



## **Foreign Transcript Evaluation Services**

Transcript translation is used for multiple purposes including admissions eligibility, verification of degree, consideration for course credit, and/or grade point average (GPA) conversion.

Before selecting an agency, it is helpful to consider:

- Your location
- The Educational Purpose
- Type of Evaluation (Do you need a general statement or course by course evaluation)
- Certified Copies (May need them in the future)
- Cost for service
- Consult with the College and/or University requesting your transcripts to ensure you have ordered the correct evaluation.

### **Suggested approved agencies:**

Academic Credentials Evaluation Institute (ACEI)  
P.O. Box 6908  
Beverly Hills, CA 90212  
Toll Free: (800) 234-1597 (USA Only)  
Telephone: (310) 275-3530  
Email: [acei@acei1.com](mailto:acei@acei1.com)  
Website: <http://www.acei1.com>

American Education Research Corporation (AERC)  
P.O. Box 996  
West Covina, CA 91793-0996  
Telephone: (626) 339-4404  
Website: <http://www.aerc-eval.com>

International Education Research Foundation, Inc. Credentials Evaluation Service (IERF)  
P.O. Box 3665  
Culver City, CA 90231-3665  
Telephone: (310) 258-9451  
Email: [info@ierf.org](mailto:info@ierf.org)  
Website: <http://www.ierf.org>

World Education Services (WES)  
P.O. Box 5087 Bowling  
Green Station  
New York, NY 10274-5087  
Telephone: (212) 966-6311  
Email: [info@wes.org](mailto:info@wes.org)  
Website: <http://www.wes.org>

### **For other approved agency options, check the following links:**

1. State of California Commission on Teacher Credentialing <http://www.ctc.ca.gov/credentials/leaflets/cl635.pdf>
2. National Association of Credential Evaluation Services (NACES): <http://www.naces.org/members.htm>
3. Association of International Credentials Evaluators (AICE): <http://www.aice-eval.org/>