

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

AGENDA

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

Tuesday, March 28, 2023

The meeting starts promptly at **3PM in AGB 106**

1. **Approval of Minutes – March 14, 2023, p. 2-5**
2. **Approval of Agenda**
3. **Public Comments** – Anyone may address the Curriculum Committee on any item NOT on the Agenda **within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations.** Each speaker is limited to two minutes.
4. **Chair’s Report**
5. **Curriculum Committee Training – Information Item**
6. **Proposed New Taxonomic Pathway for Intercollegiate Athletics for Academic Year 2024-25 – Information Only Item, p. 6**
7. **Proposed New Credit Program (Public Health Informatics and Technology Certificate of Achievement) for Academic Year 2023-24 (Spring) – Action Item, p. 7**
8. **Proposed Course Revisions (HIST) for Academic Year 2024-25 – Consent Item, p. 8-9**
9. **Division Reports (if time allows)**
10. **Announcements**
 - A. The next Curriculum Committee meeting is on Tuesday, April 11th at 3pm in AGB 106.
 - B. The next GE Committee meeting is today, March 28th, at 4pm in AGB 106.
 - C. The launch deadline for scheduled/unscheduled review of courses and any approved new courses (not seeking UC approval) in META is April 30, 2023. This is also the deadline for the submission of all required elements for new and revised programs.
11. **Public Interest Announcements (if time allows)**
12. **Adjourn**

COMPLIANCE WITH BROWN ACT

The Curriculum Committee is a subcommittee of the Academic Senate and therefore must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that “*No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3.* In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....

Tuesday, March 14, 2023

Curriculum Team and Leadership in Attendance

- | | |
|----------------------|---|
| 1. Michelle Duffy | Curriculum Co-Chair |
| 2. Kim Stankovich | Curriculum Co-Chair |
| 3. Stephanie Di Alto | Curriculum Specialist |
| 4. Aimee Tran | Articulation Officer |
| 5. Scott Farthing | Fine Arts and Media Technology; Alternate for VPI |

Curriculum Team and Leadership in Absence

- | | |
|---|-----|
| 1. Tram Vo-Kumamoto (represented by alt.) | VPI |
|---|-----|

Voting Members in Attendance

- | | |
|--------------------------------|---|
| 1. Mike Bennett | Kinesiology & Athletics |
| 2. Linda Call | Health Sciences & Human Services |
| 3. Hollis Casey | Counseling & Special Programs |
| 4. Deidre Cavazzi | Fine Arts and Media Technology |
| 5. Sarah Chang | Counseling & Special Programs |
| 6. Tom DeDonno | Business Science |
| 7. Scott Fredrickson | Business Science |
| 8. Farida Gabdrakhmanova | Advanced Technology and Applied Science |
| 9. Ari Grayson | Advanced Technology and Applied Science |
| 10. Carmenmara Hernandez-Bravo | Liberal Arts |
| 11. Jill Ibbotson (alternate) | Extended Learning |
| 12. June Millovich | Social & Behavioral Sciences |
| 13. Larry Perez | Math, Science, & Engineering |
| 14. Karla Westphal | Math, Science, & Engineering |
| 15. Susan White-Alcover | Health Sciences & Human Services |

Voting Members Absent

- | | |
|--|---------------------------------------|
| 1. Annie Gilbert (represented by alt.) | Extended Learning |
| 2. Laura Haight | Fine Arts and Media Technology |
| 3. Jennifer Hedgecock | Liberal Arts |
| 4. Kris Leppien-Christensen | Social & Behavioral Sciences |
| 5. Carolyn Seaman | Online Education & Learning Resources |

Administrators in Attendance

- | | |
|---------------------|------------------------------|
| 1. Dan Clauss | Kinesiology & Athletics |
| 2. Christina Hinkle | Social & Behavioral Sciences |
| 3. Dan Predoehl | Extended Learning |

Guests

- | | |
|-----------------------|-------------------------|
| 1. Lindsay Steinriede | Kinesiology & Athletics |
|-----------------------|-------------------------|

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

MINUTES

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

Tuesday, March 14, 2023

The meeting starts promptly at **3PM in AGB 106**

1. Approval of Minutes – February 28, 2023, p. 3-6

First Deidre Cavazzi Second Carmenmara Hernandez-Bravo
Motion passed

2. Approval of Agenda

First Deidre Cavazzi Second Carmenmara Hernandez-Bravo
Motion passed

3. Public Comments – Anyone may address the Curriculum Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes.

None

4. Chair's Report

- A. For those of you who are concerned with the CalGetc, ASCCC is hosting a webinar for faculty counselors, etc Wednesday 4/26 12-1:30 register on ASCCC website
- B. Plenary is coming up at the end of April; Chairs are not going because it is not cost effective; any Curriculum matters will be reported out

5. Curriculum Committee Training – Information Item

- A. Scheduled review has begun and lists are posted. We have moved to a 5-year cycle. The lists are located on SharePoint. From Menu>Faculty Staff then Curriculum which lists area assignments and training dates. Trainings are more like supported work sessions than actual trainings. Zoom individual help is available. The lists were sent to deans two weeks ago. But from SharePoint go to Academic senate committees, then curriculum, then courses, then scheduled review. Look at both tabs for both scheduled review and potential deletions. If you have a course that is not on the list and you have a valid reason for unscheduled review, then email your curriculum chair (Michelle or Kim).
- B. Deleted courses can come back without a course proposal form for a period of two years.
- C. In the future, courses that have variable units will be handled in different ways
- D. Program degrees and awards that have not have many or any completers. At this point with changes that are coming such as CALGTC and Common Course numbering curriculum will not be approaching program revitalization at this point.
- E. Consider that if a program has not had completers (or very few) in years -they should be deleted -Initiated by the department not the college at this point

6. Proposed New Credit Program (Public Health Informatics and Technology Certificate of Achievement) for Academic Year 2023-24 (Spring) – Information Item, p. 7

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

MINUTES (Continued)

7. Proposed New Noncredit Course Justifications for Academic Year 2024-25 – Information and Action Item, p. 8-13

A. AESL 660 (760) – Adult Education ESL Digital Literacy I
 First Jill Ibbotson Second Deidre Cavazzi
 Motion Passed

B. AESL 661 (761) – Adult Education ESL Digital Literacy II
 First Jill Ibbotson Second Deidre Cavazzi
 Motion Passed

8. Proposed New Noncredit Program Justification (Adult Education ESL Digital Literacy Certificate of Competency) for Academic Year 2024-25 – Information and Action Item, p. 14

First Jill Ibbotson Second Deidre Cavazzi

Comment -Tom Feels we make a mistake of having a lot of small certificates that creates a lot of work for everyone. Is this really a need here? Is it clear and useful to students?

- Michelle -A reason to have small certificates is that in ESL makes if feel like they have accomplished something.
- Jill -then the idea that they will brige to other programs
- Dan -because they are CDCP they are funded from a different source so they are not taking away. The dollar amount is higher for CDCP than general budget so they do add to the bottom line fiscally. Base is about 2k

Motion Passed

9. Proposed New Credit Course Justifications for Academic Year 2024-25 – Action Item, p. 15-29

A. CWE 680 (180) – Co-Op-Ed Library
 First June Millovich Second Deidre Cavazzi
 Motion Passed

B. KNES 614 – Sport & Society
 First Deidre Cavazzi Second Farida Gabdrakhmanova
 A discussion occurred between Soc and Knes -this is only the proposal, The course will come back for information after it has been built in meta
 Motion Passed

C. KNES 616 – Sports in Film
 First Deidre Cavazzi Second Farida Gabdrakhmanova
 Motion Passed

D. KNES 630 (130) – Beginning Triathlon Training
 First Mike Bennett Second Deidre Cavazzi
 Motion Passed

E. KNES 631 (131) – Intermediate Triathlon Training
 First Deidre Cavazzi Second Carmenmara Hernandez-Bravo
 Motion Passed

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

MINUTES (Continued)

- 10. Proposed New Credit Courses (CIM 608 (8) and PH 601 (1)) for Academic Year 2024-25 – Action Item, p. 30-31**
- A. New prerequisite:
- a. CIM 608 (8) will have a prerequisite of Clearance from the current placement process or completion of Intermediate Algebra or equivalent course with a “C” grade or better
First Carmenmara Hernandez-Bravo Second Deidre Cavazzi
Motion Passed
- B. Approval of new credit courses
First Carmenmara Hernandez-Bravo Second Deidre Cavazzi
Motion Passed
- 11. Proposed Correction to New Course (HIT 630/230) for Academic Year 2023-24 (Spring) – Consent Item, p. 32**
- First Deidre Cavazzi Second Caremmara Hernandez-Bravo
Motion passed
- 12. Proposed Program Revisions for Academic Year 2023-24 (Spring) – Consent Item, p. 33-34**
- A. American Sign Language Interpreting Certificate of Achievement
B. IT Help Desk Specialist Certificate of Completion
First Carmenmara Hernandez-Bravo Second Deidre Cavazzi
Motion Passed
- 13. Division Reports (if time allows)**
- No Reports
- 14. Announcements**
- A. The next Curriculum Committee meeting is on Tuesday, March 28th at 3pm in AGB 106.
B. The next GE Committee meeting is on March 28th at 4pm in AGB 106.
C. The launch deadline for scheduled/unscheduled review of courses and any approved new courses (not seeking UC approval) in META is April 30, 2023. This is also the deadline for the submission of all required elements for new and revised programs.
- 15. Public Interest Announcements**
- Public interests -tomorrow room SSC 212 Presentation and Performance and food. Check with Carmenmara Hernandez-Bravo for more information.
- 16. Adjourn 3:32pm**

COMPLIANCE WITH BROWN ACT

The Curriculum Committee is a subcommittee of the Academic Senate and therefore must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....

Proposed Taxonomy Change for Academic Year 2024-25

SCH/DIV	SCHOOL/DIV	DEPT CODE	Department	PROG CODE	Program	SUBJECT CODE	Subject	TOP CODE
KN	Kinesiology	IATHL	Intercollegiate Athletics	IATHL	Intercollegiate Athletics	IACOED	<u>Intercollegiate Athletics (Co-Ed)</u>	0835.50
						IASMEN	Intercollegiate Athletics (Men)	0835.50
						IASWOM	Intercollegiate Athletics (Women)	0835.50

SADDLEBACK COLLEGE
NEW PROGRAMS
ACADEMIC YEAR 2023-2024

New
Public Health Informatics and Technology
Certificate of Achievement

This certificate provides skills and knowledge to work in a new, multidisciplinary field. Students will be introduced to the basic concepts of public health infrastructure, data analysis and reporting, public health informatics and information systems, health services organization and delivery methods, data interchange standards, disruptive innovation, and data integrity, privacy, and security. Students can explore careers in the fields of public health, health information management, IT, and health informatics specifically as Medical Records Specialists, Health Information Technologists, and Medical Registrars. The certificate is for both entry-level individuals and for providing additional competencies to those employed in various fields.

Program Student Learning Outcomes

Students who complete this program will be able to:

1. Explain the use of information systems support public health policies and practices
2. Describe the concept of informatics in individual, organizational, regional, and global contexts
3. Describe the concept of interoperability and data exchange standards
4. Apply statistical and analytic techniques to analyze and interpret applications based on data from sources

Required Core

<i>Course ID</i>	<i>Title</i>	<i>Units</i>
HIT 100*	Health Information Science	2
MATH 10*	Introduction to Statistics	3
<u>Or</u>		
PSYC 44*	Statistics for the Behavioral Sciences	3
<u>or</u>		
BUS 10*	Business Statistics	3
HIT 230	Introduction to Public Health Informatics and Technology	3
HIT 240	Public Health Data Reporting Techniques	3
HIT 111*	Introduction to Health Informatics	3

Total Units for the Certificate 14

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

SADDLEBACK COLLEGE
REVISED COURSES
ACADEMIC YEAR 2024-2025

Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatibility
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
SH	HIST 12	431916.00	REVOLUTIONS/REVOLTS	sr, DE
SH	HIST 16	404060.05	HISTORY OF US TO 1876	sch desc, assign, txt, DE
SH	HIST 19	404130.00	U.S. SINCE 1945	txt, DE
SH	HIST 22	404160.00	U.S. HISTORY SURVEY	txt, DE
SH	HIST 30	404190.05	HISTORY OF MEXICO	txt, DE
SH	HIST 32	404230.00	CALIFORNIA HISTORY	txt, DE
SH	HIST 63	432310.00	EURO HIST SINCE 1650	sch desc, txt, DE

SADDLEBACK COLLEGE
REVISED COURSES
ACADEMIC YEAR 2024-2025

SH	HIST 72	428491.00	HISTORY OF CHINA	sr, DE
SH	HIST 74	430297.00	HIST MID EAST TO 1800	txt, DE
SH	HIST 75	404380.00	HIST MODERN MID EAST	txt, DE