a degree or certificate program. ☐ No Course WILL be included in a degree and/or certificate program. Which ones: Acute Care Nursing Assistant Certificate of Completion
	*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed
8.	Proposed Grading System: ☐ Letter Grade Only ☐ Option of a standard letter grade or Pass/No Pass ☐ Pass/No Pass only ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP) ☐ Non-credit
9.	Will course be Repeatable? ☐ No ☐ Yes Additional skills that will be acquired by repeating this course must be included in the course outline. If yes, how many times? ☐ 1 ☐ 2 ☐ 3 ☐ Unlimited (Non-credit only) Reason for Repeating:* ☐ Intercollegiate Athletics ☐ Intercollegiate Competition ☐ ☐ Occupational Work Experience/General Work Experience ☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree. *Provide documentation
10.	. Will this course be part of an approved family? ☐ Yes If yes, identify family: Click here to enter text. ☒ No

equipment, facilit								
Skills lab room an	id equipme	nt, AV equ	ipment, co	mputer, ins	structors.			
12. If degree-applicable the Articulation Offi		•	following int	ormation o	n articulatio	n recommen	idations. Plo	ease contac
12A. Transfer: W	Vould you re	commend t	hat this cou	rse transfer	to:			
CSU		∃ Yes 🗵	3 No	UC	□ Yes ▷	☑ No		
Private		☐ Yes 🗵	□ No					
Will the course satisfy a major requirement at CSU or UC? $\hfill \square$ Yes $\hfill \boxtimes$ No Please attach documentation. If so, complete the following:								
Click Course Title	Click	at Clic	Campus	Click UC Cam	R	equired for –	Click	r Major
Click				Click				
Course Title	Course No.	at <u>Clic</u>	Campus	UC Cam	npus R	equired for –	Program o	or Major
Click				Click				
Course Title	Course No.	at Clic	Campus	UC Cam	npus R	equired for -	Program c	or Major
12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section. No.								
	Natural	Social	Humanities	Lifelong	Communi-	Math/	American	Cultural
	Science	Science	/Art	Learning	cations	Quantitative	Institutions	Diversity
AA/AS/GE Degree								
CSU G.E.								

UC Transfer/GE

IGETC

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/

NEW COURSE PROPOSAL						
Date: 1/17/2023	Prepared & Submitted by:	Linda Call				
Department: HSHS	Course Prefix & Number 600:	CNA 627NC (427NC)				

Obtain original	(blue ink) signatures from your De submitting to the Cur	partment Chair and Division Dean prior to riculum Office.	
1/24/2023	Linda Call	Dr. Linda Call	
, ,	Print Name	Signature, Faculty Requestor	
1/24/2023	Linda Call	Dr. Linda Call	
	Print Name	Signature, Department Chair	
Click to enter date	Click here to enter text.		
	Print Name	Signature, Other related discipline Chair (if relevant)	
1/24/2023	Sherrie Loewen	Sherrie Loewen, Ph.D.	
	Print Name	Signature, Dean	
Click here to enter to Units: N/A	Lec hrs: 0	Lab hrs: 4 weekly contact hou	rs
Units: N/A	Lec IIIs. 0	Lab firs. 4 weekly contact flour	15
Credit Status: □ C	credit – Degree Applicable 🔻 🗆 Cred	t – Non-degree Applicable 🛮 🖂 Non-Credit	
TOP Code: : 1230.30	Non-Credit Category: I- Short	Term Vocational Occupational Code (SAM): C-C Occupational	learl
Anticipated first te	erm of offering: $oxtimes$ Fall $oxtimes$ S	pring Year 2024	
hygiene, comfor certification requ	ourse focuses on the application o t, and safety needs of patients in a	f principles of nursing care necessary to meet to n acute care environment. Current CNA state addleback CNA program pending certification. Information session.	
C-ID Code: Click he	g aligned to a C-ID descriptor? ere to enter text. culation Officer for assistance with C-	☐ Yes	
Will course be cros	ss-listed? ☐ Yes ☒ No rtment is responsible for scheduling,	updating, and assessing the course?	
Reason for cross-li	sting: Click here to enter text.		

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Orange County Acute Care Hospital representative members of the Nursing Program Advisory Council requested Saddleback College to create an acute care nursing assistant program based upon their needs and workforce data. The representatives unanimously requested a course be developed to train CNAs to develop skills beyond entry level, i.e., care in the acute care setting. This course is part of that program.

6.	Course Requisites: List all requisites*: Prerequisite: N/A Co-requisite: N/A Limitation on enrollment: Applicants must have an active Certified Nursing Assistant California Certification. Recommended Prep: Click here to enter text. *Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003 The corequisite will assure that a student has the skills, concepts, and/or information needed to succeed (receive a satisfactory grade) for the course it is established.
7.	Will this be a standalone course? ☐ Yes Course will NOT be included in a degree or certificate program. ☐ No Course WILL be included in a degree and/or certificate program. Which ones: Acute Care Nursing Assistant Certificate of Completion
	*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed
8.	Proposed Grading System: ☐ Letter Grade Only ☐ Option of a standard letter grade or Pass/No Pass ☐ Pass/No Pass only ☐ Pass/Satisfactory Progress/No Pass (P/SP/NP) ☐ Non-credit
9.	Will course be Repeatable? ☐ No ☐ Yes Additional skills that will be acquired by repeating this course must be included in the course outline. If yes, how many times? ☐ 1 ☐ 2 ☐ 3 ☐ Unlimited (Non-credit only) Reason for Repeating:* ☐ Intercollegiate Athletics ☐ Intercollegiate Competition ☐ ☐ Occupational Work Experience/General Work Experience ☐ Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree. *Provide documentation
10.	. Will this course be part of an approved family? ☐ Yes If yes, identify family: Click here to enter text. ☐ No

equipment, facil Use of acute car		use of Canvas	s, computer, clinical	instructors.
•	le, please complete ficer for assistance.	the following ⊠ N/A	information on articu	lation recommendations. Please contact
12A. Transfer:	Would you recomme	end that this c	ourse transfer to:	
CSU	□ Yes	⊠ No		s 🗵 No
Private	☐ Yes	⊠ No		
Click	ach documentation. - Click Course No. at	•	Click	 Required for Click
Course Title		•	UC Campus	
Click Course Title	Click Course No. at	CSU Campus	Click UC Campus	 Required for Click Program or Major
Click	Click	· ·	Click	
Course Title	Course No. at	CSU Campus	UC Campus	Required for Click Program or Major
	•	Articulation Of	fficer before completi	a GE requirement in any of the following ing this section. No.

Science

AA/AS/GE Degree

UC Transfer/GE

CSU G.E.

IGETC

Science

/Art

Learning

cations

Quantitative

Institutions

Diversity

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/

New Program Initiation Form	(not needed for ADTs)
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1	Idea for program. ADTs do NOT need to complete this process.			
	Faculty Initiator completes Part 2 of this New Program Initiation Form in preparation for Step 3.			
	a. Program Name: Acute Care Nursing Assistant			
	b. Program Type: (use drop down menu or write in) NonCredit Cert of Completion			
	c. Program TOP code: 1230.30 CIP: 51.3902			
	d. Contact information for Program Initiator: Linda Call			
	lcall@saddleback.edu 949-235-9615 e. Proposed Pathway for new program: CNA			
	f. Summary description of the new program:			
	The purpose of this program is to prepare certified nursing assistants for practice in the acute care hospital setting. Training beyond CNA includes communicating with admitted patients, recognizing physical and mental conditions, patient admission and discharge processes, more advanced bedside care, lab skills, and collection of specimens for the acutely ill patient.			
2	g. Brief Description of how the idea for the new program came about:			
	This idea came from the Nursing Program Advisory Council meeting. The Orange County acute care hospital representatives voiced the need to fill nursing assistant positions based upon their needs and workforce data. The representatives unanimously requested a course be developed to train CNAs to develop skills beyond entry level, i.e., care in the acute care setting.			
h. Please list all courses to be included in the program and total units: This program is a non-credit program. Courses: ACNA Theory: 2.5 weekly contact hours ACNA Skills Lab: 1.5 weekly contact hours ACNA Clinical Lab: 4 weekly contact hours.				
	Document Department/Inter-Departmental discussions with signatures in preparation for Step 4			
3	Signature/Date, Program Initiator Dr. Linda Call Signature/Date, Dept. Chair Dr. Linda Call			
	Signature/Date, Division Dean Sherrie Loewen, $Ph.D.$ Other discipline faculty/chair (if applicable) or \square n/a			
4	Articulation Officer: Review date (if applicable) Date EWD Director: Review date (if applicable)			
5	Curriculum Committee: Review date			
6	Consultation Council: Review date 7			

New Program Initiation Form	(not needed for ADTs
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1	Idea for program. ADTs do NOT need to complete this process.		
	Faculty Initiator completes Part 2 of this New Program Initiation Form in preparation for Step 3.		

a. Program Name: Adult Education ESL Digital Literacy

b. Program Type: (use drop down menu or write in) NonCredit Cert of Competency

c. Program TOP code: 4930.87 **CIP:** 32.0108

d. Contact information for Program Initiator: Annie Gilbert

agilbert@saddleback.edu 949-371-7181

e. Proposed Pathway for new program:

2

f. Summary description of the new program: A brief description of the purpose of the new program and the population of students for which it is being developed, and if CTE, the jobs for which students would be prepared. This should look like a catalog description.

This program is designed for English learners to gain the related language skills and terminology needed to perform digital tasks in personal, work, and educational settings. The program introduces vocabulary relating to basic computer hardware (such as monitor and keyboard), mouse skills, basic level keyboarding, etc. Students will learn to perform language tasks in Microsoft Office, email applications, websites, and apps on mobile devices while adhering to Internet safety rules. No prior computer experience is required.

g. Brief Description of how the idea for the new program came about: If proposal is for an OSA, include a statement why Saddleback would support an OSA in contrast to offering a certificate program.

This course is to help our AESL students who need language and digital skills to get accurate health information, communicate and collaborate using the Internet for schoolwork, communicate with their children's schools, apply for jobs, fill out online forms, etc. This will complement the other basic computer and core courses as it will have an emphasis on linguistic elements relating to digital literacy.

h. Please list all courses to be included in the program and total units: If courses are new or need to be revised, please mark as such.

AESL 660 (AESL 760) Digital Literacy I AESL 661 (AESL 761) Digital Literacy II

	Document Department/Inter-Departmental discussions with signatures in preparation for Step 4				
	Signature/Date, Program Initiator		Signature/Date, Dept. Chair		
3	Anníe Gílbert /01/26/2023		Jill Ibbotson 01/26/2023		
	Signature/Date, Division Dean			Other discipline f	aculty/chair (if applicable) or \square n/a
	<i>Karíma Feldhus 01/26/2023</i>				
1	Articulation Officer: Review date (if applicable)		EWD Director: Review date (if applicable)		
4	Date Initials		Date	Initials	
5	Curriculum Committee: Review date				
6	Consultation Council: Review date	7 Curriculum		m Chair posts cleared Notice of Intent on the Curriculum	
0			Website New Program Status link		